

MURRAY
CITY COUNCIL

NOTICE OF MEETING
MURRAY CITY MUNICIPAL COUNCIL

PUBLIC NOTICE IS HEREBY GIVEN that the Murray City Municipal Council will hold a retreat on Tuesday, May 28, 2013, in the Amethyst Room, Crystal Inn, 818 E. Winchester Street, Murray, Utah.

5:30 p.m.

Amethyst Room

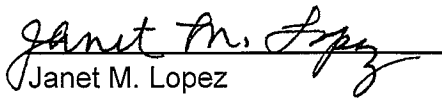
1. Call to Order Brett Hales, Council Chair
2. Capital Improvement Program Fiscal Year 2013 - 2014

Review and Discussion
3. Budget Intent Document Jim Brass, Budget Chair

Review and Discussion
4. Adjournment

NOTICE

On Friday, May 24, 2013, at 11:00 a.m., a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Murray City Center, Murray, Utah. A copy of this notice was posted on Murray City's internet website www.murray.utah.gov and the state noticing website at <http://pmn.utah.gov>.


Janet M. Lopez
Council Administrator
Murray City Municipal Council

Memo:

To: City Council

From: CIP Committee

Date: April 3, 2013

Subject: CIP Recommendations

The Capital Improvement Program (CIP) Committee is pleased to provide this report on the last year's activity to City Council.

The CIP Committee has worked systematically through over \$30 million dollars in capital item requests. The total dollar amount provided from the prior year's budget savings program was just over \$1.8 million of which \$510,000 has been previously spent on police cars. The allocation methods used for assigning budget were partially based on the 75% department budget savings and department head priorities. The City Council's budget savings policy is having a positive effect on budget utilization and has the potential for long term City benefit.

The CIP committee wanted to continue to have emphasis on road projects with CIP funding, of the total percentage of the CIP funds allocated 20% or \$360,000 were for roads.

The committee also budgeted \$50,000 for preliminary plans for a new city hall. The funding source for this item is from Capital Projects reserves.

The State of Utah appropriated money for the 5900 South road project, the total for this project is \$1,200,000. The RDA provided funding for the Fireclay rail road crossing improvements, the total for this project is \$200,000. Both of these amounts are in addition to the total CIP funding.

Last, four departments set aside money for future needs. The departments are as follows: Administrative and Development Services (ADS), Human Resources (HR), Finance and Fire. The ADS, HR and Finance departments all set aside money for future enterprise resource planning software (ERP). The Fire department set aside money for an engine apparatus, apparatus truck, ambulance, and a staff vehicle.

Committee Dollar Amount Summaries

- Total requests – \$30,481,901
- Total CIP money available – \$1,848,432
- Previously allocated \$510,000 for fiscal year 2013 police car purchases
- Money allocated for roads from CIP (20%) – \$360,000

- Total use of CIP reserves – \$50,000
- State money for 5900 South project – \$1,200,000
- RDA money for Fireclay rail road crossing – \$200,000
- Total CIP funds saved for future needs – \$201,777

The detailed CIP list is attached to this memo, thank you for your time and consideration.

Capital Master List									
Fiscal Year	Priority	Description	Justification	Prior Year Budgeted Savings	Prior Year Set-a-side	Estimated Cost	Recommendations for FY 2014	Save for Future	Department
2014	1	Color laser all-in-one printer (print, copy, fax, scan)	Our current B&W printer is over 10 years old, and our color printer/fax machine prints with very poor quality and the ink jet refills are costly.	1,000		1,000	1,000		HR
2014	1	New City Software	New software will provide new options and allow us to use more up-to-date functionality, old software company has not kept up with software changes. Need to become less dependant on RPG programmers they are hard to find.	120,641		700,000		108,248	Finance/HR/ADS
2014	5	Apparatus Engine Replacement	Fund to replace Engine every 4-5 years	297,231		150,000		20,625	Fire
2014	6	Apparatus Truck Replacement	Fund to replace Aerial Apparatus every 8-10 years			100,000		20,625	Fire
2014	4	Ambulance Replacement	Fund to replace Ambulance every 2-3 years for optimal rotation		50,000	65,000		40,625	Fire
2014	3	Staff Vehicle Replacement	Fund to replace one of four staff vehicles annually			35,000		11,654	Fire
2014	2	Grass Truck/Plow Vehicle or Utility Vehicle*	Replace aged Grass/Plow truck or Utility Vehicle, every 4-5 years			12,500	100,000		Fire
2014	1	Turn out gear (12)	on-going			36,420	36,420		Fire
2014	2	Breathing Apparatus	10 yr replacement			31,000			Fire
2014	1	Zoll Fire Software upgrade	Tower 83		3,500	12,000	12,000		Fire
2014	1	Extrication Equipment				35,600	35,600		
2014	1	Three Thermal Imagers				49,682	49,682		
2014	1	Parking Lot Repair - Station 81				20,000	20,000		
2014	1	COMM DEV: Consultant for General Plan	The General Plan is 10 years old and is in need of an update. This will cover anticipated consultant fees for the first year of what is expected to be a two year process.	50,000		50,000	50,000		ADS
2014	2	ADS ADMIN: New City Hall Preliminary Design Fees	New City Hall preliminary plans			12,000			ADS
2014	3	New City Hall preliminary plans	Aging City Hall and parking structure for the facility and businesses in the downtown			50,000	50,000		ADS
2014	3	ADS ADMIN: New City Hall Building & Parking Structure	The City has a four-year lease for this equipment; this is payment for year two. This server replaces two old servers, which results in a net savings on maintenance costs to the City.			20,000,000			ADS
2014	1	IT: IBM Iseries server replacement	The Police are not able to run the current version of the Spillman Software (Police Records) on their current server. We need to upgrade the server so that the police reporting software can be up to date.	28,500		28,500	28,500		ADS
2014	3	IT/Police: Replace Spillman Police Records Server	These combined products would allow the Police and City users to have a virtual desktop: 1) Pushes a virtual image to the police laptops and encrypts the connection to our servers, which will meet the FBI requirements to encryption connectivity (currently we are not meeting FBI requirements for VPN encryption) 2) If there is a hardware failure, a patrolman could use a temporary laptop and still have normal access to usual programs 3) If a laptop is infected with a virus or spyware an officer would only need to logoff the server and log back in to have the original image restored and the virus removed; 4) There could be shared laptops for the patrol cars since the image is stored on a server and there is no need to have individual laptops issued to every patrolman.			90,000			ADS
2014	4	IT: Citrix Net Scaler/Citrix Xen desktop	The current phone system has reached end of life due to the purchase of Nortel from Avaya. We are unable to upgrade any software or hardware unless we upgrade to the Avaya system at a cost of \$107,000. This upgrade will extend the life of our current system and allow us install the needed patches for the system and phones.			65,000			ADS
2014	5	IT: Phone system replacement				107,000			ADS

Murray City Complete CIP List 2014

Fiscal Year	Priority	Description	Justification	Prior Year Budgeted Savings	Prior Year Set-a-side	Estimated Cost	Recommendations for FY 2014	Save for Future	Department
2014	6	IT: Websense upgrade to WSGA and email filter security	This would combine the web filter server and e-mail filter server into one appliance. This would filter web access by blocking spyware and viruses distributed through the web and would also filter all of our email. Websense is the leading web filter and e-mail filter company in the world and has over 600 million customers. Half of this cost would be absorbed through our budget as we currently pay software maintenance for both servers. We would use the maintenance funds which is \$18,000 and would need an additional \$17,000 to purchase this appliance. In the future, IT will save an additional \$5,000 a year in costs as the maintenance for the appliance would be reduced.			17,000			ADS
2014	7	BUILDING: Initial Software and setup of Electronic Plan Review, which includes first year maintenance.	Plans and specifications for Building Permits would be submitted electronically to Murray City for review by not only the Bldg. Dept., but would include Com-ED, Fire Engineering, Water, Sewer, Power etc. Once we become proficient in E Plan review it should reduce the time it takes to complete reviews and this would also provide a more efficient tracking system			190,360			ADS
2014	8	IT: EOC funding	IT would use these funds to install basic wiring and setup of hardware to make the EOC functional for data equipment.			10,000			ADS
2014	1	TREASURER: Utility billing printer	Replacement due to age and not meeting current requirements	10,000		10,000			ADS
2014	2	COMM DEV: New vehicle replacement for Chevy Lumina	Vehicle is over currently over 14 years old. Repair costs are expected to increase as vehicle continues to age.	21,120		20,000			ADS
2014	3	BUILDING & COMM DEV: Savin - Printer/Copier/Scanner	Savin printer is approximately 8 years old and is outdated and requires numerous service call keep it running The total cost of \$10,000 will be shared with Community Development	10,000		10,000			ADS
2014	4	GIS: Plotter/Scanner	Large format scanner will allow digital storage of all incoming and historical plans, as well as replace end-of-life large format copier used by Public Services Department		1,000	9,000			ADS
2014	5	GIS: Vehicle Replacement	Vehicle used for GIS data collection is 13 years old			25,000			ADS
2014	6	BUILDING: Vehicle	Rotation of 1999 Chevrolet			22,500			ADS
2014	7	TREASURER: Meter reader pick-up, extra cab	Replacement based on age and mileage			20,000			ADS
2014	1	RECORDER: Council Chambers recorder	Ongoing problems with current recorder - new technology is available	10,500		10,500			ADS
2014	2	RECORDER: Replace one small air conditioner for the computer room.	At the end of life, replaced in 2007			8,000			ADS
2014	3	RECORDER: Carpet replacement in main traffic areas and halls at City Hall	Old carpet, needs replacement			26,000			ADS
2014	4	RECORDER: Copier for main copy room	Aging copier			12,000			ADS
2014	1	Records Management Server	Server is 5 years old and no upgrades until replaced			37,000			Police
2014	2	Copy Machine	Over 11 years old no longer cost effective	268,142	10,000	10,000			Police
2014	1	Vehicles 36 - Patrol and Detective	6 year rotation on all Vehicles 25 @ 500 each or vehicle lease program			918,000			Police
2014	2	Vehicle Equipment - Patrol and Detectives	Patrol Equipment @ 8,800 and Detectives @ 5,000 each			294,000			Police
2014	3	Vehicle - Code Enforcement	Vehicle is 13 years old			18,500			Police
2014	4	Radios - Mobile	Moved to new system - only replaced handheld last year			250,000			Police
2014	5	APC - New Engine and Transmission	Military surplus - needs to be replaced			20,000			Police
2014	6	Motorcycles 4	Current Motorcycles are 5 years old Trade in 4 and receive 4 new ones at a cost of 7200.00 each			39,200			Police
2014	1	Garage for Swat Vehicles	Central location for all Special Operation Vehicles			339,826			Police
2014		TABLETS	Tablets allow a large number of files to be carried in one single mobile device						Attorney
2014		SCANNERS	Allow the attorneys to scan documents and then have them be searchable, making their job easier.	29,275		3,400			Attorney
2014		DRAGON NATURALLY SPEAKING	Would allow us to compose and send emails, control our PC, search the web and save files.			2,500			Attorney
2014						3,000			Attorney
2014	1	Amphitheater roof	Replace leaking roof at Murray Park amphitheater (5,000 approved in CIP FY14)						Parks
2014	2	Murray Park office roof	Replace shingles on Murray Parks & Recreation office building		5,000	10,000			Parks
2014	3	Park Office carpet	Install carpet in second level of office building			25,000			Parks
2014	4	Asphalt	Asphalt on the Jordan River Parkway trail needs to be over layed			5,000			Parks
				30,216	5,000	150,000			

Murray City Complete CIP List 2014

Fiscal Year	Priority	Description	Justification	Prior Year Budgeted Savings	Prior Year Set-aside	Estimated Cost	Recommendations for FY 2014	Save for Future	Department
2014	5	Parks & Recreation Master Plan	Update Murray Parks & Recreation master plan (16,000 approved in fy13)			80,000			Parks
2014	6	Replace Pavilion 1, 2 & 3 restroom	Restroom is over 40 years old and needs replacement			300,000			Parks
2014	7	Fail material	Replenish fail material in playgrounds			9,000			Parks
2014	8	Replace asphalt roads & pathways in Murray Park	Roads, pathways & parking lots are in horrible condition and need to be repaired			200,000			Parks
2014	9	Pick-up truck	Truck is a 1995 model and is in horrible condition			25,000	22,500		Parks
2014	10	Grant Park playground	Replace playground at Grant Park			60,000			Parks
2014	11	Amphitheater lights	Amphitheater parking lights (\$10,000 approved in fy13)		10,000	25,000			Parks
2014	12	Pick-up truck	Truck is a 1995 model and is in horrible condition			25,000	22,500		Parks
2014	13	5 ft mower	Replace 5 ft. mower		10,000	18,000			Parks
2014	14	Picnic tables	Complete picnic table replacement (\$10,000 approved in fy13)			40,000			Parks
2014	15	Utility vehicle	Small utility vehicle needs to be replaced			18,000			Parks
2014	16	Green Oaks Landscaping	Landscape the southwest corner of 5900 South and 700 West			25,000			Parks
2014	17	36" mower	Replace 1995 36" mower			15,000			Parks
2014	18	Salter unit	Replace worn out salter unit			6,000			Parks
2014	19	Mini excavator	Purchase mini excavator			40,000			Parks
2014	1	Re-plaster Competitive Pool Park Center	Competitive needs to re-plaster just like leisure of last year			75,000	55,000		Recreation
2014	2	Leisure Pool Air handler replaced HVAC Park Center	not working effectively costing more each year to operate. Not Effective			150,000			Recreation
2014	2	Replace Carpet Park Center	Carpet is old 11 year olds. 300,000 people each year walk through park Center			30,000	10,000		Recreation
2014	3	Replace High Speed Duplicator	CIP has put \$5,000 this year. Need another \$5,000 to buy the machine.		5,000	10,000			Recreation
2014	4	Replace Payment Server and Online Server	Our servers that run class are outdated and slow. Need to upgrade			16,000			Recreation
2014	5	Finger Print Scanner CLASS	More efficient and effective way. Will save the City money within 2 years.			5,000			Recreation
2014	6	Replace Pool Decking Park Center	Tiles is breaking up and falling apart. Day 1 since we open. Poor installation.			50,000			Recreation
2014	7	Replace Lockers is Dressing room Park Center	Lockers are not holding up. Need more durable lockers in dressing rooms.			40,000			Recreation
2014	8	New Swim Scoreboard Park Center	Replace swim scoreboard with automated and up to date timing system			60,000			Recreation
2014	1	Road Overlay	Purchase fire/water proof cabinets for burial documents		30,000	150,000			Cemetery
2014	2	Fire/Water proof filing cabinets	Remove saided used roads, which will add additional grave sites (FY13 15,000 approved), total cost of project \$40,000			7,000	7,000		Cemetery
2014	3	Road removal	Replace worn out mower		15,000	25,000			Cemetery
2014	4	Mower				17,500			Cemetery
2014	1	Oven and Steamer (combination unit)	Move from 2015 to 2014. You can buy ovens that also have steamer			14,000	14,000		Heritage Center
2014	2	Exercise Equipment	Replace one piece of equipment each year.			5,000	5,000		Heritage Center
2014	3	Finish Exterior Upgrade to Entrance	Complete the project from 2012. Project only allowed for 6 of the 17 metal poles to be replaced with stucco. Change the remaining 11 so that the exterior is uniform across the entire front of the building.			6,000	6,000		Heritage Center
2014	4	Window heater/air conditioner	Unit no longer works properly and room has no other source of heat/air			1,500			Heritage Center
2014	1	Bobtail dump truck, salter and plow # 51	Replacemet, 19 Yrs old, replace with 10 wheeler			200,000			Streets
2014	2	Asphalt road grinder with a 4' drum	Our road grinder is 20 Yrs old, milling is a vital process of the overlay and maintenance procedures. Lease Purchase this equipment	20,204		420,000			Streets
2014	3	Backhoe	Replacemet, 15 Yrs old			120,000			Streets
2014	4	Airtless painter	Replacemet, 18+ Yrs old, maintenance and dependability			11,000			Streets
2014	5	Asphalt recycler	Recycle old asphalt for pothole patching			35,000			Streets
2014		Kenwood Dr. rebuild	Failed asphalt, curb & gutter, needs complete rebuild			312,000			Streets
2014		Fairhaven Dr. rebuild	Failed asphalt, curb & gutter, needs complete rebuild			120,000			Streets
2014		McHenry St. rebuild	Failed asphalt, curb & gutter, needs complete rebuild			50,000			Streets
2014		Rainbow, State St - Brown St. rebuild	Failed asphalt, curb & gutter, needs complete rebuild			50,000			Streets
2014		120 W. pulverize	Failed asphalt, spot replace curb & gutter			75,000			Streets
2014		150 W. pulverize	Failed asphalt, spot replace curb & gutter			350,000			Streets
2014		1300 E. 1-215 - Vine St. overlay	Surface failure			83,000			Streets
2014		5985 S. 5935 S. 1320 E. overlay	Surface failure			200,000	200,000		Streets
2014		Cimarron Sub. overlay	Surface failure	3 of 4					Streets

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