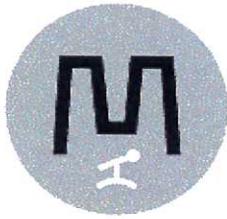


MURRAY
CITY COUNCIL

**Council Meeting
June 4, 2019**



Murray City Municipal Council

Notice of Meeting

June 4, 2019

Murray City Center

5025 South State Street, Murray, Utah 84107

Meeting Agenda

4:45 p.m. Committee of the Whole - Conference Room #107
Dave Nicponski conducting

Approval of Minutes

Budget & Finance Committee – February 11, 2019
Committee of the Whole – March 5, 2019

Discussion Items

1. Reports from Representatives to Interlocal Boards and Commissions (5 minutes each)
 - a. Utah Association of Municipal Power Systems (UAMPS) and Intermountain Power Project (IPA) – Blaine Haacke (10 minutes)
 - b. Trans-Jordan Cities – Russ Kakala
 - c. Murray City Library – Kim Fong
 - d. Council of Governments – Mayor Camp
 - e. Utah Telecommunications Open Infrastructure Agency (UTOPIA) – Mayor Camp
 - f. Utah Infrastructure Agency (UIA) – Mayor Camp
 - g. Community Action Program (CAP) – Jennifer Kennedy
 - h. Jordan River Commission – Kim Sorensen
2. Holiday Ordinance Discussion – Mayor Camp (15 minutes)
3. Renewal of the NeighborWorks Agreement – Mayor Camp, Melinda Greenwood, Jim McNulty (5 minutes)
4. Indoor Farming – Melinda Greenwood, Jim McNulty, Jared Hall (10 minutes)
5. Fiscal Year 2018-2019 Budget Amendment – Brenda Moore (15 minutes)
6. Allowed dates for Fireworks – G.L. Critchfield (5 minutes)

Announcements

Adjournment

The Council Meeting may be viewed live on the internet at <http://murraycitylive.com/>

6:30 p.m. Council Meeting – Council Chambers
Jim Brass conducting.

Opening Ceremonies

Call to Order

Pledge of Allegiance

Approval of Minutes

Council Meeting – May 21, 2019

Special Recognition

1. Swearing-In New Murray City Fire Captains, Randy Hallam, Steve Roberson, Nick Haskin – Chief Harris and Jennifer Kennedy

Citizen Comments

Comments will be limited to three minutes, step to the microphone, state your name and city of residence, and fill out the required form.

Public Hearings

Staff and sponsor presentations, and public comment prior to Council action on the following matters.

1. Consider an ordinance amending Section 7.04.030 of the *Murray City Municipal Code* relating to solid waste and recycling fees. Brenda Moore presenting.
2. Consider public comment on the intended transfer of funds from utility enterprise funds to the General Fund as part of the Fiscal Year 2019 - 2020 Final Budget. Brenda Moore presenting.
3. Consider an ordinance adopting the Final 2019 – 2020 Fiscal Year Budgets for Murray City including the Library Fund Budget. Brenda Moore presenting.

Business Items

1. Consider a resolution providing advice and consent to the Mayor's appointment of Robyn Colton as the City's Human Resource Department Director. Mayor Camp presenting. If approved, Oath of Office will follow. Jennifer Kennedy presenting.
2. Consider a resolution providing advice and consent to the Mayor's appointment of Brenda Moore as the City's Finance and Administration Director. Mayor Camp presenting. If approved, Oath of Office will follow. Jennifer Kennedy presenting.
3. Consider a resolution approving the Mayor's appointment of Brenda Moore as the City's representative to the Utah Infrastructure Agency (UIA) Board and as an alternate representative to the UTOPIA Board. Mayor Camp presenting.
4. Consider an ordinance amending Section 5.38.020 of the *Murray City Municipal Code* relating to the dates when sale and use of fireworks are permitted. G.L. Critchfield presenting.

Mayor's Report and Questions

Adjournment

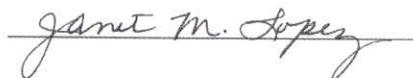
NOTICE

Supporting materials are available for inspection in the City Council Office, Suite 112, at the City Center, 5025 South State Street, Murray, Utah, and on the Murray City internet website.

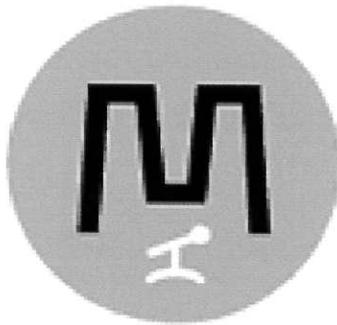
SPECIAL ACCOMMODATIONS FOR THE HEARING OR VISUALLY IMPAIRED WILL BE MADE UPON A REQUEST TO THE OFFICE OF THE MURRAY CITY RECORDER (801-264-2663). WE WOULD APPRECIATE NOTIFICATION TWO WORKING DAYS PRIOR TO THE MEETING. TDD NUMBER IS 801-270-2425 or call Relay Utah at #711.

Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Council Member will be on speaker phone. The speaker phone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions.

On Friday, May 31, 2019, at 9:00 a.m., a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Murray City Center, Murray, Utah. Copies of this notice were provided for the news media in the Office of the City Recorder. A copy of this notice was posted on Murray City's internet website www.murray.utah.gov, and the state noticing website at <http://pmn.utah.gov>.

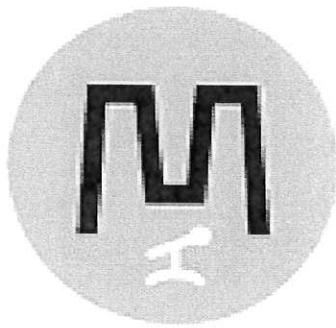


Janet M. Lopez
Council Executive Director
Murray City Municipal Council



MURRAY
CITY COUNCIL

Committee of the Whole



MURRAY
CITY COUNCIL

Committee of the Whole Minutes



**MURRAY CITY MUNICIPAL COUNCIL
BUDGET AND FINANCE COMMITTEE
Fiscal Year 2018-2019**

The Murray City Municipal Council met as the Budget and Finance Committee Monday, February 11, 2019 in the Murray City Center, Conference Room #107, 5025 South State Street, Murray, Utah.

Members in Attendance:

Diane Turner	Budget Chair - Council District 4
Brett Hales	Budget Vice-Chair - Council District 5
Dave Nicponski	Committee Member - Council District 1
Dale Cox	Committee Member - Council District 2
Jim Brass	Committee Member - Council District 3

Others in Attendance:

Doug Hill	Mayor Pro-Tem	Jan Lopez	Council Director
Danyce Steck	Finance Director	Jeff Martin	Parks & Rec.
G.L. Critchfield	City Attorney	Jennifer Heaps	Comm. & PR Director
Pattie Johnson	Council Office	Kristin Reardon	Police
Blaine Haacke	Power – General Manager	Danny Astill	Public Works
Cory Wells	Water	Paul Thompson	Judge
Rob White	IT Director	Julia Pehrson	Library/Media
Trae Stokes	Public Works	Russ Kakala	Public Works
Melinda Greenwood	Comm. /Econ. Dev. Director	Greg Bellon	Power – Assist. Gen. Mgr.
Craig Burnett	Police Chief	Joe Tarver	Assistant Police Chief
Cody Pearson	Fleet	Kim Fong	Library - Director
Jon Harris	Fire Chief	Laura Lloyd	Fire - Administrator
Kim Sorensen	Parks and Rec. Director	Lane Page	Cemetery
John Pearson	Golf Course	Dave Carruth	Golf Course

Ms. Turner called the Budget and Finance Committee Meeting to order at 12:00 pm and welcomed those in attendance and noted Mr. Nicponski would be arriving after 1:00 pm.

Budget Overview & Finance Department – Danyce Steck

Fund Summary - A brief overview of the GF (General Fund), Internal Service Funds, and Special Revenue

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Funds was provided that included; FY 2018 Actuals, FY 2019 budgeted totals, YTD (year to date) totals, budget, increases, decreases, and YTD comparisons. Ms. Steck said there was no financial impact to the GF this year, nothing was off budget, although, a large budget amendment would come to the council in March related to incoming grants. The following was highlighted:

GF

- Beginning Fund Balance - Ahead by 11.6%, representing cash flow, and up \$1 million from last year's current YTD.
- Revenues - Ahead of budget at 59%, due to property tax revenue received in December.
- Expenses - Below budget at 49%.
- Transfers In - Ahead of schedule at 58%, due to an 8% transfer.
- Transfers Out - Behind schedule at 1%. A transfer of \$12 million to the CIP was expected, of which, \$5.5 million was bond proceeds, and \$7 million to the CIP Fund. Current YTD transfer reflected only \$60,000 to the Golf Fund. (Ms. Steck explained to capture interest; the complete transfer would occur at the end of the FY.)
- Ending Fund Balance - FY 2018 Actual: \$10.3 million, FY 2019 Budgeted: \$9.5 million; Current YTD - slightly ahead at \$17 million, due to property tax increases; and prior FY 2017: \$15.9 million.

Council member Mr. Nicponski arrived.

Library Fund

- Beginning Fund Balance- FY 2019 Budget: \$722,000.
- Revenues- Due to property tax increases 93% of revenue has been collected to date. (Book fines and interest revenue are the only other sources of revenue.)
- Expenses- Behind at 41%. Spending slightly ahead.
- Ending Fund Balance- FY 2018 Actual: \$722,000. Ms. Steck anticipated a higher FY 2019 Budget of \$1.2 million, due to unused budgeted building maintenance funds.

Total RDA – Ms. Steck said an extensive overview of each area would occur later.

- Revenues - As of December 31, 2018, 68% of revenue was received; considered low, due to high budget estimates, and the final distribution of tax increments anticipated in March.
- Ending Fund Balance - FY 2018 Actual: \$1.9 million. Of this, \$1.6 million was restricted, \$400,000 unrestricted. Ms. Steck said all budgeted revenues and expenditures would nearly be spent, and a related discussion was necessary at a later time.

Mr. Brass stated the original RDA was created over 20 years ago and was extended another 20 years. He was not clear on funding and agreed another RDA meeting was necessary to further address the details, debt, and determine precise budgeting.

Ms. Turner confirmed a deeper discussion was essential.

Cemetery Fund – Perpetual Care Fund.

- Money from burial fees, selling lots, and niches are allocated to the fund. The intent is that earned interest pays for ongoing maintenance, such as, the sprinkling system, and staffing, however, funding is not sufficient. Last year the ending fund balance was \$1.4 million, which was expected this year also, and for the long term. A CIP project was approved to increase the number of niches and bids came in higher than the anticipated budget at \$110,000. The cost would be recovered, once niches are sold.

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Ms. Steck noted water and staffing costs come from the cemetery department within the GF, and not the Perpetual Care Fund.

Capital Projects Fund

- Beginning Fund Balance - FY 2018 Actual: \$12.7 million, due to unfinished projects last year that carried forward and re-budgeted this year. FY 2019 Budgeted Fund Balance: \$20 million.
- Revenues - Current YTD: \$218,000 includes interest income and rent and lease money from various properties. Interest is not budgeted.
- Expenses - *Project expenses* - FY 2018 Actual: \$5.5 million. Current YTD Expenditures: \$5.5 million.
- Transfers In - FY 2018 Actual: \$12.8 million. (Money from GF, Perpetual Care, and excess sales tax. FY 2019 Budget: \$5.5 million, and \$110,000 received for new niches.
- Transfers Out - To Golf Fund: \$275,000.
- Ending Fund Balance – FY 2018 Actual: \$20 million. (Includes \$5.8 million for new fire station construction bond, and other projects.)

Water Fund – Financials do not include assets, such as, waterlines and storage tanks.

- Beginning Fund Balance - FY 2018 Actual \$2.9 million.
- Revenues - Slightly ahead at 65%. FY 2018 Actual: \$5.8 million, FY 2019 Budgeted: \$6.4 million. An increase would be expected, due to high water use in the coming summer, however, with the recent billing error of \$800,000, \$6.4 million is not anticipated. Current YTD revenue reflected \$4.1 million; and the fund would have been approximately \$1 million more with the recent adopted tier rate, and water fee increases to support well projects, and other waterline replacement projects.
- Expenses - Includes construction for YTD projects. FY 2018 Actual: \$5.8 million, FY 2019 Budgeted \$9.4 million.
- Transfers Out - \$429, 000, which is an 8% subsidy transfer to the GF, ILOT (in lieu of taxes).
- Ending Fund Balance - FY 2018 Actual: \$3 million.

Mr. Cox noted adopted water rate increases were implemented, due to state regulations. Ms. Steck confirmed and explained required projects had not started yet, so the awarded \$8.6 million was not transferred into the Water Fund yet. Once drilling begins for new wells, the transfer would occur.

Waste Water Fund – Due to the CVWRF (Central Valley Water Reclamation Facility) rebuild project, fluctuations were noted. A new rate was adopted to support the project.

- Beginning Fund Balance - FY 2018 Actual: \$8 million, 2019 Budget: \$6 million.
- Revenues - Slightly low at 45%, due to water billing error affecting sewer rate calculation.
- Expenses - Somewhat behind schedule at 34%, however, as construction at CVWRF moves forward an increase is anticipated in spring of 2019.
- Transfers In - A payment of \$21,000 for RDA infrastructure, which would be recurring long-term.
- Transfers Out - The 8% subsidy transfer of revenues to the GF, ILOT (in lieu of taxes) totaling \$349,946.
- Ending Fund Balance - FY 2018 Actual: \$6 million. 2019 Budgeted: \$3.5 million, for CVWRF construction.

Power Fund

- Beginning Fund Balance - FY 2018 Actual: \$14 million. 2019 Budget: \$19 million
- Revenues - On target at 55%.
- Expenses - YTD slightly below at 40%. The fund is generously budgeted for unforeseen projects.
- Transfers In - Payback of \$21,000 for an RDA infrastructure project - recurring for the long-term.

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- Transfers Out - The 8% subsidy transfer of revenues to the GF, ILOT (in lieu of taxes) totaling \$2.8 million.
- Ending Fund Balance - FY 2018 Actual: \$19 million, 2019 Budget: \$14 million

Ms. Turner asked what the \$32,862 adjustment was for. Ms. Steck said it was used to true-up the fund balance to the financial statement, at year-end, or, it was due to selling or disposing of an asset. She said it was not cash related.

A lengthy discussion occurred about proposed legislation regarding the transferring of money from utility funds to a GF, as well as, a proposed legislative change in sales tax distributions. If legislation passed – it would impact the city negatively.

Golf Fund

- Beginning Fund Balance - FY 2018 Actual: -\$143,000. FY 2019 Budget: \$102,000.
- Revenues - On target at 57%.
- Transfers In - \$309,000 to maintain a positive balance.
- Ending Fund Balance - FY 2018 Actual: \$102,000. FY 2019 Budgeted: \$78,000. (Due to the transfer in - minus expenses.)

A discussion occurred about the possibility of incorporating the Golf Fund with the GF, as a standalone department, due to ongoing subsidization. Mr. Brass said the Golf Fund did well in the past, when reserves were utilized to construct the Jordan Parkway trail, costing \$3 million. Therefore, to repay the Golf Fund, the subsidized fund made sense by implementing a consistent transfer of \$143,000 from the GF. He explained citizens were accepting of the golf course subsidy when surveyed, and the transfer was less than other parks and recreation subsidies that occurred. He thought it would benefit the council to discuss with Mr. Pearson his insight about whether the golf course should remain an enterprise fund.

Mr. Nicponski agreed and asked Ms. Lopez to schedule the discussion for a future Committee of the Whole meeting, where the council could evaluate the decision further.

Solid Waste Fund

- Revenues - Right on budget at 50%.
- Expenses - Slightly below at 42%.
- Ending Fund Balance - FY 2018 Actual: \$284,000. FY 2019 Budget: \$40,000; considered low, and very tight, although, a slight increase to \$60,000 was expected, due to a credit from ACE Disposal.

Ms. Steck explained a billing error discovered with ACE Disposal during the recent audit. The overpayment occurred for over seven years, due to inaccurate can counts provided by the city - to Ace. Cans that were removed over time, were not deducted from the ACE billing system. The issue was corrected, however, since it was the city's responsibility to provide an accurate count, ACE offered only a four-month credit. As a result, a rate change would be necessary to resolve the loss.

In addition, the fund is struggling, due to increased recycling costs, therefore, after a completed fee study, a rate adjustment would be necessary in the future to meet required costs for recycling, as well as, for landfill cost increases. The council would consider those increases at a later date.

Mr. Brass noted the cost for having recycling cans dumped every week and wondered if cans could be

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tagged with identification numbers to track the number of times cans are emptied; he thought lessening the service would help reduce costs. Ms. Steck confirmed scheduling and tagging could be negotiated with ACE.

Storm Water Fund – An updated Water Master Plan is complete, and many projects are underway. Ms. Steck anticipates a rate adjustment in the future.

- Beginning Fund Balance - FY 2019: \$2.1 million.
- Revenues - Right on target at 51%.
- Expenses - Slightly low at 19% - Scheduled projects are planned for spring.
- Transfers Out - The 8% subsidy transfer to the GF, ILOT (in lieu of taxes) did not occur this year from the Storm Water Fund.
- Ending Fund Balance - FY 2018 Actual: \$2.1 million.

Central Garage – The Internal Service Fund operates by collecting fee contributions from various city departments for servicing all city vehicles. Money collected provides for staffing and maintenance costs. The fund balance is typically kept between \$100,000 and \$200,000.

- Revenues – On target at 51%.
- Expenses – Acceptable at 43%.
- Ending Fund Balance – FY 2018 Actual: \$159,000.

Ms. Steck explained departments understand contributions to the central garage are required, whether the service is used or not, therefore, vehicles are serviced regularly. She said cities that do not have garages contract with businesses like Jiffy Lube, and often vehicle maintenance is delayed.

Risk Management – Revenue is provided by yearly assessed fees, based on analysis regarding the number of claims each department had over the last three years. The expense is accounted for in all enterprise and GF budgets used for processing claims, and usually never exceed 50%. Claims to-date are below what was anticipated.

- Revenues – At 52%.
- Expenses – On target at 42%.

Overall Narrative of the GF – Ms. Steck shared a chart to explain the overall GF history from 2016 through 2019. She removed all extraordinary items, such as, transactions that do not occur every year, to better reflect normal activity in the GF. For example, in 2017 when a bond of \$2.8 million was paid off. (See Attachment #1) She noted total revenue, and expenses are holding steady, which was driven by the compensation study; consistent ILOT transfers-in of 8%; and, transfers-out, related to money utilized for capital improvement projects.

Mr. Nicponski asked the total amount for outstanding bonds. Ms. Steck thought it was close to \$30 million, however, she would research and get back to him later.

GF Summary – A three-year history of the GF was reviewed to explain changes from year to year.

Fund Balance:

Actuals were noted for Fiscal Years', 2015-2016, 2016-2017, and 2017-2018, which were compared to the current FY 2018-2019. Ending fund balances were noted at 24.7% in '16, 22.6% in '17, and 29.1% in 2018.

Mr. Brass reported a finding was issued in 2018, because a transfer was not made in a timely manner when

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the balance was high. Ms. Steck confirmed the late transfer brought the balance to 22%.

Revenue:

Total *Revenues* are slightly ahead at 58.9%. The following was highlighted as year-to-year revenue changes from last FY to the current FY:

- Sales tax revenue - Higher by 1.1% - more than anticipated.
- Local option tax – Increased 1.3%.
- Property tax revenue - Increased 44%, due to the recent rate increase.
- Transient room taxes - Decreased 10.8%.
- Motor vehicle taxes – Slight increase of 6.2%.
- Interest in Penalties - Decreased 52.8%.
- Class C Road Funds - Increase of just 7.6%, due to funding that would be distributed later in the year, so an increase was anticipated.

Ms. Hill explained next year the city would receive a distribution for Class C Roads greater than what was provided previously. Ms. Steck confirmed and pointed out a new line item called *Transportation Sales Tax* that she created which currently reflected zero - anticipating a transfer. Once money was received next year, the transfer would occur.

Ms. Turner asked about the balance of \$289,000 in *Miscellaneous*. Ms. Steck said *Miscellaneous* tends to be revenue from rents and leases, donations made to park and recreation, or, animal shelter funds; or, little things that somehow, the city received money for. She would provide a detailed list at another time. Ms. Turner appreciated that.

Expenses:

Ms. Steck categorized *Expenditures* as a city-wide expense. The following was reviewed:

- Personnel – An increase of 13.4% from last year, which is 46% of the city's budget.
- Operations – Spending was steady for the last three years between \$8 million and \$9 million dollars, however, \$10.7 million was budgeted for this year. The expense is slightly ahead at 57.6%.
- Capital – The CIP Fund would cover all capital expenses now instead of the GF; therefore, a 57% decrease was noted from last FY. Year-to-Date, the expense is currently 30% of budget.
- Debt Service (City) – Increase of 50%, due to the fire station bond. So far, 63% of the current year bond payment has been made, including principle and interest.
- Debt Service (UTOPIA) – Each year the expense increases 2%. Year-to-Date: 50% has been paid.

A discussion occurred about the current UTOPIA status, and the organization holding cities to the 2016 debt service. Ms. Steck explained UTOPIA would provide a dividend to participating cities to keep debt payments down; in essence, it is a payback of the operations expense. Although, Murray's dividends would not be seen for two to three years until even on their books. She said it was nice at some point the debt service would begin to decrease maybe within 3 years. All agreed the discussion should continue at a later time.

Transfers:

Transfers In – Overall ILOT transfers, on target at 58%.

Transfers Out – Money transferred to the CIP Fund, and Golf Fund, noted as 1.1% YTD.

Ms. Steck informed the council she replaced the GF Summary page in the council's budget binders, just prior to the meeting, therefore, the one they studied for two weeks, was not correct. She apologized and

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explained for presentation reasons, she changed formulas within the document. As a result, bottom line balances did not previously transmit accurately.

Contribution (Use) of Fund Balance:

Ms. Steck stated it was normal practice for the fund balance to fluctuate from year to year, by either pulling money out, or putting money in. In addition, money is transferred out, when the balance exceeds the required amount, so a decrease is not always due to expenses. The line item provided a comparison of how the fund balance ended over the last three years as follows:

- 2016 – End balance: \$526,000. Revenue exceeded expenses.
- 2017 – End balance: (negative) -\$300,000. Revenue of \$300,000 was utilized.
- 2018 – End Balance: \$1 million. The fund balance was replenished.
- 2019 – End balance: (negative) -\$800,000.

GF Revenue and Transfers In - The summary sheet reflected overall *revenue* from each department, as well as, overall *transfers-in* from all enterprise funds. A brief review occurred as follows:

Overall Revenue:

Ms. Steck discussed *Charges for Services*, where overall revenue was at 59%. She reviewed the status of each department, as to whether revenue was ahead or behind compared to last year's budget. Each department was right where it should be for *YTD to Budget*, with the exception of the fire department, which was slightly behind at 40%, because deployment reimbursements had not been received yet, but an influx was anticipated. Department directors would provide more details about their budgets later in the meeting.

Transfers In:

Ms. Steck discussed transfers and noted 8% from all enterprise funds.

Ms. Turner asked how the city received Class C Road money - quarterly, or all at once. Ms. Steck said distributed funds go straight to the city through a PTIF Fund (Public Treasurers' Investment Fund), which are reflected on bank statements with a description of *Class C*. She said allocation amounts were known ahead of time, however, actual deposits were broken up illogically.

GF Expense Summary - The summary sheet by department was provided to reflect historical expenses, as well as, last year and current expense comparisons. Current *YTD Budgets* were \$21 million, and 49.2%. The following was noted:

- *ADS* – The department is no longer active.
- *Non-departmental* – Below budget; all funds have not been utilized.
- *Out-door pool* - Below budget, due to seasonal use.
- *Facilities* – Significant increase at 109%.
- *Mayor's Office* - Significant increase of 110%, year to year, due to additional personnel.

Ms. Turner asked why the *G/S* department was (negative) -34%. Ms. Steck explained it might be due to a purchase, an annual software maintenance agreement, a charge of some kind, or a payment ahead of budget. She thought GIS, Director, Mr. White would discuss it later in the meeting.

CIP Fund – An overview depicted a three-year history where the city either invested, or, is under contract for new construction. Of the \$16.9 million budget in new infrastructure:

- \$5.8 million - Financed with a bond for the new fire station.

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- \$1.5 million - Financed by a grant, for the rebuild of Murray Park Amphitheater.
- \$9.6 million - Cash.

A year by year breakdown of actual funding for infrastructure, including maintenance for existing roads, sidewalks, and playground equipment and park pavilions was reviewed. (See Attachment #2).

Ms. Steck explained any cash allocated for the new city hall was invested in other infrastructure. Therefore, a lengthy discussion occurred regarding future plans for city development, including construction for the new city hall, and that bonding would occur next winter, as planned in January of 2020.

DEPARTMENT REVIEWS

Municipal Court & Judge's Salary Discussion - Judge Thompson/Diane Turner

Ms. Gallegos, the new court clerk, has been employed at the court for 19 years.

Ms. Turner reviewed a memo that contained information the council requested regarding details about Judge Thompson's compensation increase; she read its entirety at length.

Ms. Turner noted Judge Thompson worked 4-days per week and wondered what the schedule was for Fridays. Ms. Gallegos replied jury court is held five-days per-week very often, and small claims court also occurs twice a month on Fridays, so jury court is still held, unless a jury is not needed. Judge Thompson does not sit in on small claims, because attorneys utilize the time to gain more experience, and are allowed to be Pro Tem judges for their hearings. In addition, evening court is more difficult to arrange with the need for clerks and bailiffs after hours.

Ms. Turner asked about line item – *judge coverage* – for \$8, 825, which increased to \$13, 000 in 2019. She wondered if it was to cover small claims court. Ms. Gallegos confirmed it also provided coverage for Judge Thompson's leave of absence, due to deaths in his family. Judge Thomson confirmed, in addition to conflict of interest, when he was not able to serve as judge, as well as, for 24- hour on-call duties to review probable cause report. For example, he reviewed several on Christmas day.

Mr. Cox asked Judge Thompson if he was required to issue warrants. Mr. Thompson confirmed, although, a district judge handled search warrants for other matters, but was also on-call. Mr. Thompson thanked the council and appreciated their consideration to increase his salary.

Mr. Nicponski led a lengthy discussion regarding the study and salary comparison information. Judge Thompson reviewed state statutes, details related to the compensation of other judges, and inquired about the policy for vehicle allowance of \$350 per month.

Ms. Turner said the issue of vehicle allowance would be discussed later in the meeting, as the council was not clear on that policy yet. Mayor Camp confirmed all department directors receive a \$350 car allowance per month. Mrs. Tuner wondered if employees had to justify mileage to attain the allowance or was it just an automatic deposit. Mayor Camp confirmed they did not.

Mr. Nicponski thought the judge's salary should be closer to \$130,000 per year.

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Ms. Turner thought Judge Thompson's duties would change, according to the delegation of duties to Ms. Gallegos. Ms. Gallegos explained Mr. Williams created the supervisor position before he retired, which meant she was already responsible for many supervisory tasks. In addition, there was no longer a court administrator position, and those specific duties would be her responsibility. Judge Thompson would handle finance and budget issues, but she would also take on many of Mr. Williams' other duties.

Mr. Nicponski asked Judge Thompson what the desired salary range was. Judge Thompson provided salary examples of other city's judges in the valley, and thought something comparable would be acceptable, including car allowance. A discussion occurred as calculations were analyzed, including the car allowance and a final decision of \$134,000 was made. Mr. Nicponski said the increase was well deserved.

Mr. Cox asked about an increase for the clerk, as well, since both Ms. Gallegos and Judge Thompson would be taking on the duties of Mr. Williams. Mayor Camp explained the council had the responsibility for approving the Judge's salary, but the administration would set the pay range for Ms. Gallegos.

Ms. Turner called for a motion to approve the salary for Judge Thompson at \$134,000. Mr. Nicponski moved approval of the salary, including a car allowance adjustment from \$75 to \$350 per month. Mr. Brass seconded the motion. All were in favor. The increase would be effective as of July 1, 2019. Judge Thompson thanked the council and invited them to visit the court.

Attorney's Office, Prosecution, & Risk - G.L. Critchfield

Attorney's Office: The budget is behind slightly at 46%, due to changes in job positions, a senior employee retirement, and employee backfill, which created salary adjustments. Other changes include the following:

- *Operations*: On target overall at 51%.
- *Administrative Fees from Other Funds*: Due to the amount work provided, the line item was split. An adjustment was made reducing expenses from 63% in the prior year, to 40% in current year.

City Prosecution: The budget is right where it should be.

- *Wages*: Lower than last year, at 42%, due to a senior employee retirement.
- *Operations*: Low at 19%
- *Total YTD Budget*: 41%

Risk: Due to the \$250,000 deductible, an amount equal to the deductible of five claims, is kept in the fund at all times. The following was highlighted:

- *Revenue*: Right where it should be at 52%.
- *Personnel Expenses*: Low at 39%, due to the delay of hiring a risk analyst until October.
- *Operations*: 45% - Includes liability insurance.
- *Claims*: Within budget at 40%, although higher than last year, due to a philosophy change and not because of increased claims. Ms. Steck said claims are better managed this way, because in prior years the expense was captured by departments in the GF, which allowed more claim activity. A list of claim activity by department was noted to provide transparency.

Library - Kim Fong

New Assistant Library Director, Ms. Pehrson was introduced. Ms. Fong said the budget is reviewed monthly by the library board, due to their fiscal responsibilities. Ms. Fong discussed the following:

- *Regular Employees*: Down at 46%, due to a retirement.

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- *Adult periodicals*: The budget of \$2,500 was up 496%, which provided \$12,388. Ms. Fong explained the significant increase was due to providing digital magazines, which resulted in unexpected popularity. The subscription is \$10,000 per year that includes 25 titles with unlimited use for patrons. Magazines, such as, Time, Vanity Fair, Good Housekeeping, various nature magazines, and others can be checked out online.

Ms. Fong pointed out increased property tax revenue, due to the recent property tax rate increase, which was trickling in slowly. So far \$550,000 of property tax revenue was allocated to a *building reserve* account, which would be recurring, and used for the construction of a new library in the next three to five years.

MCEA (Murray City Employees Association) - Julia Pehrson

Ms. Pehrson thanked the council for continued support and reported the following: A recent cancer research luncheon provided \$250 in donations for continued research. The employee Christmas party was a success, and a Christmas tree honoring the late Mayor Eyre was decorated, donated, and purchased by someone for \$3,500 at the Festival of Trees that supports Primary Children's Hospital. All accounts are in good standing, various future projects were noted, for example, funding the upcoming scholarship, a golf tournament, and an employee summer party. Plans to reorganize are being considered to change the organization to a 501(c)4 entity.

IT (Information Technology) – Rob White reviewed the following:

- *Software Maintenance*: Almost maxed at 91%, due to software renewals, as well as, an increase of \$10,000 for Tyler Munis software support.
- *Small Equipment*: 92% - The account is used to purchase all computers, and computer replacements. Purchases are made in July and August.
- *Travel and Training*: At 68%. The increase was due to frequent training related to the Tyler Munis System. The conference would be held in April for IT support.

GIS – Rob White

- *Software maintenance*: The 93% increase was due to a \$28,000 upgrade to the City Works program.
- *Expenses*: A decrease was noted, due to an adjustment to *Administrative Fees from Other Funds*. Ms. Steck explained the fee was adjusted up from 56% last year, to 70% in the current year, due to substantial focused work for utilities, particularly the power department.
- *Capital Projects – IT and GIS*: Details for both departments were discussed that included projects completed, projects in progress, and carry-forward projects.
 - *CIP Totals* – IT: \$456,000; and GIS: \$20,000.

Mr. White said as preparations begin for construction of the new city hall facility, he wanted to ensure all technology needs were financially accounted for- prior to construction. For instance, UPS's, generators, audio and visual systems, and other computer systems that need to be replaced with up-to-date equipment. He encouraged the need for having professional technology companies bid these items.

Police Department - Chief Burnett

- *Personnel – Overtime*: 70%, noted as problematic. The department was down five patrol officers at the beginning of the budget year, with only one new hire placed on school zone patrol, they were still short; this caused excess overtime, in addition to pay increases.
- *Operations – VECC*: Overspent at 102% because annual fees were paid in full.
- *Operations - Software Maintenance*: Spent at 84%. Money paid for Spillman; a computer program

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used for public safety reporting.

- *Patrol – Firearms Maintenance*: Overspent at 139%, due to the five and ten-year rotation program for guns and rifles. New purchases were made, old firearms were traded in, and a credit is expected to bring the budget in line.
- *Animal Control – Contract Services*: Over budget at 102% - annual fees paid in full to West Jordan.
- *Capital Projects - Police* - Projects are on schedule. Completed projects total \$286,000, other projects would be funded later in the year. The following was reviewed:
 - *Vehicles* – 12 purchased - as part of rotation.
 - *Maintenance* – Flooring purchased for classroom at the training center.
 - *Small equipment* – Audio and video equipment updated in training center.
 - *Equipment* – Projects would be completed later in the year.

Mr. Nicponski lead a lengthy discussion about the impact of proposed legislation that would affect tier-one and tier-two employees, as well as, state funding for retirement.

Ms. Turner asked if police staffing was stabilizing. Chief Burnett said the department was doing well; he did not anticipate losing staff, because compensation increases occurred.

Mr. Hill explained Hexagon was hired by VECC to update their communication and record management systems and received \$6 million from the state legislature to provide the update. During a recent VECC board meeting, trustees voted to put the contract with Hexagon into default, which sent the contract to an arbitration process. If a resolution through arbitration occurs, the board would vote to start the process over again. As a result, \$3 million of the \$6 million has been spent over the last two years, and a budgetary issue moving forward could result. He explained if VECC must start over again with a new RFP, and if arbitration does not work out, additional funding resources are unknown. In addition, there is no funding for litigation, which would occur. Overall, city's budgets could be impacted going forward as VECC makes decisions.

Power Department – Blaine Haacke

Mr. Haacke reported no budget concerns and most line items were at 50% or less. Of the \$37 million budget, Power purchases are the highest at \$21 million. The other \$16 million is broken into capital, the GF transfer, and the city hall administration transfers. The following general comments were reviewed:

- *Total Revenue* – Right at 55%, due to seasonal use. Increased metered revenue is expected in July August and September, when air conditioning use in full force. Mr. Haacke expects revenue to level off close to the end of the year, with total revenue of \$36.9 million.
- *Revenue sources*:
 - *Residential, governmental facilities, small and large commercial* – All between 54% and 61%.
 - *Trans-Jordan Landfill Sales* – Up at 61% for the purchase of generation - to sell.
 - *Pole Attachment Fees* – Seven firms attach to Murray poles, like Century Link and Comcast. Billing occurs twice a year, the budget at 45%, and \$78,000 was received as first installment.

Mr. Haacke led a brief discussion about the history of pole attachments, costs related to the past, and various contracts with firms that had contracts up to four-year segments. A rate increase was implemented in 2018-2019 for all contracts for all firms. With the recent rate increase, revenue of \$30,000 would be provided, in addition to the already \$78,000 collected. All firms were aware of the increase, and after the second installment, revenue could reach \$200,000.

Mr. Hales did not think the rate increase would cover wear and tear of Murray poles. Mr. Haacke agreed.

Ms. Turner wondered how attachment costs were determined. Mr. Haacke explained a complex formula based on several components like height, available usage, depreciation, age, and type of pole - whether wood, fiberglass or steel structured. The formula determines the cost for a specific number of poles; for example, Century Link might attach to over 2,000 poles. A basic pole attachment is \$12, and comparable pricing was provided by FERC, a nationwide resource, used to regionalize Murray's pole attachment pricing.

A similar discussion continued regarding small cell wireless attachments, which would need to be addressed at some time, due to federal and state legislative mandates.

Mr. Nicponski wondered about a decrease of \$1 million in 2019 Budgeted *revenues*. Mr. Bellon explained the department projection was more conservative this year.

The budget review continued as follows:

- *Operations – Tuition reimbursement* for two staff members – total: \$4,177.
- *Expenses – Overall Travel & Training*: Related to administration and operations training for various conferences around the country. The line item at 46%, totaled \$16,145.
- *Expenses – Risk Assessment*: Budgeted at \$433,000. The account is 50% spent, which means half the insurance premium was paid, and is adjusted every year.
- *Expenses – Inventory Loss*: Significant reduction at (negative) -162%, related to obsolete inventory written off. Mr. Bellon said of \$2 million dollars in inventory, \$16,000 in loss - was not alarming.
- *Administrative Fees* – Total transfers back to the city are 52%, which is \$2.3 million to the GF (also reflected in *Transfers-Out*.) The annual transfer total would be approximately \$4.9 million.
- *Expenses – Buildings and Grounds*: Above budget at 74%. Spending related to remodeling, painting, and general building upkeep, and purchase of AC unit located at the warehouse. Cost was \$40,000.
- *Personnel – Overtime*: 52%, due to after hours and 24-hour dispatch; hours are well controlled.
- *Operations – Materials include: Transmission, Overhead, Underground, Streetlights, and (Precision Architectural Lighting) PAL-Lights*. All line items are below budget at 10%. Mr. Turner said a grand total of \$795,000 would be accounted for and deducted from the *Overhead* budget at the end of the year.
- *Operations – Travel & Training*: Below budget at 37%, the account was budgeted high at \$12,000. Both staff members would be attending required training.

A discussion occurred about valuable new hires, the cost of power poles, the Salt Lake County signal light, and new transformer training that has not occurred in years and has brought new excitement to the department.

- *Resources – Power Purchases* – Total expended 47%. The total cost per year for purchasing power is approximately \$21 million, or about \$1.7 million per month. All resources were at 50% or less, and the following was noted:
 - *Salt Lake Landfill*: The city's most expensive resource.
 - *Trans Jordan Landfill*: There was a net profit of \$300,000; 70% of energy purchased - is sold.
 - *Natural Gas Turbines*: Significantly over budget at 453%, due to a spike in market MWH (Megawatts per hour) pricing. Mr. Bellon confirmed five times more natural gas was generated than in the previous year to provide savings. The seasonal resource is typically utilized June through September when energy needs are higher. Turbines may be used again this summer.
 - *Power Exchange*: Only \$670,000 of the \$2 million-dollar budget was spent. This reflected the spike in high market pricing as Mr. Bellon mentioned.

Mr. Brass said CRSP (the Colorado River Storage Project) was the city's second biggest resource; he led a discussion about alarming concerns related to the water shortage and low water levels close to intake areas. In the long-term, even with heavy winters, he thought the resource might only have a few years left.

Mr. Haacke confirmed 30% of the city's energy comes from CRSP, and explained for short-term, the federal government would provide 4-5 years' worth of power, by utilizing basin funds, (money set aside for purchasing power on the market) if water levels become extremely low. However, after the five years, it was unclear how the resource would be replaced. Overall, including the city's other utilized resources, the loss would be costly, even by including the use of SNR (small nuclear reactors).

Ms. Turner wondered why the *UAMPS Member Service* budget doubled. Mr. Haacke confirmed an increase in dues for schooling, and testing fees for the IPSA (Intermountain Power Superintendent Association) program, which is now paid to UAMPS. The increase also provided a pay increase for one staff member.

- *Capital Projects* - Total: \$4.405 million for *Buildings, Infrastructure, and Equipment* combined.
- *Equipment* – Total Budget: \$1.16 Million. Actual Spending: Under \$1 million for:
 - One bucket truck for tree trimming – purchased.
 - Two crew trucks currently being built.
 - One tree trimmer chipper – needs purchasing.
 - One additional bucket truck – still needed.
- *Infrastructure* - Total Budget: \$3.195 Million
 - Accounted for sinking sub-station on 4800 South. Mr. Bellon said the idea to build an entirely new sub-station would still be considered, although, geo-technical holes were drilled for determining engineering challenges that are currently under evaluation. Therefore, spending has ceased for the year, to be carried-over into next year's budget. When results are thoroughly reviewed, options would be discussed, including retrofitting.
- *Building* - Total Budget: \$50,000

Mr. Haack confirmed a high-compression, underground gas line coming from State Street – is sinking – where natural gas enters the gas pressure building; a joint leak of some kind is suspect. The 30-year-old transformer could be replaced for approximately \$800,000 to \$1 million dollars, which was budgeted above.

Public Works – Mr. Astill reviewed budgets for several divisions as follows:

- *Streets* – Overall budget on target at 45%.
- *Engineering* – Overall budget: 46%.
 - *Operations – Small Equipment*: Overspent at 100%.
- *Class C Roads* – More salt would be needed; brining operations are working well.
- *Class C Road Projects* – A completed project list was reviewed, including maintenance and infrastructure. A matching funds grant was noted for Vine Street – 900 East to 1300 East, which has not been completed. Additional projects accomplished, included \$400,000 for sidewalks, street overlays and rebuilds; curb and gutters, traffic signals, bike lanes, and many others. Other projects on the docket, are a bridge replacement, and crosswalk with LED flashing beacons. Some projects have slowed, due to continued snow fall.

Enterprise Funds: A brief overview of each fund was discussed as follows:

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Water Fund – Overall, the budget looks good at 40%, and well replacement projects are proceeding. In addition, UDOT (Utah Department of Transportation) would like to resurface State Street, however, water line replacements on State Street, which are some of the oldest in the city, must occur first in spring.

Waste Water – Overall, the budget looks good at 34%.

- *Operations – Miscellaneous* – Over budget at 100% due to a purchase allocation error.
- *CVWRF (Central Valley Water Reclamation Facility)* – On budget at 40% as the city participates in the bonding process for the rebuild of the treatment plant.

Solid Waste Fund – The budget is fine at 46%.

- *Operations – Refuse Containers* – Overbudget at 75%, due to several new subdivisions coming on line for garbage collection. The budget is expected to reach over 100% before long, therefore, a fee adjustment was anticipated. A brief conversation occurred to confirm the miscount of cans during the audit, the overcharge to the city, worn out cans, proper inventory, impact fees, and renegotiating the contract with ACE. Mr. Astill confirmed ACE does not count cans; they rely on the city for that. As a result, an impact study was suggested to improve the billing process in the future.

Storm Water Fund – The budget is doing well at 54%. A few line items are over 100%, due to error.

- *Operations – Dues and Memberships* – Over budget at 108% because the Tanner Ditch Project should have been allocated to *maintenance*. The correction would be made.
- *Operations – Professional Services* – Over budget at 190%; funding for the Storm Water Master Plan was not carried over from last year, which would be corrected. Mr. Astill said the council would consider approving the plan at the next council meeting. In addition, results of a fee study would be presented, regarding two anticipated rate increases; for garbage, and for storm water.

Central Garage – The budget is in good shape at 43%, however, a budget for *overtime-pay* would need to be included for the new year, which was overlooked last year.

Building Maintenance, Parks & Recreation – Mr. Sorenson provided a brief overview of each division.

Parks – The budget is going well at 50%.

- *Utilities* - Over budget at 85%, due to new tier-rate billing for water, and the frequency of watering grass at city parks. A budget request is anticipated in the future related to an adjustment.
- *Willow Pond Fish Program* – Spent at 100% - DWR (Division of Wildlife Resources) was paid to supplement fish.

Park Center – Doing well at 43%. Nothing pressing to address.

Recreation – Doing fine at 44%. No concerns.

Arts and History – Below budget at 40%. Nothing concerning.

Ms. Turner asked about royalty, and license fees. Mr. Sorenson explained fees and royalty payments are required when the city presents various movies in the park, as well as, well-known plays performed at the amphitheater. The city could be fined for showing feature films and plays if fees are not paid.

Outdoor Pool - Below budget at 39%. No concerns.

Senior Recreation Center – Below budget at 44%.

Cemetery – The budget is on target at 55%.

- *Utilities* - Over budget at 729%, due to new tier-rate billing for water, and frequent watering. A

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budget request is anticipated in the future related to the new rates.

Facilities – Below budget at 39%. The new division was a consolidation of facilities maintenance from the *Recorder, Park Center, Senior Recreation Center, and Public Works* and is working well to maintain aging city buildings.

- *Operations – Small Equipment* – Spent out at 100%, due to the purchase of three I-Pads.

Capital Projects

- 2019 Budgeted CIP projects totaled \$2,344,500, which are either in progress, completed, scheduled, or carried over. A lengthy list was reviewed in detail, and a discussion occurred about Ken Price, related to past and present conditions, and future construction plans.

Golf Fund – On target at 52%.

- *Operations – Building and Grounds Maintenance* – The expenses are high at 91%, due to several supply purchases during the fall.

Mr. Sorensen appreciated the CIP program that made a big difference in operations this year.

Community & Economic Development and (ADS) – Melinda Greenwood

Ms. Greenwood confirmed the ADS (Administrative Development Department) had changed therefore, a brief review occurred including personnel changes. Ms. Steck said after the council's consideration to approve ordinance changes, related to the reorganization, a budget amendment would be presented to reallocate accounts accordingly. The following was discussed:

Building Division – Doing well at 50%.

- *Personnel* - A significant increase was noted, due to hiring building inspectors. In the past, positions were outsourced, and the cost allocated to *Professional Services*. The department is fully staffed with four building inspectors and plans examiners.
- *Operations – Supplies* - A significant reduction from \$9,000 to \$3,000 for unknown reasons.
- *Capital Projects – Maintenance*, \$100,000 focused for environmental, demolition, and clean up in the downtown area. The RDA area is considered tax exempt property.

Mayor's Office/RDA - Mayor Camp/Doug Hill

Mayor Camp agreed the RDA budget is do not understand, therefore, a detailed review explanation was greatly needed. He confirmed a separate meeting was needed as an RDA work session. Mr. Brass and Mr. Nicponski agreed.

Ms. Heaps presented a brief review and said the budget was in good shape at 49%.

Ms. Turner reiterated her concern about *car allowance* and noted the increase from \$8,500 per year, to \$16,200, which doubled. She wondered how this was accounted for. Ms. Heaps stated each staff member in the administration receives car allowance equivalent to other city department directors, however, Mayor Camp's allowance was slightly higher at \$400 per month. Mayor Camp confirmed and noted both Mr. Hill and Ms. Heaps have car allowances, as well; but in prior years, only two employees received it. He was not clear why it doubled. Ms. Heaps confirmed the significant increase.

Mr. Hales affirmed the increase provided \$350 per month, per person.

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Mr. Hill confirmed all department directors, including he and Ms. Heaps, receive \$350 per month, and, Mayor Camp \$400 per month. He explained prior to this fiscal year, car allowance for the previous chief of staff was the same amount, and Ms. Heaps position paid a lower amount. Therefore, with the combination of raising car allowances overall, and additional administration staff, the increase resulted.

Ms. Lopez confirmed *Professional Services* was payment to lobbyists. Ms. Heaps confirmed their legislative intern was also paid thorough that account. Mr. Hill said Mr. Stewart was paid \$40,000; Mr. Holdaway, \$30,000, and the intern, \$5,000 per year.

A lengthy discussion occurred about the value of having lobbyists work on behalf of the city, especially with proposed legislative concerns related to sales tax, transfers, the tier-two retirement bill, and other anticipated items that would have impact.

Capital Projects

- *City Wide:*
 - *Professional Services* – Payment to JR Miller: \$963,000, and the anticipated cost for the Parks Master Plan was noted.
 - *Land* – Purchase of school district property was \$2.7 million.
 - *City Hall* – Design services budgeted at \$5.5 million. Bonding anticipated in January 2020.

Ms. Turner asked about plans for the school district property. Ms. Steck said land would be traded between the RDA for the same value as the new city hall property, since the RDA purchased that land. Mr. Hill explained the idea was that when existing city hall land was sold, the school district property would be combined with it, as one sale. He confirmed the council would need to consider approving the property exchange between the RDA and the city in the future. The RDA owns properties the city should own, and the city owns property the RDA should own. Ms. Turner said the situation occurred before in the past. A lengthy conversation occurred about the land exchange process.

Fire Department - Chief Harris

The department is on target overall, at 48%. The Chief said spending was documented carefully for accuracy, however, the following concerns were highlighted:

- *Personnel – Overtime* – Overspent at 88%. Shorthanded staffing concerns were noted, due to absences for fire fighters attending school, various training, and FMLA. A reimbursement was anticipated from California deployments.
- *Capital Projects* - Total Budget: \$7.7 million.
 - *Equipment - Vehicle Replacement* – One staff vehicle purchased, one ambulance refurbished, and a new fire engine was ordered. Cash payment for the new engine was \$670,000, which would carry over into next year's budget, to receive a discount of about \$30,000 for prepaying.
 - *Buildings - Fire Station* – Construction is in progress, however, construction costs increased, and there is no longer a contingency. Normal contingency costs are 5% to 10%, which is about \$300,000, and is anticipated because there is no other option. The rise in cost was also due to the choice of using a thicker gage of steel that increased in price and created change orders of \$13,000. Keeping costs down is priority, however, issues arise to inflate the overall cost. Completion is expected by Thanksgiving.

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Finance and Administration – The department oversees several divisions. Ms. Steck shared the following:

Finance Department - The budget is at 47% and nothing was over budget. The following was reviewed:

- *Personnel* – Fully staffed as of December 31, 2018 with a total of four employees.
- *Administrative Fees* – Adjusted down to 45% from 60%.

Human Resources – The budget is fine at 44%.

- *Personnel* – On budget at 46%. Staffed with two full-time employees and one department manager.
- *Operations* – Overall, below budget at 22%. However, *Professional Services* was noted at 100%, due to the compensation study.
- *Administrative Fees* – Slightly adjusted down to 40%.

Treasurer – The division was reorganized, and the budget is doing well at 44%.

- *Personnel* – Below budget at 44%
- *Operations* – Below budget at 37%
- *Administrative Fees* – Mostly affected by the reorganization, where most of the activity relates to collecting and processing utility funds. Therefore, a change occurred to allocate 95% of the revenue out to the Water, Storm Water, and Power funds instead of 58% of the revenue.

Recorder – Right on budget at 50%.

- *Personnel* – Below budget at 46%, due to the retirement of a long-term employee.
- *Operations* – On budget at 52%. Next year the budget would increase due to election services.
- *Administrative Fees* – Adjusted from 52% to 40%.

Mr. Hill lead another discussion to further clarify car allowance. He said assuming the council would approve Mayor Camp's reorganization plans, there would be a total of 10 departments, with 10 directors - all of whom would receive \$350 per month for car allowance. He explained the decision was based upon results from the compensation study conducted by Human Resources, where part of the study considered what other cities provided for car allowance. Therefore, as part of Mayor Camp's budget last year, a recommendation was made for car allowance, which was considered mid-range comparatively. Mr. Hill noted the court was not considered a standalone department; but the provision was made. However, the library is a department, and the library board should approve that benefit, so the library director would not receive car allowance. As a result, only nine directors total would receive car allowance.

Ms. Turner thought it strange because after working for the state of Utah many years, state employees did not receive car allowance; and had to justify every mile to receive any reimbursement. She thought the provision was a nice benefit, but mileage should be accounted for. Mr. Hill explained other cities comparatively, commonly give as much as, \$600 per month. Ms. Steck confirmed some cities provide, as much as, \$1,000 per month for car allowances.

Debt Services – The budget at 54% reflected a slight increase, due to the Series 2018 issuance of a bond for the fire station. Ms. Steck highlighted only the following:

- *Transfers Out* – The GF subsidized \$60,000 to the Golf Fund, allocated for *operations*, not capital replacement at the golf course. In addition, a transfer of \$5.5 million to the CIP Fund, to fund the CIP plan was anticipated.

Non-Departmental – Noted at 33% - well within budget.

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- *Unemployment* – The budget is spent at 1869%, due to two claims in the current year; one claim from the fire department, and the other from the mayor's office.
- *Employee Assistance Program* – Since the program has not been used the budget sits at 1%.
- *Tuition Reimbursement* – Two employees use the program; anticipated spending budgeted \$50,000.
- *Supplies* – Spent at 100% - Used for copy paper.
- *Postage* – FY 2019 Budget = \$32,500. The city will begin outsourcing printing and mailing for utility billing, so the account is expected to see a great reduction. The cost for leasing the current machine for folding and placing bills in envelopes is \$60,000 per year. In addition, two full-time employees are currently working 4-7 hours per week to process the bills. Outsourcing would provide great savings.
- *Miscellaneous* – Up 138%. Money allocated for savings, utilized for various items. A significant portion of spending was to Civic Plus - for website redesign and support.
- *Contract Services* – Ms. Steck was unsure what the \$50,000 budget was for.
- *Boys & Girls Club* – Spent at 100%, due to contributions of \$125,000.

Ms. Steck said the *Non-Departmental* account fluctuated up and down because it was used for miscellaneous items. She referred to the *City Recorder's* budget, which she thought also fluctuated. Therefore, to make the recorder's budget more consistent, she suggested from now on, election funds be allocated to non-departmental - based on need. Ms. Steck inquired the council for direction.

Mr. Nicponski said election funding should remain with the city recorder budget. Ms. Steck said she would not change it.

Ms. Lopez wondered where the ULCT (Utah League of Cities and Towns) budget was located. Ms. Steck could not recall but would research and get back with Ms. Lopez.

Adjournment: 5:20 p.m.

Pattie Johnson
Council Office Administrator II

ATTACHMENT #1

FY 2019 MID-YEAR BUDGET REVIEW

FINANCIAL ANALYSIS AND DISCUSSION

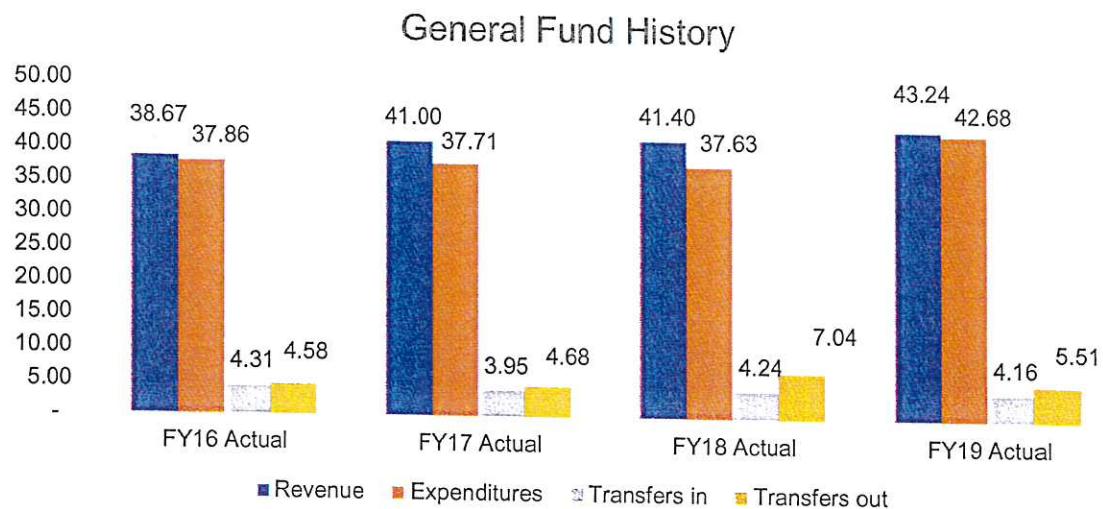


GENERAL FUND

The following chart illustrates a history of the General Fund less any extraordinary items like bond proceeds and early debt retirement. Below are the items I've removed for the purposes of this analysis.

FY 2017 – The City paid off \$2,845,000 of the Series 2007 bond. This early debt retirement was removed from the numbers below.

FY 2018 – The City issued a bond in the amount of \$5.8 million and transferred the proceeds to the CIP fund for the construction of the fire station. Both the revenue and transfer out were removed from the numbers below.



ATTACHMENT #2



CIP FUND

Over the past three (3) years, the City has invested or is under contract for construction for \$16.9 million in new infrastructure from the CIP Fund.

Of that \$16.9 million, \$5.8 million was financed with a bond, \$1.5 million was financed by grant, and \$9.6 million was cash.

FY 2017

- \$2.5 million for the Amphitheater remodel (\$1.5 SLCounty, \$1 million City)

FY 2018

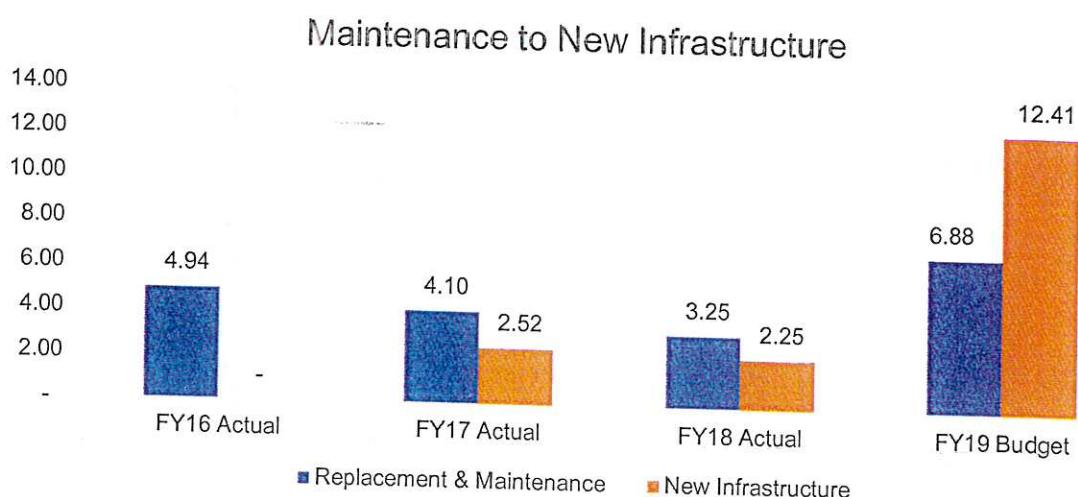
- \$2 million for the Murray Mansion
- \$223,000 for the Fire Station

FY 2019

- \$2.8 million for the school district property
- \$950,000 for the downtown developer (budget was \$1.2 million)
- \$1.4 million dedicated for City Hall (not yet spent)
- \$7.0 million for the fire station (\$5.8 million bond, \$1.2 million cash)

In addition, the City has funded between \$3.2 and \$6.8 million in replacement and maintenance of current infrastructure.

Below is a chart of how the funds were used – maintenance or new.





MURRAY
CITY COUNCIL

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MURRAY CITY MUNICIPAL COUNCIL COMMITTEE OF THE WHOLE

The Murray City Municipal Council met as a Committee of the Whole on Tuesday, March 5, 2019 in the Murray City Center, Conference Room #107, 5025 South State Street, Murray Utah.

Council Members in Attendance:

Dave Nicponski - Chair	District #1
Dale Cox – Vice Chair	District #2
Jim Brass	District #3
Diane Turner	District #4
Brett Hales	District #5

Others in Attendance:

Blair Camp	Mayor	Jan Lopez	Council Director
G.L. Critchfield	City Attorney	Jennifer Kennedy	City Recorder
Jennifer Heaps	Comm.& PR Director	Pattie Johnson	Council Office
Jon Harris	Fire Chief	Danny Astill	Public Works Director
Melinda Greenwood	CED Director	Mike Dykman	Asst. Chief Fire Prevention
George Zboril	Fire Department	Kim Sorensen	Parks & Rec Director
George Katz	Resident	Sally Hoffelmeyer-Katz	Resident
Kat Martinez	Resident	Kirt Peterson	Horizon Development
Jennifer Brass	Resident	Kathleen Stanford	Resident

Mr. Nicponski called the Committee of the Whole meeting to order at 5:00 p.m.

Approval of Minutes - Mr. Nicponski asked for comments or a motion on the minutes from:

- ° Committee of the Whole – January 8, 2019

Mr. Brass moved approval. Ms. Turner seconded the motion. (Approved 5-0)

Discussion Items

Murray City Center Sustainable Development Practices – Doug Hill and Sarah Bolls

A recommendation was made to amend a zoning code related to sustainability standards previously adopted by the council. Mr. Hill confirmed a discussion occurred in a previous meeting about eliminating the current LEED (Leadership in Energy and Environmental Design) requirement, to adopt something less expensive. After looking at the ICC (International Code Council, Inc.) as one option suggested by Council Member Ms. Turner, he conducted more research; he then discussed his findings with the city hall architect and fire station contractors to learn about a vast number of options – other than LEED.

As a result, HPBS (High Performance Building Standards), Program Director, Ms. Bolls, from the Utah Facilities Construction and Management Division, came to educate the council about high level design requirements. For example, she noted all Utah State construction projects are held to strict energy efficiency standards by utilizing HPBS, for projects like salt sheds for UDOT (Utah Department of Transportation), hospitals, the capitol building and prison. Therefore, HPBS was designed to be flexible to meet the needs of many types of projects.

Ms. Bolls explained HPBS standards were tailored to match those of LEED, however, HPBS was more defined; for instance, HPBS requires three consultants be hired for each project, requires high performance workshops during each phase of design and construction, with coordination meetings held regularly, to name a few. A power point was used to highlight specific performance criteria, outline processes for meeting criteria, and to discuss all notable elements. A lengthy presentation was provided regarding all phases of construction and performance criteria not addressed with LEED. (See Attachment #1)

Mr. Hill explained the recommendation would remove the LEED silver level certification and replace it with the most current version of HPBS building and design standards and requirements for new buildings constructed in the MCCD (Murray City Central District). He noted – as adopted by the council, this area was the only place in the city, where sustainability standards currently apply for any public building constructed.

Mayor Camp commented Layton Construction and GSBS Construction would be constructing the city hall building for Murray and had completed many projects for the state of Utah.

The same HPBS presentation would be shared with the MCCD Design Committee, and the Murray Planning Commission in March. Mr. Hill said the council would consider the proposed ordinance that incorporated HPBS - on April 2, 2019, during the council meeting. (See Attachment #2)

Permanent Fireworks Restrictions – Mayor Camp and Assistant Fire Chief Mike Dykman

Mayor Camp noted the council was familiar with fireworks restrictions that occurred the past number of years, during the month of May, and this ordinance was to make some permanent restrictions.

Chief Dykman explained, due to the 2018 adoption of Utah House Bill 38, and the International Fire Code, municipalities are authorized to permanently prohibit the discharge of fireworks in specific areas, where existing or historically hazardous environmental conditions are found. He said under the guidelines established and defined by Title 53 Chapter 7 of Utah Code, the proposed map was created establishing areas for permanent fireworks restrictions, in areas determined to be hazardous in

significant risk of lives and property. (See Attachment #3 to view map.) Chief Dykman reviewed the details regarding Murray City's permanent restrictions:

- Wheeler Farm – Defined to include all continuous property owned by Salt Lake County, in the area of 900 East and Winchester Street, with no buffer beyond farm boundaries.
- Murray City Park – Defined to include all continuous property owned by the city, and the Murray Park Amphitheatre, with no buffer area outside park boundaries.
- The Murray Parkway Trail (Jordan River Parkway) - Defined to include all continuous property, including features, such as, parks, or trails owned by Murray City. This restricted area does include a 200-foot buffer area, defined as the bank of the Jordan River, or trails and features along the parkway, and may extend significantly into some residential neighborhoods.

Chief Dykman reviewed Utah State guidelines for legally discharged fireworks:

- June 24 through July 25 – Between 11:00 a.m. and 11:00 p.m.
- July 2 through July 5 and July 22 through July 25 - Legal hours are extended to midnight.
- December 31, New Year's Eve - 11:00 a.m. to 1:00 a.m. on January 1, New Year's Day.
- Chinese New Year's Eve, from 11:00 a.m. to 1:00 a.m. on Chinese New Years Day.

Overall, the discharge of fireworks at any other time during the year is illegal, resulting in a Class C misdemeanor. The new permanent restrictions will exist during the time fireworks are legally allowed.

Chief Dykman said the ordinance gives the city the ability during these specific times of the year to keep a ban on hazardous areas. He noted restricted red areas on the map were somewhat smaller than previous years, due to legal guideline's municipalities were given. For example, restrictions used to be 300 feet away from the Parkway and Murray Park, however, but city is no longer able to impose that distance.

He said for years the mayor and city council of Murray supported resolutions to restrict the discharge of fireworks in these areas, considered wildland urban interface; defined as zones of transition between wildlands, unoccupied land, and development; they all have significant risk of wildfire. Chief Dykman explained, due to the quantity of fuels, low relative humidity, and sources of ignition, each area experienced historical fire incidents. Adequate water supply, (no fire hydrants) for fire fighting fires was limited in these areas, which contributed to hazard and risk.

Current fireworks restrictions would be reported to Salt Lake County, by May 1, and would be included on a county-wide fireworks restriction map, as well as, noted on Murray's website for public access.
www.murray.utah.gov

Chief Dykman asked the council to consider the proposed ordinance to create permanent restrictions on the discharge of fireworks in the noted areas.

Mr. Cox wondered once the fireworks season was here, would there be an option to expand areas not foreseen, because the UP&L (Utah Power and Light) right-of-way was not listed, and he thought it was always a tinderbox area, which caught fire last year.

Chief Dykman said restricted areas could be expanded at any point, by resolution; however, UP&L maintains the area in their right-of-way, which was not left to grow wild. The area is mowed often, and mitigation was possible, but he did not think the UP&L area was as critical as those listed in the proposed ordinance.

Ms. Turner was concerned about the possibility of a fire along the new Canal Trail. Mr. Hales confirmed Salt Lake City owns the trail, although, Murray provided maintenance. Assistant Chief Dykman was not aware of any hazardous problems but would examine fire history in the area. Ms. Turner was not aware of any fire hydrants near the trail and requested he make a visit. Assistant Chief Dykman said he would determine if the trail could be a fire hazard, and if so, include it on the current proposed fireworks restriction map.

2019 Municipal Election Agreement – Mayor Camp and Jennifer Kennedy

Murray City Recorder, Ms. Kennedy provided the proposed contract agreement for the council's review and noted the Salt Lake County Clerk's office conducted Murray's municipal elections many times before. They would notice elections publicly, provide all needed equipment, hire all election workers, set up polling locations, provide ballot printing; and tabulate and provide election results. The 'not to exceed' price quote was: \$56,452 - equivalent to the cost four years ago.

Ms. Turner confirmed everything SL County did for Murray in the past was satisfactory. Ms. Kennedy agreed and noted a vote by mail election would occur also.

Mr. Nicponski agreed the county did an excellent job.

Ms. Kennedy would present the proposed resolution, and Interlocal Cooperation Agreement to the council for consideration during tonight's council meeting. She appreciated their support and hoped to return the agreement to the election's division soon.

Estoppel Agreement with Murray Depot LLC – Melinda Greenwood

Ms. Greenwood briefly reviewed the resolution and provided an updated agreement she attained last week. She said staff had no concerns about changes to the draft agreement.

The situation was discussed at a previous RDA (Redevelopment Agency) meeting, to address the conservation easement dedicated to the city, related to the Murray Depot mixed-use development, and 5th Amendment to the Birkhill Participation Agreement. Ms. Greenwood explained the city approved the Birkhill Phase 2 Subdivision in 2011, requested by Hamlet Development Corporation that breached the easement reported against the property allowing the property to be subdivided. She reported the title company found the breach during a review, and since funding was coming together for the Murray Depot involving federal tax credits, lenders were particular in having a clean title.

The clean-up would require the city recognize a breach of easement occurred to subdivide, and there was no financial impact to the city. In addition, the new agreement would allow Horizon Development to construct the trail, that included overlap with parking and other infrastructures related to the

easement.

The council would consider the resolution approving the Estoppel Agreement that would most effectively provide a clean title.

General Plan Amendment, 344 East 5600 South – Melinda Greenwood

Murray Yellow House, LLC, applied for a general plan amendment to change the property from a low density residential, to medium density residential. The General Plan adopted in 2017 reflects the area is intended to remain low density residential.

Ms. Greenwood provided a power point to share a map of the 1.53 acres, and noted parcels involved. Currently, with a low density residential, two or three single family homes could be constructed, however, with a proposed rezone, 18 units could result.

Murray Planning Commission held a public hearing on February 7, 2019, where five residents spoke in opposition and concern was noted about the capacity of 18 units that would impact the area. Therefore, the planning commission followed staff recommendations, and recommended denial to the council. The council would consider the amendment on March 19, during a public hearing on the matter.

Boys & Girls Club Creekside Lease Agreement – Mayor Camp and G.L. Critchfield

Mayor Camp noted challenges that occurred within the landlord and tenant relationship that were addressed during a previous RDA meeting. He said the intent of the draft lease agreement was to continue helping the Boys & Girls Club, but without strain to the city's resources.

Mr. Critchfield discussed solutions and reviewed the draft lease agreement. Murray owns the old Creekside School, with two tenants that pay rent as follows: The Boys & Girls Club: \$1,000 per month; and KidsEat: \$100 per month.

Mr. Critchfield explained the city does not want to continue putting money into maintaining the building, intended to be demolished, but tenants came with the initial purchase. In addition, the city also desires to assist these non-profits. Costly repairs with the elevator and boiler were some of the problems noted.

He said under Utah Code Annotated 10-8-2, the council may authorize a waiver of fees for a nonprofit, after holding a public hearing. Therefore, the city seeks an arrangement where the club would lease the building, without paying the city rent. In exchange, the Boys & Girls Club would pay for all maintenance, and all repairs of the building during the term of the lease and would also agree to sublet to KidsEat.

Discussions occurred with the club about the new draft lease agreement, but no firm answer has been given as to whether they agree to the new terms. Mr. Critchfield noted the new terms would be considered a gift to a non-profit organization. The council would consider whether to gift rental costs to the Boys & Girls Club during an upcoming council meeting.

Mr. Nicponski asked if the building was up to code. Mr. Critchfield said generally– but the elevator was not. Mr. Nicponski confirmed with the new agreement, the burden of repairing the elevator would be the responsibility of the club. Mr. Critchfield confirmed, in addition to, all grounds upkeep, parking space maintenance, and all other repairs would be their responsibility, to limit the city's liability.

Mr. Nicponski asked how much money the city donated to the club annually. Mayor Camp reported the club received a total of \$125,000 this year, which was an increase from \$75,000 in previous years.

Announcements: Ms. Lopez made several announcements related to coming events for the council members.

Adjournment: 5:53 p.m.

Pattie Johnson
Council Office Administrator II

ATTACHMENT #1

The Department of Administrative Services

Division of

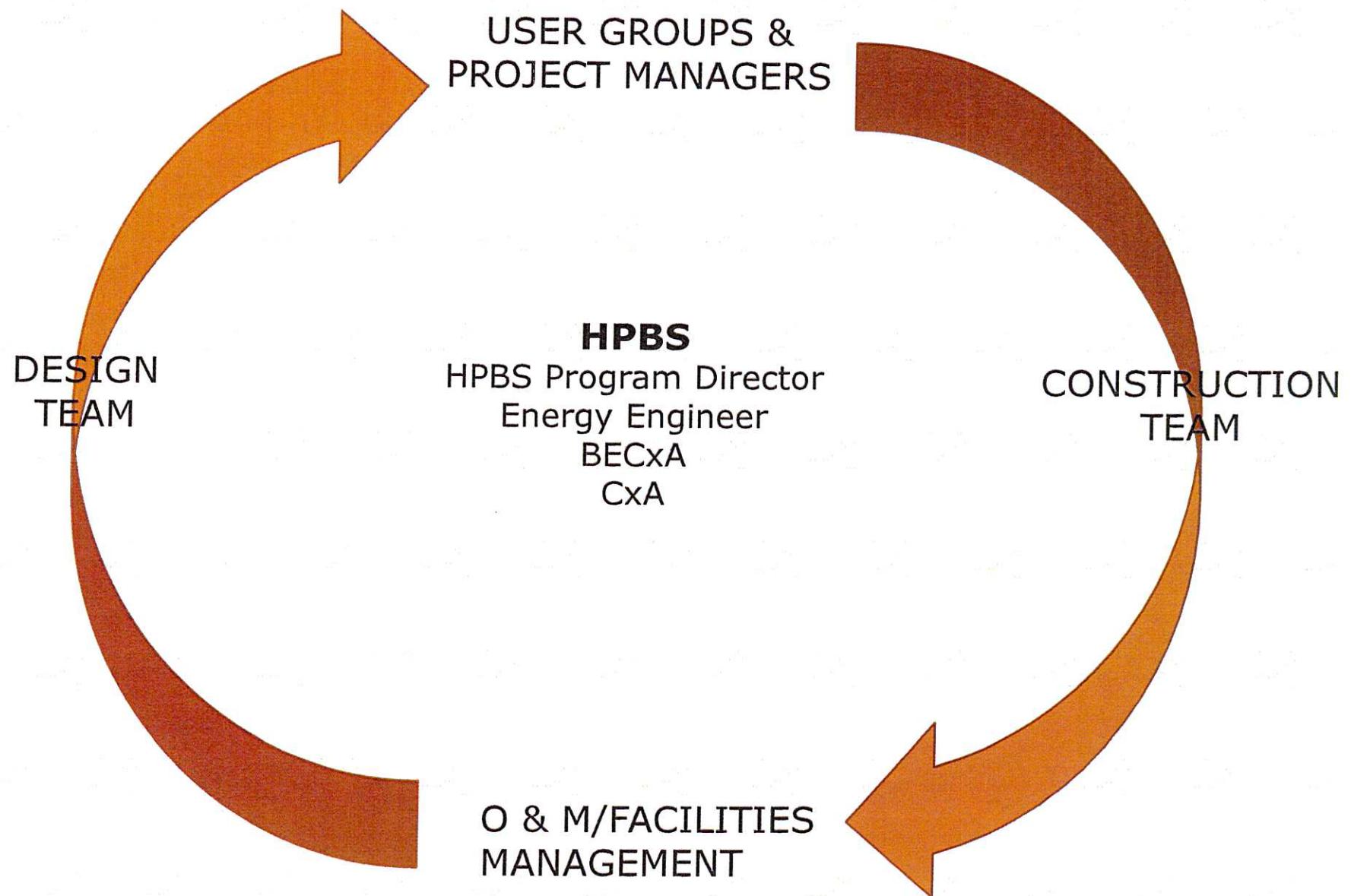
**Facilities Construction
& Management**

SERVICES ELEVATED



**DFCM's High Performance Building Standard
presented by Sarah Boll**

TYPICAL CAPITAL DEVELOPMENT PROJECT



Integrated Design – The Process is Key

Owner - Owner to hire the Energy Engineer, CxA, BECxA during the programming stage – All performance consultants to be directly contracted by the owner.

Provide design review comments at the end of each phase and be actively engaged in the development of the Owner's Project Requirements (OPR).

The OPR is no longer a LEED formality, but a driver of the design and required to be current a derivative of the HPBS Workshops and other performance based requirements

Design Team – Author the of the Owners Project Requirements - OPR

Facilitate HPBS Workshops, coordinate design reviews and be actively engaged with the Energy Engineer, Commissioning Agent, and Building Envelope Commissioning Agent.

Contractor – Assist in LCCA (if present during design), meeting performance requirements including those for BECx and Cx.

Coordinate with CxA and BECxA for testing and inspections.
Participate in first year of occupancy on-going commissioning.

Water Efficiency

- **EPA WaterSense fixtures required**
- Prohibit once through process water systems

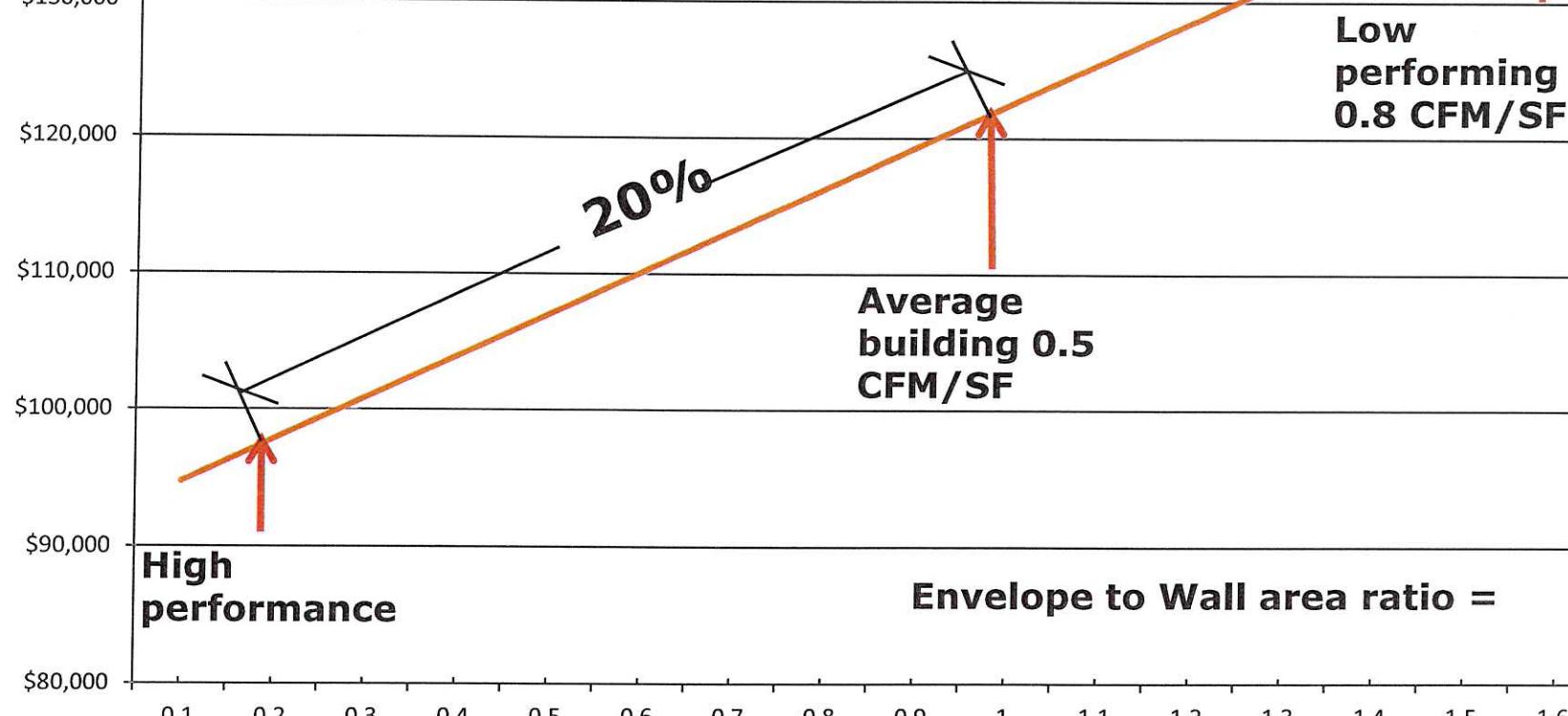
Materials

- Recycling within the building
- **Construction Waste Management Plan @ 75% of Volume.**
Line item tracked in the OAC meeting minutes
- **35% of building materials must be either regional, recycled or a combination of both.** To be tracked and reported on HPBS Worksheet

Indoor Environmental Quality

- Construction IAQ Plan per SMACNA 2008
- **Building flush prior to occupancy per LEED V4**
- **Low VOCs for materials and paints per South Coast**
- **Walk off mats**
- Task lighting, Daylighting and Views

Total Utility Cost -vs.- Air leakage



- Initial Design – 61% Glazing (SB60)
 - \$20,700 Annual Utility Cost “Hit” vs. Baseline
 - Equates To 7.4% Of Total Annual Energy Cost
 - \$1.68 Million Life-Cycle Cost Increase (40 Years)
- Final Design – 39% Glazing (SB72 & SB60)
 - \$12,800 Annual Utility Cost Savings vs. Baseline
 - \$1.04 Million Life-Cycle Cost Decrease (40 Years)
 - Increased Thermal Comfort
 - Decreased HVAC Equipment Sizes & First Cost
 - Energy modeling demonstrated that reduction of glass area by twenty percent **would reduce utility costs by slightly over \$1.7 million over the first 50 years of operation.**

Case Study - Classroom Building Glazing Impact On Energy Performance

ATTACHMENT #2

ORDINANCE NO. _____

AN ORDINANCE AMENDING SECTIONS 17.70.040, 17.170.090, 17.173.010, AND 17.174.010 OF THE MURRAY CITY MUNICIPAL CODE RELATING TO SUSTAINABLE DEVELOPMENT PRACTICES.

BE IT ENACTED BY THE MURRAY CITY MUNICIPAL COUNCIL:

Section 1. Purpose. The purpose of this ordinance is to amend sections 17.170.040, 17.170.090, 17.173.010 and 17.174.010 of the Murray City Municipal Code relating to sustainable development practices.

Section 2. Amend sections 17.170.040, 17.170.090, 17.173.010 and 17.174.010. Sections 17.170.090, 17.173.010 and 17.174.010 of the Murray City Municipal Code shall be amended to read as follows:

Chapter 17.170
MURRAY CITY CENTER DISTRICT MCCD

17.170.040: DEFINITIONS:

LEED: Leadership in energy and environmental design. It is a rating system published by the U.S. Green Building Council that encourages and accelerates global adoption of sustainable green building and development practices through the creation and implementation of universally understood and accepted tools, design criteria, and building and systems performance criteria. LEED certification requires third party review and verification of compliance with required criteria by an individual certified by the Green Building Certification Institute.

LEED-ND (Neighborhood Design): Sustainable standard published by the U.S. Green Building Council which recognizes development projects that successfully protect and enhance the overall health, natural environment, and quality of life. The rating system encourages best development practices, promoting the location and design of neighborhoods. It promotes more efficient energy and water use, especially important in urban areas.

...

17.170.090: SUSTAINABILITY STANDARDS:

A. The Murray City Center District (MCCD) has adopted the goal of pursuing and achieving sustainable development practices ~~in the MCCD that could lead to the eventual attainment of LEED-ND (neighborhood development) certification for the entire City Center District and encourages LEED certification for all individual buildings~~ The City may provide incentives for developers who ~~achieve LEED third-party sustainable development~~ certification for buildings. ~~LEED-ND Sustainable development~~ standards are defined in the MCCD Design Guidelines and are recommended as standards for the development of the area. ~~No sustainable development certifications are required under this section.~~

B. The City recognizes that, regardless of third party certification level, there are standards that are in the best interest of the health, safety, and general welfare of the residents of Murray. Standards to promote efficient and sustainable development have been included in the parking, landscaping and building and site design standards of the MCCD and are required whether or not an individual development attains ~~LEED a third-party sustainable development~~ certification. In addition, the following sustainability standards apply:

1. **New Public Development.** All new public buildings and uses shall, as practicable, be designed and built to comply with ~~LEED certified at the silver level~~ the High Performance Building Standards developed by the Utah Division of Facilities Construction Management;

2. **New Non-Public Development.**

a. All new developments shall provide for on site treatment of stormwater runoff from rooftops and hardscape areas. Each development shall be responsible for pretreating the runoff from their site through the use of bioswales or green roofs prior to allowing the water to enter the Little Cottonwood Creek watercourses, or the Murray City stormwater drainage system;

3b. All new construction shall minimize site disturbance and include a stormwater pollution prevention plan (SWPPP) for the site and obtain a land disturbance permit from Murray ~~the~~ City on sites greater than one acre in size;

4c. WaterSense labeled plumbing fixtures are also required in ~~the buildings for all new developments~~ and all new plumbing fixtures in existing buildings;

5d. All new buildings must demonstrate an average ten percent (10%) improvement over ANSI/ASHRAE/IESNA standard 90.1-2007 (with errata but without addenda). Buildings undergoing major renovations must demonstrate an average five percent (5%) improvement over ANSI/ASHRAE/IESNA standard 90.1-2007. Documentation of energy efficiency will be in accordance with the standards outlined in

The purpose of the Professional Office District P-O is to provide for mixed-use areas where urban public services are available or planned including access to high capacity transit. The intensity and quality of development will be higher than in other employment designations and urban in character. Development patterns adjacent to residential areas should enhance livability while contributing to the success of nearby businesses. This district requires site and design standards that:

...

F. Encourage property owners, developers, architects, and contractors to use a mix of high quality, durable, low maintenance building materials which ~~allow for~~ comply with LEED certification the High Performance Building Standards developed by the Utah Division of Facilities Construction Management or comparable third-party sustainable development standards. (Ord. 18-09)

Section 3. Effective date. This Ordinance shall take effect upon first publication.

PASSED, APPROVED AND ADOPTED by the Murray City Municipal Council on this ____ day of _____, 2019.

MURRAY CITY MUNICIPAL COUNCIL

Dave Nicponski, Chair

ATTEST:

Jennifer Kennedy, City Recorder

MAYOR'S ACTION:

DATED this ____ day of _____, 2019.

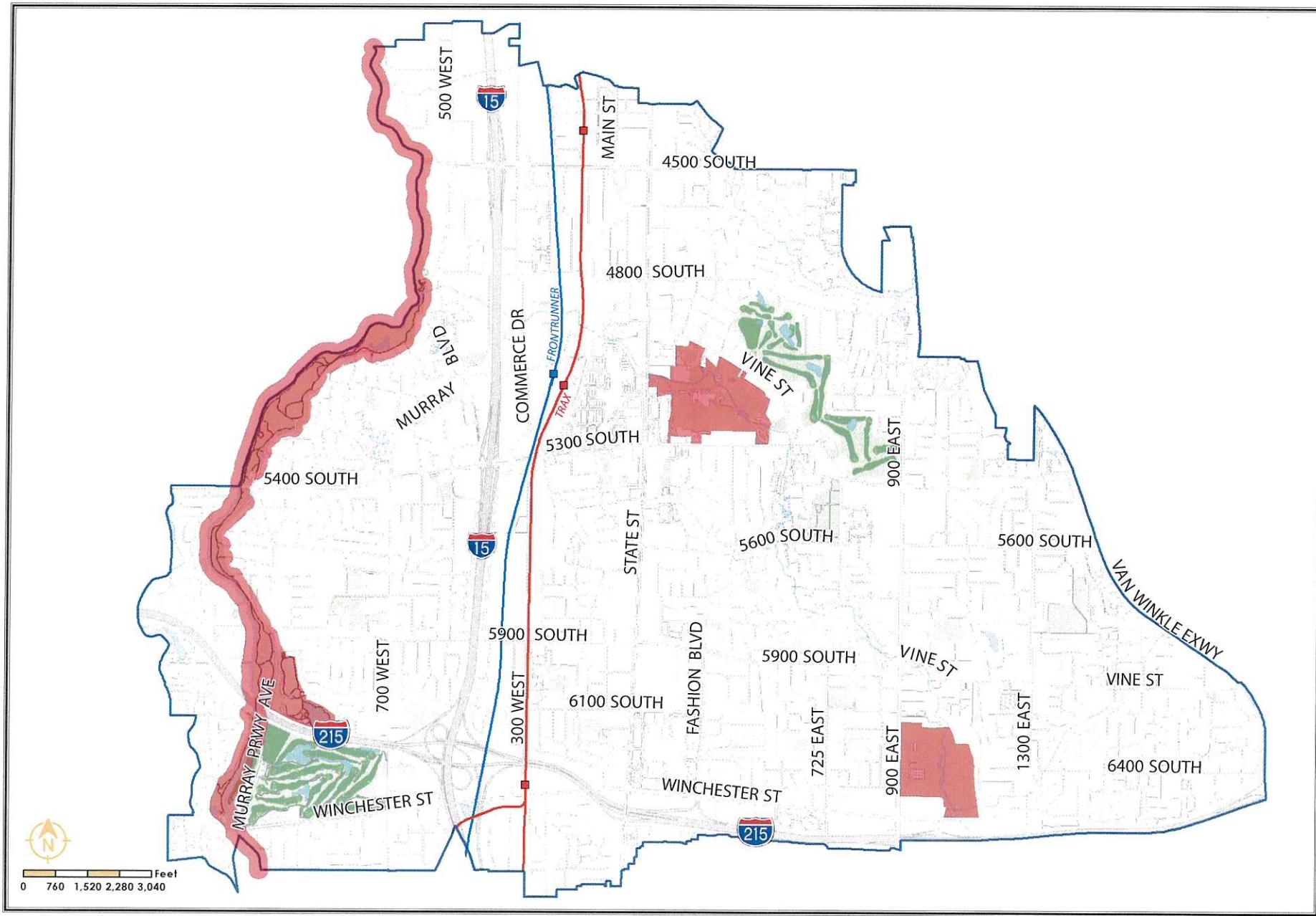
ATTACHMENT #3

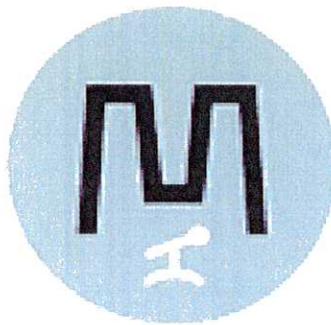


MURRAY

Murray City
GIS Division
4445 South 500 West
Murray, Utah 84123
www.murray.utah.gov

Proposed Fireworks Restriction Zones





MURRAY
CITY COUNCIL

Discussion Item #1



City Council

Board and Commission Reports

MURRAY

Council Action Request

Committee of the Whole

Meeting Date: June 4, 2019

Department Director Janet Lopez	Purpose of Proposal Reports from Representatives to Interlocal Entities. (Five minutes each.)
Phone # 801-264-2622	Action Requested Informational only.
Presenters As Listed.	Attachments None.
	Budget Impact None.
	Description of this Item <ol style="list-style-type: none">1. Utah Association of Municipal Power Systems Intermountain Power Project - Blaine Haacke (10 minutes)2. Trans-Jordan Cities - Russ Kakala3. Murray City Library - Kim Fong4. Council of Governments - Mayor Camp5. Utah Telecommunications Open Infrastructure Agency (UTOPIA) - Mayor Camp6. Utah Infrastructure Agency (UIA) - Mayor Camp7. Community Action Program (CAP) - Jennifer Kennedy8. Jordan River Commission - Kim Sorenson
Required Time for Presentation 45 Minutes	
Is This Time Sensitive No	
Mayor's Approval	
Date May 24, 2019	



MURRAY
CITY COUNCIL

Discussion Item #2



MURRAY

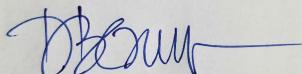
Council Action Request

Mayor's Office

Discussion on Ordinance 2.62.120: Holidays

Committee of the Whole

Meeting Date: May 7, 2019

Department Director D. Blair Camp, Mayor	Purpose of Proposal Discussion regarding Ordinance 2.62.120
Phone # 801-264-2600	Action Requested Discussion item
Presenters Mayor Camp	Attachments Ordinance 2.62.120: Holidays
Required Time for Presentation 15 Minutes	Budget Impact Unknown at this time
Is This Time Sensitive No	Description of this Item I am requesting discussion with the council regarding Ordinance 2.62.120: Holidays. City holidays granted to regular full-time employees are specified in this ordinance. However, over the past years there has been somewhat of a "tradition" develop in Murray on Christmas Eve and New Year's Eve when the mayor would declare city hall closed at noon and allow the employees to have the time off with pay. This practice is somewhat problematic since there are many employees who didn't benefit from this early closure, such as police officers, firefighters, power employees, recreation employees, etc., resulting in complaints from some of those employees. Last year I had lengthy discussions with my department directors about the practice and struck a compromise to close city hall at 2:00 and compensate the employees who were not able to leave for the three
Mayor's Approval 	
Date April 17, 2019	

Continued from Page 1:

hours. I made no schedule adjustment on New Year's Eve. The directors felt like that was a good compromise.

I later heard criticism by some employees and at least one council member for "taking away" a benefit that the employees had become accustomed to. The mayor has been placed in an awkward "no-win" situation going forward.

I am requesting discussion regarding possible changes to the ordinance.

CITY PAID HOLIDAYS

	New Year's Day	MLK Jr Day	President's Day	Memorial Day	July 4th	Pioneer Day	Labor Day	Columbus Day	Veteran's Day	Thanksgiving Day	Day after Thanksgiving	Christmas Eve	Christmas Day	Floating Holidays	Total	Special Notes
American Fork	X	X	X	X	X	X	X	X		X		X	X	1	12	
Clearfield	X	X	X	X	X	X	X		X	X	X	X	X	2	14	
Cottonwood Heights	X	X	X	X	X	X	X		X	X	X	X	X	1	13	
Draper	X	X	X	X	X	X	X		X	X	X	X	X	No	12	
Herriman	X	X	X	X	X	X	X		X	X	X	X	X	No	12	
Layton	X	X	X	X	X	X	X	X	X	X	X		X	No	12	*Note 1
Lehi	X	X	X	X	X	X	X		X	X	X	X	X	1	13	
Millcreek	X	X	X	X	X	X	X		X	X	X		X	1	12	*Note 2
Murray	X	X	X	X	X	X	X		X	X	X		X	3	14	
Ogden	X	X	X	X	X	X	X		X	X	X		X	1	12	*Note 3
Orem	X	X	X	X	X	X	X			X	X	X	X	1	12	
Provo	X	X	X	X	X	X	X			X	X	X	X	12 hrs	12.5	
Riverton	X	X	X	X	X	X	X			X	X	X	X	1	12	
Sandy	X	X	X	X	X	X	X			X	X	X	X	2	13	*Note 4
So. Salt Lake	X	X	X	X	X	X	X		X	X	X	X	X	No	12	
South Jordan	X	X	X	X	X	X	X		X	X	X	X	X	2	14	
Spanish Fork	X	X	X	X	X	X	X			X	X	X	X	No	11	
West Jordan	X	X	X	X	X	X	X		X	X	X	X	X	2	14	
West Valley	X	X	X	X	X	X	X		X	X		X	X	No	11	

*Note 1 Mayor/Council have given Christmas Eve off last few years and 1/2 day on New Year's Eve

*Note 2 City Manager traditionally has given 1/2 day Christmas Eve

*Note 3 Close at 1pm if Christmas Eve or New Year's Eve fall on M-F

*Note 4 Possibly adding a floating holiday to be used between Thanksgiving and New Year's

2.62.120: HOLIDAYS:

A. Each regular full time employee in City service shall be granted holiday vacations at full pay in accordance with the following schedule:

New Year's Day: January 1

Martin Luther King Day: Third Monday in January

Presidents' Day: Third Monday in February

Memorial Day: Last Monday in May

Independence Day: July 4

Pioneer Day: July 24

Labor Day: First Monday in September

Veterans Day: November 11

Thanksgiving Day: Fourth Thursday in November

Day after Thanksgiving: Friday after Thanksgiving

Christmas Day: December 25

3 employee appreciation days

B. If any of the above listed holidays falls on a Saturday, all employees shall take the preceding Friday as the holiday, and if it falls on a Sunday, then all employees shall take the following Monday as the holiday.

C. The three (3) employee appreciation days may be taken as a day off work by each employee. Employee appreciation days may not be accumulated or used for any calendar year past December 31 of each year, and in no event will employees be allowed to receive pay in lieu of taking the three (3) employee appreciation days.

D. Eligible new hires are entitled to receive up to three (3) employee appreciation days (24 hours) the first year of employment based upon the following schedule:

Hire Date	Employee Appreciation Hours Available
January 1 to March 31	24
April 1 to June 30	18
July 1 to September 30	12

October 1 to December 31

6

E. Employee appreciation hours are not available to part time employees.

F. Due to differences in shifts, employees in the Fire and Police Department will receive vacation and holidays as determined by the Fire and Police Chiefs respectively and approved by the Mayor.
(Ord. 16-42)



MURRAY
CITY COUNCIL

Discussion Item #3



MURRAY

Council Action Request

Community & Economic Development

NeighborWorks Salt Lake Agreement with the Redevelopment Agency of Murray and Murray City

Committee of the Whole

Meeting Date: June 4, 2019

Department Director Melinda Greenwood	Purpose of Proposal Proposed Agreement with NeighborWorks Salt Lake.
Phone # 801-270-2428	Action Requested Discussion regarding the agreement with NeighborWorks Salt Lake .
Presenters Melinda Greenwood Jim McNulty	Attachments Proposed agreement and resolution
Required Time for Presentation 5 Minutes	Budget Impact RDA funds.
Is This Time Sensitive Yes	Description of this Item NeighborWorks Salt Lake would like to continue its partnership with Murray City Corporation and the Redevelopment Agency of Murray. The proposed agreement would replace an existing agreement which has expired.
Mayor's Approval 	The agreement allows for all parties to work collaboratively to meet the City's housing goals by facilitating neighborhood revitalization and development through increased homeownership in the community. The agreement also includes updated Neighborhood and Housing Goals as well as Moderate-Income Housing Goals as outlined in the Murray City General Plan (adopted in May 2017).
Date May 22, 2019	

RESOLUTION NO. _____

A RESOLUTION APPROVING AN AGREEMENT BETWEEN THE CITY,
THE REDEVELOPMENT AGENCY OF MURRAY CITY, AND SALT LAKE
NEIGHBORHOOD HOUSING SERVICES DBA NEIGHBORWORKS
SALT LAKE.

WHEREAS, the City and Salt Lake Neighborhood Housing Services dba NeighborWorks® Salt Lake ("NeighborWorks") have a common interest in addressing the City's housing goals and in facilitating neighborhood revitalization and development through increased homeownership in the community; and

WHEREAS, the parties have engaged in a collaborative effort by agreement since at least May, 2011; and

WHEREAS, the latest Agreement expired and the City and NeighborWorks want to continue to partner and enter into an agreement to extend their contractual relationship from May 2019 through May 2021 ("Agreement"); and

WHEREAS, the City intends to use Community Development Block Grant funds to continue to fund part of the scope of work provided in the Agreement; and

WHEREAS, the RDA shall become a party to the Agreement as it wants to contribute TIF housing funds to help fund the scope of work under the Agreement.

NOW, THEREFORE, be it resolved by the Murray City Municipal Council as follows:

1. It hereby approves the Agreement between the City, the Redevelopment Agency of Murray City and NeighborWorks in substantially the form attached as Exhibit "A".
2. The Agreement is in the best interest of the City.
3. Mayor D. Blair Camp is hereby authorized to execute the Agreement on behalf of the City and to act in accordance with its terms.

PASSED, APPROVED AND ADOPTED by the Murray City Municipal Council this _____
day of _____, 2019.

Murray City Municipal Council

Dave Nicponski, Chair

ATTEST:

Jennifer Kennedy, City Recorder

EXHIBIT “A”

Form of Agreement

Agreement between NeighborWorks® Salt Lake, the Redevelopment Agency of Murray City and Murray City Corporation

This Agreement (the "Agreement") is made this _____ day of _____ 2019, between Salt Lake Neighborhood Housing Services, DBA as NeighborWorks® Salt Lake ("NeighborWorks" or "NWSL"), the Redevelopment Agency of Murray City ("RDA") and Murray City Corporation ("City").

RECITALS

- A. The mission of NeighborWorks, a private nonprofit organization incorporated in the State of Utah, is to build on the strengths of neighborhoods, creating opportunities through housing, resident leadership, youth and economic development. The organization works in partnership with residents, government and businesses to build and sustain neighborhoods of choice.
- B. In May 2017, the Murray City Council adopted a new General Plan. The General Plan includes Neighborhood & Housing Goals and Moderate-Income Housing Goals as follows:
 - Provide information to homeowners on available grants, loans and other programs to assist in restoration and rehabilitation efforts;
 - Continue to work with NeighborWorks Salt Lake on Housing rehabilitation and infill project;
 - Promote affordable housing options that address the needs of low to moderate income households and individuals and offer options for a range of demographics and lifestyles;
 - Support a range of housing types, including townhomes, row-homes, and duplexes, which appeal to younger and older individuals as well as a variety of population demographics;
 - Promote the construction of smaller-scaled residential projects that are integrated with current and future employment, retail, and cultural areas;
 - Continue to support Accessory Dwelling Units (ADUs) in all single-family residential zones.
- C. The RDA and City have an interest in a continuing partnership with NeighborWorks to address the housing goals and to facilitate neighborhood revitalization in the community.
- D. All parties have a vital interest in strengthening underserved communities and promoting community revitalization and development through facilitation of increased homeownership within the City.

- E. The parties wish to continue a collaborative effort which will result in the opportunity for NeighborWorks to expand its lines of business to the City.
- F. This Agreement is executed in consideration of the mutual promises of the parties contained herein.

AGREEMENT

NOW, THEREFORE, in consideration of the foregoing, the parties agree as follows:

1.0 Purposes of this Agreement between NeighborWorks, the RDA and the City

- A. To agree to a mutual process and commitments for lending and future development of NeighborWorks to meet City housing goals and objectives from May 2019 to May 2021.
- B. To delineate roles, responsibilities and/or expectations of parties involved.

2.0 Background

NeighborWorks will serve as a centralized resource for affordable homeownership opportunities in the City, providing seamless homeownership education and counseling services to low-and moderate-income households.

The collaboration aims to collectively build the capacity of NeighborWorks' lending and development lines of business and increase leverage of RDA and City housing dollars to meet their housing goals. The objectives of this partnership are to provide housing counseling, act as a conduit for land banking, property acquisition, affordable housing development, administering a housing rehabilitation program and appropriate neighborhood revitalization efforts. The goal of the parties is to facilitate home improvement loans, maintain homeownership and revitalize neighborhoods experiencing decline.

3.0 Partner Roles, Responsibilities and Deliverables

Homeownership promotion is one of NeighborWorks's core lines of business. NeighborWorks will help the City meet its home rehabilitation goals. To do so, the Parties shall take on the following roles and responsibilities:

Activity	Responsible Party	Outcome
Maintain a centralized website of information about affordable homeownership opportunities, special mortgage products, and homeownership education and counseling services	NWSL	NWSL website will have current and accurate information about affordable homeownership opportunities, special mortgage products, homeownership education and counseling services, and affordable rehab loan products

Maintain a neighborhood based NeighborWorks office in the City	NWSL	NWSL will maintain a presence in within the City through operating an office within the City limits
Continue a city-wide public awareness campaign to promote home improvement loan opportunities, to improve awareness of, and access to, such offerings by all segments of the qualifying public, particularly households that are historically underserved for homeownership opportunities	NWSL City	NWSL and the City will jointly conduct at least one annual city-wide public awareness campaign per year
Maintain an advisory board reflecting a resident/private/public sector representation not to exceed nine members	NWSL	NWSL will hold regular meetings with its advisory board throughout the contract period
Maintain a loan committee reflecting a resident/private/public sector representation not to exceed five members	NWSL	NWSL will hold regular meetings with its loan committee throughout the contract period
Host four community meetings or events in the City. These events could include Paint Your Heart out or community action planning	NWSL	NWSL will host four community meetings or events during the contract period
Process eight loans during the two-year contract period	NWSL	NWSL will process eight loans for properties located within the City
Acquire, rehabilitate or construct at least two properties	NWSL	NWSL will acquire at least two problem properties within the City
Maintain open lines of communication and reporting	NWSL	NWSL will provide monthly activity reports to the City and report to the RDA as needed
Designate CDBG funding	City	The City will prioritize housing as a critical funding issue for CDBG funds. CDBG funds are contingent upon appropriations from Congress and allocation approval by the Murray City Council and the Advisory Committee. Based on the Housing Market Study goals and objectives adopted by the City Council, the City will advocate for resources to address housing needs in the City

Designate RDA TIF funding	RDA	The RDA will designate at least 20% of RDA TIF housing funds for homeowners that are at or below 120% Area Median Income for housing programs to NWSL each year during the contract period. Funding is contingent upon property tax allocation
Program Delivery with funds	NWSL	NWSL will allocate at least 80% of TIF funding towards program activity and 20% may be used toward administrative expenses
Maintain representation on NWSL Board of Directors	City	The City will maintain current membership on the NWSL Board of Directors
Maintain representation on the Murray Advisory Committee	City	The City will maintain current membership on the Murray Advisory Committee
Assist in the hiring of staff for the NWSL Murray office	City	City's representative on the NWSL board shall, upon the request of NWSL and time permitting, serve on NWSL's hiring panel for the Murray Office
Participate in training and planning opportunities, when available, that contribute to strengthening the partnership and services to the City	City	City staff will actively participate in training and planning opportunities throughout the contract period

4.0 Performance and Deliverables

4.1 Period of Performance

The services specified are to be performed commencing as of the effective date of this agreement through May 31, 2021, in accordance with the timelines described in this Agreement.

4.2 Termination

In the event of breach of this Agreement or failure by any of the parties to perform the services described hereunder, NeighborWorks or the City shall be entitled to terminate this Agreement upon thirty (30) days' notice, to permit other parties the opportunity to cure if possible. This Agreement may be terminated by either party for any reason on thirty (30) days written notice to the other party.

4.3 Independent Contractor

This Agreement represents the entire agreement and understanding of matters between the parties and supersedes any prior agreements. It is understood that NeighborWorks is an independent contractor and both the RDA and the City are public agencies and neither is a partner, agent or

employee of NeighborWorks. NeighborWorks shall be responsible for its own employment taxes, worker's compensation and similar expenses. NeighborWorks shall comply with all Federal, State and Local laws.

4.4 Contacts

Coordination of work on this Agreement will be the responsibility of:

For NeighborWorks:

Maria Garciaz
Executive Director
622 West 500 North
Salt Lake City, Utah 84116
maria@nwsaltlake.org
801-539-1590

and

For Murray City and the RDA:

Melinda Greenwood
Community & Economic Development Director
4646 South 500 West
Murray, Utah 84123
mgreenwood@murray.utah.gov
801-270-2428

All inquiries regarding this agreement and implementation of the Scope of Work should be directed to these contact persons.

4.5 Ownership of Documents

All documents and records, produced by NeighborWorks in connection with this Agreement, without limitation, shall become and remain the City's property. NeighborWorks shall not publicly disclose the records without prior approval of the City. NeighborWorks understands that the records produced in connection with this Agreement are subject to the Utah Government Records Access and Management Act (GRAMA).

4.6 Program Income

All program income generated from the use of RDA funds will be put into a revolving fund that will be managed by NeighborWorks Salt Lake. Program income has the same restrictions as outlined above for RDA funding, including a 20% cap on program delivery expenses. NeighborWorks Salt Lake will report all program income to the RDA and the City. In addition, if this Agreement is terminated, all program income will be returned to the RDA and/or City, respectively.

4.7 Immigration Status Verification

NeighborWorks shall comply with section 63G-12-402 of the Utah Code in dispensing public benefits, as defined in State and Federal law. NeighborWorks shall fully comply with section 63G-12-302 of the Utah Code in hiring employees after July 1, 2009, including participation in a Status Verification System.

4.8 Assignability

This Agreement shall not be assigned by NeighborWorks without written consent of both RDA and City.

IN WITNESS THEREOF the parties have caused this Agreement to be executed and in effect as of the day and year first written above. It is understood that the signatures bind the parties to this Agreement of which the signatories are a part and that without all signatures, this Agreement shall be void.

Salt Lake Neighborhood Housing Services, dba NeighborWorks® Salt Lake

(Signature)
Maria Garciaz
Executive Director

(Date)

Redevelopment Agency of Murray City

(Signature)
James A. Brass
RDA Chair

(Date)

Attest:

D. Blair Camp
RDA Executive Director

Murray City Corporation

(Signature)
Mayor D. Blair Camp
Murray City Corporation

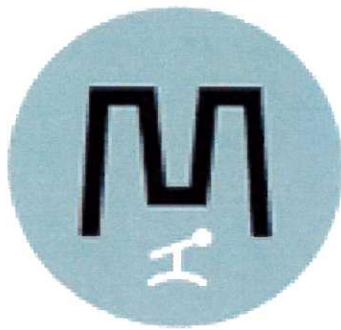
(Date)

Attest:

City Recorder

Approved as to Form

City Attorney's Office



MURRAY
CITY COUNCIL

Discussion Item #4



MURRAY

Council Action Request

Community & Economic Development

Proposed Text Amendment - Indoor Farming

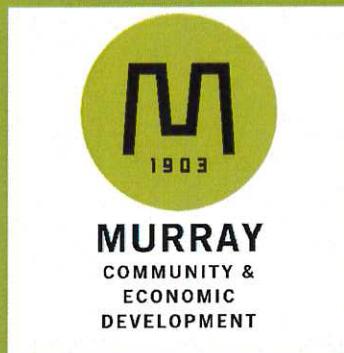
Committee of the Whole

Meeting Date: June 4, 2019

Department Director Melinda Greenwood Phone # 801-270-2428 Presenters Melinda Greenwood Jim McNulty Jared Hall	Purpose of Proposal Proposed Land Use Ordinance Text Amendment - includes adding this proposed land use to multiple zones in the City. Action Requested Discussion item at Committee of the Whole Attachments PowerPoint presentation attached. Budget Impact No budget impact. Description of this Item The proposed text amendment would allow for produce to be grown indoors using hydroponic methods. This is often described as "Indoor Farming" or "Vertical Farming." Fruits and vegetables will be grown with nutrients added to water which is supplied directly to roots without soil. Light will be provided by LED fixtures inside a building as opposed to direct sunlight. Indoor Farming can be conducted on varying scales: from single level buildings, to several stories and even high-rise towers. Crop production occurs in an environmentally controlled space, allowing production activity to continue day and night, and year-round regardless of season.
Required Time for Presentation 10 Minutes Is This Time Sensitive Yes Mayor's Approval  Date May 22, 2019	City planning staff is recommending this use be added to the M-U, M-G, C-D, TOD, and B-P as a conditional use. +

COMMITTEE OF THE WHOLE

June 4, 2019



Murray City Land Use Ordinance Text Amendment - Indoor Farming



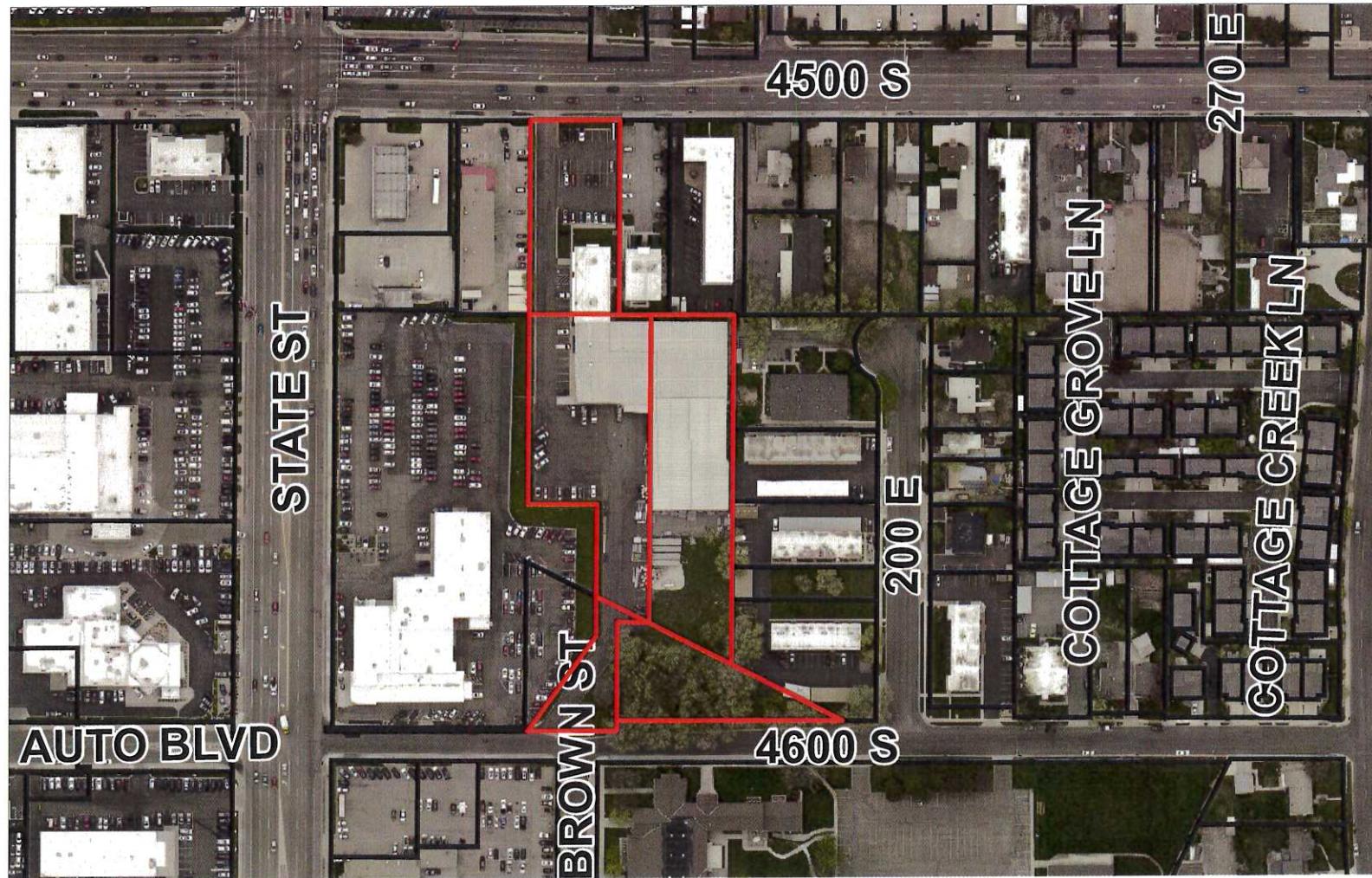
Examples of vertical farming

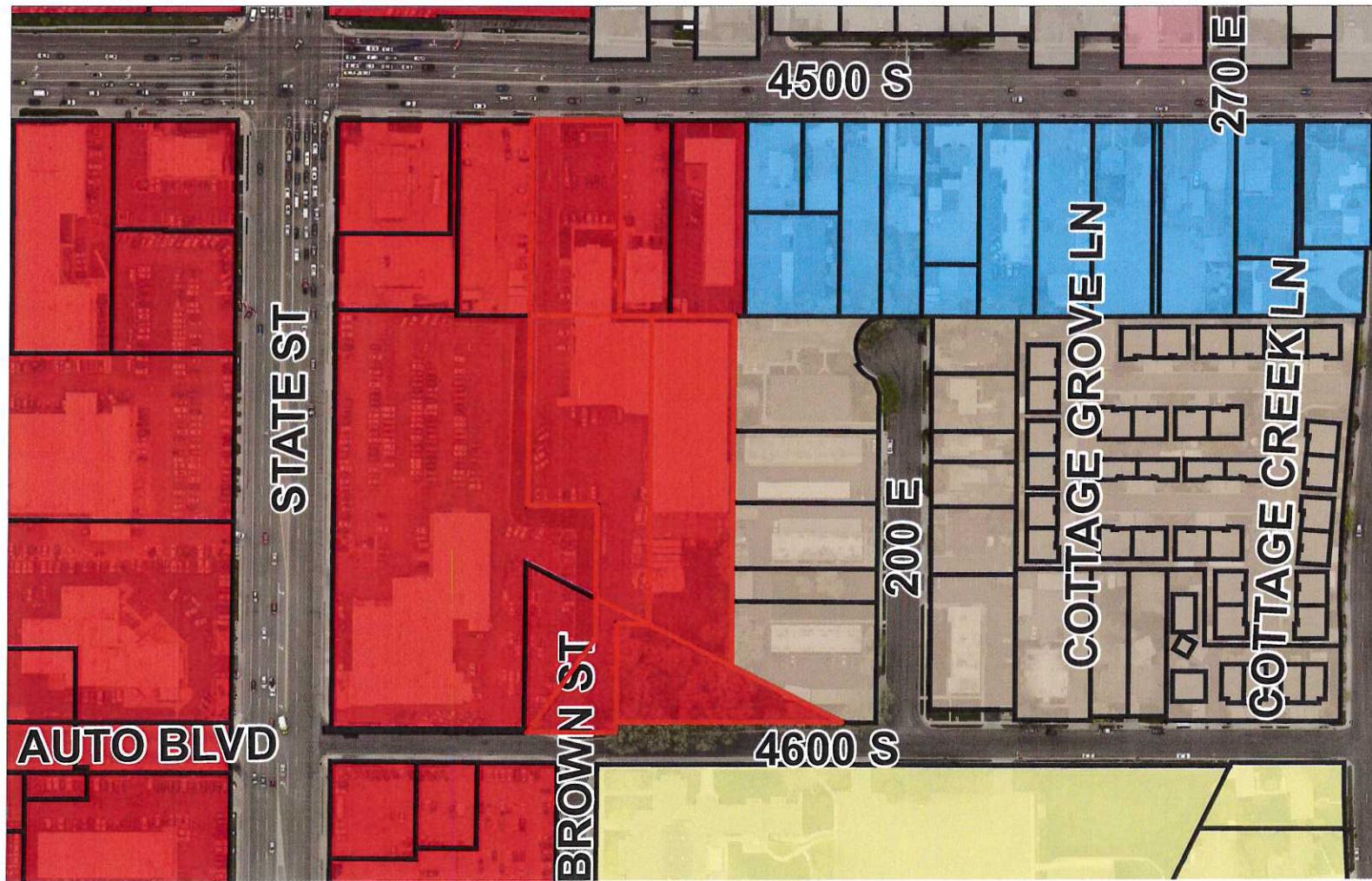


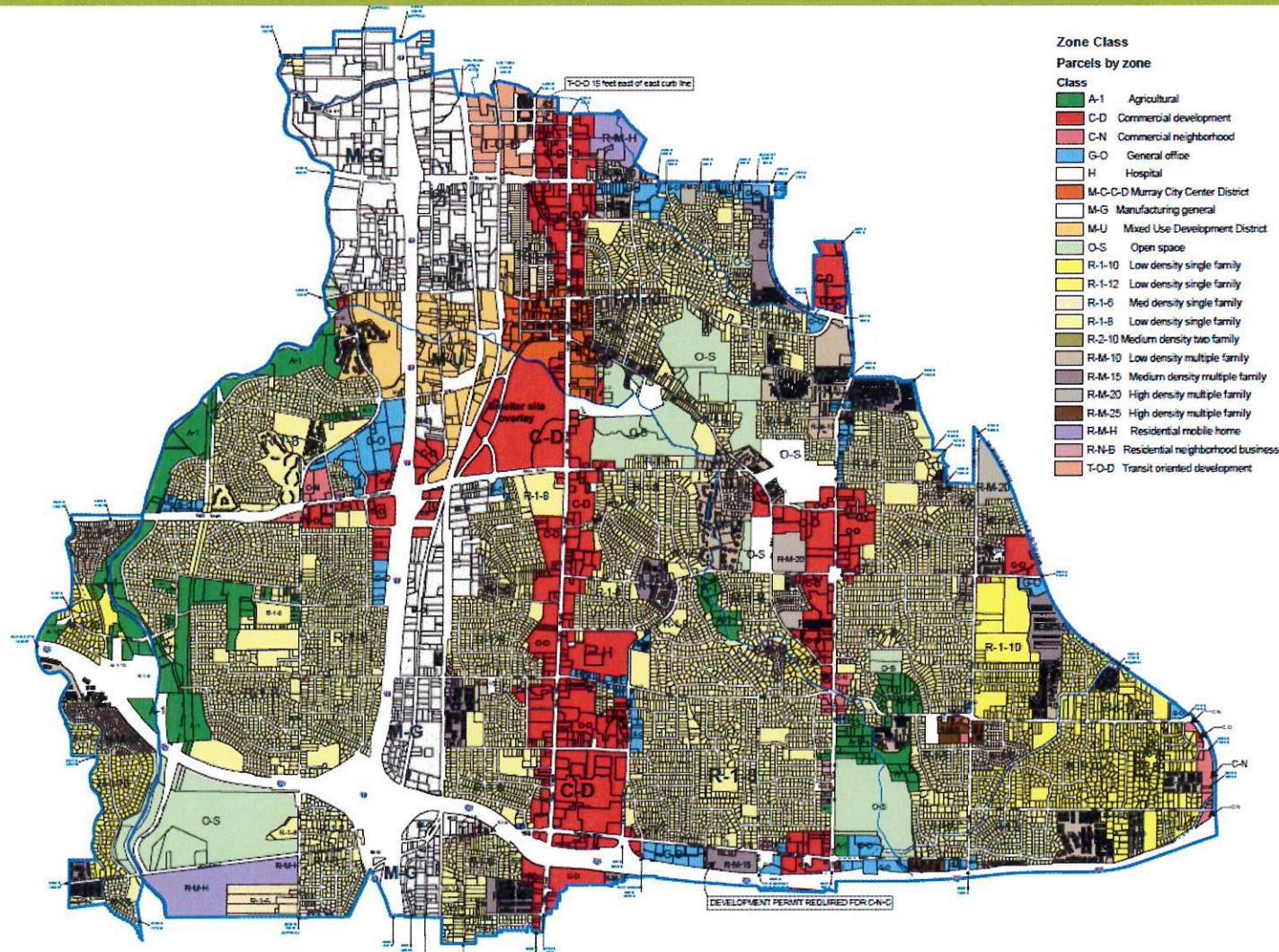
<https://livekindlyproduction-8u6efaq1lw06x9a.stackpathdns.com/wp-content/uploads/2018/09/18-EC-0712-Grow-Room-Editorial-2-2-Cropped-1.jpg>



Non-soil based crops grow at south Philadelphia vertical farming operation Metropolis Farms. (Philadelphia City Council/Flickr)









Looking southeast at the property. This is the side facing onto 4500 South.



Looking northeast at the rear side of the property

Findings

- i. The addition of Indoor Farming to retail and manufacturing zones has the potential to support adaptive re-use of existing buildings and infrastructure, and to revitalize underutilized industrial and retail areas of the city.
- ii. The addition of Indoor Farming to retail and manufacturing zones is in keeping with the goals and objectives of the Murray City General Plan.
- iii. The addition of Indoor Farming to retail and manufacturing zones as well as to the mixed-use zones can have a positive impact on public health by providing more efficient, local, year-round access to fresh vegetables.
- iv. The addition of Indoor Farming to retail and manufacturing zones can have a positive impact on the local economy, providing jobs and fresh local produce for restaurants and grocers.

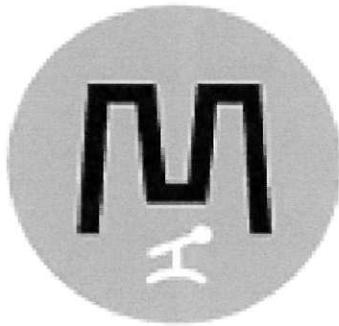


Staff & Planning Commission Recommendation

On May 2, 2019, City staff recommended that the Planning Commission hold a public hearing and forward a recommendation of APPROVAL to the City Council to add **Land Use Category #8121**, Indoor Farming to the Murray City Standard Land Use Code as well as adding **Land Use #8121** to the following sections of City Code:

- 17.146.040, (M-U, Mixed Use Zone);
- 17.152.030, (M-G, Manufacturing General Zone);
- 17.160.030, (C-D, Commercial Development Zone);
- 17.168.050(F), (TOD, Transit Oriented Development Zone); and
- 17.173.030 (B-P, Business Park Zone)





MURRAY
CITY COUNCIL

Discussion Item #5



MURRAY

Council Action Request

Meeting Date:

Department Director	Purpose of Proposal
Phone #	Action Requested
Presenters	Attachments
	Budget Impact
	Description of this Item
Required Time for Presentation	
Is This Time Sensitive	
Mayor's Approval	
Date	

Continued from Page 1:

ORDINANCE NO.

AN ORDINANCE AMENDING THE CITY'S FISCAL YEAR 2018-2019 BUDGET

On June 12, 2018, the Murray City Municipal Council adopted the City's budget for Fiscal Year 2018-2019. It has been proposed that the Fiscal Year 2018-2019 budget be amended as follows:

1. Receive and appropriate the following General Fund revenue and expenditures with no financial impact:
 - a. Receive \$210,000 from additional interest revenue and;
 - b. Receive \$70,000 from additional building permits;
 - c. Appropriate \$100,000 in Full-time wages, Overtime and Benefits, in the Fire Department due to personnel retirements and overtime necessary for full staffing, and;
 - d. Appropriate \$50,000 in Utilities at the Cemetery to support the increase in water expenditures due metering previously unmetered water lines, price increases, and implementation of a tiered water rate system, and;
 - e. Appropriate \$60,000 in Utilities for the Murray Parks to support the increase in water expenditures due water price increases and the implementation of a tiered water rate structure, and;
 - f. Appropriate \$70,000 in Alcohol funds for the Murray Police Department to purchase equipment.
2. Receive and appropriate the following grants and/or reimbursements in the Capital Projects Fund with no financial impact:
 - a. \$730,993 from Salt Lake County Choice Transportation funds for the Vine 9th to Vanwinkle road project, and;
 - b. \$1,500,000 from Salt Lake County Choice Transportation funds for the Hanauer 1 road project, and;
 - c. \$500,000 from Salt Lake County Choice Transportation funds for the Hanauer 2 road project, and;

d. \$1,000,000 from the Utah Department of Transportation for the 5600 S State to Vanwinkle road project.

Section 2. Effective Date. This Ordinance shall take effect on first publication.

PASSED, APPROVED AND ADOPTED by the Murray City Municipal Council on this ____ day of ____, 2019.

MURRAY CITY MUNICIPAL COUNCIL

Dave Nicponski, Chair

ATTEST:

Jennifer Kennedy, City Recorder

MAYOR'S ACTION: Approved

DATED this ____ day of _____, 2019.

D. Blair Camp, Mayor

ATTEST:

Jennifer Kennedy, City Recorder

CERTIFICATE OF PUBLICATION

I hereby certify that this Ordinance or a summary hereof was published according to law on the ____ day of _____, 2019.

Jennifer Kennedy, City Recorder

ATTEST:

Jennifer Kennedy, City Recorder



MURRAY
CITY COUNCIL

Discussion Item #6



MURRAY

Council Action Request

City Attorney's Office

Ordinance Amending MCMC 5.38.020 relating to Fireworks

Committee of the Whole & City Council Meeting

Meeting Date: June 4, 2019

Department Director G.L. Critchfield	Purpose of Proposal Consider amending Murray City Municipal Code Section 5.38.020 to update a change in state law regarding fireworks sale/use.
Phone # 801-264-2640	Action Requested Ordinance amendment.
Presenters G.L. Critchfield	Attachments Proposed Ordinance.
Required Time for Presentation 10 Minutes	Budget Impact n/a
Is This Time Sensitive Yes	Description of this Item State law changed the dates when sale and use of fireworks are permitted. State law also changed the penalty to an Infraction punishable by a fine up to \$1,000.00. The proposed ordinance would bring city code consistent with state law.
Mayor's Approval 	
Date May 22, 2019	

ORDINANCE NO. _____

AN ORDINANCE AMENDING SECTION 5.38.020 OF THE MURRAY CITY MUNICIPAL CODE RELATING TO THE DATES WHEN SALE AND USE OF FIREWORKS ARE PERMITTED

BE IT ORDAINED BY THE MURRAY CITY MUNICIPAL COUNCIL:

Section 1. Purpose. The purpose of this Ordinance is to amend section 5.38.020 of the Murray City Municipal Code relating to the dates when the sale and use of fireworks are permitted..

Section 2. Amendment of section 5.38.020 of the Murray City Municipal Code. Section 5.38.020 of the Murray City Municipal Code shall be amended to read as follows:

5.38.020: DATES WHEN SALE AND USE OF FIREWORKS PERMITTED:

A. Fireworks, as defined by and authorized pursuant to the Utah Fireworks Act, Utah Code Annotated section 53-7-220 et seq., may be sold within the City as follows:

1. Beginning on June 24 and ending on July 25 of each year;
2. Beginning on December 29 and ending on December 31 of each year;
and
3. two (2) days before and on the Chinese New Year's Eve.

B. Fireworks may be discharged:

1. Between the hours of eleven o'clock (11:00) A.M. and eleven o'clock (11:00) P.M., except that on July 4 and July 24 the hours are eleven o'clock (11:00) A.M. to twelve o'clock (12:00) midnight:
 - a. Beginning on July 2 and ending on July 5;
 - b. Beginning on July 22 and ending on July 25;
2. Beginning at eleven o'clock (11:00) A.M. on December 31 and ending at one o'clock (1:00) A.M. on the following day; and
3. Beginning at eleven o'clock (11:00) A.M. on the Chinese New Year's Eve and ending at one o'clock (1:00) A.M. on the following day.

C. In accordance with section 53-7-225 of the Utah Code, a violation of subsection B is an infraction, punishable by a fine of up to \$1,000.00.

Section 3. Effective date. This Ordinance shall take effect upon first publication.

PASSED, APPROVED AND ADOPTED by the Murray City Municipal Council on this _____ day of _____, 2019.

MURRAY CITY MUNICIPAL COUNCIL

Dave Nicponski, Chair

ATTEST:

Jennifer Kennedy, City Recorder

Transmitted to the Office of the Mayor of Murray City on this _____ day of _____, 2019.

MAYOR'S ACTION: Approved

DATED this _____ day of _____, 2019.

D. Blair Camp, Mayor

ATTEST:

Jennifer Kennedy, City Recorder

CERTIFICATE OF PUBLICATION

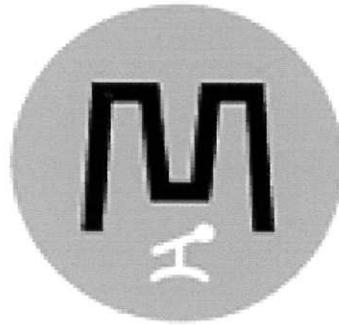
I hereby certify that this Ordinance or a summary hereof was published according to law on the ____ day of _____, 2019.

Jennifer Kennedy, City Recorder



MURRAY
CITY COUNCIL

Adjournment



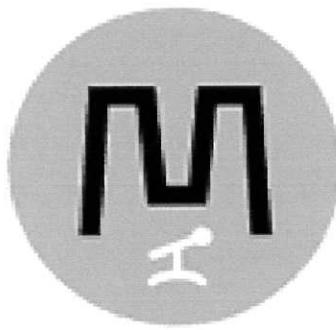
MURRAY
CITY COUNCIL

Council Meeting

6:30 p.m.

Call to Order

Pledge of Allegiance



MURRAY
CITY COUNCIL

Council Meeting Minutes

Murray City Municipal Council

Chambers

Murray City, Utah

The Murray City Municipal Council met on Tuesday, May 21, 2019 at 6:30 p.m. for a meeting held in the Murray City Center Council Chambers, 5025 South State Street, Murray, Utah.

Council Members in Attendance:

Dave Nicponski, Chair	District #1 – Excused
Dale Cox, Vice Chair	District #2
Jim Brass	District #3 – Excused
Diane Turner	District #4
Brett Hales	District #5

Others in Attendance:

Doug Hill	Chief Administrative Officer (CAO)	Jan Lopez	Council Director
G.L. Critchfield	City Attorney	Jennifer Kennedy	City Recorder
Craig Burnett	Police Chief	Jennifer Heaps	Communications & Public Relations Director
Danny Astill	Public Works Director	Jon Harris	Fire Chief
Cory Wells	Water Superintendent	Chad Pascua	Battalion Chief
Blaine Haacke	General Manager of Power	Joey Mittelman	Fire Captain
Greg Bellon	Assistant General Manager of Power	Randy Hallam	Paramedic/Firefighter
Robert White	IT Director	Pride Alldredge	Fire Engineer
Danny Hansen	Senior IT Technician	Joe Treadwell	Battalion Chief
Jim McNulty	Community & Economic Development (CED) Manager	Kim Sorensen	Parks & Recreation Director
Citizens			

Opening Ceremonies

Call to Order – Mr. Cox called the meeting to order at 6:30 p.m. and excused Mr. Nicponski and Mr. Brass from the meeting.

Pledge of Allegiance – The Pledge of Allegiance was led by Doug Hill, CAO

Approval of Minutes

Council Meeting – April 16, 2019
Council Meeting – May 7, 2019

MOTION: Mr. Hales moved to approve both sets of minutes. The motion was SECONDED by Ms. Turner. Voice vote taken, all “ayes.”

Special Recognition

1. Murray City Council Employee of the Month, Matt Youngs, Energy Services Manager, Power Department.

Staff Presentation: Brett Hales, Councilmember and Blaine Haacke, Power Department General Manager

Mr. Hales said the Council started the Employee of the Month Program because they felt it was important to recognize the City’s employees. He presented Mr. Youngs with a certificate, a \$50 gift card and told him that his name would appear on the plaque located in the Council Chambers. He expressed his appreciation to Mr. Youngs for all he does for the City.

Mr. Haacke spoke about the work Mr. Youngs has done during the time he’s been employed by the city.

2. Consider a Joint Resolution of the Mayor and Municipal Council of Murray City, Utah to designate and support the week of May 19-25, 2019 as Emergency Medical Services (EMS) Week.

Staff Presentation: Chad Pascua, Assistant Fire Chief

Mr. Hill read the Joint Resolution and presented it to Assistant chief Pascua.

MOTION: Ms. Turner moved to adopt the Joint Resolution. The motion was SECONDED by Mr. Hales.

Council roll call vote:

Ms. Turner	Aye
Mr. Hales	Aye
Mr. Cox	Aye

Motion passed 3-0

Assistant Chief Pascua said this year’s theme for EMS week is “Beyond the Call”. He also went over some of the highlights the Fire Department has had over this past year which included hiring a new office assistant, working on the opioid crisis, working with a paramedic student, and creating the rescue task force.

Assistant Chief Pascua said the Fire Department is not going to do a barbecue like they normally do this year. Instead, they are teaming up with the Murray Senior Recreation Center and on June 12, 2019 will hold an event where they will be doing blood pressure checks and offering other first aid information. The Police Department will also be doing some demonstrations at that event. He noted that more details will be posted to social media soon.

Citizen Comments – Comments are limited to 3 minutes unless otherwise approved by the Council.
No citizen comments were given.

Public Hearings

Staff and sponsor presentations and public comment will be given prior to Council action on the following matters.

1. Consider an ordinance amending Chapter 17.48 of the Murray City Municipal Code relating to the City's sign code.
(See Attachment 1 for slides used during this presentation)

Staff Presentation: Jim McNulty, Development Services Manager

Mr. McNulty said the Community and Economic Development staff as well as the City Attorneys have been working on these amendments for 18 months. He noted that this item was discussed with the City Council at the May 7, 2019 Committee of the Whole meeting.

Mr. McNulty said a public hearing was held during the Planning Commission meeting on March 7, 2019. There was an individual from the International Sign Association at that meeting, James Carpentier, who let staff know that the proposed code looked good. Mr. Carpentier also gave staff a few ideas on things they could add or change to make the code better regarding Electronic Message Centers (EMC's) and allowing pedestal signs closer to residential areas.

Mr. McNulty stated the Planning Commission did not make a decision on this item during the March 7th meeting. Instead, they postponed a decision until April 4, 2019. This allowed staff to go through each item of the sign code again to ensure the code was what they wanted.

On April 4, 2019, the Planning Commission held a second public hearing for this item. No comments were given from the public at that meeting. Both staff and the Planning Commission are recommending approval of this proposal.

The public hearing was open for public comments. No comments were given, and the public hearing was closed.

MOTION: Mr. Hales moved to adopt the ordinance. The motion was SECONDED by Ms.

Turner.

Council roll call vote:

Ms. Turner	Aye
Mr. Hales	Aye
Mr. Cox	Aye

Motion passed 3-0

2. Consider an ordinance amending Section 17.160.050 of the Murray City Municipal Code relating to the front setback for outdoor dining in the C-D Zone.
(See Attachment 2 for slides used during this presentation)

Staff Presentation: Jim McNulty, Development Services Manager

Mr. McNulty said the owners of Prohibition, LLC, a bar in Murray City, have proposed this change. This is dealing with outdoor dining for eating and drinking establishments. He explained that Prohibition already has an outdoor area. They are proposing to have an outdoor area that is covered, but unenclosed. Mr. McNulty explained the changes and noted that staff has looked at implementing this citywide. He noted that this is already allowed in the Murray City Center District (MCCD).

Mr. McNulty said staff feels this is a good change. The General Plan has criteria in place that promotes and encourages this. He noted that both staff and the Planning Commission are in favor of this change.

The public hearing was open for public comments.

Alexander Teemsma – Murray City, Utah

Mr. Teemsma said as a dog owner, he is in favor of this.

No other comments were given and Mr. Cox closed the public hearing.

MOTION: Ms. Turner moved to adopt the ordinance. The motion was SECONDED by Mr. Hales.

Council roll call vote:

Ms. Turner	Aye
Mr. Hales	Aye
Mr. Cox	Aye

Motion passed 3-0

3. Consider a resolution approving the 2018 Municipal Wastewater Planning Program Report.

Staff Presentation: Danny Astill, Public Works Director

Mr. Astill said this a requirement that the State places on all collection system operators. It is also a requirement that anytime the city has a loan from the State Division of Water, this has to be done every year. This resolution needs to be passed by the resolution accepting the report.

The public hearing was open for public comments. No comments were given, and the public hearing was closed.

MOTION: Mr. Hales moved to adopt the resolution. The motion was SECONDED by Ms. Turner.

Council roll call vote:

Ms. Turner	Aye
Mr. Hales	Aye
Mr. Cox	Aye

Motion passed 3-0

Business Items

1. Consider a resolution approving and authorizing execution of an Interlocal Cooperation Agreement between Murray City Corporation and Salt Lake County for a contribution of TRCC Funds to assist in financing the restoration of the Murray Theater.

Staff Presentation: Kim Sorensen, Parks and Recreation Director

Mr. Sorensen said he is asking the Council to approve this resolution. The city was awarded \$3,636.500 to renovate the Murray Theatre. The city will receive the money in two lump sums; one in 2019 and one in 2020. The cost estimate to renovate the theater is about \$7,300,000 so the city will need to come up with matching funds for this TRCC grant.

Mr. Hales asked Mr. Sorensen how he got this grant.

Mr. Sorensen explained the city has been asking the county for funds for a number of years. This project has a lot of interest not only from Murray, but from both the county and the state.

MOTION: Ms. Turner moved to adopt the ordinance. The motion was SECONDED by Mr. Hales.

Council roll call vote:

Ms. Turner	Aye
Mr. Hales	Aye
Mr. Cox	Aye

Motion passed 3-0

2. Consider an ordinance amending Chapter 2.51 of the Murray City Municipal Code relating to the appointment of representatives to governing boards of interlocal entities. G.L. Critchfield presenting

Staff Presentation: G.L. Critchfield, City Attorney

Mr. Critchfield said pursuant to State Law and by agreement, the city is a member of 12 Interlocal Entities. Chapter 2.51 of the city code sets out six of those that we are members and staff want to add the other six to update the ordinance.

MOTION: Mr. Hales moved to adopt the ordinance. The motion was SECONDED by Ms. Turner.

Council roll call vote:

Ms. Turner	Aye
Mr. Hales	Aye
Mr. Cox	Aye

Motion passed 3-0

Mayor's Report and Questions

Mr. Hill went over the following items:

- Mayor Camp along with Councilmember Nicponski and Councilmember Brass are in Las Vegas at the International Conference of Shopping Centers. This is one of the largest gatherings of retailers anywhere in the world and the city is hoping they are down there recruiting some good businesses and retail stores to come to Murray City.
- The city has awarded the contract for the Vine Street project. Early next week, staff from the Public Works Department will be delivering notices to the residents that live on both sides of Vine Street between 900 East and 1300 East letting them know that the project will be starting toward the first part of June and go until the fall of this year.
- There has been no flooding in the city with the exception of some areas in Murray Park, which was designed to be a flood plain. The cooler temperatures have helped slow the snow coming out of the mountains. The water temperature in the creeks is currently close to 44 degrees. He encouraged residents to watch their children and stay away from the water. Staff from Public Works, Public Safety and Risk management are meeting to talk about ways to improve safety along the creeks and the Jordan River.
- The city's firefighters are over at Costco raising money for Primary Children's Hospital.
- The outdoor pool will be open Memorial Day weekend between 2:00 p.m. and 6:00 p.m. due to cooler temperatures.

Adjournment

The meeting was adjourned at 7: 18 p.m.

Jennifer Kennedy, City Recorder

DRAFT

Attachment 1

CITY COUNCIL MEETING

May 21, 2019



LAND USE ORDINANCE SECTION 17.48, SIGN CODE REGULATIONS



Planning Commission Public Hearing March 7, 2019

- The Planning Commission held a public hearing
- City staff presented the proposed Sign Code
- The Planning Commission took public comment
- James Carpentier with the International Sign Association provided public comments related to the Sign Code for our consideration
- The Planning Commission continued the item until April 4, 2019 allowing for City staff to review the additional information presented on March 7, 2019



Planning Commission Meeting April 4, 2019

- City staff presented the proposed Sign Code
- City staff informed the Planning Commission that all suggestions presented on March 7, 2019 were considered
- City staff went through the revisions with the Commission and then asked for a positive recommendation to the City Council
- The Planning Commission opened the item for public comment; however, no additional comments were provided



Staff Findings

1. The proposed text amendments to Section 17.48, Sign Code Regulations will preserve and enhance the aesthetic, traffic safety, and environmental values of Murray City while at the same time providing for ample and adequate means of communication to the public, including, but not limited to, providing a wide latitude for a variety and design of signs to promote local businesses within the City.
2. The proposed text amendments are consistent with the purpose of Title 17, Murray City Land Use Ordinance.
3. The proposed text amendments are consistent with the Goals & Policies of the Murray City General Plan.
4. The proposed text amendments are consistent with recent case law (e.g. Reed v. the Town of Gilbert).



Staff & Planning Commission Recommendation

City staff recommended that the Planning Commission forward a recommendation of APPROVAL to the City Council for the proposed amendments to the Murray City Land Use Ordinance, Section 17.48, Sign Code Regulations.

On March 7, 2019 and April 4, 2019, the Planning Commission held public hearings to consider this item. On April 4, 2019, the Planning Commission forwarded a recommendation of APPROVAL to the City Council for the proposed amendments to the Murray City Land Use Ordinance, Section 17.48, Sign Code Regulations.

City staff is recommending that the City Council APPROVE the proposed amendments to the Murray City Land Use Ordinance, Section 17.48, Sign Code Regulations.



SECTION 17.48.040, DEFINITIONS

1. Electronic Message Center (EMC)
2. Flashing Sign
3. Property Development
4. Residential Property For Sale
5. Special Events



SECTION 17.48.110, GENERAL SIGN STANDARDS

D. Sign Illumination

4. EMC update which adds a reference to LED, LCD, or Flipper Matrix Technology. Also includes the updated requirement of .03 foot-candles over ambient lighting conditions.



SECTION 17.48.130, SIGNS NOT REQUIRING A PERMIT

- A. General Provisions for Signs not requiring a Permit.
 - 8. Temporary Residential Signs.
 - 9. Temporary Commercial Signs.



SECTION 17.48.140, SIGNS THAT REQUIRE A PERMIT

- G. Projecting Signs.
 - 3. Minimum horizontal distance of 20' required.
- H. Pedestal Signs.
 - 8. A pedestal sign must be at least 300 feet away from a residential use.
- I. Wall Signs.
 - 1.b. Design Standard wording.



SECTION 17.48.180, TOD, MCCD & MU SIGNS

A. Attached Signs.

- b. Storefront signs allowed with external or internal illumination.

D. Prohibited Signs.

1. Internally illuminated signs with acrylic, panaflex or similar are now allowed.
2. Vacuum formed acrylic sign faces, letter, or cabinets are now allowed.
3. Internally illuminated pan channel letters with exposed neon are now allowed.



SECTION 17.48.280, EMC SIGNS

D. EMC updates which adds a reference to LED, LCD, or Flipper Matrix technology. Also includes the requirement of .03 foot-candles over ambient lighting conditions.

F. Allows for an EMC within 300 feet of a residential use, but may not operate between the hours of 10:00 PM and 6:00 AM of the following day unless approved by the Planning Commission.



Attachment 2

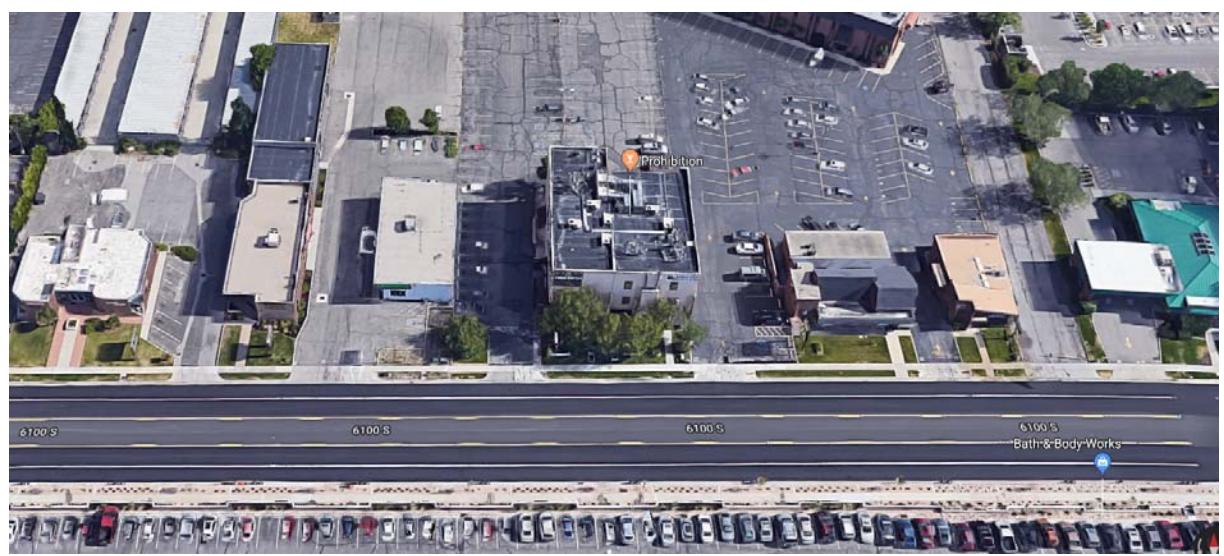
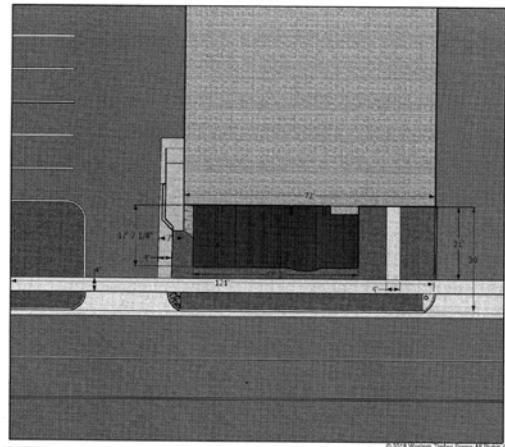
CITY COUNCIL MEETING

May 21, 2019



Land Use Ordinance
Section 17.160.050(A),
Front Yard Setback for Outdoor Dining
C-D, Commercial Development



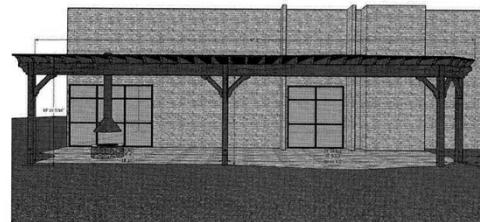




Subject property, looking north



Existing patio area



Applicant's Proposed Amendment

17.160.050: FRONT YARD

A. The minimum depth of the front yard for main buildings shall be twenty feet (20'). The first ten feet (10') of property except for drive approaches shall be landscaped as herein specified, with the exception of covered dining at an eating or drinking establishment located in the C-D Zone of Murray's Restaurant & Entertainment District located between 5900 South and East Winchester Street, from State Street to Fashion Boulevard. The minimum depth of the front yard to the covered dining shall be ten feet (10'). The first ten feet (10') of the property except for the drive approaches shall be landscaped as herein specified.



Staff Alternative Proposal

17.160.050: FRONT YARD

A. The minimum depth of the front yard for main buildings shall be twenty feet (20'). The first ten feet (10') of property except for drive approaches shall be landscaped as herein specified. Covered and unenclosed outdoor dining areas for eating or drinking establishments may be allowed to encroach up to ten feet (10') if the Planning Commission finds that the proposed outdoor dining area meets the following criteria:

- Architecturally compatible with the form, materials, and colors of the main building;
- Does not result in a violation of minimum parking requirements;
- Does not negatively impact vehicular or pedestrian safety;
- Does not impede access to adjoining or nearby properties;
- Maintains or provides the required ten feet (10') of landscaped setback as herein specified.



Staff Findings

1. The proposed text amendment can positively support Key Initiative #4: Linking Centers/Districts as per the adopted Murray City General Plan.
2. A carefully considered, purposeful exception to the required setbacks of the C-D Zone for outdoor dining will bring beneficial activity to many areas of the City and encourage reinvestment in retail properties within important commercial corridors.
3. The proposed amendment carefully considers potential impacts to other businesses, traffic patterns, and appropriate methods of application for this type of allowance.



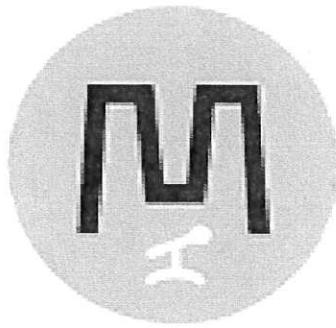
Staff & Planning Commission Recommendation

On February 21, 2019, the Planning Commission held public hearing to consider this item. The item was then continued by the Commission to allow City staff to have a discussion with the City Council. On April 2, 2019, this proposal was discussed with the Council during a COW meeting. The Council encouraged City staff to come up with wording allowing for outdoor dining to be allowed within the C-D Zone citywide.

On April 18, 2019, the Planning Commission held a public hearing and forwarded a recommendation of APPROVAL to the City Council for the proposed text amendment (City staff alternative) to the Murray City Land Use Ordinance, Section 17.160.050(A), Front Yard Setback for Outdoor Dining.

City staff is recommending that the City Council APPROVE the proposed text amendment (City staff alternative) to the Murray City Land Use Ordinance, Section 17.160.050(A), Front Yard Setback for Outdoor Dining.





MURRAY
CITY COUNCIL

Special Recognition #1



MURRAY

Fire Department Jon Harris

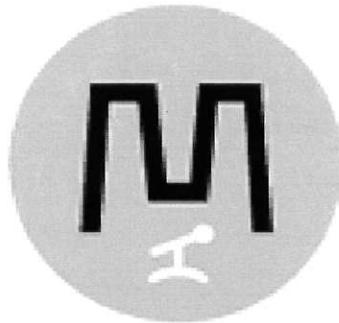
Swearing-in Ceremony

Council Action Request

Council Meeting

Meeting Date: June 4, 2019

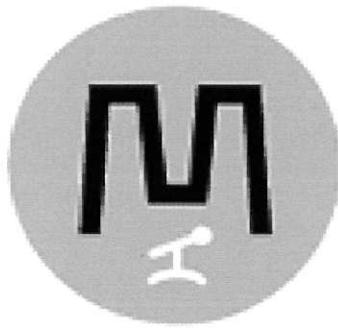
Department Director Jon Harris	Purpose of Proposal Swearing-in for three new fire captains.
Phone # 801-264-2774	Action Requested We have promoted three new captains and would request that they be sworn-in during the council meeting.
Presenters Jon Harris	Attachments None.
	Budget Impact None.
Required Time for Presentation	Description of this Item Swearing-in of three new fire captains: Randy Hallam Steve Roberson Nick Haskin
Is This Time Sensitive Yes	
Mayor's Approval 	
Date May 21, 2019	



MURRAY
CITY COUNCIL

Citizen Comments

Limited to three minutes, unless otherwise approved by Council



MURRAY
CITY COUNCIL

Public Hearing #1



MURRAY

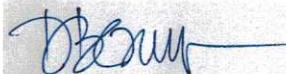
Council Action Request

Murray City Public Works

Solid Waste Rate Review and Rate Increase

Council Meeting

Meeting Date: June 4, 2019

Department Director Danny Astill	Purpose of Proposal To increase solid waste fees to meet the current needs.
Phone # 801-270-2404	Action Requested Adopt a two year solid waste fee schedule
Presenters Brenda Moore	Attachments Rate review spreadsheet, proposed ordinance modification and public notice.
Required Time for Presentation	Budget Impact The proposed FY20 budget is based on a needed rate increase to meet current expenses and maintain a balanced budget.
Is This Time Sensitive Yes	Description of this Item In early 2018, recycling became a very hot issue for Murray City and other local cities that participate in the Trans-Jordan Landfill, as well as many other communities across Utah. The recycling fees have more than tripled and continue to rise, in addition to other cost increases. The city is currently in year three of a five-year rate plan, and current rates are proving insufficient to keep up with increasing costs and ongoing expenses. Staff has reviewed the current solid waste fee structure and project having a negative budget balance at the end of FY19. Based on this analysis, we are proposing a fee schedule that will meet our changing needs.
Mayor's Approval 	
Date May 22, 2019	

SOLID WASTE FEE STUDY (DRAFT)

Based on the FY2020 Tentative Budget dated 04/02/2019

With Adjustment for \$70 tipping fee

	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Budget	FY 2020 Tentative	FY 2021 Estimate	Inflation Rate
CAN COUNT (10/2018)							
Base Cans					7,800	7,800	0.0%
Add'l Garbage					3,100	3,100	0.0%
Add'l Recycling					75	75	0.0%
PROPOSED RATE							
Garbage Base	\$ 8.25	\$ 8.50	\$ 8.75	\$ 9.00	\$ 9.75	\$ 10.50	Manual
Recycling Base	\$ 4.75	\$ 5.00	\$ 5.25	\$ 5.50	\$ 9.75	\$ 10.50	Manual
Base Rate	\$ 13.00	\$ 13.50	\$ 14.00	\$ 14.50	\$ 19.50	\$ 21.00	
Add'l Cans	\$ 8.00	\$ 8.15	\$ 8.25	\$ 8.50	\$ 9.25	\$ 9.75	Manual
PROPOSED % INCREASE							
	3.0%	2.9%	2.9%		8.3%	7.7%	
	5.3%	5.0%	4.8%		77.3%	7.7%	
	1.9%	1.2%	3.0%		8.8%	5.4%	
NET INCOME	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Budget	FY 2020 Tentative	FY 2021 Estimate	
Revenue	\$ 1,484,302	\$ 1,604,107	\$ 1,659,597	\$ 1,692,000	\$ 2,224,625	\$ 2,384,075	
Expenses	1,694,443	1,649,148	1,712,815	1,905,436	2,187,320	2,328,644	
Net Income	\$ (210,141)	\$ (45,041)	\$ (53,218)	\$ (213,436)	\$ 37,305	\$ 55,431	
REVENUE	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Budget	FY 2020 Tentative	FY 2021 Estimate	
Garbage Base Fees					\$ 912,600	\$ 982,800	
Recycling Base Fees					912,600	982,800	
Extra Can Fees					352,425	371,475	
Dumpster Fees					40,000	40,000	
Green Waste Trailer Fees					14,000	14,000	
Write-off's					(10,000)	(10,000)	
Interest income					3,000	3,000	
Total Revenue	1,484,302	1,604,107	1,659,597	1,692,000	2,224,625	2,384,075	
					31%	7%	
EXPENSES							Inflation Rate
Personnel							
Regular Employees	39,367	84,246	133,348	124,132	135,563	139,630	3.0%
Seasonal/Part Time Employees	4,491	-	-	-	-	-	3.0%
Overtime	706	8,046	1,789	7,000	7,000	7,210	3.0%
Social Security	3,357	6,204	6,692	10,031	10,907	11,234	3.0%
Group Insurance	10,129	29,508	29,287	34,591	38,306	40,221	5.0%
Retirement	9,181	19,230	20,465	27,886	27,563	28,390	3.0%
Worker Comp	677	1,282	1,091	2,437	2,573	2,650	3.0%
Admin Fee - Wages	115,710	86,861	97,867	123,424	219,887	226,484	3.0%
	183,619	235,376	290,540	329,501	441,799	455,819	
Operations							
Service Awards	-	-	70	500	500	500	0.0%
Supplies	-	-	663	-	-	-	0.0%
Fuel	2,453	2,804	3,586	6,000	6,000	6,000	0.0%
Small Equipment	309	225	752	2,000	2,000	2,000	0.0%
Refuse Containers	32,311	66,987	34,208	45,000	65,000	65,650	1.0%
Miscellaneous	6,192	4,152	3,902	5,000	5,000	5,050	1.0%
Equipment Maintenance	1,012	20,921	167	25,000	2,500	2,500	0.0%
Bad Debt	-	-	-	-	-	-	
Credit Card Fees	5,380	7,319	7,452	6,500	9,000	9,180	2.0%
Waste Collection	602,756	644,834	653,483	650,000	650,000	669,500	3.0%
Waste Disposal	195,858	195,339	209,585	290,000	290,000	298,700	3.0%
Recycling Collection	243,758	285,800	300,550	300,000	420,000	462,000	10.0%
Roll Off Dumpsters	31,050	41,370	45,759	40,000	40,000	41,200	3.0%
Equipment	273,570	-	-	35,000	-	40,000	0.0%
Risk Assessment	4,403	4,364	4,196	-	1,394	1,394	0.0%
Fleet Assessment	1,227	1,413	2,781	3,979	2,301	2,370	3.0%
General Fund Transfer (8% of revenue)	109,559	110,818	129,534	132,000	178,530	191,286	Formula
Capital Projects Transfer	986	-	-	-	-	-	
Admin Cost O&M	-	27,425	25,588	34,956	73,296	75,495	3.0%
	1,510,824	1,413,772	1,422,275	1,575,935	1,745,521	1,872,825	
Total Expenses	1,694,443	1,649,148	1,712,815	1,905,436	2,187,320	2,328,644	
	-2.7%	3.9%	11.2%		14.8%	6.5%	

Garbage Service Comparison 2019				
	2019	Additional Garbage	Additional Recycle	
Riverton	\$ 5.00	\$ 6.00	\$ 3.00	
Midvale	\$ 11.73	\$ 8.75	\$ 8.75	
Bluffdale	\$ 14.00	\$ 10.25	\$ 3.10	
South Jordan	\$ 14.04	\$ 8.45	\$ 4.34	
Sandy	\$ 14.45	\$ 6.50	\$ 5.50	
Murray	\$ 14.50	\$ 8.25	\$ 8.25	
Draper	\$ 15.00	\$ 10.00	\$ 2.50	
West Valley	\$ 15.50	\$ 6.50	\$ 2.50	
West Jordan	\$ 16.04	\$ 9.86	\$ 4.93	
Taylorsville	\$ 17.00	\$ 17.00	\$ 3.00	
Wasatch Waste	\$ 17.00	\$ 17.00	\$ 3.00	
Murray (New)	\$ 19.50	\$ 9.75	\$ 9.75	
Salt Lake City	\$ 21.00	N/A	N/A	

ORDINANCE NO. _____

AN ORDINANCE AMENDING SECTION 7.04.030 OF THE MURRAY CITY MUNICIPAL CODE RELATING TO SOLID WASTE AND RECYCLING FEES

BE IT ORDAINED BY THE MURRAY CITY MUNICIPAL COUNCIL:

Section 1. Purpose. The purpose of this Ordinance is to amend Section 7.04.030 of the Murray City Municipal Code relating to solid waste and recycling fees.

Section 2. Amendment of Section 7.04.030 of the Murray City Municipal Code. Section 7.04.030 of the Murray City Municipal Code shall be amended to read as follows:

7.04.030: CHARGES FOR SERVICES TO RESIDENCES:

A. A monthly charge for general solid waste management services provided to residences other than residences in the Wasatch Front Waste and Recycling District shall be in accordance with the following rate schedule. The monthly rates shall go into effect on February-July 1, 2016, and January-July 1 for each year thereafter. Every residence shall at minimum pay the monthly base fee except where power, water, sewer and waste management services to the residence are properly terminated.

	<u>February 1, 2016</u> <u>July 1, 2019 to December 31, 2016</u> <u>June 30, 2020</u>	<u>January 1, 2017</u> <u>July 1, 2020 to December 31, 2017</u> <u>June 30, 2021</u>	<u>January 1, 2018 to December 31, 2018</u>	<u>January 1, 2019 to December 31, 2019</u>	<u>January 1, 2020 to December 31, 2020</u>
<u>Base fee (Garbage)</u>	<u>\$13.00</u> <u>9.75</u>	<u>\$13.50</u> <u>10.50</u>	<u>\$14.00</u>	<u>\$14.50</u>	<u>\$15.00</u>
<u>Base fee (Recycling)</u>	<u>\$9.75</u>	<u>\$10.50</u>			
Additional refuse or	<u>\$8.00</u> <u>9.25</u>	<u>8.15</u> <u>\$9.75</u>	<u>8.25</u>	<u>8.50</u>	<u>8.75</u>

recycling container fee						
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...

Section 3. Effective date. This Ordinance shall take effect upon first publication.

PASSED, APPROVED AND ADOPTED by the Murray City Municipal Council on this _____ day of _____, 20____.

MURRAY CITY MUNICIPAL COUNCIL

Dave Nicponski, Chair

ATTEST:

Jennifer Kennedy, City Recorder

Transmitted to the Office of the Mayor of Murray City on this _____ day of _____, 20____.

MAYOR'S ACTION: Approved

DATED this _____ day of _____, 20____.

D. Blair Camp, Mayor

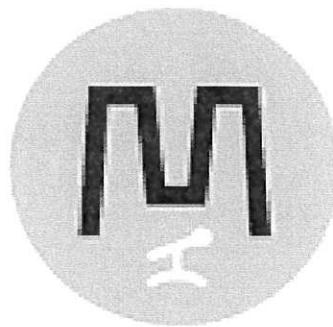
ATTEST:

Jennifer Kennedy, City Recorder

CERTIFICATE OF PUBLICATION

I hereby certify that this Ordinance or a summary hereof was published according to law on the ____ day of _____, 20____.

Jennifer Kennedy, City Recorder



MURRAY
CITY COUNCIL

Public Hearing #2



MURRAY

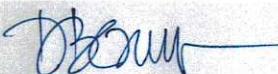
Council Action Request

Finance & Administration

Enterprise Fund Transfer Public Hearing

Council Meeting

Meeting Date: June 4, 2019

Department Director Brenda Moore	Purpose of Proposal State law requires public hearing concerning the enterprise fund transfers
Phone # 801-264-2513	Action Requested Public Hearing
Presenters Brenda Moore	Attachments Transfer notice which was included with April utility bills
Required Time for Presentation	Budget Impact N/A
Is This Time Sensitive Yes	Description of this Item
Mayor's Approval 	
Date May 17, 2019	

Murray City Corporation

NOTICE OF PUBLIC HEARING

NOTICE OF INTENT TO TRANSFER ENTERPRISE FUNDS, PURSUANT TO TITLE 10 CHAPTER 6 OF THE UTAH CODE, AND NOTICE OF ENTERPRISE FUND HEARING

Murray City Corporation intends to transfer funds from the utility enterprise funds to the general fund as part of the Fiscal Year 2019-2020 budget (July 1, 2019 – June 30, 2020). These funds will be used in supplementing City services. Estimated amounts to be transferred from utility enterprise funds to the general fund are as follows: Water Fund \$536,990 or 12.04% of fund expenditures; Wastewater Fund \$400,160 or 7.7% of fund expenditures; Power Fund \$2,951,920 or 8.5% of fund expenditures; and Solid Waste Fund \$167,298 or 8.8% of fund expenditures. Each amount represents 8% of each fund's revenue, which percentage is unchanged from prior years.

The Murray City Council will hold a public enterprise fund hearing on June 4, 2019 at 6:30 p.m. in the Council Chambers at 5025 South State Street, Murray, Utah 84107, to receive public comment on the proposed enterprise fund transfers and to comment on enterprise fund accounting data. Interested parties are invited to attend and make comment.

Dated this 22nd day of May 2019.

MURRAY CITY CORPORATION

Jennifer Kennedy
City Recorder

DATE OF PUBLICATION: May 27, 2019
PH 19-16



Transfer of Funds Notice

As required by Utah State Code 10-6-135.5

TRANSFER INTENTION

Murray City Corporation intends to transfer funds from the City's Water, Wastewater, Power, and Solid Waste enterprise funds to the City's General Fund to supplement City services.

These transfers are proposed as part of the Fiscal Year 2020 Annual Budget.

The City's fiscal year is July 1, 2019 through June 30, 2020.

TRANSFER CALCULATION

The City estimates the transfer amount as 8% of revenues received by the enterprise fund. This percentage remains unchanged from prior years.

Utah State Code requires this disclosure be formatted as a percentage of total expenditures of the enterprise fund instead of total revenues; therefore, the percentage changes from year to year.

TRANSFER AMOUNT

Murray City intends to transfer the following amounts to the General Fund from the following enterprise (utility) funds.

- \$536,990 from the Water Fund, or 12.04% of fund expenditures; and
- \$400,160 from the Wastewater Fund, or 7.7% of fund expenditures; and
- \$2,951,920 from the Power Fund, 8.5% of fund expenditures; and
- \$167,298 from the Solid Waste Fund, or 8.8% of fund expenditures.

PUBLIC HEARING

✓ Murray Municipal Council will hold a public hearing on June 4, 2019 at 6:30 p.m. in the Council Chambers at 5025 South State Street, Murray Utah 84107 to receive public comment on the proposed transfer. This hearing will include budget and accounting information. Interested parties are invited to attend and make comment.

Public Hearing:
Transfer of enterprise fund money to another fund
Discussion of administrative and overhead costs

UTAH STATE CODE §10-6-135.5

JUNE 4, 2019

What's the difference?



TRANSFERS OUT

Calculation based on a % of the enterprise fund revenue

“Shareholder return on investment” to the General Fund to subsidize services that would otherwise require an increase in property taxes

Contributes approximately 8% of the General Fund revenue (\$4.34 million)

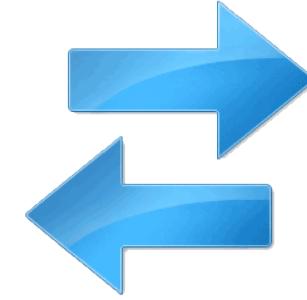
ADMINISTRATIVE COST ALLOCATION

Calculated based on a % of actual administrative services cost

Pay for centralized administrative and professional services including legislative, legal, finance, IT, and human resource services.

Estimated cost to the enterprise funds is \$2.84 million

Transfers to the General Fund



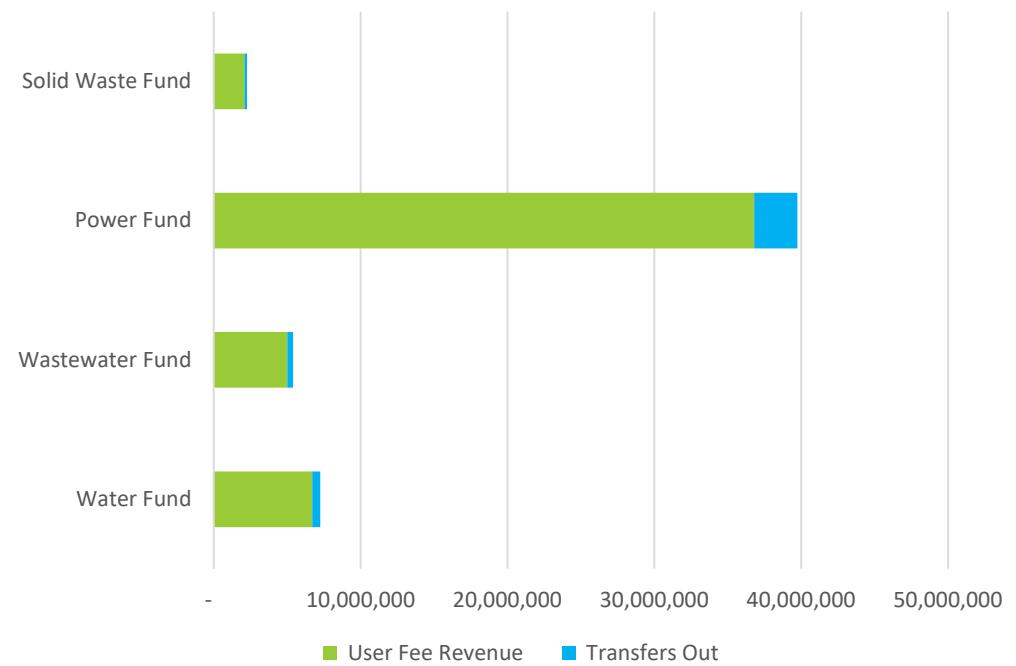
Definition: The movement of cash or other resources from one fund to another

Purpose: Where private sector utility companies are in business to provide a return on investment to its shareholders, Murray City shareholders (taxpayers and citizens) receive this return on investment as a transfer to the General Fund intended to subsidize services which would otherwise require an increase in property taxes.

Methodology: Calculated on 8% of budgeted revenues in the Water, Wastewater, Power, and Solid Waste Funds

FY 2019/2020 Budget

	User Fee Revenue	Transfer Out	% of Revenue
Water Fund	6,712,375	536,990	8.0%
Wastewater Fund	5,002,000	400,160	8.0%
Power Fund	36,799,000	2,951,920	8.0%
Solid Waste Fund	2,081,225	132,000	8.0%
Total Transfers Out	50,594,600	4,056,368	8.0%



Administrative Services Allocation



Legislation requires “a cost accounting breakdown of how money in the enterprise fund is being used to cover administrative and overhead costs of the city attributable to the operation of the enterprise fund” (USC §10-6-135.5)

Supported by a cost study performed in 2012 by Willdan Financial Services, study included a cost allocation model that can be updated by the City

Departments considered in the allocation model are the Council, Mayor, Finance, Human Resources, City Attorney, Administrative and Development Services, City Treasurer, Recorder’s Office, IT, and GIS

Administrative Services Allocation



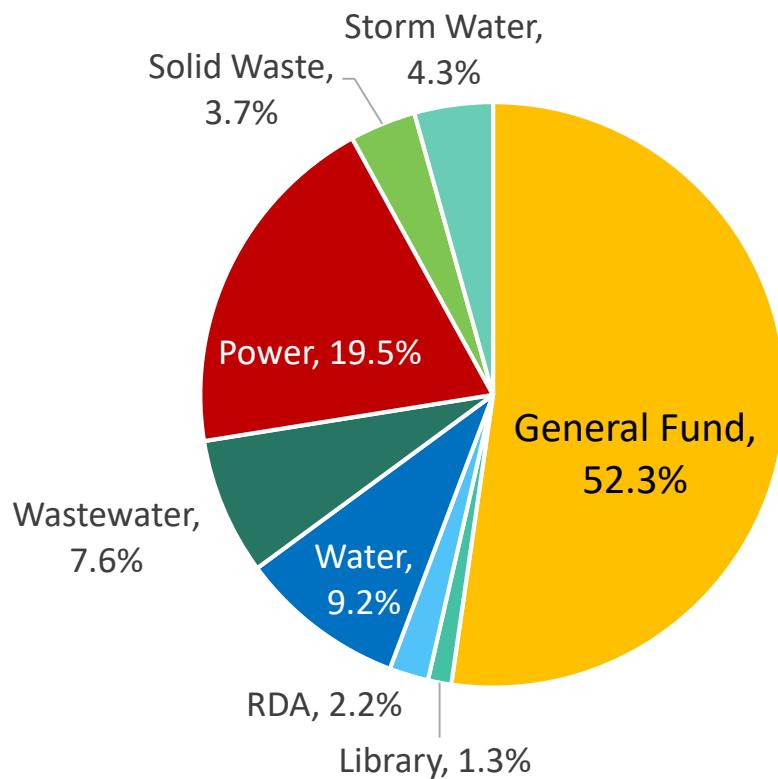
ADMINISTRATIVE SERVICES COST

Department	Total Cost
City Council	\$ 518,176
Mayor	802,902
Finance	638,795
Utility Billing	582,018
HR	446,863
Attorney	496,863
Community Development	295,348
City Treasurer	283,275
Recorder's Office	455,624
IT	1,981,009
GIS	550,856
Facilities	966,246
TOTAL	\$ 8,017,975

ALLOCATION

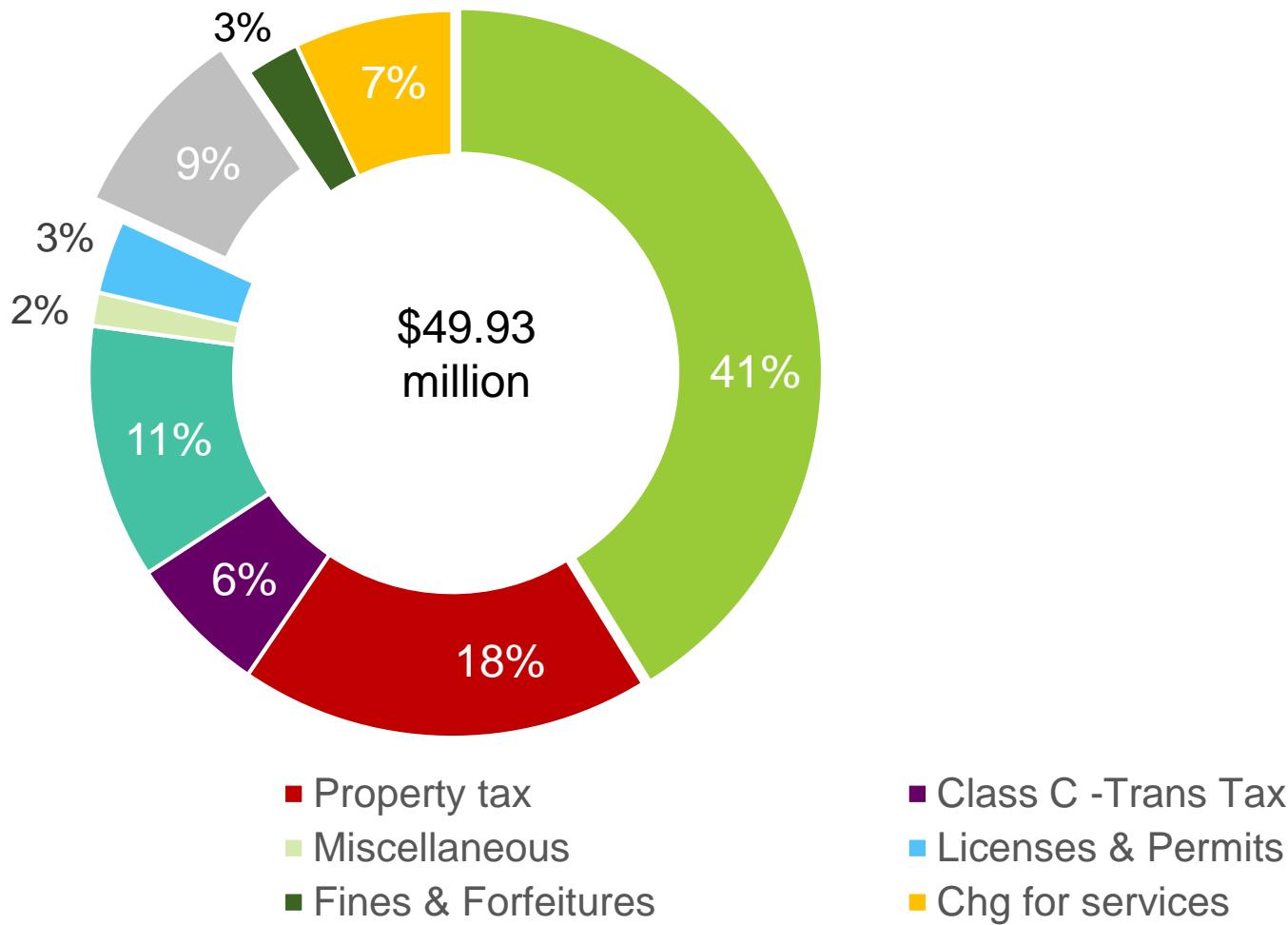
Fund	Allocation %	Allocated Cost
General Fund	52.3%	\$ 4,192,037
Power	19.5%	1,565,960
Water	9.2%	735,652
Wastewater	7.6%	606,375
RDA	2.2%	173,531
Solid Waste	3.7%	293,183
Storm Water	4.3%	347,817
Library	1.3%	103,420
TOTAL	100.0%	\$ 8,017,975

Administrative Services Allocation

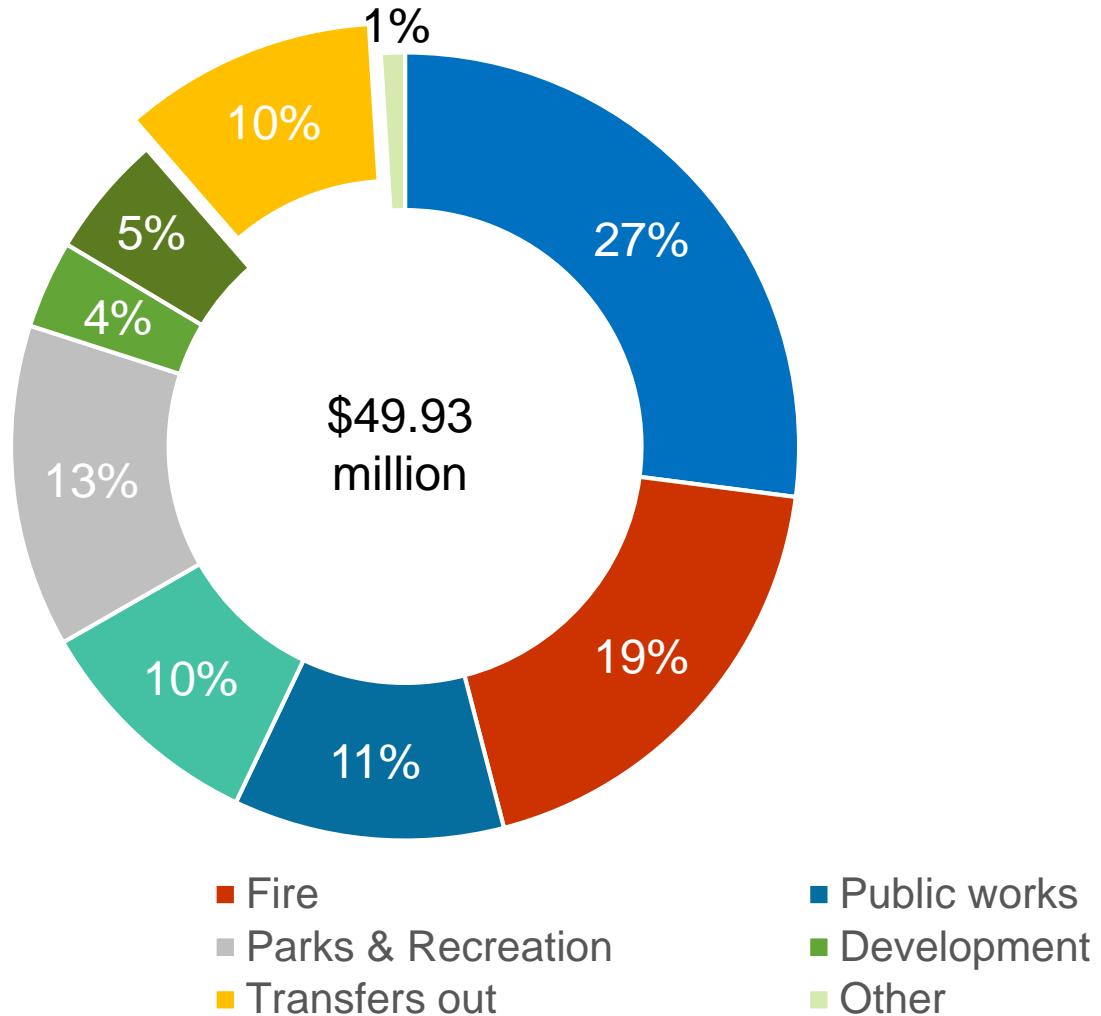


Fund	Allocation %
General Fund	52.3%
Power	19.5%
Water	9.2%
Wastewater	7.6%
RDA	2.2%
Solid Waste	3.7%
Storm Water	4.3%
Library	1.3%
TOTAL	100.0%

Where It Comes From: General Fund



Where It Goes: General Fund





MURRAY
CITY COUNCIL

Public Hearing #3



MURRAY

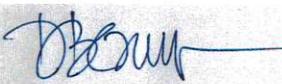
Council Action Request

Finance & Administration

Fiscal Year 2019-2020 Budget Public Hearing

Council Meeting

Meeting Date: June 4, 2019

Department Director Brenda Moore	Purpose of Proposal Public hearing concerning the Proposed FY2020 Budget
Phone # 801-264-2513	Action Requested Public Hearing
Presenters Brenda Moore	Attachments None
Required Time for Presentation	Budget Impact N/A
Is This Time Sensitive Yes	Description of this Item
Mayor's Approval 	
Date May 17, 2019	

MURRAY CITY CORPORATION

**NOTICE OF PUBLIC HEARING ON THE CITY'S TENTATIVE BUDGET,
AS AMENDED,**

FOR FISCAL YEAR 2019 - 2020

NOTICE IS HEREBY GIVEN that on the 4th day of June, 2019, at the hour of 6:30 p.m., in the City Council Chambers of the Murray City Center, 5025 South State Street, Murray, Utah, the Murray City Municipal Council will hold a Public Hearing on the City's Tentative Budget, as amended, for fiscal year 2019 - 2020. Said budget includes:

- a. General Fund;
- b. Library Fund;
- c. Capital Projects Fund;
- d. Water Fund;
- e. Waste Water Fund;
- f. Power Fund;
- g. Murray Parkway Recreation Fund;
- h. Telecommunications Fund;
- i. Solid Waste Management Fund;
- j. Storm Water Fund;
- k. Central Garage Fund;
- l. Retained Risk Reserve Fund;
- n. Redevelopment Agency Fund;
- o. Cemetery Perpetual Care Fund.

All interested persons in attendance shall be given an opportunity to be heard, for or against, the estimates of revenue and expenditures or any item thereof in the City's Tentative Budget, as amended, of any fund.

A copy of the City's Tentative Budget, as amended, may be reviewed by interested persons from 8:00 AM to 5:00 PM in the Finance and Administration Office, Murray City Center, 5025 South State Street, Room 118, Murray Utah, and in the office of the City Recorder, Murray City Center, 5025 South State Street, Room 113, and on the Murray City website at www.murray.utah.gov starting May 8, 2019.

DATED this 20th day of May 2019.

MURRAY CITY CORPORATION

Jennifer Kennedy
City Recorder

DATE OF PUBLICATION: May 27, 2019
PH 19-15

ORDINANCE NO. _____

AN ORDINANCE ADOPTING THE FINAL 2019 - 2020 FISCAL YEAR BUDGETS FOR MURRAY CITY INCLUDING THE LIBRARY FUND BUDGET.

PREAMBLE

Section 10-6-118 of Utah Code, as amended, requires adoption of the City's final budgets before June 30th of each year. Tentative budgets approved by the Murray City Municipal Council have been open for public inspection since May 17, 2019 as required by law. Proper notice of the public hearing for the consideration of the adoption of the Final Budgets was published in the Salt Lake Tribune, the Deseret News, the Utah Public Notice Website and the Murray City Website. Said public hearing was held on June 4, 2019, and public comment was received. After considering input from the public, the Murray City Municipal Council wants to adopt its Final Budgets.

The Murray City Municipal Council adopts, as revenue to the General Fund, a tax levy that is less than or equal to the certified tax rate. Since the tax levy does not exceed the certified tax rate, under Title 59, Chapter 2 of the Utah Code, no Truth-In-Taxation hearing is required.

BE IT ENACTED by the Murray City Municipal Council as follows:

Section 1. Purpose.

The purpose of this Ordinance is to adopt the Final 2019 - 2020 Fiscal Year Budgets of the City including the Library Fund budget along with the Council Intent document.

Section 2. Enactment.

A. The Final Budgets for Fiscal Year 2019 - 2020 are hereby adopted and shall consist of the following:

General Fund	<u>\$49,930,960</u>
Capital Projects	<u>\$8,661,500</u>
Water	<u>\$9,742,375</u>
Waste Water	<u>\$7,754,278</u>
Power	<u>\$37,750,695</u>
Parkway Recreation	<u>\$1,503,572</u>
Telecommunications Fund	<u>\$51,750</u>
Solid Waste	<u>\$2,111,088</u>

Storm Water	<u>\$2,077,500</u>
Central Garage	<u>\$405,568</u>
Retained Risk Reserve Fund	<u>\$1,201,051</u>
Cemetery Perpetual Care Fund	<u>\$50,000</u>

- B. The Final Budgets also include, in an addendum, allocations to non-profit entities under Section 10-8-2 of the Utah Code.
- C. The Council Intent document included with the Final Budgets for fiscal year 2017 - 2018 is hereby adopted.

Section 3. Special Revenue Funds.

The Final Budgets of the Library and the Redevelopment Agency are as follows:

Library	<u>\$2,687,000</u>
Redevelopment Agency	<u>\$3,346,862</u>

The Redevelopment Agency Board shall, in separate action, ratify the Redevelopment Agency Final Budget.

Section 4. Compliance with Title 59, Chapter 2 of the Utah Code. Since the Final Budgets include a tax levy that is less than or equal to the certified tax rate, no Truth in Taxation hearing is required under Title 59, Chapter 2 of the Utah Code.

Section 5. Adjustments.

- A. The Final Budgets are subject to adjustments, if any, that need to be made when the Murray City Municipal Council adopts the tax levies based on the certified tax rate.
- B. The Director of Finance is hereby authorized to make adjustments to the Final Budgets to reflect the actual certified tax levies provided to the City at a later date.

Section 6. Transfer of Unencumbered or Unexpended Appropriated Funds. The Director of Finance is authorized to make such transfers of any unencumbered or unexpended appropriated funds during the 2019 - 2020 Fiscal Year in conformity with the provisions of Section 10-6-124 of the Utah Code as amended.

Section 7. Effective Date. This Ordinance shall take effect on July 1, 2019.

PASSED, APPROVED AND ADOPTED by the Murray City Municipal Council on
this day of , 2019.

MURRAY CITY MUNICIPAL COUNCIL

ATTEST:

Dave Nicponski, Chair

Jennifer Kennedy, City Recorder

MAYOR'S ACTION: Approved

DATED this _____ day of _____, 2019.

D. Blair Camp, Mayor

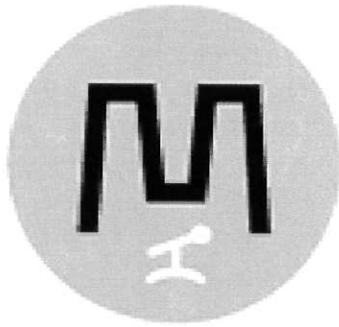
ATTEST:

Jennifer Kennedy, City Recorder

CERTIFICATE OF PUBLICATION

I hereby certify that this Ordinance or a summary hereof was published according to law on the _____ day of _____, 2019.

Jennifer Kennedy, City Recorder



MURRAY
CITY COUNCIL

New Business Item #1



MURRAY

Mayor's Office

Advice and Consent to Appoint Robyn Colton as the Human Resources Director

Council Action Request

Council Meeting

Meeting Date: June 4, 2019

Department Director Mayor Blair Camp	Purpose of Proposal Appointment of the Human Resources Director
Phone # 801-264-2600	Action Requested Advice and consent of the council
Presenters Mayor Camp	Attachments Resume and resolution
Budget Impact	None
Required Time for Presentation	Description of this Item Robyn Colton's resume is attached. Robyn has been the acting Human Resources Director for the past few months and has proven to be very knowledgeable in her field. I am impressed by her expertise and appreciate her willingness to offer new ideas on improving efficiency in her department. She has worked diligently to ensure that Murray City employees are fairly compensated and continue to have outstanding benefits.
Is This Time Sensitive Yes	I request that the council approve Robyn Colton's appointment as the Human Resources Director.
Mayor's Approval 	
Date May 22, 2019	

Robyn Colton

DEPUTY HUMAN RESOURCE DIRECTOR

- **Certified Professional in Human Resources (SHRM-CP)** offering 13 years of successful human resource development and employee relations experience in the private and public sectors.
- **Extensive background in HR generalist duties**, including experience in employee recruitment and selection, benefits and compensation, HR records management, employee performance reviews.
- **Proficient in administering HR policies** and in handling situations with professionalism and confidentiality.

PROFESSIONAL EXPERIENCE

Deputy HR Director **Murray City Corporation, Murray, Utah** **Jan 2016 - Current**

- Take action during HR Director's absence and use initiative to see that human resource matters are handled in a manner so as to minimize the effect of the Director's absence.
- Prepare recommendations and/or guidelines to the Personnel Advisory Board and Employee's Association on actions relating to policy and individual personnel problems.
- Handle set up of human resource functions in the Tyler Muni System and maintains employee information including new hires, employee updates, personnel actions, promotions, and salary changes.
- Ensure that confidential centralized human resource record systems are accurately maintained and secured.

Human Resource Analyst **Murray City Corporation, Murray, Utah** **Jul 2008 – Dec 2016**

- Conduct and coordinate the recruitment/selection process including advertising position openings, screening applications; assist departments with scheduling testing, defining selection criteria, organizing exams, tests, assessment centers and interviews.
- Conduct employment reference checks and address concerns applicants may have about the selection process. Develop and maintain job registers by working with department/division heads.
- Design and maintain Human Resource web pages to include posting updated job descriptions, benefits information, employment resources and ensure current job openings are posted and removed in a timely manner following the closing date.
- Assist with administration of the classification and compensation plan, including updating job descriptions, classifying and reclassifying positions and conduct surveys.
- Act as administrator for the Performance Pro employee evaluation program; answer technical questions and update employee information in the system.

Human Resource Manager **Roundy Apparel, West Jordan, Utah** **Mar 2006 – Jul 2008**

- Administered employee benefits plans including medical, dental, 401 (k), life, flexible spending account, HRA account. Assisted with annual benefit renewals, including enrollment procedures.
- Assisted with screening resumes, interviewing candidates, and hiring new employees. Conducted employee orientations and exit interviews.
- Set up and maintained personnel files and related records to make sure all were complete and accurate.
- Responsible for the development, administration and interpretation of personnel policies for hourly and salary employees.
- Processed all salary changes due to merit increases, promotions, bonuses and pay adjustments.

- Ensured that all documentation was completed for any workers compensation claims, short-term or long-term disability claims.
- Completed bi-weekly company payroll and monthly sales director commission statements.

EDUCATION: Bachelor of Science, Business Management, Utah Valley University - Dec 2002

CERTIFICATIONS: SHRM-CP (Society for Human Resource Management Certified Professional) - Feb 2016

TECHNICAL: Microsoft Office (Word, Excel, PowerPoint, Outlook) Munis

RESOLUTION NO. _____

A RESOLUTION PROVIDING ADVICE AND CONSENT TO THE
MAYOR'S APPOINTMENT OF ROBYN COLTON AS THE CITY'S
HUMAN RESOURCE DEPARTMENT DIRECTOR.

WHEREAS, the City needs to hire a Human Resource Department Director; and

WHEREAS, section 10-3b-202 of the Utah Code provides that the Mayor, with
advice and consent of the City Council, appoints each department director of the City;
and

WHEREAS, the Mayor has determined that Robyn Colton is very qualified to
serve as the City's Human Resource Department Director; and

WHEREAS, the Mayor appoints Robyn Colton as the City's Human Resource
Department Director subject to advice and consent of the City Council; and

WHEREAS, the City Council wants to give its consent to the Mayor's
appointment of Robyn Colton as the City's Human Resource Department Director.

NOW, THEREFORE, BE IT RESOLVED by the Murray City Municipal Council
that:

It hereby consents to the Mayor's appointment of Robyn Colton as the
City's Human Resource Department Director.

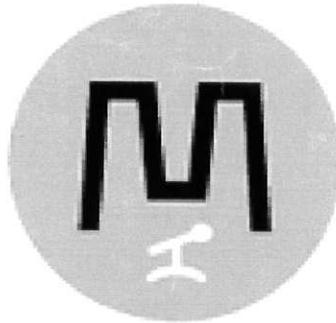
DATED this day of , 2019.

MURRAY CITY MUNICIPAL COUNCIL

Dave Nicponski, Chair

ATTEST:

Jennifer Kennedy, City Recorder



MURRAY
CITY COUNCIL

New Business Item #2



MURRAY

Mayor's Office

Advice and Consent to Appoint Brenda Moore
as the Director of Finance and Administration

Council Action Request

Council Meeting

Meeting Date: June 4, 2019

Department Director Mayor Blair Camp	Purpose of Proposal Appointment of the Director of Finance and Administration
Phone # 801-264-2600	Action Requested Advice and consent of the council
Presenters Mayor Camp	Attachments Resume and resolution
Required Time for Presentation	Budget Impact None
Is This Time Sensitive Yes	Description of this Item Brenda Moore's resume is attached. I believe that after you review her qualifications and consider the years of service she has already contributed to Murray City, you will agree that she is the best choice to lead the Finance and Administration Department. I request that the council provides advice and consent for Brenda Moore's appointment as the Director of Finance and Administration.
Mayor's Approval 	
Date May 13, 2019	

Brenda Moore, C.P.A.

April 4, 2019

Mayor Blair Camp
Murray City
5025 South State Street
Murray, UT 84107

Re: Director of Finance and Administration

Dear Mayor Camp:

After much consideration and thought I would like to express my interest in serving as the Director of Finance and Administration position for Murray City.

With over 25 years of accounting and financial management experience, I've had the unique opportunity of working in both the private and public sectors. This background provides me with a wide and balanced knowledge base, along with strong practical experience.

As you know, I am currently serving as the Interim Director for the City. In my permanent and current assignment, I have performed as both manager and practitioner of the accounting, budget and financial reporting components – a task I have continued to enjoy. My passion lies with municipal government and particularly Murray City. It is the place I have chosen to call home professionally and personally. It is at the municipal level that the highest level of accountability and transparency are achieved. My years here have provided me many opportunities to influence change and to provide the residents and business owners of the community a sense of government fiscal responsibility and trust.

I've spent the last 8 years practicing government accounting alongside two of the finest finance directors in the state. I know I have the ability, knowledge, and history to continue the excellence that is expected of the Murray City Finance and Administration department.

I would be proud to become a permanent member of Murray City's management team and continue working beside you, your staff and the other department heads to make Murray City the best it can be.

I look forward to a conversation with you about the contribution I believe I bring can bring to the City in this position. Thank you in advance for your consideration.

Sincerely,

Brenda Moore, CPA

Brenda Moore, C.P.A.

AN EXPERIENCED AND HIGH-PERFORMING GOVERNMENT FINANCE AND ACCOUNTING PROFESSIONAL SEEKING THE OPPORTUNITY TO SERVE AS A FINANCE DIRECTOR AT THE LOCAL LEVEL OF GOVERNMENT.

EDUCATION / TRAINING

Utah State University	
Masters of Accountancy	08/1984
Utah State University	
Bachelor of Science – Accounting	12/1983
Graduated Magna cum laude	
Licensed CPA, Utah	1986
500+ hours professional training and development	
Government Finance Officers Association	
Utah Association of Certified Public Accountants	
Utah Government Finance Officers Association	
Other professional organizations	

QUALIFICATIONS

8+ years of local government finance & accounting experience
Strong analytical and organizational skills
Solid interpersonal and managerial skills
Financial software: MUNIS, HTE, tax preparation software

EXPERIENCE

MURRAY CITY	CONTROLLER	02/2011 – CURRENT
<ul style="list-style-type: none">• Currently serving as the City's Interim Finance and Administrative Services Director and Budget Officer.• Responsible for managing and developing four (4) accounting and payroll employees• Integral role in the year-end audit and preparation of the Comprehensive Annual Financial Report (CAFR)• Responsible for managing the day-to-day operations of the Finance Department, including all general ledger functions• Performs complex financial analysis and reconciliations, including the City's bank account• Ensures the City's compliance with federal, state, and local financial reporting requirements including impact fee reporting, sales tax reporting, transparency reporting, continuing disclosure for bonds, etc.• Assisted in implementing the Tyler Munis System for General Ledger and Finance modules, as well as the current implementation project for Utility Billing• Resource and team-member for the other departments and officials for the finance and accounting		
ACC CAPITAL CORPORATION	CONTROLLER	08/2007 – 11/2010
<ul style="list-style-type: none">• Responsible for performing and overseeing all accounting functions, including but not limited to reconciling all accounts, tracking cash flow, producing monthly and yearly financial statements and other management reports• Managed the receivable staff• Processed payroll and perform all other human resource functions• Responsible for tracking and filing sales tax returns in 20 states• Balanced multiple bank accounts and tracked 2 lines of credit, as well as compliance with loan covenants to banks		
MORGAN JEWLERS	CONTROLLER	01/1993 – 05/2007
<ul style="list-style-type: none">• Supervised 4 accounts payable and general accounting clerks• Responsible for performing and overseeing all accounting functions in the operation of 17 stores in 6 states• Performed human resource functions, including processing payroll, benefit eligibility tracking, labor law and family medical leave compliance. Helped develop and write the company's employee handbook• Prepared all financial statements, including accruals, depreciation schedules and management reports as required• Prepared year end reconciliations and work papers for review and income tax preparation by the external CPA• Administered the 401K plan for the company, including preparing pension plan compliance work papers for non-discrimination testing• Responsible for sales tax compliance and filings in 4 states• Handled multiple audits from landlords, state sales tax, unclaimed property, and semi annual banking		

PROFESSIONAL ORGANIZATIONS

- Government Finance Officers Association
- Utah Government Finance Officers Association

Member since 2011
Member since 2011

REFERENCES

Justin Zollinger, Chief Financial Officer
Central Valley Water Reclamation Facility
435.962.0663 cell | 801.973.9100 work
zollingerj@cvwrf.org

Danyce Steck, CPFO - Finance Director
City of West Jordan, Utah
801.915.7281 cell | 801.569.5000 work
danyce.steck@westjordan.utah.gov

Steve Rowley, CPA - Partner
Keddington and Christensen CPA's, LLC
435.590.8034 cell | 801.590.2600 work
steve@kccpaoffice.com

RESOLUTION NO. _____

A RESOLUTION PROVIDING ADVICE AND CONSENT TO THE
MAYOR'S APPOINTMENT OF BRENDA MOORE AS THE CITY'S
FINANCE AND ADMINISTRATION DEPARTMENT DIRECTOR.

WHEREAS, the City needs to hire a Finance and Administration Department Director; and

WHEREAS, section 10-3b-202 of the Utah Code provides that the Mayor, with advice and consent of the City Council, appoints each department director of the City; and

WHEREAS, the Mayor has determined that Brenda Moore is very qualified to serve as the City's Finance and Administration Department Director; and

WHEREAS, the Mayor appoints Brenda Moore as the City's Finance and Administration Department Director subject to advice and consent of the City Council; and

WHEREAS, the City Council wants to give its consent to the Mayor's appointment of Brenda Moore as the City's Finance and Administration Department Director.

NOW, THEREFORE, BE IT RESOLVED by the Murray City Municipal Council that:

It hereby consents to the Mayor's appointment of Brenda Moore as the City's Finance and Administration Department Director.

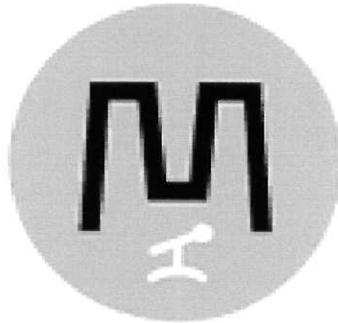
DATED this day of , 2019.

MURRAY CITY MUNICIPAL COUNCIL

Dave Nicponski, Chair

ATTEST:

Jennifer Kennedy, City Recorder



MURRAY
CITY COUNCIL

New Business Item #3



MURRAY

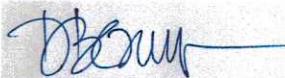
Mayor's Office

Council Action Request

Appointment of Brenda Moore as the city representative to the Utah Infrastructure Agency (UIA) Board and as an alternate representative to the UTOPIA Board

Council Meeting

Meeting Date: June 4, 2019

Department Director Mayor Blair Camp	Purpose of Proposal Appointment of board representative
Phone # 801-264-2600	Action Requested Approval of resolution
Presenters Mayor Camp	Attachments Resolution
	Budget Impact None
	Description of this Item The attached resolution is to approve my appointment of Brenda Moore as the city's representative to the UIA Board and as an alternate representative to the UTOPIA Board.
Is This Time Sensitive Yes	I request that the council approve my appointment of Brenda Moore to act in this capacity.
Mayor's Approval 	
Date May 13, 2019	

RESOLUTION NO. _____

A RESOLUTION APPROVING THE MAYOR'S APPOINTMENT
OF BRENDA MOORE AS THE CITY'S REPRESENTATIVE TO
THE UTAH INFRASTRUCTURE AGENCY (UIA) BOARD AND AS
AN ALTERNATE REPRESENTATIVE TO THE UTOPIA BOARD

WHEREAS, the City is a member of certain Interlocal Entities including the Utah Infrastructure Agency ("UIA") and the Utah Telecommunication Open Infrastructure Agency ("UTOPIA"); and

WHEREAS, on January 8, 2019, the Murray City Municipal Council ("Council") approved the Mayor's appointment of Danyce Steck as the City representative to the UIA board and as the City alternate representative to the UTOPIA board; and

WHEREAS, Danyce Steck is no longer employed by the City; and

WHEREAS, the Mayor has appointed Brenda Moore, the City's Finance and Administration Director, to replace Danyce Steck as the City's representative to the UIA board and as the City's alternate representative to the UTOPIA board subject to Council approval; and

WHEREAS, the Council wants to approve the Mayor's appointment of Brenda Moore as the City's representative to the UIA board and the alternate representative to the UTOPIA board.

NOW, THEREFORE, BE IT RESOLVED by the Murray City Municipal Council that:

It hereby approves the appointment of Brenda Moore as the City's representative to the Utah Infrastructure Agency (UIA) board and as the City's alternate representative to the Utah Telecommunication Open Infrastructure Agency (UTOPIA) board.

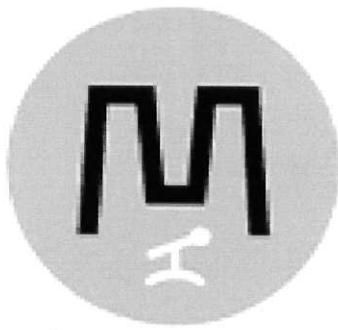
DATED this day of , 2019.

MURRAY CITY MUNICIPAL COUNCIL

Dave Nicponski, Council Chair

ATTEST:

Jennifer Kennedy, City Recorder



MURRAY
CITY COUNCIL

New Business Item #4



MURRAY

City Attorney's Office

Ordinance Amending MCMC 5.38.020 relating to Fireworks

Council Action Request

Committee of the Whole & City Council Meeting

Meeting Date: June 4, 2019

Department Director G.L. Critchfield	Purpose of Proposal Consider amending Murray City Municipal Code Section 5.38.020 to update a change in state law regarding fireworks sale/use.
Phone # 801-264-2640	Action Requested Ordinance amendment.
Presenters G.L. Critchfield	Attachments Proposed Ordinance.
Budget Impact	 n/a
Required Time for Presentation 10 Minutes	Description of this Item State law changed the dates when sale and use of fireworks are permitted. State law also changed the penalty to an Infraction punishable by a fine up to \$1,000.00. The proposed ordinance would bring city code consistent with state law.
Is This Time Sensitive Yes	
Mayor's Approval	
	
Date May 22, 2019	

ORDINANCE NO. _____

AN ORDINANCE AMENDING SECTION 5.38.020 OF THE MURRAY CITY MUNICIPAL CODE RELATING TO THE DATES WHEN SALE AND USE OF FIREWORKS ARE PERMITTED

BE IT ORDAINED BY THE MURRAY CITY MUNICIPAL COUNCIL:

Section 1. Purpose. The purpose of this Ordinance is to amend section 5.38.020 of the Murray City Municipal Code relating to the dates when the sale and use of fireworks are permitted..

Section 2. Amendment of section 5.38.020 of the Murray City Municipal Code. Section 5.38.020 of the Murray City Municipal Code shall be amended to read as follows:

5.38.020: DATES WHEN SALE AND USE OF FIREWORKS PERMITTED:

A. Fireworks, as defined by and authorized pursuant to the Utah Fireworks Act, Utah Code Annotated section 53-7-220 et seq., may be sold within the City as follows:

1. Beginning on June 24 and ending on July 25 of each year;
2. Beginning on December 29 and ending on December 31 of each year;
and
3. two (2) days before and on the Chinese New Year's Eve.

B. Fireworks may be discharged:

1. Between the hours of eleven o'clock (11:00) A.M. and eleven o'clock (11:00) P.M., except that on July 4 and July 24 the hours are eleven o'clock (11:00) A.M. to twelve o'clock (12:00) midnight:
 - a. Beginning on July 2 and ending on July 5;
 - b. Beginning on July 22 and ending on July 25;
2. Beginning at eleven o'clock (11:00) A.M. on December 31 and ending at one o'clock (1:00) A.M. on the following day; and
3. Beginning at eleven o'clock (11:00) A.M. on the Chinese New Year's Eve and ending at one o'clock (1:00) A.M. on the following day.

C. In accordance with section 53-7-225 of the Utah Code, a violation of subsection B is an infraction, punishable by a fine of up to \$1,000.00.

Section 3. Effective date. This Ordinance shall take effect upon first publication.

PASSED, APPROVED AND ADOPTED by the Murray City Municipal Council on this _____ day of _____, 2019.

MURRAY CITY MUNICIPAL COUNCIL

Dave Nicponski, Chair

ATTEST:

Jennifer Kennedy, City Recorder

Transmitted to the Office of the Mayor of Murray City on this _____ day of _____, 2019.

MAYOR'S ACTION: Approved

DATED this _____ day of _____, 2019.

D. Blair Camp, Mayor

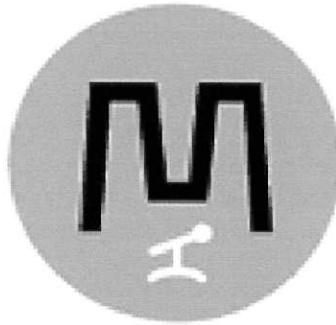
ATTEST:

Jennifer Kennedy, City Recorder

CERTIFICATE OF PUBLICATION

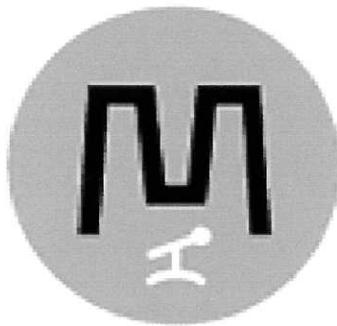
I hereby certify that this Ordinance or a summary hereof was published according to law on the ____ day of _____, 2019.

Jennifer Kennedy, City Recorder



MURRAY
CITY COUNCIL

Mayor's Report And Questions



MURRAY
CITY COUNCIL

Adjournment