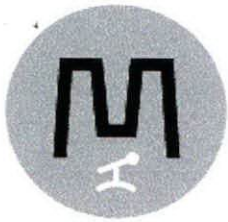


**MURRAY**  
CITY COUNCIL

# Council Meeting July 7, 2020



# Murray City Municipal Council

## Notice of Meeting

Murray City Center  
5025 South State Street, Murray, Utah 84107

**Electronic Meeting Only**  
**July 7, 2020**

### **Murray City Council Chair Statement**

Rosalba Dominguez

In accordance with the Governor and Utah Department of Health's *Phased Guidelines for the General Public "Utah Leads Together"*, and the Utah Legislature's House Joint Resolution 504, adopted on June 17, 2020, extending the *State of Emergency Due to the Infectious Disease COVID-19 Novel Coronavirus*, I have determined that to protect the health and welfare of Murray citizens, an in person City Council meeting, including attendance by the public and the City Council is not practical or prudent.


The Center for Disease Control states that COVID-19 is easily spread from person to person between people who are in close contact with one another. The spread is through respiratory droplets when an infected person coughs, sneezes or talks and may be spread by people who are non-symptomatic.

Considering the continued rise of COVID-19 case counts in Utah, meeting in an anchor location presents substantial risk to the health and safety of those in attendance because physical distancing measures may be difficult to maintain in the Murray City Council Chambers.

It is my intent to safeguard the lives of Murray residents, business owners, employees and elected officials by meeting remotely through electronic means.

The public may view the meeting via the live stream at [www.murraycitylive.com](http://www.murraycitylive.com) or <https://www.facebook.com/MurrayCityUtah/>. No physical meeting location will be available.

If you would like to submit comments for the citizen comment time or the public hearing you may do so by sending an email in advance or during the meeting to [city.council@murray.utah.gov](mailto:city.council@murray.utah.gov). Comments are limited to less than 3 minutes, include your name and contact information, and they will be read into the record.

  
\_\_\_\_\_  
Rosalba Dominguez, Council Chair  
Murray City Council

### **Meeting Agenda**

#### **4:00 p.m. Committee of the Whole**

Rosalba Dominguez conducting.

#### **Discussion Items**

1. Introduction and Discussion related to recent National and Local Events – Dale Cox, Mike Romero and Robert Merrills (20 minutes)
2. Fashion Place West Small Area Plan – Mark Morris, Annaliese Eichelberger (20 minutes)
3. Sacred Energy Zone Map Amendment from G-O to C-D – Melinda Greenwood (10 minutes)



4. 2019 – 2020 Mitigation Plan – Assistant Fire Chief Joey Mittelman (10 minutes)
5. Murray City Center District #5 East Alleyway Vacation Petition – Danny Astill and Trae Stokes (10 minutes)
6. Net Metering Report – Blaine Haacke and Matt Youngs (30 minutes)
7. Reports on Interlocal Boards and Commissions
  - a. Utah Association of Municipal Power Systems (UAMPS)  
Intermountain Power Agency (IPA) - Blaine Haacke
  - b. Council of Governments - Mayor Camp
  - c. Central Valley Water - Mayor Camp
  - d. Valley Emergency Communications Center (VECC) – Doug Hill
  - e. Metro Fire – Doug Hill
8. CARES Act Funding Agreement with Salt Lake County – Brenda Moore (10 minutes)
9. Fiscal Year 2020-2021 Budget Amendment CARES Act Funding – Brenda Moore (10 minutes)

#### **Announcements**

#### **Adjournment**

#### **Short Break**

#### **6:30 p.m. Budget & Finance Committee Meeting**

Diane Turner conducting.

#### **Approval of Minutes**

1. Budget and Finance Committee Meeting: May 11, 2020

#### **Adjournment**

#### **6:32 p.m. Council Meeting**

Kat Martinez conducting.

#### **Opening Ceremonies**

Call to Order

Pledge of Allegiance

#### **Approval of Minutes**

1. Council Meeting: June 16, 2020

#### **Special Recognition**

1. Consider a Joint Resolution of the Mayor and Municipal Council of Murray City, Utah Affirming the **City's Commitment to Police Accountability and Racial Justice** in City Policing Practices. Mayor Camp presenting.

#### **Citizen Comments**

Email to [city.council@murray.utah.gov](mailto:city.council@murray.utah.gov) . Comments are limited to less than 3 minutes, include your name and contact information, and they will be read into the record.

### Consent Agenda

1. Consider confirmation of the Mayor's appointment of **Dan Frazzini** to the Ethics Commission for a two-year term to expire July 7, 2022.
2. Consider confirmation of the Mayor's appointment of **Duane Jess** to the Ethics Commission for a two-year term to expire July 7, 2022.
3. Consider confirmation of the Mayor's appointment of **Kirsten Woodbury** to the Library Board for a three-year term to expire June 30, 2023.  
Mayor Camp presenting.

### Public Hearings

Staff and sponsor presentations, and public comment prior to Council action on the following matter. \*

1. Consider an ordinance amending the City's Fiscal Year 2020 – 2021 Budget. Brenda Moore presenting.

### Business Items

1. Consider a resolution approving an agreement between the City and Salt Lake County ("County") for the transfer of CARES Act funds to assist citizens and businesses in the containment of COVID-19 and to reduce the economic impact of the pandemic. Brenda Moore presenting.
2. Election of a City Council Member to serve as Vice-Chair of the Council for the remainder of calendar year 2020.

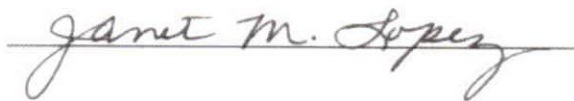
### Mayor's Report and Questions

### Adjournment

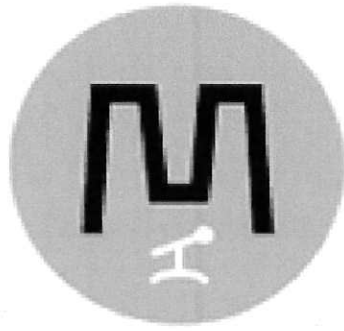
### NOTICE

Supporting materials are available for inspection on the Murray City website at [www.murray.utah.gov](http://www.murray.utah.gov).

On Thursday, July 2, 2020, at 10:00 a.m., a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Murray City Center, Murray, Utah. Copies of this notice were provided for the news media in the Office of the City Recorder. A copy of this notice was posted on Murray City's internet website [www.murray.utah.gov](http://www.murray.utah.gov) and the state noticing website at <http://pmn.utah.gov>.

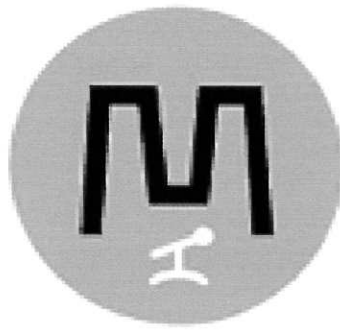


Janet M. Lopez  
Council Executive Director  
Murray City Municipal Council



**MURRAY**  
CITY COUNCIL

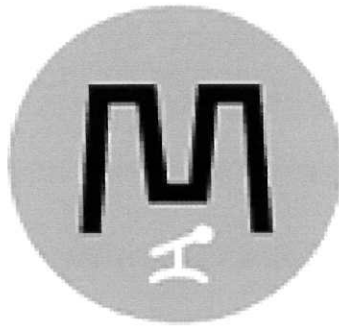
# Committee of the Whole



**MURRAY**  
**CITY COUNCIL**

# Discussion Items





**MURRAY**  
CITY COUNCIL

# Discussion Item #1



# City Council

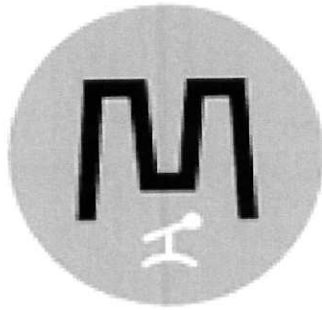
## Introduction/Discussion Related to Recent National & Local Events

### Council Action Request

Committee of the Whole

Meeting Date: July 7, 2020

<b>Department Director</b> Janet M. Lopez  <b>Phone #</b> 801-264-2622  <b>Presenters</b> Dale Cox, Mike Romero Robert Merrills          <b>Required Time for Presentation</b> 20 Minutes  <b>Is This Time Sensitive</b> Yes  <b>Mayor's Approval</b>          <b>Date</b> June 25, 2020	<b>Purpose of Proposal</b>  Introduction, discussion and proposal to create a community partner related to recent troubling national and local events.  <b>Action Requested</b>  Informational  <b>Attachments</b>  None  <b>Budget Impact</b>  None     <b>Description of this Item</b>  Citizen request to introduce Murray Baptist Church Pastor Robert Merrills and to initiate a candid discussion related to recent troubling national and local events. The goal is to establish and maintain open lines of communication as a community partner.
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**MURRAY**  
CITY COUNCIL

# Discussion Item #2



**MURRAY**


# Community and Economic Development

## Fashion Place West Small Area Plan Update

### Council Action Request

Committee of the Whole

Meeting Date: July 7, 2020

<b>Department Director</b> Melinda Greenwood  <b>Phone #</b> 801-270-2428  <b>Presenters</b> Mark Morris, VODA Annaliese Eichelberger, VODA          <b>Required Time for Presentation</b> 20 Minutes  <b>Is This Time Sensitive</b> No  <b>Mayor's Approval</b>   <b>Date</b> June 22, 2020	<b>Purpose of Proposal</b> Provide an update on the Fashion Place West Small Area Plan process  <b>Action Requested</b> Informational presentation  <b>Attachments</b> Connectivity chapter presentation slides  <b>Budget Impact</b> None.     <b>Description of this Item</b>  The Planning Division and our consultant, VODA Landscape+Planning, began work on the Fashion Place West Small Area Plan in January of this year. The City Council has been provided with progress updates, which included a review of existing conditions of the area, an overview of the housing section and the first public open house.  As part of the original study plan, we had anticipated two open houses with the public would be held. Unfortunately, the COVID-19 pandemic has made it so that we could not hold the second in-person open house. As an alternative, a public survey to obtain information about the selected plan study area has been conducted. The survey was widely distributed throughout Murray City's and the UTA's social media pages. We received a great response, and response details will be covered in the presentation by VODA. In addition to the survey, VODA will cover the connectivity and design guideline sections of the plan.
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# **MURRAY CITY**

## **FASHION PLACE WEST SMALL AREA PLAN**

**JULY 2020**

# **AGENDA**

- 1. PUBLIC ENGAGEMENT OVERVIEW**
- 2. CONNECTIVITY RECOMMENDATIONS**
- 3. DESIGN GUIDELINES HIGHLIGHTS**
- 4. IMPLEMENTATION**
- 5. NEXT STEPS**

# **PUBLIC ENGAGEMENT APPROACH- SURVEY**

- **SURVEY DISTRIBUTION**
- **SURVEY FORMAT**
- **SURVEY ACTIVE MAY 20- JUNE 20**
- **155 RESPONSES**



## SURVEY RESULTS

WHAT WORDS WOULD YOU USE TO DESCRIBE THE ATTRIBUTES OF THE FASHION PLACE WEST NEIGHBORHOOD?

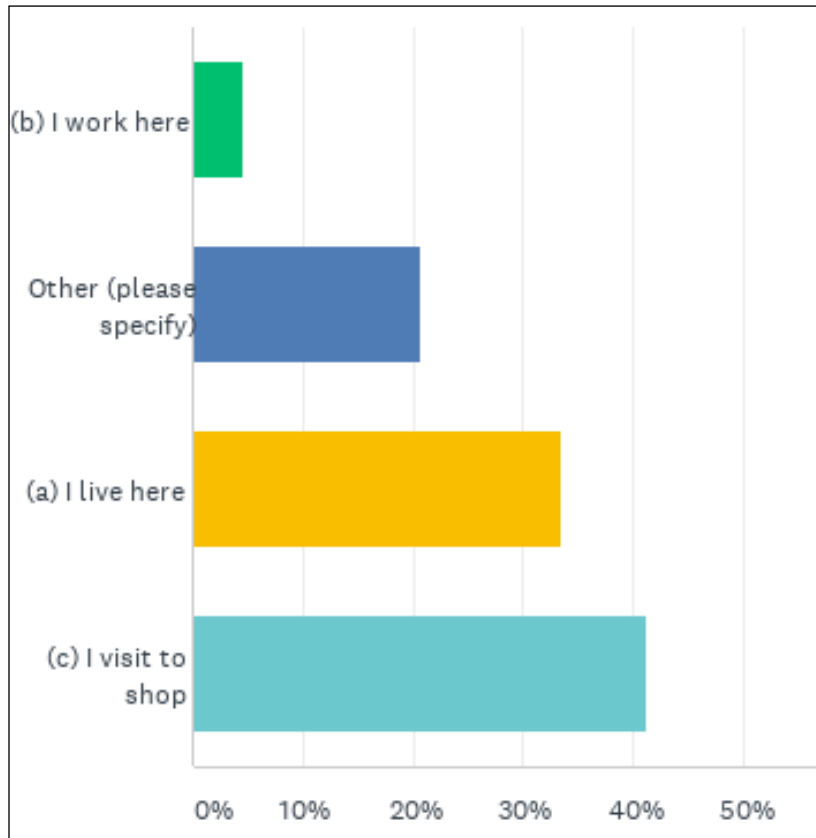


**MURRAY**  
**CITY** UTAH

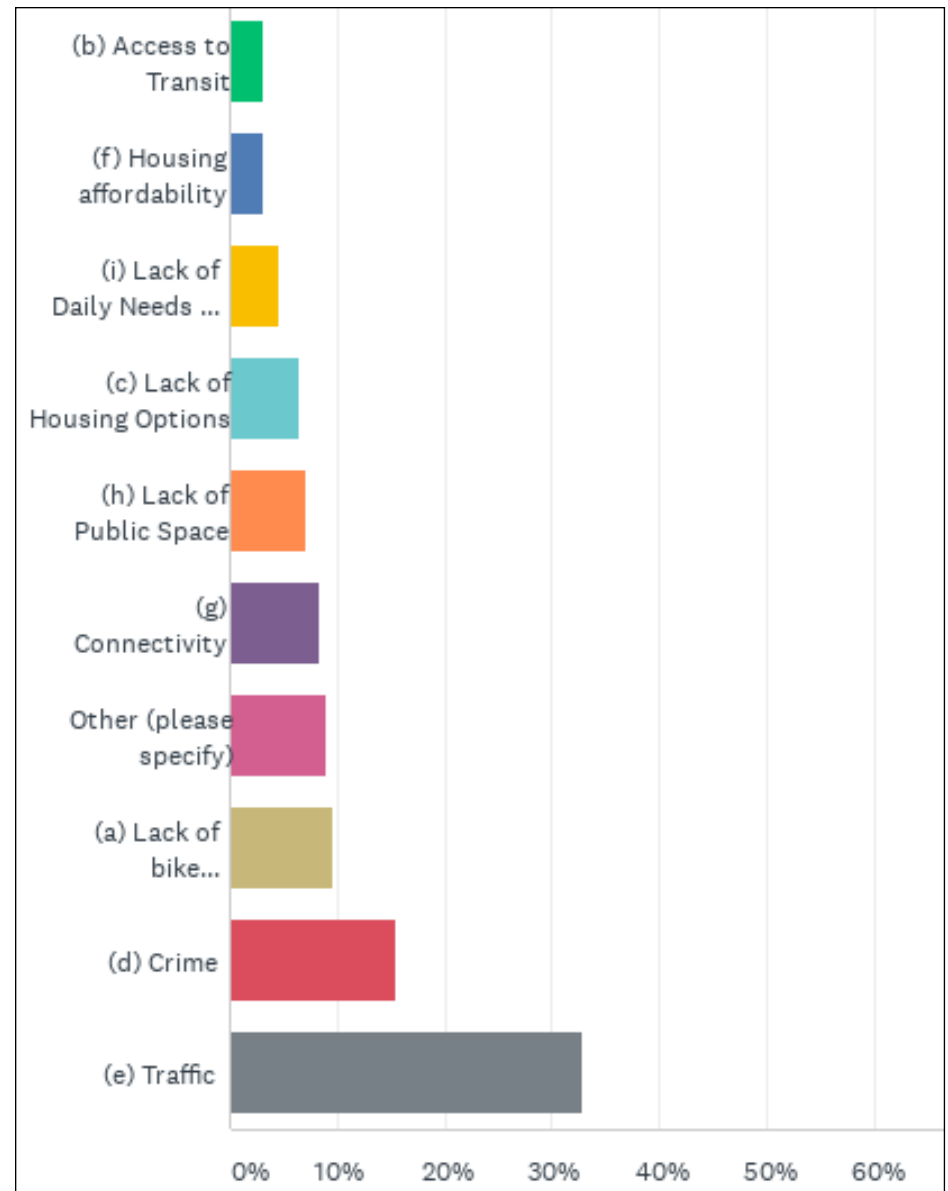


# SURVEY RESULTS

## WHAT IS YOUR PRIMARY DESTINATION WHEN YOU VISIT THE FASHION PLACE WEST NEIGHBORHOOD?

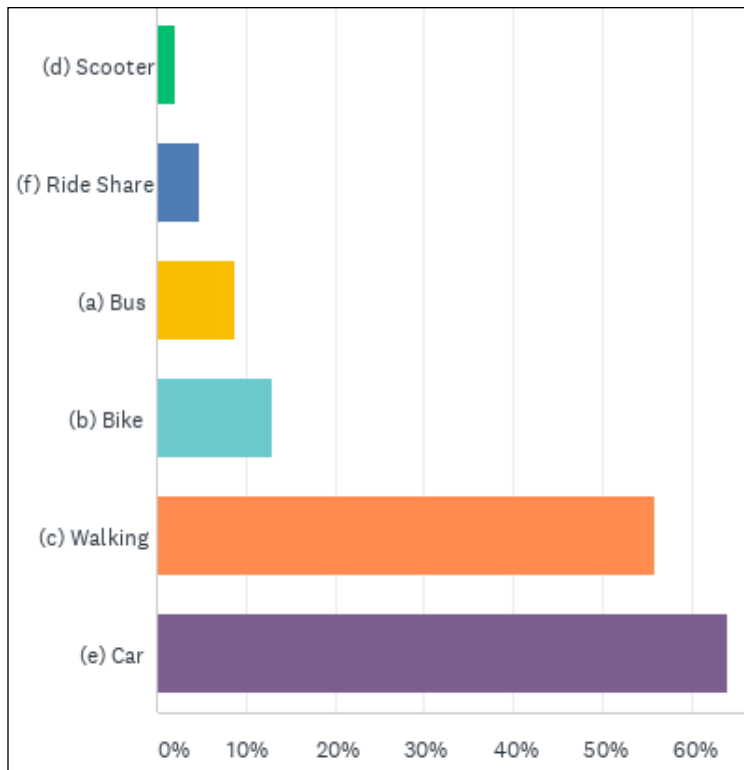


## WHAT DO YOU SEE AS THE BIGGEST CHALLENGE FACING THE NEIGHBORHOOD?

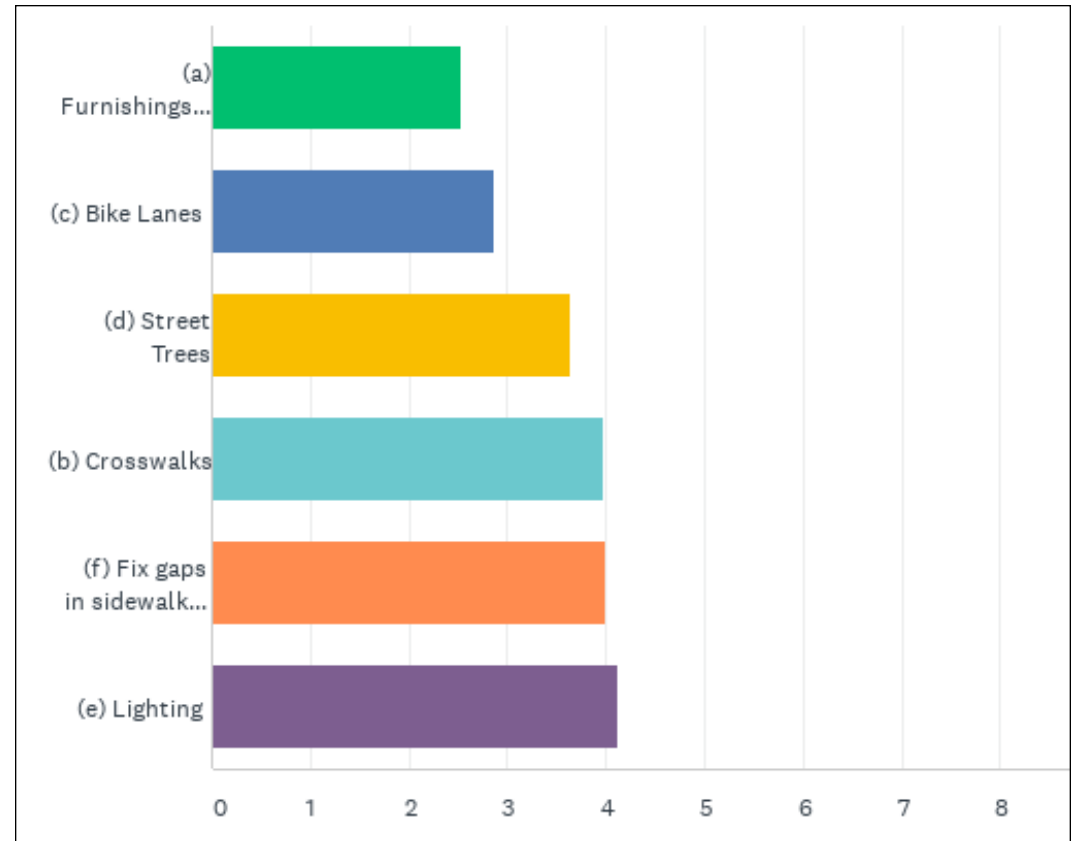


# SURVEY RESULTS

## WHEN USING THE TRAX STATION, WHAT OTHER FORMS OF TRANSPORTATION ARE PART OF YOUR TRIP?

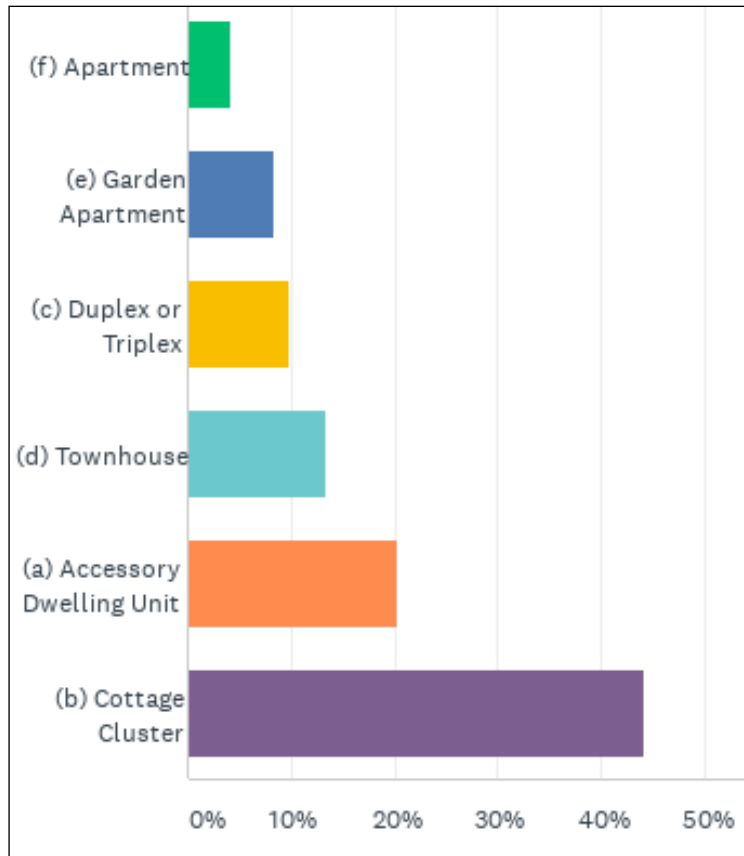


## RANK THE TYPE OF PUBLIC IMPROVEMENTS YOU THINK ARE LACKING IN THE NEIGHBORHOOD.

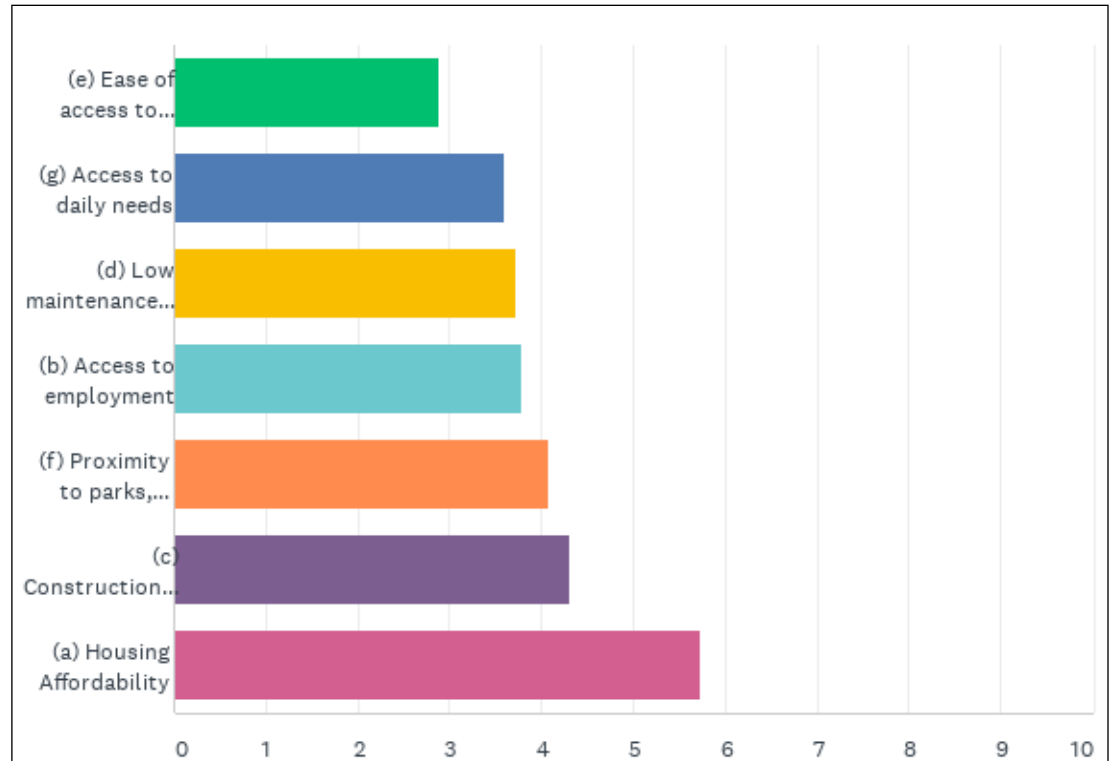


# SURVEY RESULTS

## WHAT TYPES OF HOUSING DO YOU WISH WERE MORE AVAILABLE IN YOUR NEIGHBORHOOD?



## RANK THE FOLLOWING HOUSING ISSUES YOU THINK EXIST IN THE NEIGHBORHOOD?



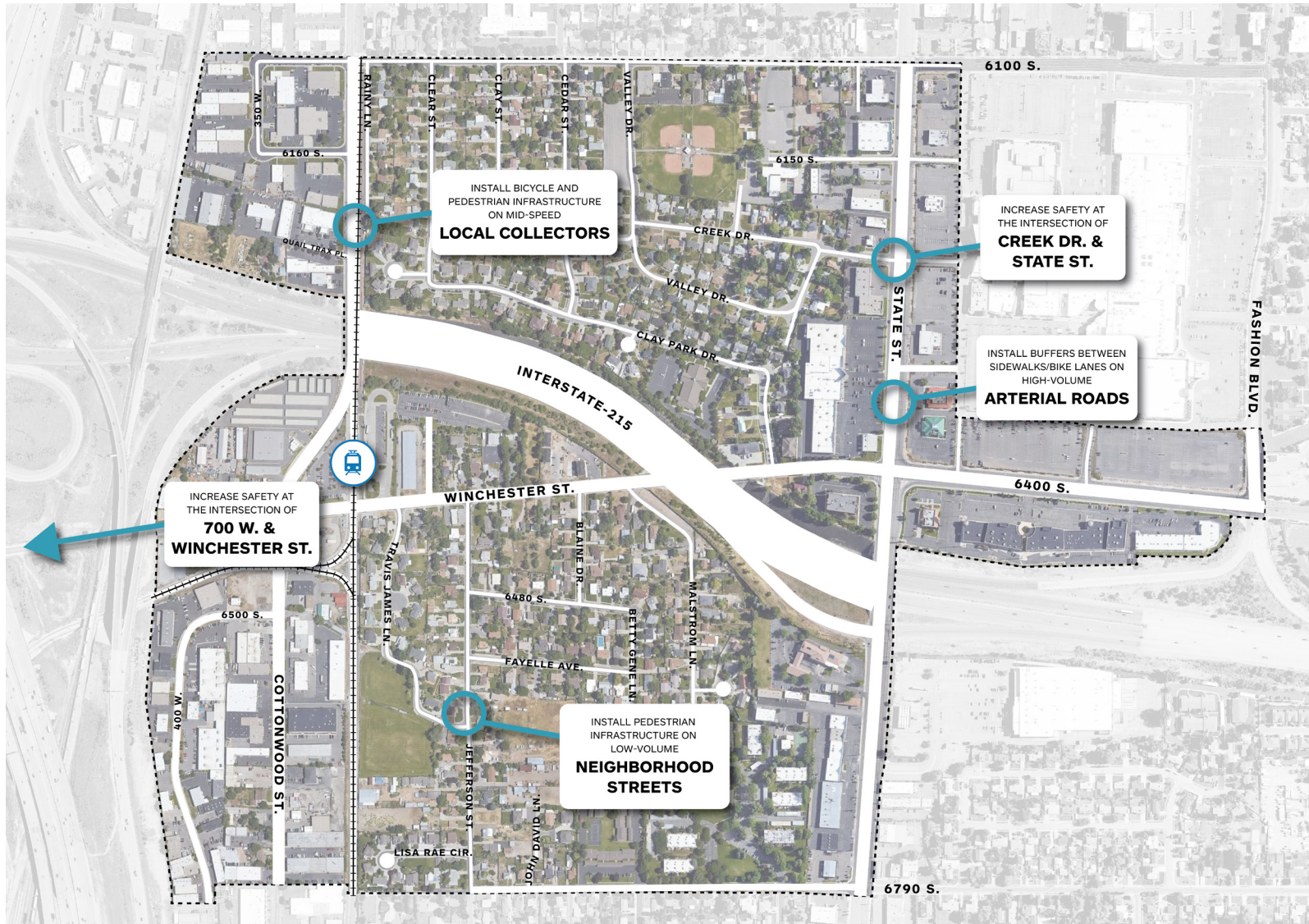
# **CONNECTIVITY RECOMMENDATIONS**

- 1. TRAFFIC ANALYSIS/MITIGATION**
- 2. "LEVEL OF SERVICE" VS "VEHICLE MILES TRAVELED"**
- 3. INDUCED DEMAND**
- 4. ROADWAY IMPROVEMENTS**
- 5. BIKING RECOMMENDATIONS**
- 6. PEDESTRIAN RECOMMENDATIONS**
- 7. TRANSIT IMPROVEMENTS**





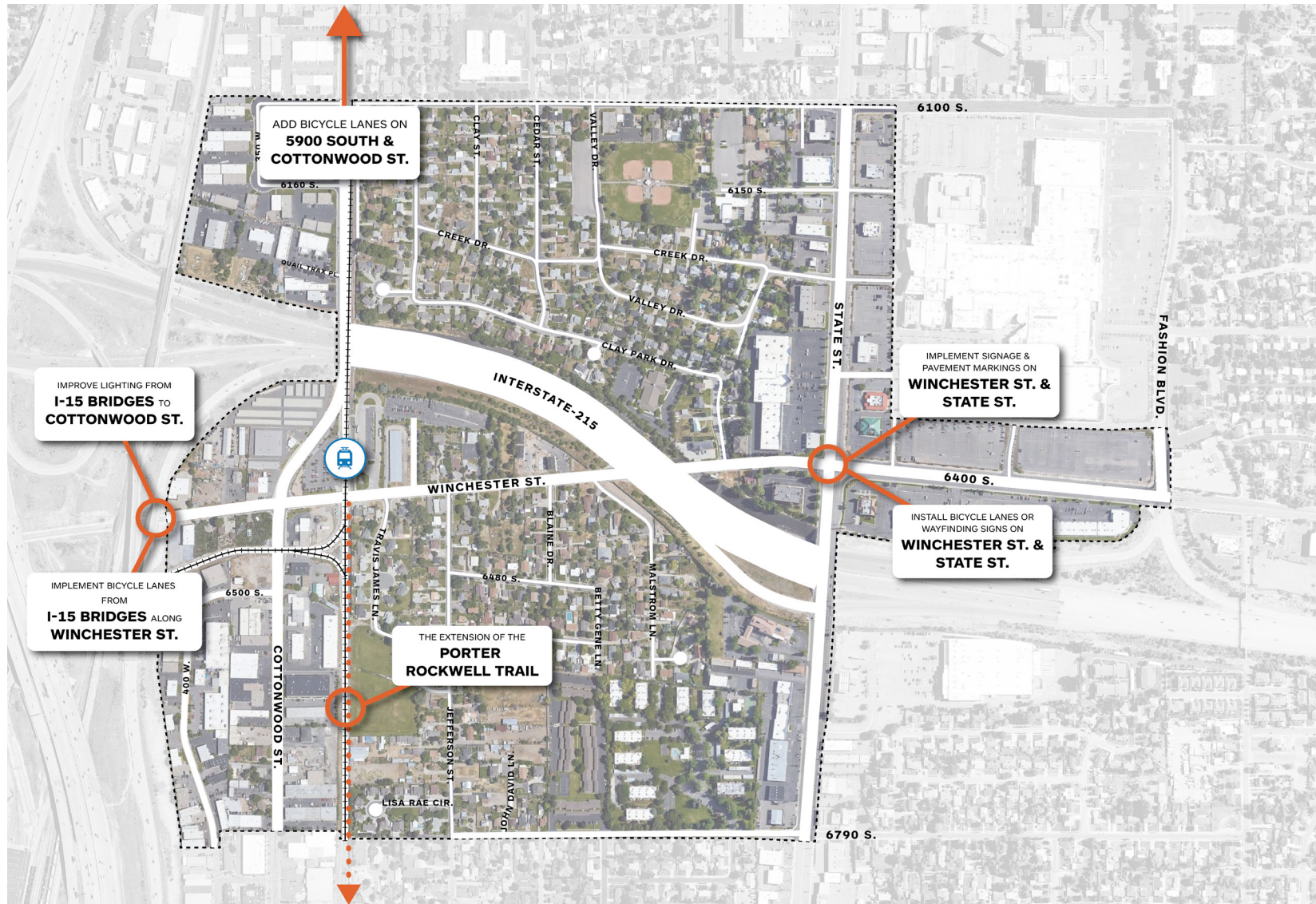
# VEHICULAR CONNECTIVITY RECOMMENDATIONS



**MURRAY**  
**CITY** UTAH



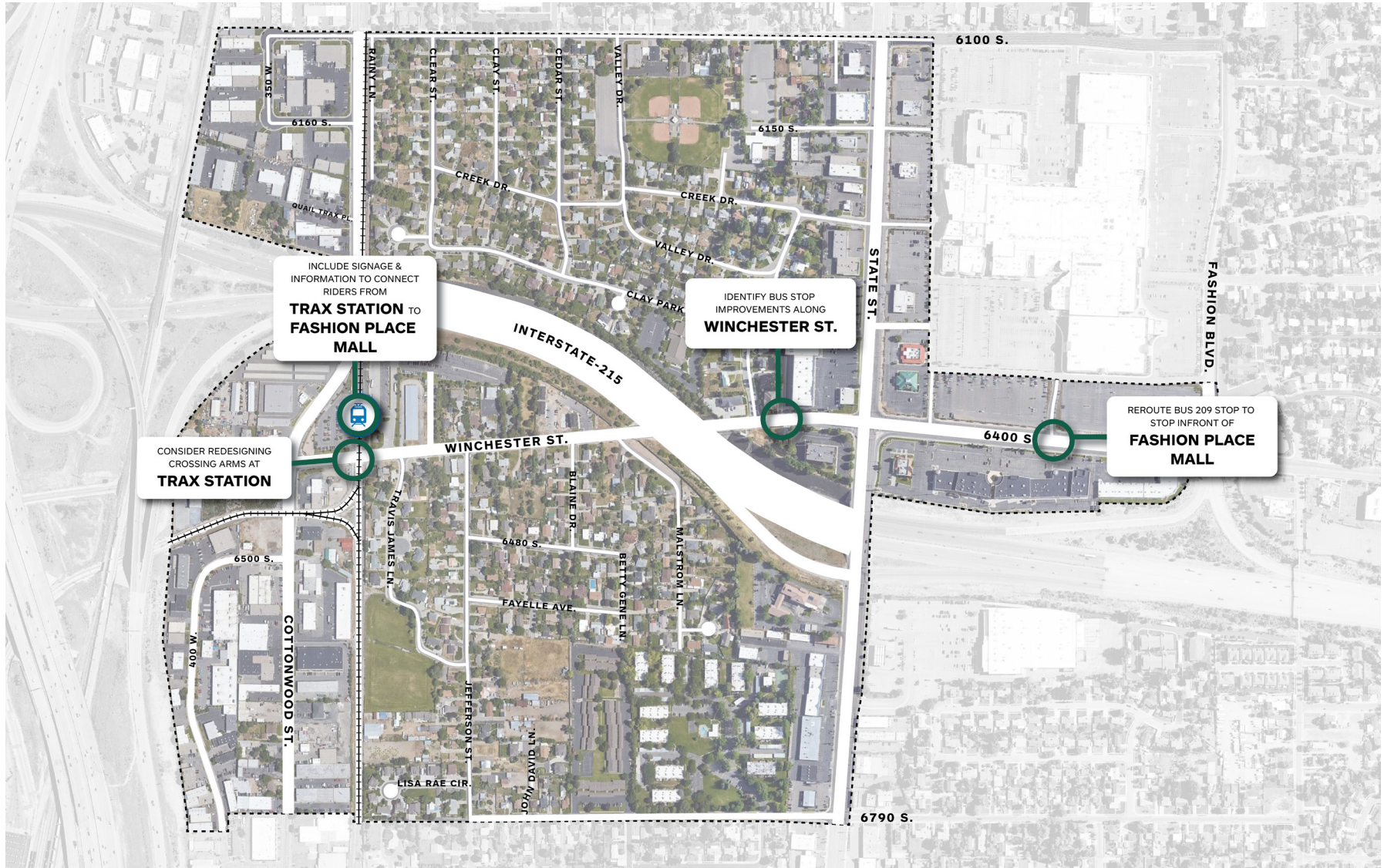
# BICYCLE CONNECTIVITY RECOMMENDATIONS



**MURRAY**  
CITY UTAH

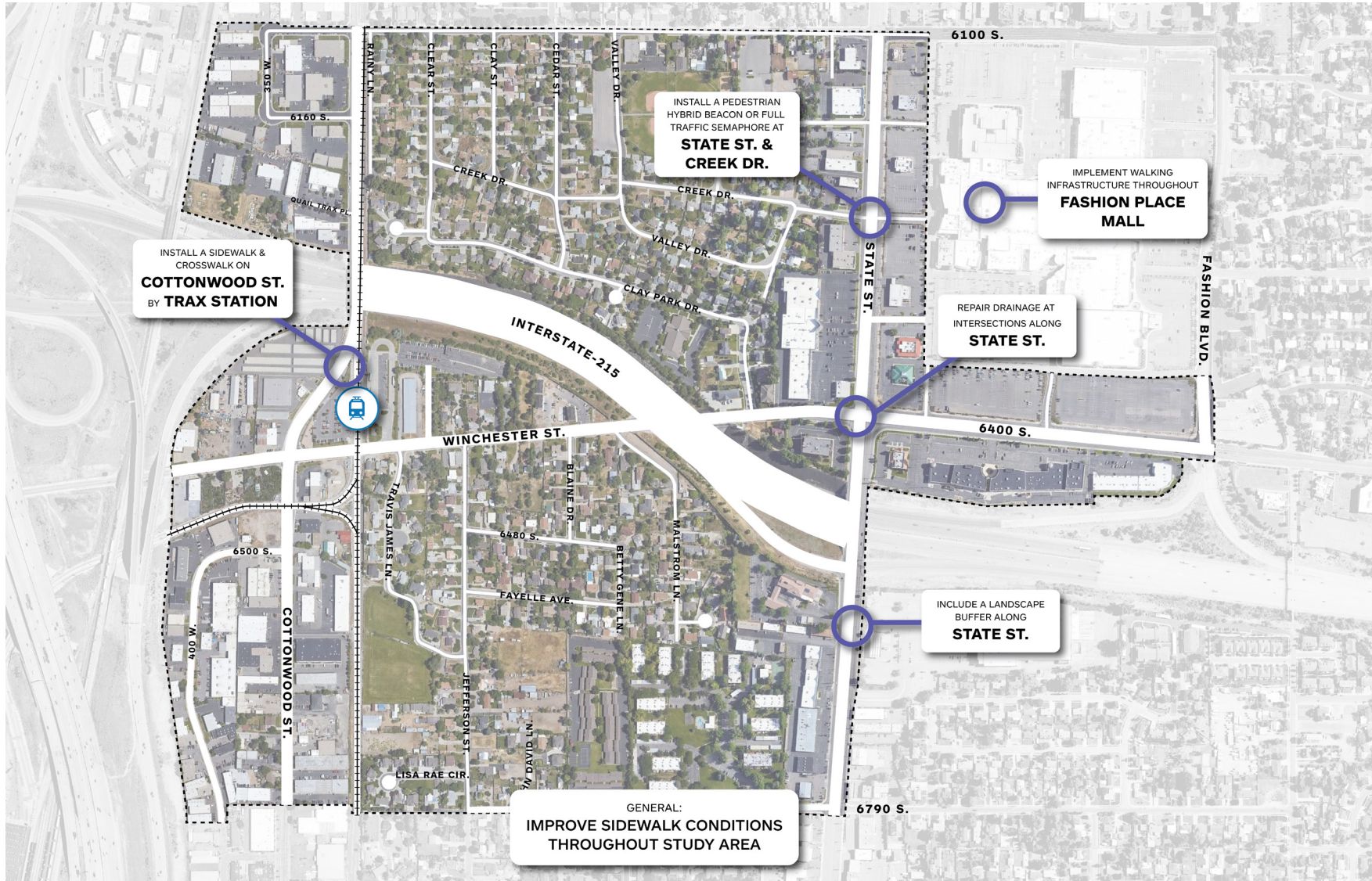


# PUBLIC TRANSIT CONNECTIVITY RECOMMENDATIONS





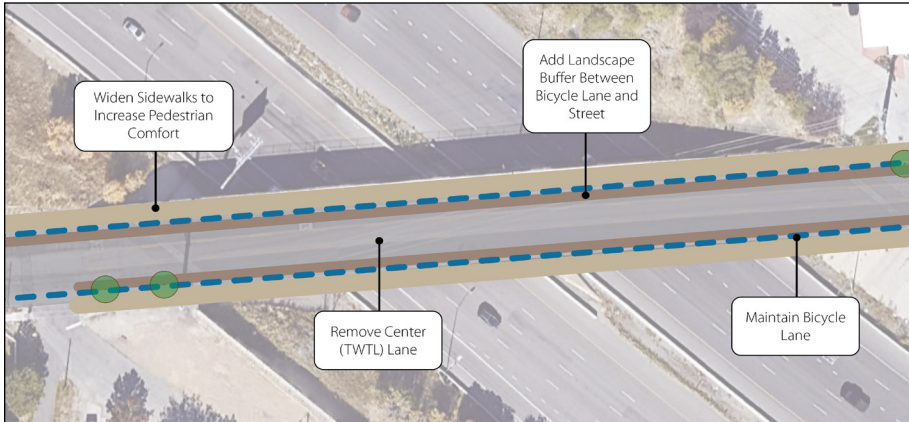
# PEDESTRIAN CONNECTIVITY RECOMMENDATIONS



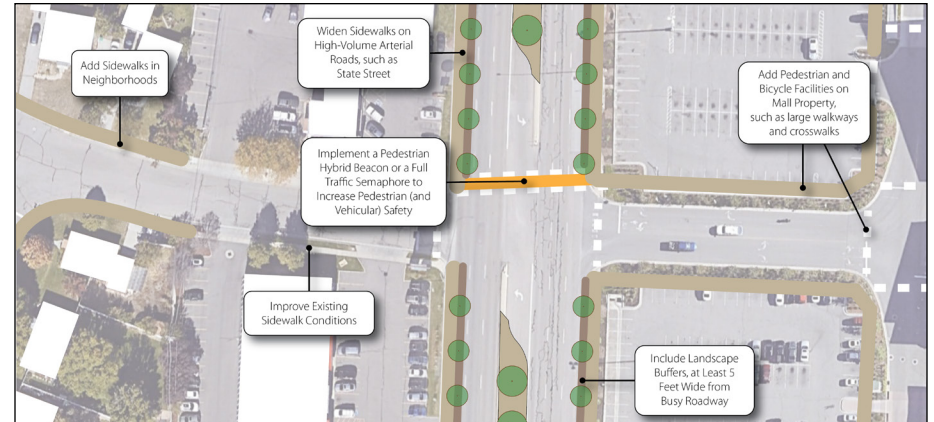


# CONNECTIVITY

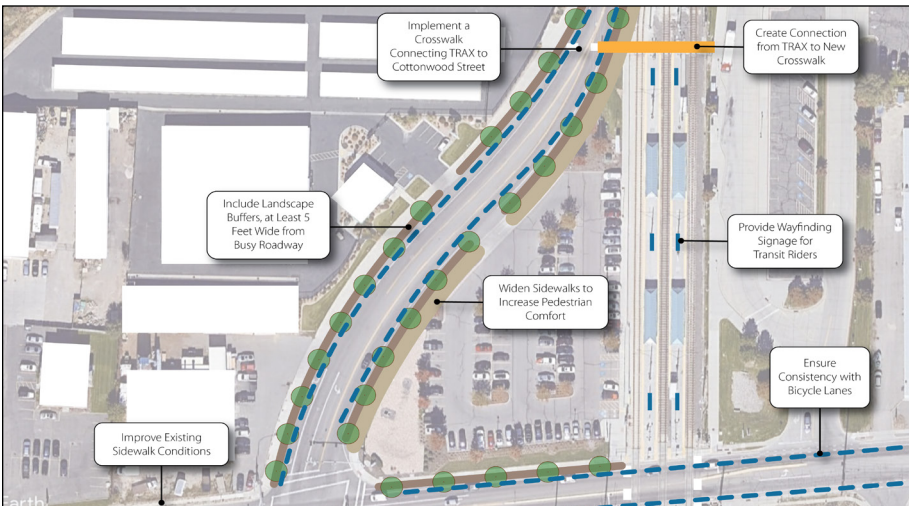
## LOCATION SPECIFIC IMPROVEMENTS



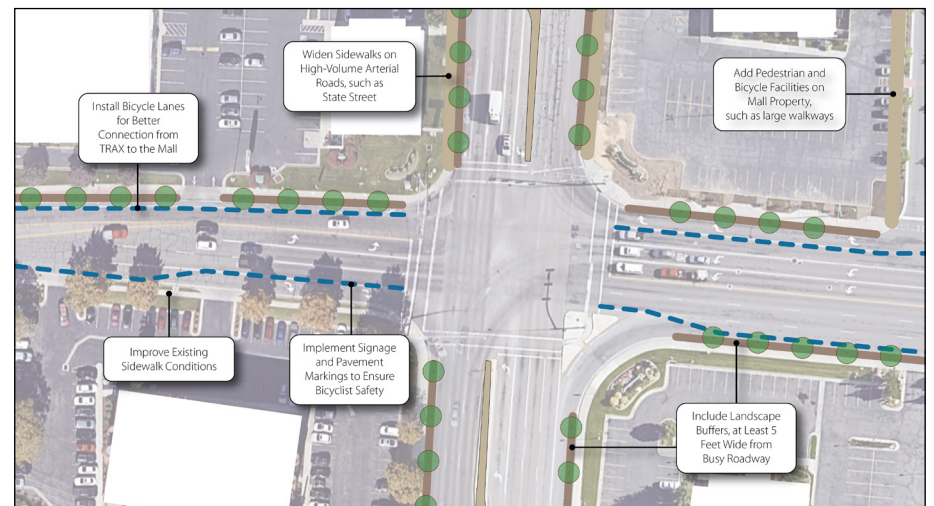
Future streetscape improvements along the Winchester Bridge would enhance the pedestrian experience and encourage use of more active transportation methods.



The existing intersection at Creek Road and State Street is lacking pedestrian amenities. Improving this intersection will increase connectivity from the neighborhood to the Fashion Place Mall.



The existing access to the Fashion Place West TRAX station is inadequate. Future improvements to the station should include improving access from Cottonwood Street as well as across Winchester Street.



The intersection of State Street and Winchester Street currently lacks a safe bicycle experience. Future improvement recommendations include better bicycle lane signage as well as sidewalk improvements.

# **DESIGN GUIDELINES**

## **1. PLACEMAKING STRATEGIES**

## **2. STREET TYPOLOGY**

## **3. SITE DESIGN**

- **BUILDING PLACEMENT/ CORNERS**
- **PARKING**
- **LIGHTING**
- **PEDESTRIAN CONNECTIONS**

## **4. BUILDING PLACEMENT**

- **GROUND FLOOR**
- **WALLS**
- **ENTRANCES**
- **SCALE**

## **5. SIGNS**



# DESIGN GUIDELINES STRUCTURE

## DESIGN GUIDELINES

### SITE DESIGN

#### 5. CORNER SITES

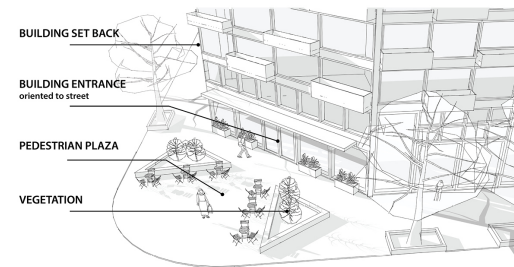
##### INTENT

To provide an enhanced pedestrian experience by creating visual gateways, public plazas, courtyards and other gathering spaces.

1. Key intersections should be marked with setbacks that allow for public spaces. Rather than meeting the corner, new buildings should incorporate forecourts, plazas, or gardens that welcome the public and offer a dramatic statement at the corner.
2. Major entrances should also be located at the corners and highlighted by elements such as higher or more expressive canopies, higher bays, larger windows and doors, projections, different window designs, or other physical features.
3. If potential views to noteworthy natural features and points of interest exist, (either nearby or in the distance exist from the development site), entrances and publicly accessible open spaces should be located and oriented to take advantage of this view.

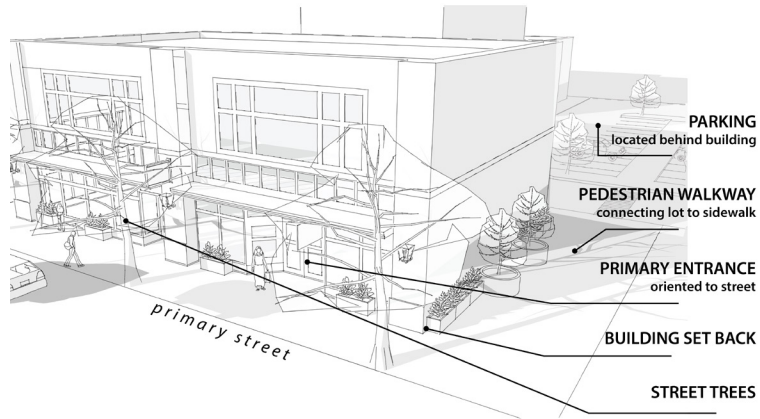


*Corner sites should be developed to encourage interaction with pedestrians by allowing and requiring specific setbacks that allow for plazas and inviting entrances.*

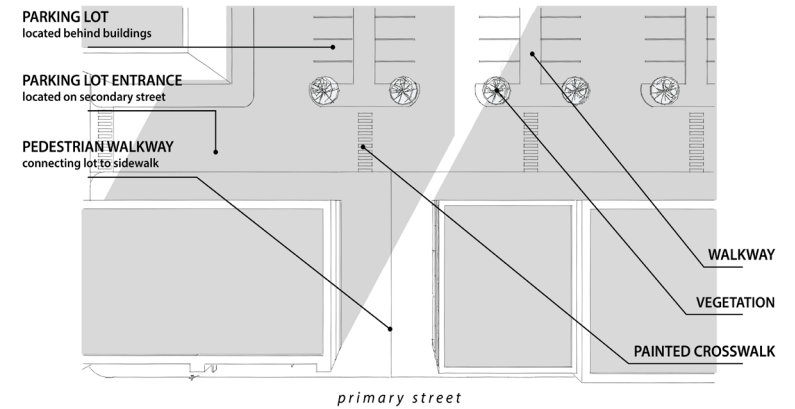


*Principal buildings on corner sites should have a grand entrance from the sidewalk and offer a public space.*

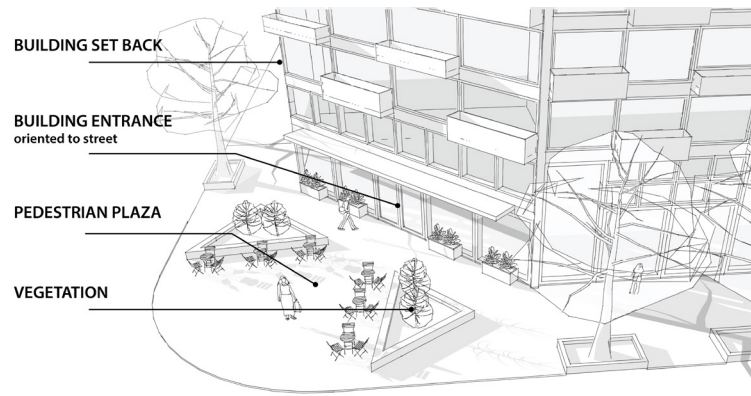
# SITE DESIGN EXAMPLES



The diagram above illustrates the ideal placement of residential buildings so to maximize the lot as well as addressing the street.

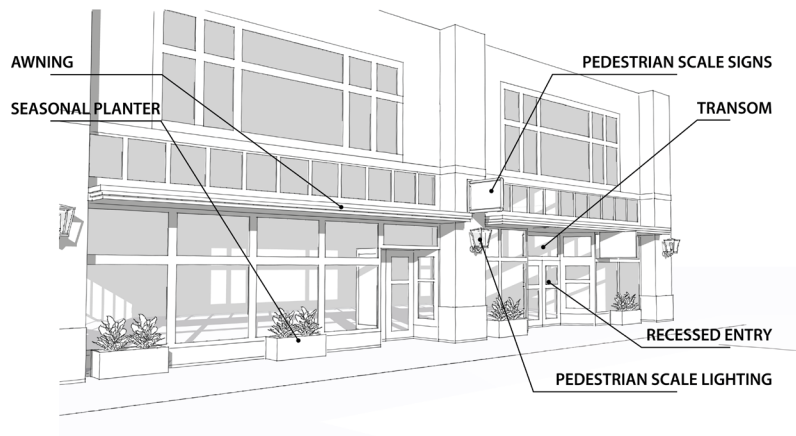


Parking lots should be landscaped as tool to soften the hardscape to offer a more aesthetically pleasing environment. Landscaping should break up parking aisles as well as provide paths for pedestrians.

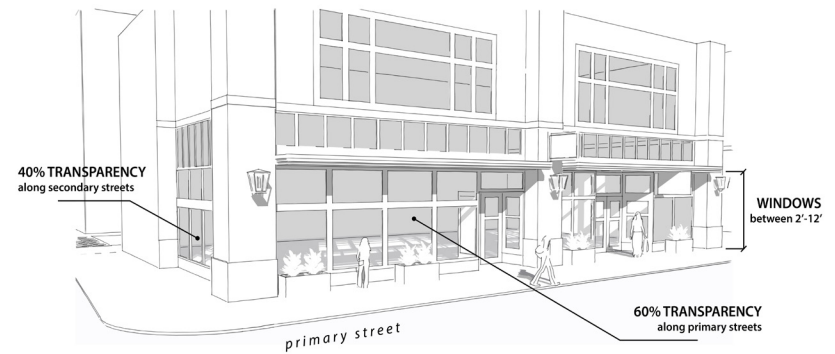


Principal buildings on corner sites should have a grand entrance from the sidewalk and offer a public space.

# BUILDING DESIGN EXAMPLES



*The diagram above illustrates specific elements that should be incorporated into the design of new buildings within the Fashion Place West area. Collectively, these elements create a sense of place and create an aesthetically pleasing environment for the pedestrian.*



*The diagram above visually illustrates transparency requirements. Height, width, and location of windows largely contributes to appropriate percentages of transparency.*

# **PLAN IMPLEMENTATION SHORT TERM (0-5 YEARS)**

## **POLICY CHANGES**

- **AMEND ZONING ORDINANCE/REZONE PROPERTIES/ AREAS**
- **ADOPT STREETScape IMPROVEMENT AND CONNECTIVITY PLANS**
- **PRIORITIZE RESIDENTIAL INFILL DEVELOPMENT ADJACENT TO TRAX STATION**

## **INFRASTRUCTURE PROJECTS**

- **ADD PEDESTRIAN INFRASTRUCTURE ON NEIGHBORHOOD STREETS & LOCAL COLLECTORS**
- **ADD BICYCLE LANES ON 5900 SOUTH & COTTONWOOD STREET**
- **INSTALL LANDSCAPE BUFFERS ON HIGH-VOLUME ARTERIAL ROADS**
- **INCREASE SAFETY OF INTERSECTIONS AT:**
  - **CREEK DR. & STATE STREET**
  - **700 W. & WINCHESTER ST.**
- **INSTALL SIDEWALK AND CROSSWALK ON COTTONWOOD STREET BY TRAX STATION**
- **EXPAND SIGNAGE AND WAYFINDING FOR RIDERS FROM TRAX STATION TO MALL**
- **WORK WITH UTA TO IMPROVE BUS CIRCULATION/ FREQUENCY WITH ROUTE 209**

# **PLAN IMPLEMENTATION MEDIUM TERM (5-10 YEARS)**

## **POLICY CHANGES**

- **HELP FACILITATE INCREASED DENSITIES THAT INCLUDES RESIDENTIAL COMPONENT ON WEST SIDE OF STATE STREET**

## **INFRASTRUCTURE PROJECTS**

- **WORK WITH UDOT ON COTTONWOOD BRIDGE RECONSTRUCTION**
- **IMPROVE LIGHTING FROM I-15 BRIDGES TO COTTONWOOD STREET**
- **WORK WITH UDOT TO:**
  - **INSTALL PEDESTRIAN CROSSING OR FULL TRAFFIC SIGNAL AT CREEK ROAD & STATE STREET**
  - **INSTALL BICYCLE LANES OR WAYFINDING SIGNS ON WINCHESTER STREET AND STATE STREET**
  - **IMPLEMENT SIGNAGE & PAVEMENT MARKINGS ON WINCHESTER STREET AND STATE STREET**
- **WORK WITH FASHION PLACE MALL TO IMPROVE INTERNAL PEDESTRIAN CONNECTIVITY & ACCESS TO MALL SITE**

# **PLAN IMPLEMENTATION LONG TERM (10+ YEARS)**

## **POLICY CHANGES**

- **HELP FACILITATE INCREASED DENSITIES AND RESIDENTIAL DEVELOPMENT TYPES WITHIN MALL PROPERTY, ESPECIALLY ADJACENT TO STATE STREET AND 6400 SOUTH.**
- **HELP FACILITATE PROPERTY TRANSITION OF EXISTING INDUSTRIAL PROPERTIES ON WEST SIDE OF STUDY AREA.**

## **INFRASTRUCTURE PROJECTS**

- **PARKING STRUCTURE AT MALL**
- **WORK WITH UDOT ON WINCHESTER BRIDGE RECONSTRUCTION**
- **UTA PARKING STRUCTURE**
- **CONSIDER REDESIGNING CROSSING ARMS AT TRAX STATION**
- **REPAIR DRAINAGE AT INTERSECTIONS ALONG STATE STREET**



## **NEXT STEPS**

- 1. PLAN AND RECOMMENDATION DRAFTING COMPLETION**
- 2. FINAL MEETINGS WITH STAFF**
- 3. PRESENT FINALIZED DRAFT PLAN TO COUNCIL & PLANNING COMMISSION FOR APPROVAL AND ADOPTION**

## CONNECTIVITY

### A. INTRODUCTION

The study area is home to the Fashion Place West TRAX station, a major transit hub located over half a mile from the Fashion Place Mall. Transporting people from around the area, especially from the TRAX station to the mall is key to continue the area's economic vitality. While motorized vehicular infrastructure is well-established, pedestrian, bicycle, and transit infrastructure are not consistent through the area, and safety features could be added.

### PREVIOUS PLANNING EFFORTS

#### 2008 LIFE ON STATE

In 2008, the Life on State project established a shared vision for the future of the valley's 17-mile-long central corridor, State Street. The project was a collaborative effort between all six cities along State Street, Wasatch Front Regional Council (WFRC), Utah Department of Transportation (UDOT), Utah Transit Authority (UTA), Salt Lake County (SLCo), Salt Lake Chamber, Murray Chamber of Commerce, and the Downtown Alliance.

The vision for State Street was built on broad involvement with residents and stakeholders, and was detailed in a document. The belief was that this collaborative effort would create a safe environment for private investment consistent with the Vision. The concept was that moving in a new direction was not as risky a proposition if it is backed by a strong, enduring commitment from the partnership.

#### MURRAY CITY GENERAL PLAN

The Murray City General Plan emphasizes the City's desire to improve accessibility by walking, biking, and public transit in the corridor between Interstate 15 and State Street to provide adequate infrastructure for existing and planned commercial development. The



*Walkable and human scale nodes create a more inviting place.*

Plan depicts several improvements to mobility and circulation in the study area:

- Construction on Cottonwood Street to relieve north/south congestion on State Street and 700 West/Murray Boulevard. This project is in progress and the reconstruction of the bridge over I-215 will include sidewalks and bike lanes.
- Encouraging employers to offer incentives and alternatives to relieve peak period vehicular congestion.
- Adopt a complete streets policy applicable to new and reconstructed roadways where feasible
- Identify transit use impediments and prioritize solutions.
- Develop and implement an Active Transportation Plan
- Implement a dedicated funding source for the improvement of pedestrian and bicycle facilities.
- Implement traffic calming measures on roadways where traffic operates beyond the target speed.

## B. BEST PRACTICES

### CONNECTIVITY

Establishing better connections and improving the street grid between commercial areas, public transit, and surrounding neighborhoods begins by identifying locations, such as the Fashion Place Mall, where the established street grid is not maintained, and from there establishing a plan to extend the grid when new development or redevelopment occurs. This will increase connectivity and diminish the island effect that is commonly created by these types of commercial land uses.

Designing and planning to implement more human scale building design standards and improved streetscapes will help to guarantee that future development follows the grid with street design, building massing, and connectivity.

### WALKABILITY

The experience of an individual on foot in an urban place can have lasting impacts on how a person feels about their community. Walkability is influenced by many factors, many of which are the degree to which human-scale design concepts are addressed. Slowing auto traffic, encouraging ground-floor activation of buildings, improving streetscapes, incorporating public art elements, and shortening distances between destinations can create more walkable places. Retail space in well connected walkable commercial areas can rent for 121 percent (over two times) over drivable suburban commercial space\*.

Walkable places are increasingly valued by potential residents, visitors, business owners, developers, and property owners. Findings in a recent report show that walkable urban places are also extremely economically beneficial to the local municipalities in which they reside, and thus, the



*Successful connectivity includes consideration of active transportation.*

properties in these areas are also highly valued. Walkable urban office space has a 105 percent rent per square foot over drivable suburban space.\*

\*Source: Foot Traffic Ahead 2019, George Washington University School of Business & Smart Growth America.

### PLANNING FOR FUTURE TRAFFIC

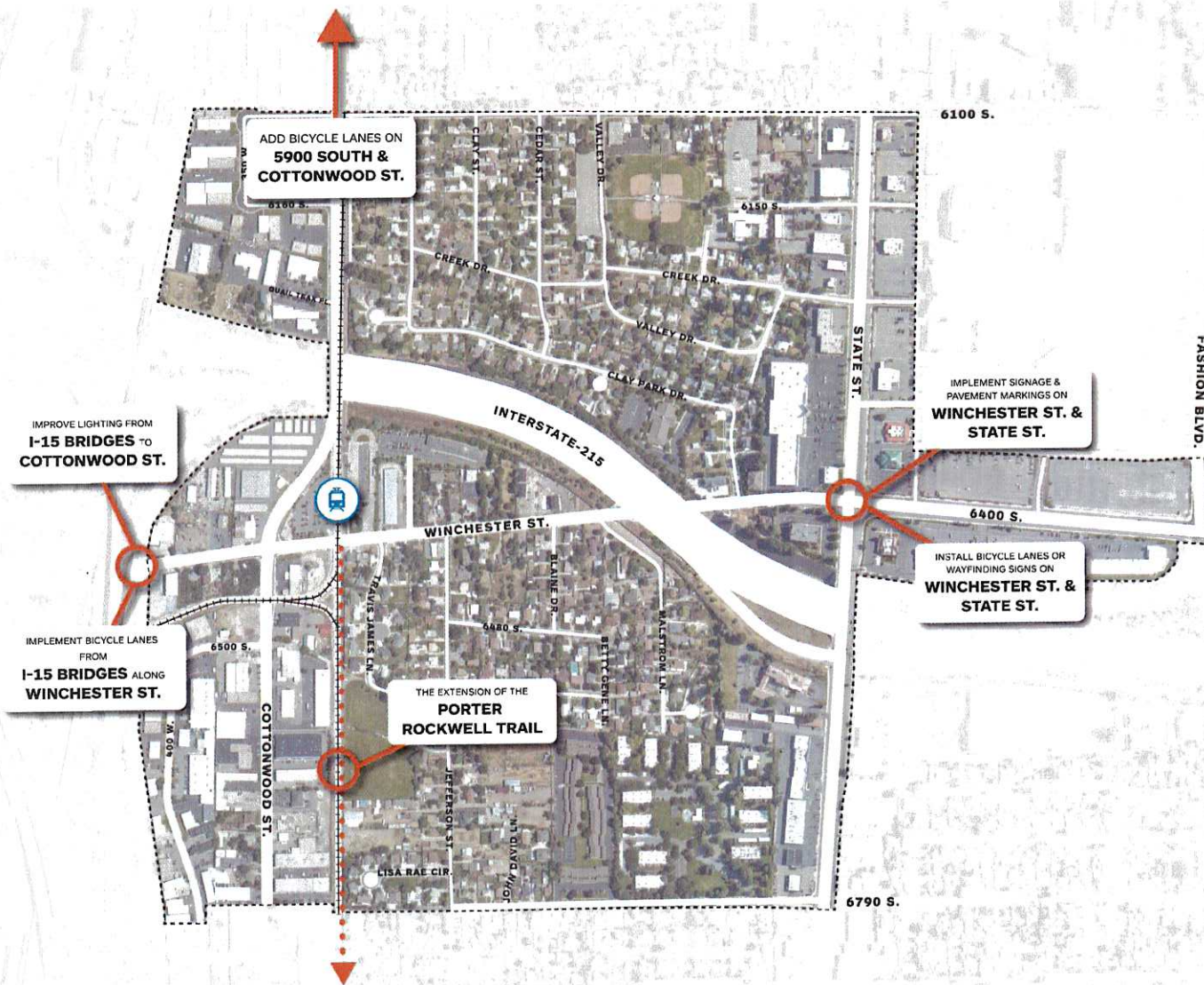
With oncoming growth and development in and around the study area, traffic is likely to increase. The following measures offer a variety of ways to mitigate traffic and plan for future growth.

### TRAFFIC ANALYSIS/MITIGATION

Personal vehicles are a primary mode of transportation in Murray, leading to congestion on certain roadway segments during peak hours. Signals throughout the study area should be optimized and synchronized as an inexpensive and quick traffic mitigation. If signal



## CONNECTIVITY



The Fashion Place West neighborhood lacks adequate bicycle infrastructure. The map above shows suggested future improvements that would increase overall bicycle connectivity within the area and to the rest of the neighborhood

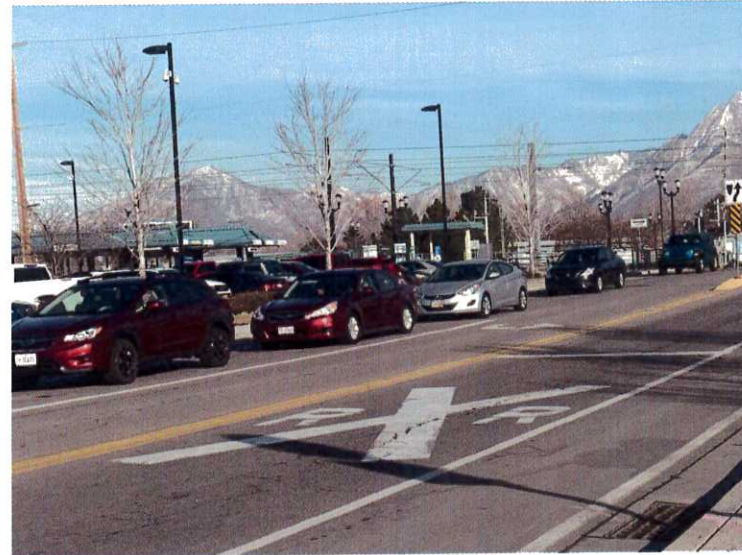


timing adjustments do not alleviate the congestion, a turn bay might need to be added or lengthened. Adding lanes should be a last resort in alleviating traffic congestion as implementation is expensive, occupies valuable right-of-way, increases the number of conflicts, and increases crossing distances for pedestrians and bicycles.

The oncoming development around Winchester Street & 700 West will increase traffic along Winchester, likely impacting the study area. The intersection should be properly adjusted using the above techniques to ensure a satisfactory level of service. Additionally, the signal at Winchester Street & Cottonwood Street should be synchronized with the signal at Winchester Street & 700 West to prevent backups and delay. As of 2016, Winchester Street had 11,000 AADT of its 16,000 AADT capacity. Winchester still has 5,000 AADT capacity to absorb additional traffic from new development. Adding lanes should be a last resort in mitigating traffic. Signal timings throughout the study area should be synchronized and optimized to decrease overall delay.

#### **“LEVEL OF SERVICE” (LOS) AS A MEASURE**

Level of Service (LOS) has been the standard method by which to evaluate the operational efficiency of an intersection for vehicles and for determining vehicular impact from developments. LOS is a calculation of delay per vehicle at a given intersection, ranging from A (least amount of delay) to F (worst amount of delay). It is not until recently that communities have begun to revise their measures of intersection quality and development impact. The state of California adopted Vehicle-Miles Traveled (VMT) – a method that measures the total distance traveled by individual roadway users along a corridor or in a network – as the new method for roadway flow evaluation, replacing LOS under SB-743. This new method analyzes traffic along with land use to reduce necessary trips and accounts for all users of a roadway network whereas LOS only analyzes the flow of motorized vehicles



*Traffic congestion along Winchester Street is a major community concern as expressed in a recent survey of residents in the area.*

through an intersection. VMT was prioritized over LOS in California to report on the efficiency of a roadway network as well as describe the environmental effects associated with fuel consumption, emissions, and public health.

VMT is calculated by the Institute of Transportation Engineers (ITE) Trip Generation rate multiplied by the individual trip length. The further users are required to travel, the higher the VMT. Similarly, as the number of users required to travel increases, the VMT increases as well. Different land use scenarios affect VMT – integrating daily services within residential areas lowers the distance required to travel, thus lowering the VMT. VMT projections are already included in the Wasatch Front Regional Council (WFRC) travel demand model and should be used when planning for future growth. This can be analyzed by an individual project (i.e., the trips to and from a new grocery store) or by the effect of an individual project on a network (i.e., the trips to and from a new

grocery store would reduce VMT to and from existing grocery stores, thus decreasing the VMT for the greater area). While VMT does not have specific thresholds as LOS does, generally a reduction in overall network VMT is considered successful.

In addition to utilizing VMT as a metric, accepting a lower LOS (i.e. LOS E or F) is becoming more popular in the more urbanized areas throughout the western United States – the Sugar House neighborhood in Salt Lake City is a local example – where priority has been given to the all other modes of transportation before motorized vehicles due to the mixed-use environment, and therefore, lower LOS is accepted in that area. This has helped keep the right-of-way at a manageable size for all modes of transportation and also encouraged more economic growth. This same approach can be taken throughout the Fashion Place study area, particularly along State Street, Winchester Street, and Cottonwood Street as they provide direct connections to major attractions and residential neighborhoods in the study area. Prioritizing VMT over LOS will encourage a more multi-modal and mixed-use environment, therefore reducing pollution and noise which tends to make an area more enjoyable for both residents and roadway users. The entire study area itself has the potential to become a destination, rather than solely the pockets around popular attractions.

area, particularly along State Street, Winchester Street, and Cottonwood Street as they provide direct connections to major attractions in the study area. Prioritizing VMT over LOS will encourage a more multi-modal and mixed-use environment, therefore reducing pollution and noise which tends to make an area more enjoyable for both residents and roadway users. The entire study area itself has the potential to become a destination, rather than solely the pockets around popular attractions. Recommendations for the Fashion Place West study area include considering VMT in evaluating the efficiency of traffic flow with the

understanding that a low-ranking LOS at certain intersections might in fact promote other modes of transportation and move more vehicles through a corridor.

### INDUCED DEMAND

Induced demand is the additional travel associated with a lower cost or lower time necessary to make a trip. These extra trips often occur due to the widening of an already congested roadway as additional lanes initially reduce travel time and fuel costs. However, the corridor soon reaches its capacity in a matter of years, as shown by a study done by Fehr & Peers in conjunction with Caltrans, U.C. Davis, and the California Governor's Office of Planning and Research. Induced demand also applies to the installation of walkways and bike lanes. Creating a safe space for these vulnerable users encourages an increase in non-motorized traffic. Induced demand explains both the idea that more lanes mean more traffic, and the notion that building infrastructure for alternative modes creates higher levels of these mode users. Overall, induced demand is the concept that proper infrastructure brings more users than existing conditions.

Implementation recommendations include safe pedestrian and bicycle infrastructure to encourage an increase in non-motorized users to reduce the amount of vehicular traffic on the area's roadways. Connections to the Fashion Place West TRAX station are particularly important as the station is a hub for pedestrians and cyclists. Implementing bike lanes and wide sidewalks along Winchester Street and Cottonwood Street would provide safe access for cyclists and pedestrians to the area's neighborhoods and to the Fashion Place Mall. A crosswalk on Cottonwood Street at the northern side of the TRAX station would provide convenient pedestrian access to jobs and homes on the northern side of I-215. Providing safe and convenient infrastructure to non-motorized users, particularly at this transit hub,





*15-minute neighborhoods provide all necessary services and conveniences within a 15-minute walk from home.*

offers a competitive alternative to driving a car. This will in turn induce a higher use of active transportation modes which inherently activates spaces and increases the vibrancy of the area. Adding more lanes to roadways in the study area should be avoided where possible as this will encourage more vehicles on these already high-volume roadways.

### 15-MINUTE NEIGHBORHOODS

The concept of the 15-minute neighborhood entails mixing land uses and optimizing transportation networks so that one's daily needs – from work, to shopping, to recreation – are within 15 minutes of the home by foot or by bike.

Proper transportation infrastructure increases the reach of this

15-minute neighborhood. Implementing pedestrian and bicycle infrastructure in and around key destinations such as grocery stores, office centers, and parks is an effective to achieve this concept. Pedestrians and bicycle infrastructure should not only be installed wherever possible, but also designed as a fluid connection from one destination to another. Increasing the number of daily trips that can be made without a car will in turn reduce roadway congestion.

Implementing the 15-minute neighborhood concept in the Fashion Place West neighborhood would improve public health and well-being, create more diversity in access to services, and better place-based design.

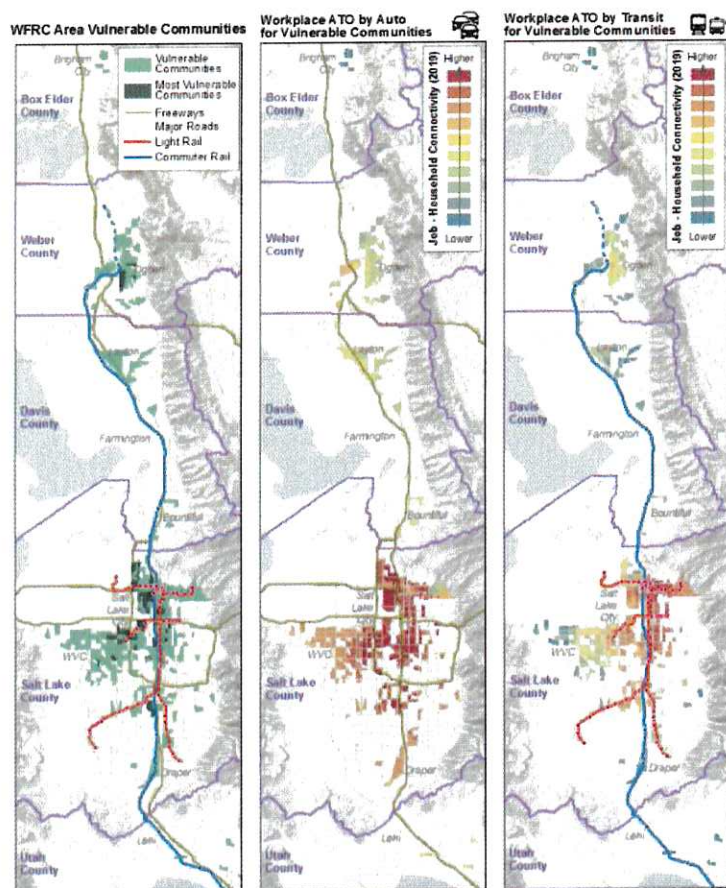
More than anything, living as locally as possible cuts down on transportation costs, which has a positive effect on improving the affordability of housing in the neighborhood. This principle is important for the residents in Murray's Fashion Place West neighborhood that may have limited resources for housing and transportation.

The Fashion Place West study area is well-suited for a 15-minute neighborhood. The Fashion Place Mall is a central service hub, providing several of one's daily needs in a single location. Furthermore, the Fashion Place West TRAX station provides access to other major urban nodes in the Salt Lake City metropolitan area.

Implementing safe and consistent infrastructure – wide, well-lit buffered sidewalks, well-maintained crosswalks, and dedicated bike lanes – will greatly increase non-motorized access to daily services.

To complete the 15-minute neighborhood concept, first-and-last-mile connections will require similar bicycle and pedestrian infrastructure. Sidewalks and bike lanes should be improved within the Fashion Place Mall parking lot, connecting users from the street to the mall doors.

## CONNECTIVITY



These maps show block groups identified meeting the WFR vulnerable community definition (left-most) and their workplace accessibility (TAZ-based ATO) scores for vehicle travel (center map) and the transit system (right-most), relative to the MPO region as a whole. Areas with higher ATO scores are shown in red and orange on the two maps. Areas where vulnerable communities have less workplace connectivity are shown in yellow, green, and blue.

Likewise, residential areas should feature trails and bikeways to connect users directly to their home.

This concept aligns with many of the Fashion Place West Small Area

Plan's stated goals for improved transit and active transportation use, improving connectivity and improving overall neighborhood quality.

### ACCESS TO OPPORTUNITIES (ATO)

Access to Opportunities (ATO), is a way to measure how well people can connect to basic needs and amenities including jobs, schools, grocery, retail, parks, community centers, and entertainment. On a broad scale, ATO metrics quantify how well current and future transportation networks and infrastructure coordinate with land uses in order to assist local economies and communities to thrive.

Increased accessibility can have significant impacts on overall community livability while improving residents' connections to the services necessary to promote upward mobility such as education, employment, healthcare, social services, and other basic amenities. ATO could also serve as a guide for Murray City to pursue the best possible transportation planning and land use decisions in support of community choice and economic vitality.

### UNDERSTANDING NEEDS OF VULNERABLE COMMUNITIES THROUGH ATO

The Federal Highway Administration (FHWA) defines under-served individuals as those that are low Income, a minority, elderly, a child, have limited English proficiency, or are people with disabilities. Vulnerable Communities are those census block groups where any of the following conditions is met:

- Greater than 25 percent low-income- low-income populations are highlighted, as a lack of access to reliable and efficient transportation can be a major barrier to economic mobility
- Greater than 40 percent minority populations — minority populations are included in this definition, as many land use and transportation investments in the U.S. have, historically, adversely

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impacted racial and ethnic groups. WFRC strives to prevent future projects from having a similar disproportionate impact

- Greater than 10 percent zero-car households — zero-car households are included as these are populations, which include those with disabilities, depend more on transit, paratransit, walking, and bicycling to reach employment and other destinations

ATO can help communities understand the separation of residents from employment opportunities and other basic needs, at a neighborhood-level. This is especially crucial for under-served populations that would benefit most from alternative modes of transportation to access daily services.

### STRATEGIES FOR INCREASING ACCESS

An Access to Opportunities measure can facilitate decision-making for and beyond transportation planning, in supporting upward socioeconomic mobility. Cities and developers can improve access to opportunity in myriad ways- by mixing uses and clustering growth near high speed and high frequency transit.

Land-use solutions that improve Access to Opportunities include:

- Growth centers near high-capacity transportation,
- Higher densities,
- Intermixing homes and jobs, and
- Street design that encourages local investment along the street.

Transportation solutions that can improve Access to Opportunities include:

- Reduced congestion,
- A more connected street network,
- Increased transit frequency and coverage,
- Bicycle and pedestrian connections, and

- Higher travel speeds on key commuter (non-neighborhood) routes.

### WAYFINDING

Wayfinding can be a low-cost high-impact tool to increase mobility and promote commercial retail throughout the study area. Including informational signage at popular area destinations directing pedestrian and bicycles towards appropriate facilities will improve the convenience and safety of all roadway users.

The TRAX station should feature signs indicating the direction and distance of key areas such as the Fashion Place Mall, Senior Center, and Grant Park, on the north end of the study. Likewise, the mall should display informational signs at entrances and exits to direct shoppers and workers to the various transportation options available: parking areas, bicycle infrastructure, walkways, micromobility parking locations, bus stops, and preferred route to the TRAX station.

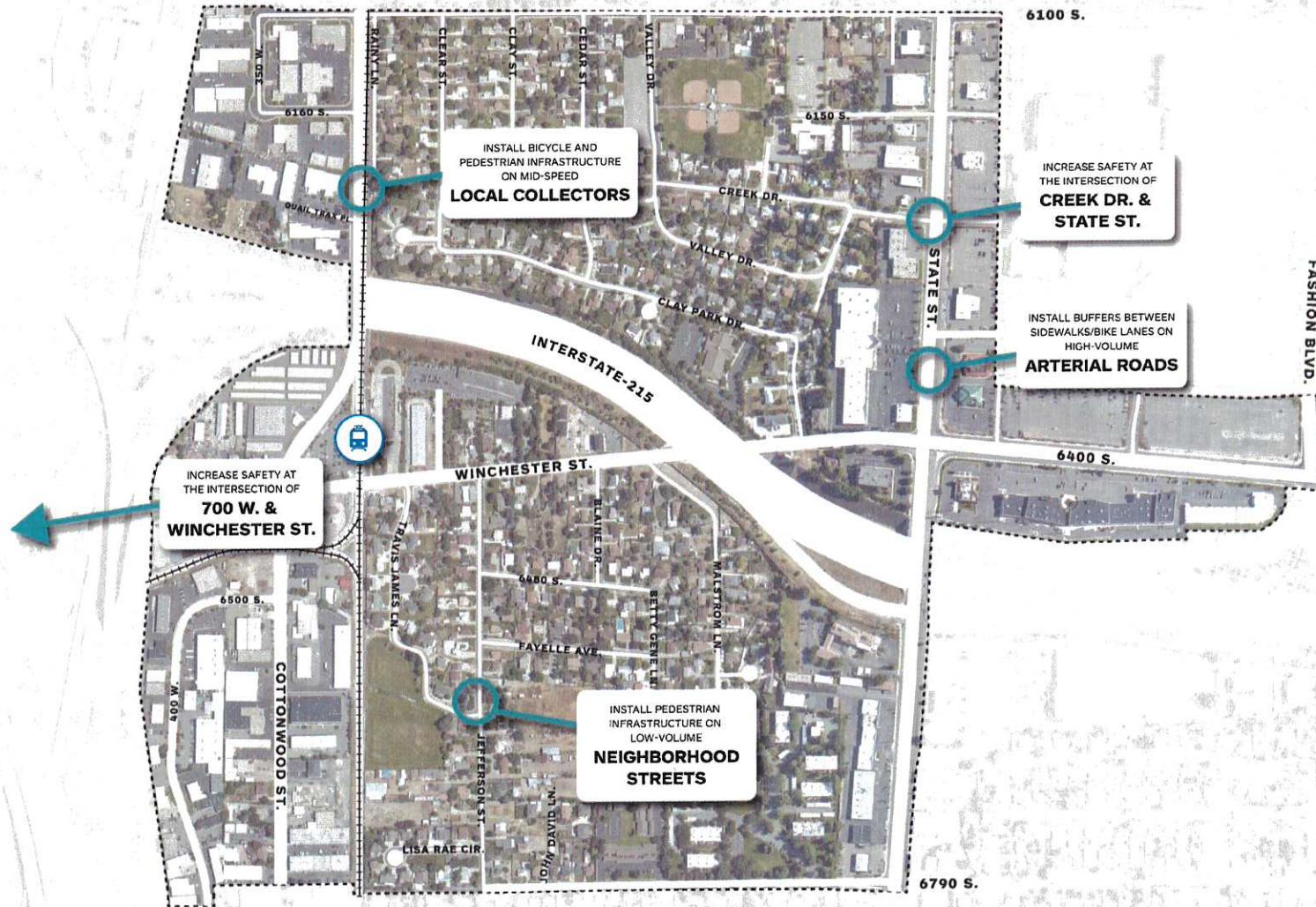
Furthermore, signage should be implemented along these alternative mode routes to reaffirm the route and encourage economic travel towards the commercial retail centers throughout the study area.

Winchester Street is in particular need of wayfinding as it connects the TRAX Station with the Fashion Place Mall. Signs should be located at the exits of both the station and the mall to reaffirm users.

Wayfinding signs should also be placed at the intersection of State Street & Winchester Street where cyclists must begin to turn into the mall property. Directing cyclists to the most robust bike infrastructure network can increase comfort and confidence of users.

Other locations that would benefit from wayfinding include the Liberty Elementary School, Grant Park, as well as the future Porter Rockwell Trail extension and Jefferson Park.

## CONNECTIVITY



The map above illustrates suggested future improvements to the road network.



## B. STREETS AND BLOCKS

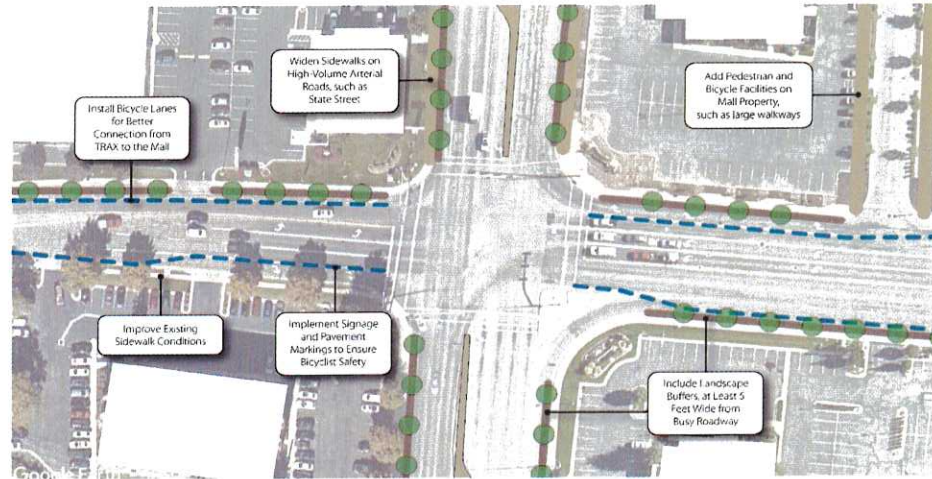
### INTERSECTION IMPROVEMENTS

The intersection of State Street & Creek Drive had 14 collisions from 2017-2019, 11 of which were making left-turn movements, primarily from State Street northbound onto Creek Drive and from the mall entrance westbound onto State Street. This intersection is located roughly 900' from the intersections at 6100 South and 6400 South, well under the threshold of the required 2,640' for UDOT signal spacing for this roadway. Restricting left-turn movements from either or both roadways would reduce the number of potential conflicts, increasing safety for the intersection.

The intersection of Winchester Street & 700 West is surrounded by developing property and will experience a growth in traffic volumes in the coming years. This growth will likely cause an increase in traffic towards local destinations such as the TRAX station and the Fashion Place Mall, both of which are located along Winchester Street, likely causing an increase in traffic along the corridor.

### ROADWAY IMPROVEMENTS

Arterials: High-volume and wide roadways often are accompanied with higher speeds. It is very important to install buffers between sidewalks/bike lanes and the roadway to provide a lower level of stress and better sense of safety to non-motorized users. State Street experiences the highest level of vehicular traffic and has the highest speed limit in the study area. It is very important to implement proper pedestrian infrastructure to ensure the safety of all roadway users. Adding a buffer will increase pedestrian safety and decrease chances of vehicle-pedestrian collisions. All signals along the State Street corridor should be synchronized.



*The intersection of State Street and Winchester Street currently lacks a safe bicycle experience. Future improvement recommendations include better bicycle lane signage as well as sidewalk improvements.*



*The existing intersection at Creek Road and State Street is lacking pedestrian amenities. Improving this intersection will increase connectivity from the neighborhood to the Fashion Place Mall.*



## CONNECTIVITY

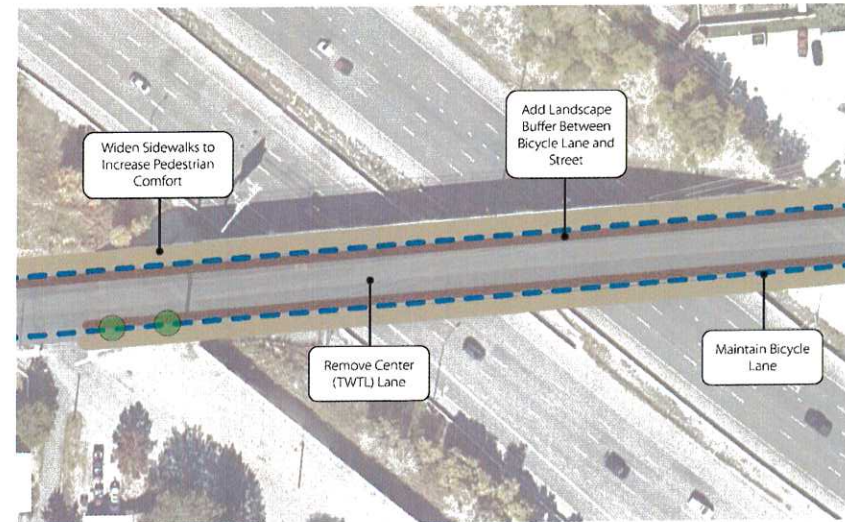
**Collectors:** These mid-speed roadways with great connectivity are very suitable for bicycle and pedestrian infrastructure. Cottonwood Street and Winchester Street are connectors in the study area. Both roadways should feature continuous bike lanes and sidewalks at least 6 feet wide with a buffer between the roadway.

Neighborhood streets operate at a low speed and volume and are typically safer for cyclists to ride in the roadway. Several neighborhood streets in the study area currently have no pedestrian infrastructure. Pedestrian infrastructure is vital in connecting one's home to the larger mobility network. Recommendations include installing sidewalks and advisory shoulders – dashed lanes at the edge of the roadway reserved for non-motorist roadway users – where possible on all neighborhood roadways.

### FREEWAY INFRASTRUCTURE

Two freeway overpass bridges exist in the study area – one on Winchester Street and one on Cottonwood Street. Both bridges are in need of active transportation improvement due to narrow and cluttered sidewalks. The Cottonwood Street bridge has limited space due to the TRAX rails and only features a sidewalk on the west side of the bridge. This sidewalk is narrow (4') and does not connect with the sidewalk on the north side of the bridge. While the Winchester Street bridge features sidewalks on both sides of the roadway, these sidewalks are also narrow (4'), covered with garbage, close proximity to traffic, and only separated by a chain-link fence from the freeway traffic below. It is an uncomfortable experience for the pedestrian and bicycle users. Recommendations include removing the TWLTL lane to make space for a wider sidewalk with a buffer when the bridge undergoes repair.

A second innovative option is to reconstruct the Winchester Street bridge with a wider structure to provide space for small shops to be



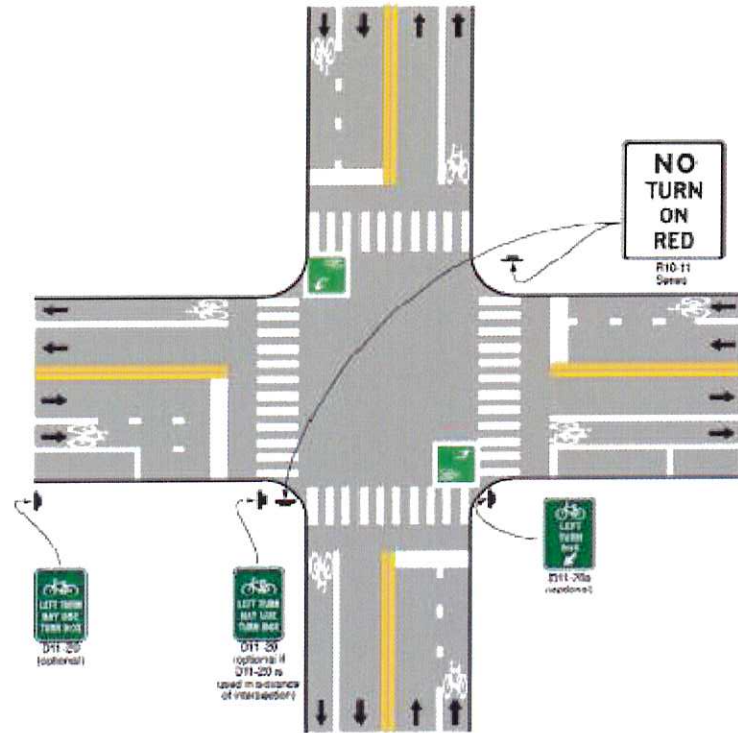
*Future streetscape improvements along the Winchester Bridge would enhance the pedestrian experience and encourage use of more active transportation methods.*

located along the roadway. This would be a first-of-its-kind feature for Murray City and the state of Utah as the nation's first multi-use freeway overpass. A mixed-use environment would also create a lower-stress route for pedestrians to include a buffer between the below freeway vehicles and the vehicles on Winchester Street. This type of project would require heavy involvement from and coordination with UDOT.

### CONNECTIONS TO SURROUNDING DEVELOPMENT

In order to create a true network of mobility, infrastructure must consistently connect destinations to destinations. All vehicular, transit, pedestrian, and bicycle infrastructure implemented should be designed with connectivity in mind, both inside and outside the study area. The planned extension of the Porter Rockwell Trail will be a key connection to other communities, requiring a robust bicycle and pedestrian network in the study area to encourage trail users to stop in the Fashion Place West neighborhood. Other key destinations to connect to include





The FHWA outlines a two-stage bicycle turn box design similar to the ones implemented along 200 West in Salt Lake City which could be implemented at the Winchester & State intersection.

Murray City Center and the upcoming development at Winchester Street & 700 West.

## ACTIVE TRANSPORTATION

According to comments received during the public input process of the 2017 Murray General Plan, citizens would like to walk and bike more but do not feel safe to do so. Implementing the following recommendations can improve users' comfort along active transportation infrastructure.

## CYCLING ENHANCEMENTS

Incorporating bicycle friendly elements into the Fashion Place West neighborhood can take shape in many forms, including the addition of bicycle amenities, as well as supporting infrastructure improvements. Examples include bike racks, covered or indoor storage, and service stations for quick tune-ups or to fill flat tires.

Finally, bike lanes should be added to Cottonwood Street and 5900 South to provide a bypass for Winchester Street to the neighborhoods north of I-215 and to the Fashion Place Mall.



*Effective bicycle connectivity within the Fashion Place West neighborhood has the capacity to increase activity in the area and reduce vehicular traffic.*

## BIKING RECOMMENDATIONS

The Fashion Place area experiences a fair level of bicycle activity as shown by Strava bicycle data, primarily along Winchester Street and Cottonwood Street. Beginning on the western edge of the study area, bike lanes and improved lighting should be implemented along Winchester under the I-15 bridges to increase riders' sense of safety. Further along Winchester Street between Jefferson Street and Malstrom Lane along Winchester, the bicycle infrastructure switches from dedicated bike lane to sharrows back to dedicated bike lane to preserve on-street parking for certain residences. This on-street parking in the public right-of-way should be converted to dedicated bike lanes to reduce chances of conflict between motorized vehicles and cyclists.

# CASE STUDY: RIALTO BRIDGE COLUMBUS, OHIO

## BACKGROUND

The Cap at Union Station in Columbus, Ohio demonstrates how governments can partner with the private sector to create and share value in highway-related investments.

Before the construction of The Cap at Union Station Project, a 200-foot-long, chainlink-fence bordered walkway spanned the busy highway below, creating a no man's land.

To heal the scar created by the interstate, the solution was to build a hard cap over the expressway. The objective of the Cap was to create pedestrian and retail space. A local developer, approached the City and expressed interest in investing in the Project. The company signed a memorandum of understanding with the City in 1999 to jointly develop a cap.

Under the terms of the Memorandum between Continental and the City:

- The City would pursue clear title to the air rights above the highway and obtained permission from Ohio Department of Transportation



(ODOT) and the Federal Highway Administration (FHWA) to construct the Cap platforms

- Once the above was achieved, Continental would enter a ground lease for the platforms and construct the buildings.
- Continental would reimburse the City for up to \$75,000 in architectural fees for work that was necessary prior to construction of the buildings on the Cap.

The Project was composed of three separate bridges: one for through-traffic across the highway, and one on either side for the retail structures. Construction of the Cap structures began in 2002, with Continental beginning work on the buildings in April 2003.

## REGULATORY HURDLES

### AIR RIGHTS

Gaining air rights over the development proved to be a hurdle. When the original interstate was constructed, the state acquired only ground rights. The process required two years to find the owners of the air rights and for the City to procure clear title to the Project site.

### PERMITS FROM FHWA

The FHWA places restrictions on use of highway easements for commercial use. It requires that in order for a non-high use easement to be granted, fair market rent must be charged to the developer for use of the Cap platforms. This proved challenging for several reasons. Ultimately, the City was able to negotiate an alternative arrangement whereby the City would share in 10% of the ongoing profits of the development in lieu of paying rent (the platforms were leased to the developer for a nominal \$1 per year).

## MARKET CONSIDERATIONS

Key to the economic viability of the Project was the developer's ability to secure long-term, above market leases for the new buildings. In advance of securing financing, the developer secured tenants willing



## CASE STUDY: RIALTO BRIDGE COLUMBUS, OHIO

to pay rents that were approximately 20 to 30 percent higher than those in the surrounding area. The higher rents were enabled because tenants valued the cachet of the new location, and proximity to nearby attractions. The developer also took care to ensure a mix of day and night tenants to keep the space as active as possible. The space currently features a wine bar, a clothing store, an apparel and gift shop, and a few smaller specialty food stores.

### KEY PARTNERSHIPS

#### CITY-DEVELOPER

The City worked with the Developer on the difficult task of extending utilities to the Project across a bridge.

#### FHWA-CITY

Since the FHWA funded the original construction of the expressway, the alternative use of the highway easement required FHWA approval and buy-in.

#### ODOT-CITY

Similarly, since ODOT would be operating the highway, all of the design elements of the Project required close coordination with and sign off from ODOT.

### FUNDING DESIGN

The City spent \$115,000 on the preliminary design needed to secure the necessary regulatory approvals. The developer reimbursed the City \$75,000 of this cost.



### CONSTRUCTION OF THE CAP AND BRIDGES

ODOT agreed to pay \$1.3 million for the construction of the three bridges. The City paid an additional \$325,000 required to extend utilities to the platform via the concrete bay.

### CONSTRUCTION OF THE RETAIL BUILDING

The developer assumed the entire cost of the improvements on top of the cap. To finance the construction, the developer originally used conventional loan options and an equity contribution for the \$7 million dollar price tag. The developer also received a ten-year, 100% tax abatement on the property for the City, improving the Projects' economics.

### TAKEAWAYS

- The Project shows an innovative partnership between a private developer, a City, a state DOT and FHWA to support urban development.
- The project demonstrates how Interstate widening projects can contribute to urban renewal with limited incremental cost to government.

## CONNECTIVITY



*Location where sidewalk and crosswalk are needed on Cottonwood Street with access to the TRAX station.*

Connecting the bicycle infrastructure from Winchester Street to the Fashion Place Mall is of particular importance. A two-stage bicycle turn box at the intersection of Winchester Street & State Street, leading to a dedicated northbound bike lane (or sharrows if a bike lane is not possible) on State Street should be implemented to guide cyclists through this intersection that experiences the greatest

number of cyclist crashes out of any other intersection in the study area. In addition to these signs and pavement markings, signs warning motorists of cyclists should also be installed to increase awareness of the multi-modal intersection. From here, sharrows should be implemented from State Street through the Fashion Place Mall parking lot to the mall entrance. Sharrows should similarly be installed from the doors of the mall through the parking lot to Winchester Street. Dedicated bike lanes should be implemented along Winchester Street connecting the infrastructure west of the intersection with State Street.

### PEDESTRIAN RECOMMENDATIONS

Pedestrian infrastructure throughout the study area needs to be improved, particularly along State Street. The sidewalks along State Street should include a landscaped buffer at least 5 feet wide from the busy roadway to enhance the feeling of safety for users. Furthermore, drainage issues should be repaired at the intersections along State



*Example of Pedestrian Hybrid Beacon (PHB) signal on State Street.*

Street. Many crosswalks enter into a pool of leftover storm water making it very difficult for pedestrians to safely cross. Additionally, a Pedestrian Hybrid Beacon (PHB) or a full traffic signal should be implemented at State Street & Creek Drive. Currently, residents around Grant Park must divert up to a third of a mile through either the signal at State Street & Winchester Street or State Street & 5900 South to reach the edge of the Fashion Place Mall parking lot. Installing a PHB signal or a full traffic signal would give residents directly west of the Fashion Place Mall convenient, direct and likely safer access to the mall. It should be noted that State Street does not meet the standard of 2,650' spacing for another signal to be implemented between 6100 South and Winchester Street. The current method for determining an appropriate exception for a PHB signal along a roadway such as State Street requires a study of the number of jaywalking pedestrians in a given period of time. Jaywalking across this roadway is unsafe and alternative thresholds should be explored with UDOT. While exceptions in signal spacing are not common, an example currently exists along State Street at Williams Street in Salt Lake City, as shown below.

Outside of the State Street corridor, a sidewalk and crosswalk should be installed on the northern end of the TRAX station westward across





*Micromobility such as scooter and bike share programs offer communities a low cost/ high value option to increase connectivity where it is currently lacking.*

pedestrian improvements. These connections are vital for the first/last mile portion of any mall trip. By providing wide walkways and bikeways from mall entrances directly to the adjacent roadways and transit stops, non-motorist users will feel more comfortable and encouraged to travel to/from the mall utilizing alternative modes of transportation.

## MICROMOBILITY

Micromobility is an emerging mode of transportation bringing publicly or privately operated e-scooters, bikes (including bikeshare), and other shared mobile lightweight devices to a community's transportation mode choice. Micromobility can offer a convenient last-mile connection between the TRAX station and the Fashion Place Mall, especially once complete cycling infrastructure is implemented along Winchester Street.

To avoid clashes with future installations of micromobility, Murray City should develop policies around micromobility before companies enter the market. Policies should address topics such as fleet caps, service area and distribution, fees and pricing, equity, maintenance and safety, data sharing, community engagement, and parking.

Fleets should be capped by a revocable permit system based on a

dynamic rate such as number of residents or operational performance. A cost analysis should be conducted to determine the true costs of administering the program. Dynamic pricing offers the most potential for revenue, and parking fees can generate extra cash while encouraging riders to comply with parking policies. Implementing pricing policies can help prevent abrupt price changes from operators.

Maintenance and safety guidelines should outline collection of incident reports and inspection requirements. Data sharing is important for infrastructure planning and the permitting process. It is recommended to share data in either the MDS or GBFS formats, depending on the preferred level of detail and user privacy.

The City should also develop communication and education policies to ensure operators are engaging with the community in an equitable manner to minimize the burden of micromobility adoption on the City.

Finally, parking policies should detail strategies to enforce parking rules, compliance with ADA requirements, and no parking at loading zones. Infrastructure for micromobility includes parking zones and riding infrastructure. Dedicated parking zones should be located near (but not

## What is Shared Micromobility?

Shared Micromobility encompasses all shared-use fleets of small, fully or partially human-powered vehicles such as bikes, e-bikes, and e-scooters.



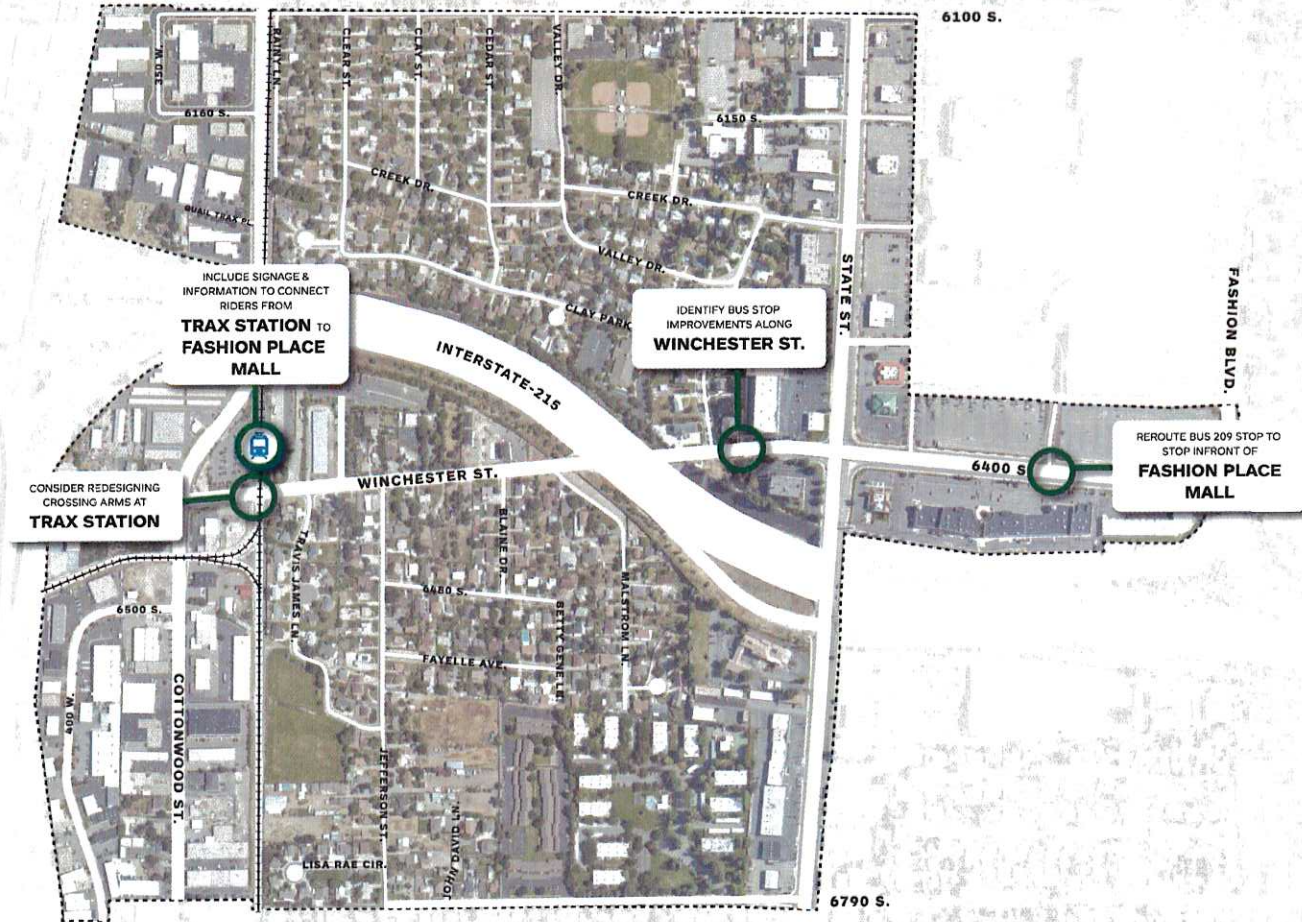
**Station-based bike share**  
(including e-bikes)



**Dockless bike share**  
(including e-bikes)



**Scooter share**



Future improvements to the transit system within the Fashion Place West neighborhood would increase ridership and improve the rider experience and quality.



Cottonwood Street. Desire lines and public input indicate that this pattern is already a common route for pedestrians originating north of I-215.

Additionally, pedestrian infrastructure needs to be improved throughout the Fashion Place Mall parking lot. Currently, no sidewalks or pathways exist connecting the city sidewalks to the mall entrances. This causes an unclear, uncomfortable, and unattractive experience for mall patrons traveling by foot. Providing a clear and welcoming walkway for pedestrians will increase comfort and attractiveness of walking to the mall.

Finally, general sidewalk conditions throughout the study area need to be improved. Sidewalks should be level, clear of vegetation and debris, at least 6 feet wide where possible, and should include a buffer between the walkway and the roadway. This is particularly important on Winchester Street and Cottonwood street to provide comfortable north/south and east/west access to the study area for TRAX riders who often begin and end their trip on foot.

## TRAX STATION IMPROVEMENTS

Signage and information about the bike, pedestrian, and transit options could be installed to assist riders in accessing the Fashion Place Mall from the TRAX station.

The 209 bus in particular should be utilized as a circulator bus between TRAX and the Fashion Place Mall. Furthermore, the City in partnership with UTA should consider redesigning the crossing arms so as not to block access to the sidewalk causing pedestrians to back up onto the tracks. The current crossing configuration also prohibits individuals with mobility needs from crossing the TRAX rail. Below is an example of improved crossing arm configuration at Central Pointe Station and 2100



*Current crossing arm configuration at the TRAX Station and Winchester Street. Note the conflict of the ADA truncated plate.*



*Example of improved crossing arm configuration at Central Pointe Station and 2100 South. The sidewalk is rerouted to ensure no conflict between pedestrian route and crossing arm.*

South in Salt Lake City. As illustrated, the sidewalk is rerouted to ensure no conflict between the ADA and pedestrian route with the crossing arm or the sidewalk.

Other improvements that should be considered at the Fashion Place West TRAX station include:

- Implementing a crosswalk connecting TRAX to Cottonwood Street
- Creating a connection from TRAX to new sidewalk
- Including landscape buffers, at least five feet wide from busy roadway adjacent to station
- Widen sidewalks adjacent to station to increase pedestrian comfort
- Ensure consistency in bike lanes to/from station
- Improve existing sidewalk conditions along Winchester Street

## PARKING LOT PEDESTRIAN IMPROVEMENTS

Currently, the Fashion Place Mall parking lots feature no bicycle or

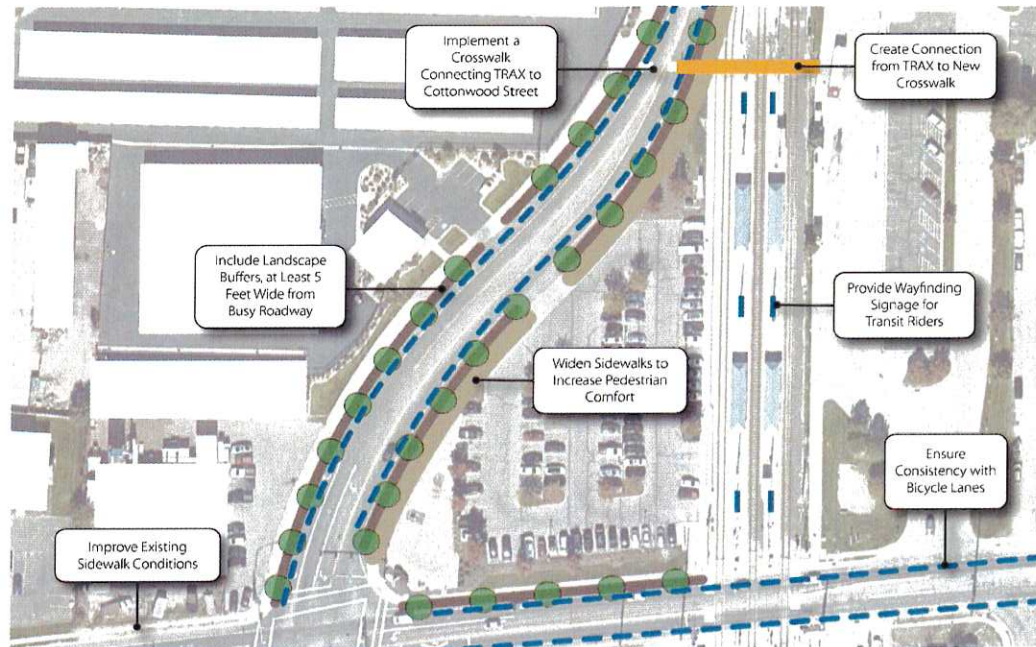
## CONNECTIVITY

block) entrances to popular area destinations, such as the TRAX station, the Fashion Place Mall, and Grant Park. These parking locations should be easily accessible from riding infrastructure. Bicycle infrastructure should be used as micromobility infrastructure to discourage riding on the sidewalk where possible in order to avoid conflict with pedestrians and maintain an ADA-friendly environment. Improving bicycle infrastructure therefore improves micromobility infrastructure. Ideally, bike lanes should include a buffer to physically restrict conflict with motor vehicles. This buffer can also provide space for micromobility parking if no extra sidewalk space is available. Other enhancements can improve the non-motorized user experience as outlined in the figure below. Any of these enhancements would be particularly useful along Winchester Street which connects two of the area's destinations – the TRAX station and the Fashion Place Mall – along with the continuation of the bike lanes between Jefferson Street and Malstrom Lane as a particularly helpful improvement.

### C. TRANSIT

#### BUS STOP IMPROVEMENTS

Consider rerouting the 209 bus route to stop directly in front of a mall entrance. The current mid-block stop location on Winchester Street forces riders to take a long route to reach the mall without proper sidewalk infrastructure through the parking lots. A direct route for riders improves pedestrian safety by decreasing chances of vehicular conflicts.



*The existing access to the Fashion Place West TRAX station is inadequate. Future improvements to the station should include improving access from Cottonwood Street as well as across Winchester Street.*

According to the UTA Bus Stop Master Plan, bus stops along Winchester Street and State Street can also be improved to feature additional amenities depending on frequency and ridership. The 209 bus currently runs on 15-minute headways, and the 201 bus and the 62 bus both operate on headways that are greater than 15 minutes. In the case that ridership does not meet the desired threshold for a station improvement, Murray City can partner with UTA to fund the implementation of the amenity. Increasing amenities at bus stops makes the system more attractive and can increase comfort and safety of users.



## CONNECTIVITY IMPLEMENTATION STRATEGY

### SHORT TERM (0-5 years)

- Amend Zoning Ordinance
- Adopt Streetscape Improvement Plan
- Adopt Connectivity Plan
- Perform Streetscape Improvements
- Improve Access from Cottonwood Street to TRAX Station
- Cottonwood Bridge Reconstruction
- Improvement UTA Bus Circulation/Frequency with Route 209

### MEDIUM TERM (5-10 years)

- Work with UDOT to Install Traffic Signal at 6150 South & Creek Drive
- Work with Fashion Place Mall to Improve Internal Pedestrian Connectivity & Pedestrian Access at Mall Site
- Work with UDOT to Improve Pedestrian & Bicycle Experience at Winchester Street & State Street
- Parking Structure at Mall

### LONG TERM (10+ years)

- Winchester Bridge Improvements by UDOT
- UTA Parking Structure

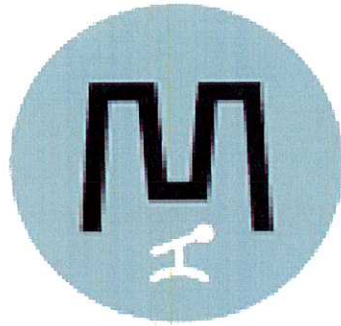
## CONNECTIVITY PRIORITIES

1. Improve overall active transportation connectivity between residential neighborhoods, TRAX station, and the Fashion Place Mall
2. Modify UTA Bus route 209 to a circulator between the TRAX station and the Fashion Place Mall
3. Develop parking strategy
4. Adopt streetscape improvement plan to ensure future connectivity in key areas
  - (a) Winchester
  - (b) Cottonwood
  - (c) Intersections
  - (d) Fashion Place Mall access

## POLICY UPDATES AND LAND USE AMENDMENTS

1. Create new Fashion Place West zone district (FPW)- Model new zone off of TOD with the following revisions:
  - (a) Parking
    - (i) Include shared parking provision
    - (ii) Reduce residential requirements contingent upon proximity to TRAX station, shared parking calculation, etc.
    - (iii) Implement parking maximums
  - (b) Reduce front yard setback from 15'/ 25' to 0'
  - (c) Implement maximum setback requirements
  - (d) \*Decrease open space percentage requirements from 20% to 10%(?)
  - (e) Ground Floor activation/Requirements/language
2. Re-zone areas within the study area per recommendations of the General Plan.





**MURRAY**  
CITY COUNCIL

# Discussion Item #3



**MURRAY**


## Community & Economic Development

### Sacred Energy Zone Map Amendment from G-O to C-D

#### Council Action Request

Committee of the Whole

Meeting Date: July 7, 2020

<b>Department Director</b> Melinda Greenwood  <b>Phone #</b> 801-270-2428  <b>Presenters</b> Melinda Greenwood	<b>Purpose of Proposal</b> Zone Map Amendment from General Office to Commercial Development for Sacred Energy (296 East 4500 South)  <b>Action Requested</b> Approval of Zone Map Amendment from General Office (G-O) to Commercial Development (C-D) for 296 East 4500 South.  <b>Attachments</b> Presentation Slides  <b>Budget Impact</b> None.  <b>Description of this Item</b> Janet Wall, of Sacred Energy LLC, has requested a Zone Map Amendment from General Office (G-O) to Commercial Development (C-D) for 296 East 4500 South.  The subject property is a 0.36 acre lot on the southwest corner of 4500 South and Atwood Boulevard (250 East) and was formerly used as a residence. On April 2, 2020 the Planning Commission granted Conditional Use Approval to the same applicant for the operation of a bed & breakfast on the property. The applicant has indicated that she intends to operate the bed & breakfast, but desires to move aspects of her other business, Sacred Energy, onto the subject property.  The existing G-O Zone is intended to include activities related to office uses, such as advertising services, employment services and professional services.
<b>Required Time for Presentation</b> 10 Minutes  <b>Is This Time Sensitive</b> No  <b>Mayor's Approval</b>  <b>Date</b> April 20, 2020	

### **Continued from Page 1:**

The proposed C-D Zone allows for a wide range of Commercial and Retail uses including retail shops, restaurants, banks schools and pet grooming. The C-D Zone is more compatible with a retail use, although additional conditional use permits would be necessary.

The General Plan supports the requested zone map amendment. This item was reviewed by the City's Planning Review Committee in May and no concerns or conditions were noted.

A Planning Commission meeting was held on May 21, 2020, where a public hearing was held. Fifty-two notices were mailed out for the hearing. No comments were received in the Planning Commission meeting and the Planning Commission voted unanimously (6-0) to forward a recommendation of approval to the City Council.

#### **Findings**

1. The General Plan provides for flexibility in implementation and execution of the goals and policies based on individual circumstances.
2. The requested zone change has been considered based on the characteristics of the site and surrounding area, and on the policies and objectives of the 2017 Murray City General Plan.
3. The proposed Zone Map Amendment from G-O to C-D is supported by the General Plan and Future Land Use Map designation of the subject property.

#### **Recommendation**

Based on the background, analysis, the findings within this report, and the Planning Commission recommendation, staff recommends the council approve the Zone Map designation to the property located at 296 East 4500 South from G-O, General Office to C-D, Commercial Development.



# **Zone Map Amendment**

**296 East 4500 South**

**0.36 acres**

**Applicant: Janet Wall, Sacred Energy LLC.**



296 East 4500 South

## Aerial View

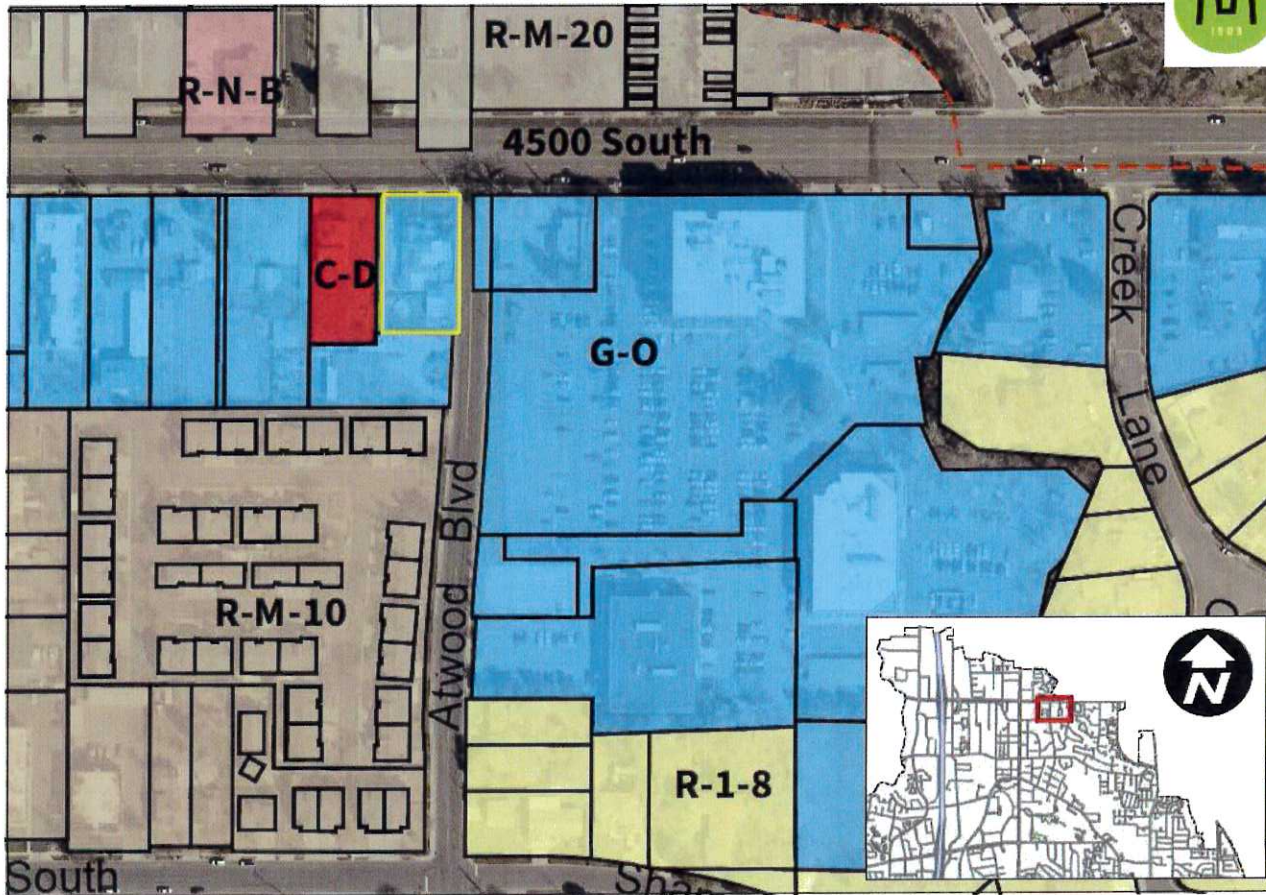




## Zoning

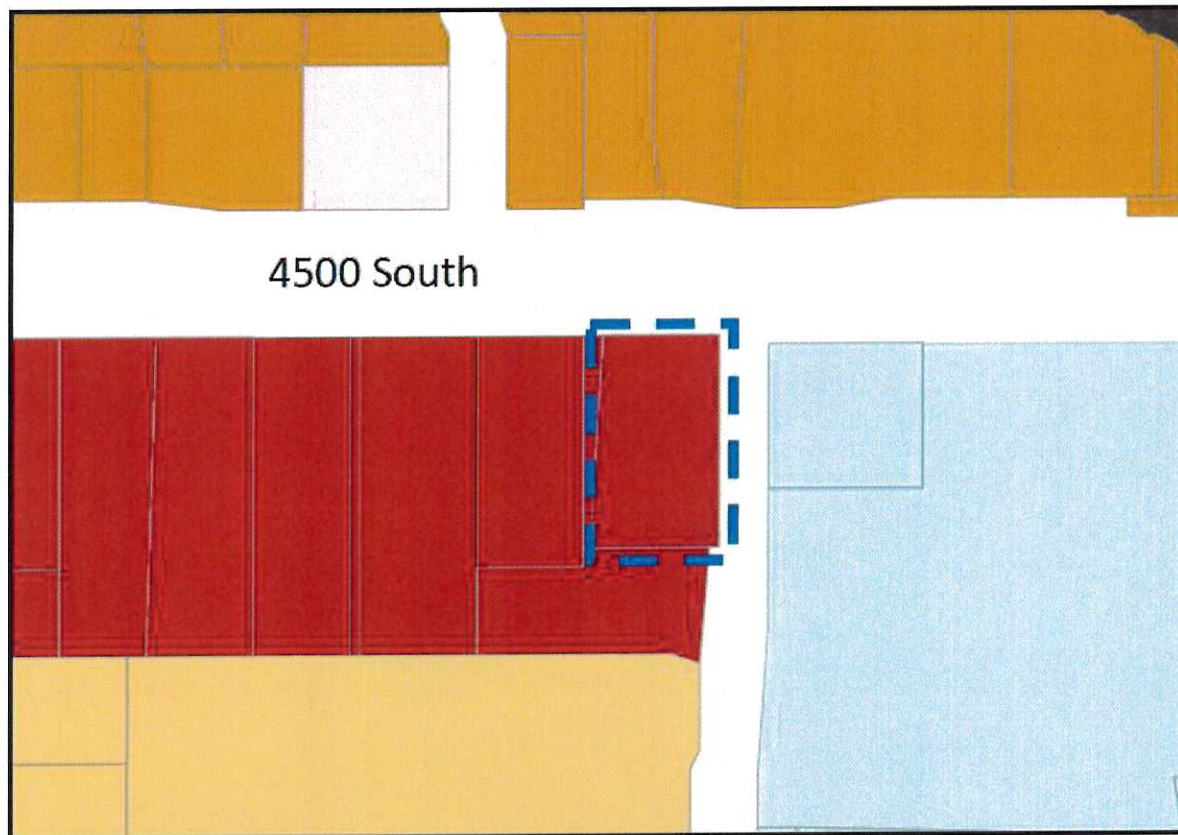
296 East 4500 South

## Current Zoning





## Future Land Use Map



### Future Land Use Categories

- City Center
- Low Density Residential
- Medium Density Residential
- High Density Residential
- Mixed Use
- Neighborhood Commercial
- General Commercial
- Residential Business
- Professional Office
- Office
- Business Park Industrial
- Industrial
- Parks and Open Space

## Allowed Uses, Existing & Proposed Zones

### **Existing** (G-O Zone)

- Medical and Professional Office uses
- Advertising
- Employment Services
- Pharmacies
- Public and Quasi-Public with Conditional Use Permit

### **Proposed** (C-D Zone)

- Commercial and Retail uses
- Restaurants
- Banks
- Government services
- Schools
- Contractors, Vehicle Sales, Hotels, Reiki with Conditional Use Permit

Subject Property, looking South from 4500 South





# Planning Commission Meeting

- On **May 21, 2020**, the Planning Commission reviewed the application and held a public hearing on this item.
- 52 public notices were mailed.
- No public comments were received.
- The Planning Commission voted unanimously (6-0) to send City Council a recommendation for approval.



# Staff Recommendation

Both Staff and the Planning Commission recommend **approval** of a Zone Map Amendment for the property located at 296 East 4500 South from G-O, General Office to C-D, Commercial Development.



# Murray City Corporation

## NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that on the 21<sup>st</sup> day of July 2020, at the hour of 6:30 p.m. of said day in the Council Chambers of Murray City Center, 5025 South State Street, Murray, Utah, the Murray City Municipal Council will hold and conduct a hearing on and pertaining to amending the Zoning Map from the G-O (General Office) zoning district to the C-D (Commercial Development) zoning district for the property addressed 296 East 4500 South, Murray, Utah.

The purpose of this hearing is to receive public comment concerning the proposed amendment to the Zoning Map as described above.

DATED this \_\_\_\_ day of \_\_\_\_\_, 2020.

MURRAY CITY CORPORATION

---

Jennifer Kennedy  
City Recorder

DATE OF PUBLICATION: July 10, 2020



ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE RELATING TO LAND USE; AMENDS THE ZONING MAP FOR THE PROPERTY LOCATED AT 296 EAST 4500 SOUTH, MURRAY CITY, UTAH FROM G-O (GENERAL OFFICE ZONING DISTRICT) TO C-D (COMMERCIAL DEVELOPMENT ZONING DISTRICT) (Janet Wall/Sacred Energy LLC)

BE IT ENACTED BY THE MURRAY CITY MUNICIPAL COUNCIL AS FOLLOWS:

WHEREAS, the owner of the real property located at 296 East 4500 South, Murray, Utah, has requested a proposed amendment to the zoning map to designate the property in a C-D (Commercial Development) zone district; and

WHEREAS, it appearing that said matter has been given full and complete consideration by the City Planning and Zoning Commission; and

WHEREAS, it appearing to be in the best interest of the City and the inhabitants thereof that the proposed amendment of the zoning map be approved.

NOW, THEREFORE, BE IT ENACTED:

*Section 1.* That the Zoning Map and the zone district designation be amended for the following described property located at 296 East 4500 South, Murray, Salt Lake County, Utah from the G-O (General Office) zone district to the C-D (Commercial Development) zone district:

**Legal Description**

Commencing South 310.2 feet and West 387.75 feet from center of Section 6, Township 2 South, Range 1 East, Salt Lake Base and Meridian; thence South 167 feet; thence West 92.83 feet; thence North 167 feet; thence East 92.83 feet to the point of beginning.

Tax ID No.: 22-06-331-035

*Section 2.* This Ordinance shall take effect upon the first publication and filing of copy thereof in the office of the City Recorder.

PASSED, APPROVED AND ADOPTED by the Murray City Municipal Council on  
this      day of                      , 2020.

MURRAY CITY MUNICIPAL COUNCIL

\_\_\_\_\_  
Dale M. Cox, Chair

ATTEST:

\_\_\_\_\_  
Jennifer Kennedy, City Recorder

MAYOR'S ACTION: Approved

DATED this \_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
D. Blair Camp, Mayor

ATTEST:

\_\_\_\_\_  
Jennifer Kennedy, City Recorder

CERTIFICATE OF PUBLICATION

I hereby certify that this Ordinance was published according to law on the \_\_\_\_  
day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Jennifer Kennedy, City Recorder

The Planning Commission met on Thursday, May 21, 2020, at 6:30 p.m. for a meeting held electronically in accordance with Executive Order 2020-5 Suspending the Enforcement of Provisions of Utah Code 52-4-202 and 52-4-207 due to Infectious Disease COVID-19 Novel Coronavirus issued by Gary Herbert on March 18, 2020.

Present: Phil Markham, Chair  
Scot Woodbury, Vice Chair  
Travis Nay  
Maren Patterson – Excused  
Sue Wilson  
Ned Hacker  
Lisa Milkavich  
Jared Hall, Community Development Supervisor  
Melinda Greenwood, Community & Economic Development Director  
Susan Nixon, Associate Planner  
Briant Farnsworth, Deputy City Attorney  
Citizens

The Staff Review meeting was held from 6:00 p.m. to 6:30 p.m. The Planning Commission members briefly reviewed the applications on the agenda. An audio recording is available at the Murray City Community and Economic Development Department Office.

Phil Markham opened the meeting, welcomed those present and excused Maren Patterson. He read a statement concerning the electronic meeting.

#### APPROVAL OF MINUTES

Ned Hacker made a motion to approve the minutes from the May 7, 2020 Planning Commission meeting. Seconded by Scot Woodbury. A voice vote was made, motion passed 6-0.

#### CONFLICT OF INTEREST

There were no conflicts of interest.

#### APPROVAL OF FINDINGS OF FACT

There were no findings of fact.

#### SACRED ENERGY LLC – 296 East 4500 South – Project #20-047

Janet Wall was online to represent this request. Jared Hall reviewed the location and request for a Zone Map Amendment from G-O (General Office) to C-D (Commercial Development). The Future Land Use Map shows this property as General Commercial. The request fits the Future Land Use Map and meets the goals and intents of the General Plan. Mr. Hall went over the allowed uses in the C-D and G-O zones. Staff is recommending that the Planning Commission forward a recommendation of approval to the City Council for the requested amendment to the Zoning Map designation of the property located at 296 East 4500 South from General Office to Commercial Development.



Ms. Milkavich said this business came to the Planning Commission held a few weeks and asked for a Conditional Use Permit for a Bed and Breakfast. She asked if all those conditions in that process would remain. Mr. Hall replied the conditions of approval would remain.

The meeting was open for public comment. No comments were made, and the public comment portion was closed.

A motion was made by Scot Woodbury to forward a recommendation of approval to the City Council for the requested amendment to the Zoning Map designation of the property located at 296 East 4500 South from G-O (General Office) to C-D (Commercial Development).

Seconded by Lisa Milkavich.

Call vote recorded by Mr. Hall.

  A   Ned Hacker  
  A   Lisa Milkavich  
  A   Travis Nay  
  A   Sue Wilson  
  A   Scot Woodbury  
  A   Phil Markham

Motion passed 6-0.

MURRAY BURTON ACRES AMENDED – 349 East Wilford Avenue and 412 East Afton Avenue  
– Project #20-048

Raymond Poole was online to represent this request. Susan Nixon reviewed the location and request for a Boundary Line Adjustment. The two properties are located in the R-1-8 Zone. In 2000, Mr. Poole purchased approximately 5,200 sq. ft. from the owner of the property at 412 East Afton Avenue (Lot #18) and built a sports court on the property. Mr. Poole recently asked the Planning Division if he could make the lot with the sports court a buildable lot in hopes to construct a new home. Staff informed him that the lot did not meet the zoning requirements. The property line would need to be adjusted and he would need to get approval from the Planning Commission. Since the property did not meet the minimum area required of 8,000 sq. ft. per lot, he applied for, and received, a lot area variance. With the variance, the lot at 349 East Wilford Avenue will be 7,388 sq. ft. and the lot at 412 East Afton Avenue will be 8,119 sq. ft. Based upon obtaining the variance and needing the lot line adjustment, staff is recommending approval of this boundary line adjustment subject to conditions.

Raymond Poole, 341 East Wilford Avenue, said he is able to meet the conditions of approval.

The meeting was open for public comment. No comments were made and the public comment portion was closed.

A motion was made by Sue Wilson to approve the proposed lot line adjustment for Lot 18 of the Murray Burton Acres subdivision at the properties addressed 412 East Afton Avenue and 349 East Wilford Avenue, subject to the following conditions:



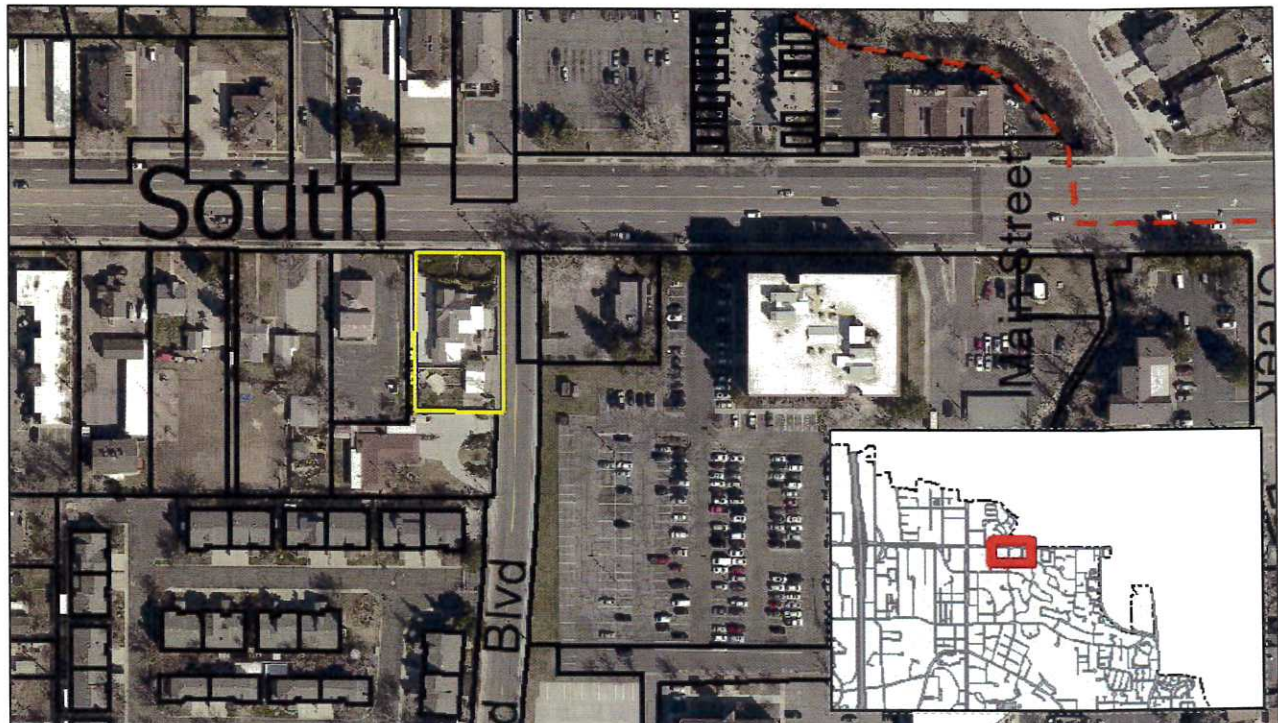
**MURRAY CITY CORPORATION**  
**COMMUNITY & ECONOMIC DEVELOPMENT**

Building Division 801-270-2400

Planning Division 801-270-2420

### AGENDA ITEM #4

<b>ITEM TYPE:</b>	Zone Map Amendment		
<b>ADDRESS:</b>	296 East 4500 South	<b>MEETING DATE:</b>	May 21, 2020
<b>APPLICANT:</b>	Janet Wall, Sacred Energy	<b>STAFF:</b>	Jared Hall, Planning Division Manager
<b>PARCEL ID:</b>	22-20-128-002	<b>PROJECT NUMBER:</b>	19-168
<b>CURRENT ZONE:</b>	G-O, General Office	<b>PROPOSED ZONE:</b>	C-D, Commercial Development
<b>SIZE:</b>	.36 acres (15,246 ft <sup>2</sup> )		
<b>REQUEST:</b>	The applicant would like to amend the Zoning Map and change from G-O, General Office to C-D, Commercial Development. The request is supported by the 2017 General Plan.		



## I. BACKGROUND & REVIEW

### Background

The subject property is a .36 acre lot on the southwest corner of 4500 South and Atwood Boulevard (250 East) which was formerly used as a residence. On April 2, 2020 the Planning Commission granted Conditional Use Approval to the same applicant for the operation of a bed & breakfast on the property. The applicant has indicated that she intends to fulfill conditions and operate the bed & breakfast, but to limit that operation and move aspects of her business, Sacred Energy, onto the subject property as well. The C-D Zone will be more compatible with those uses, although additional conditional use permits would be necessary.

### Surrounding Land Uses & Zoning

<u>Direction</u>	<u>Land Use</u>	<u>Zoning</u>
North	Commercial / Multi-Family	R-M-20
South	Residential	G-O
East	Office	G-O
West	Commercial	C-D

### Zoning Districts & Allowed Land Uses

- Existing: The existing G-O zone primarily allows uses that are related to office buildings, including advertising services, employment services, pharmacies and professional services. This district is intended to include activities normally related to the conduct of office uses. This zone also allows public and quasi-public uses with conditional use permits.
- Proposed: The proposed C-D Zone allows for a wide range of Commercial and Retail uses including shops of all kinds, restaurants, banks, professional services, governmental services, schools and pet grooming. The C-D Zone also allows several Conditional Uses including contractor services, pawnbrokers, vehicle sales, wholesale construction materials, drinking places, reiki, hotels, motels, and bed & breakfasts.

### General Plan & Future Land Use Designations

Map 5.7 of the Murray City General Plan (the Future Land Use Map) identifies future land use designations for all properties in Murray City. The designation of a property is tied to corresponding purpose statements and zones. These "Future Land Use Designations" are intended to help guide decisions about the zoning designations of properties. The subject property is currently designated as "General Commercial." The General Commercial designation is primarily for larger retail such as Fashion Place Mall or big box stores. Mixed



Use developments may also be considered if mainly commercial in nature and use. The only corresponding zoning included is the C-D, Commercial Development Zone.

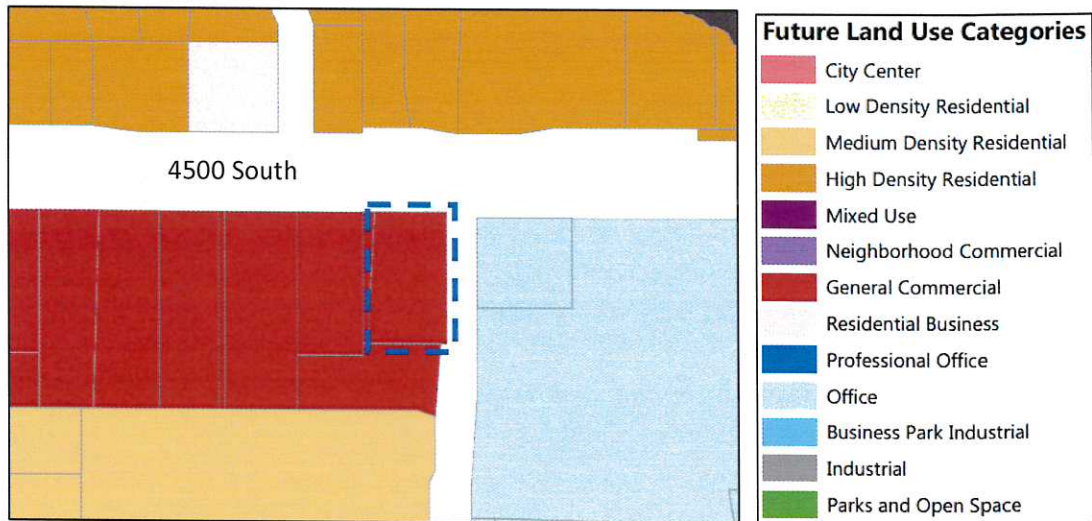


Figure 1: Future Land Use Map segment, subject property highlighted

The subject property is designated “General Commercial.” Staff finds that the request to amend the Zoning Map is appropriate and in keeping with the to the Future Land Use Map and General Plan. Additionally, the requested amendment to the C-D Zone is consistent with the pattern of development in the area.

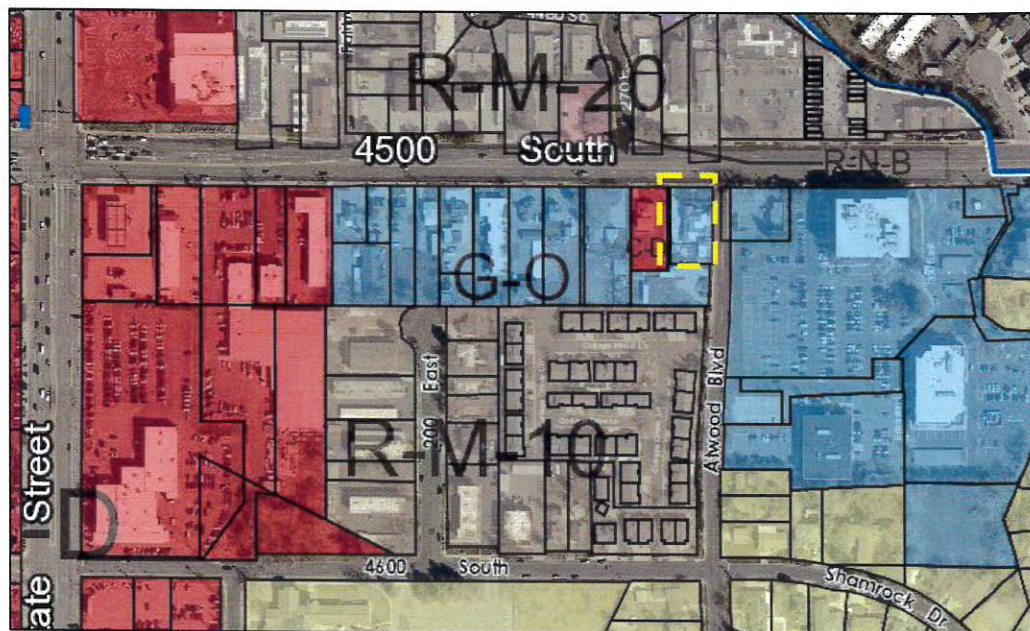


Figure 2: Zoning Map segment, subject property highlighted

## II. CITY DEPARTMENT REVIEW

A Planning Review Meeting was held on May 4, 2020 where the proposed amendment was considered by City Staff from various departments. There were no comments from the City Departments, and all recommended approval without conditions or concerns.

## III. PUBLIC COMMENTS

52 notices of the public hearing for the requested zone map amendment were sent to all property owners within 300 feet of the subject property and to affected entities. As of the date of this report staff has not received comments on the proposed change of zoning.

## IV. ANALYSIS & CONCLUSIONS

### **A. Is there need for change in the Zoning at the subject location for the neighborhood or community?**

The proposed change in zoning from G-O to C-D is in harmony with the Future Land Use designation of the subject property and with goals of the General Plan. The pattern of land uses in the area is diverse, including office, commercial, and residential uses. 4500 South is a major transportation corridor with a connection to the I-15 freeway. The subject property and those further west were designated for commercial use because of their frontage on 4500 South and proximity to the freeway access which supports the more intense uses allowed by the C-D Zone.

### **B. If approved, how would the range of uses allowed by the Zoning Ordinance blend with surrounding uses?**

The subject property is located along a high-volume corridor, with a variety of land uses present in the immediate neighborhood. The uses allowed by the C-D Zone are compatible with those in the surrounding area and with the property location in general.

### **C. What utilities, public services, and facilities are available at the proposed location? What are or will be the probable effects the variety of uses may have on such services?**

Utilities and services are available at this location for development of the property. Reviewing service providers including sewer, power, fire, and engineering department personnel have indicated that the facilities available in the area are appropriate to meet the demands of development in the C-D Zone, and that the requested amendment will have no impact on their ability to provide service.

## V. FINDINGS

1. The General Plan provides for flexibility in implementation and execution of the goals and policies based on individual circumstances.

2. The requested zone change has been considered based on the characteristics of the site and surrounding area, and on the policies and objectives of the 2017 Murray City General Plan.
3. The proposed Zone Map Amendment from G-O to C-D is supported by the General Plan and Future Land Use Map designation of the subject property.

## **VI. STAFF RECOMMENDATION**

Based on the background, analysis, and the findings within this report, Staff recommends that the Planning Commission **forward a recommendation of APPROVAL to the City Council for the requested amendment to the Zoning Map designation of the property located at 296 East 4500 South from G-O, General Office to C-D, Commercial Development.**





## NOTICE OF PUBLIC MEETING

**\*\*In support of the Governor's "Stay Safe, Stay Home" directive as well as the Salt Lake County and Salt Lake County Health Department directive to limit spread of COVID-19, the Planning Commission meeting will be CLOSED to the general public. However, participation is encouraged through viewing a live stream of the meeting at [www.murraycitylive.com](http://www.murraycitylive.com). Please submit your comments by email at [planningcommission@murray.utah.gov](mailto:planningcommission@murray.utah.gov) up to and during the meeting. You may also call the Planning Division at 801-270-2420 up until 5:00 p.m. on the Thursday, May 21.\*\***

The Murray City Planning Commission will hold a public hearing on Thursday, May 21, 2020 at 6:30 p.m., in the Murray City Municipal Council Chambers, located at 5025 S. State Street to receive public comment on the following application:

**Janet Wall is requesting a Zone Map Amendment for the property located at 296 East 4500 South to change the zoning of the subject property from G-O, General Office to C-D, Commercial Development. Please see the attachment and the map below.**



This notice is being sent to you because you own property within 300 feet of the subject property. If you have questions or comments concerning this proposal, please call Jared Hall with the Murray City Planning Division at 801-270-2420, or e-mail to [jhall@murray.utah.gov](mailto:jhall@murray.utah.gov).

Special accommodations for the hearing or visually impaired will be upon a request to the office of the Murray City Recorder (801-264-2660). We would appreciate notification two working days prior to the meeting. TTY is Relay Utah at #711.

296 East 4500 South

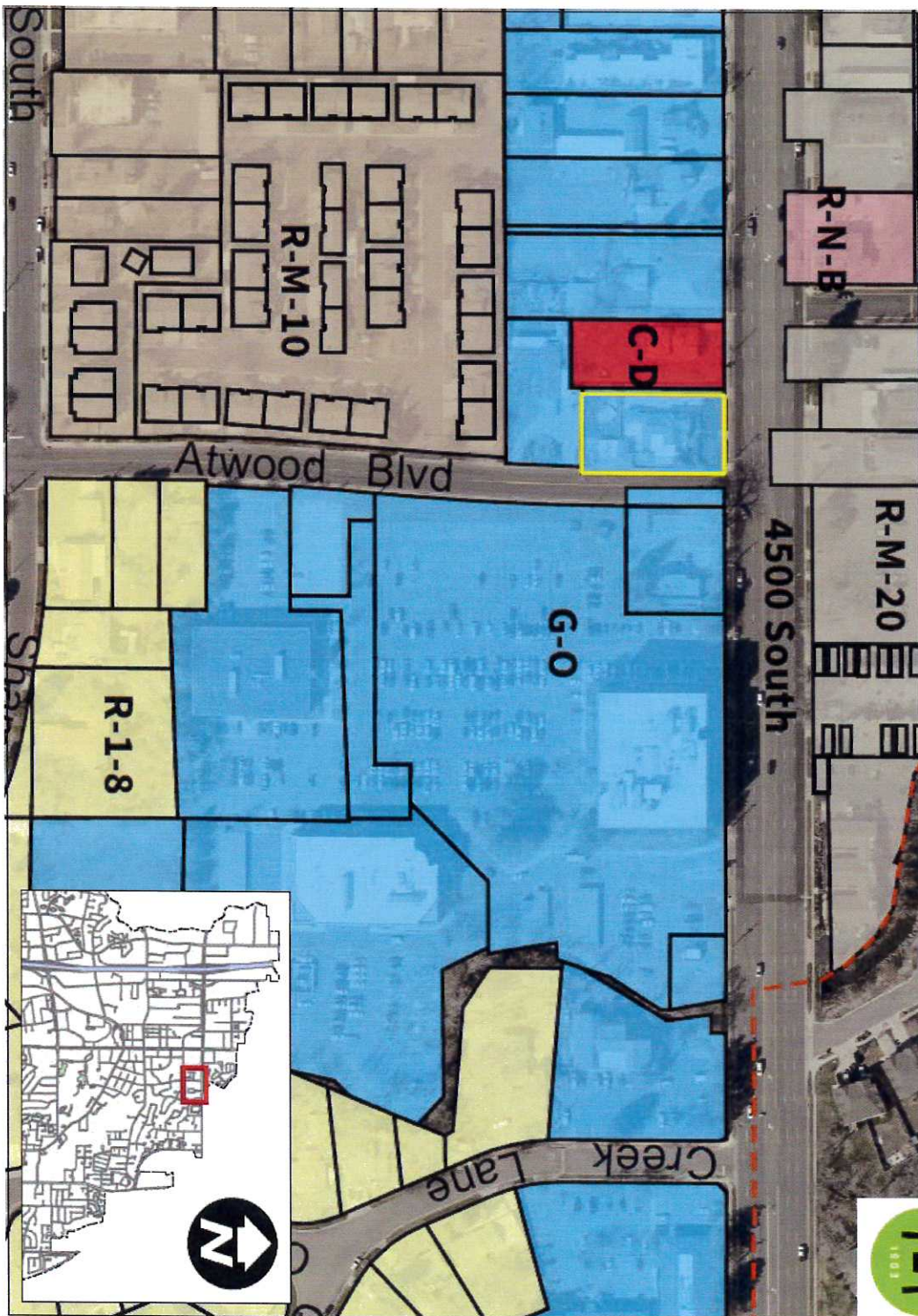


Figure 1: Zoning Map segment, subject property highlighted



**Order Confirmation for 0001289117**

Client MURRAY CITY RECORDER

Client Phone 8012642660

Account # 9001341938

Address 5025 S STATE, ROOM 113

Ordered By SUSAN

MURRAY, UT 84107

Account Exec Itapuso2

PO Number PUBLIC HEARING

Email snixon@murray.utah.gov

**Total Amount \$68.84**
**Payment Amt \$0.00**
**Amount Due \$68.84**

Text: PUBLIC HEARING

**Ad Number** 0001289117-01 **Ad Type** Legal Liner

**Ad Size** 1 X 38 li **Color**
**WYSIWYG Content**
**MURRAY CITY  
CORPORATION  
NOTICE OF  
PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that on the 21st day of May 2020, at the hour of 6:30 p.m. of said day the Planning Commission will hold and conduct a Public Hearing for the purpose of receiving public comment on and pertaining to Zone Map Amendment from C-O (General Office) to C-D (Commercial Development) for the property located at 296 East 4500 South Murray City, Salt Lake County, State of Utah. The public may view the meeting via the live stream at [www.murraycitylive.com](http://www.murraycitylive.com). If you would like to submit comments for this agenda item you may do so by sending an email in advance or during the meeting to [planningcommission@murray.utah.gov](mailto:planningcommission@murray.utah.gov). No physical meeting location will be available.

 Jared Hall, Manager  
 Planning Division  
 1289117 UPAXLP

<u>Product</u>	<u>Placement</u>	<u>Position</u>
Salt Lake Tribune	Legal Liner Notice	Public Meeting/Hear

**Scheduled Date(s):** 05/10/2020

<a href="http://utahlegals.com">utahlegals.com</a>	<a href="http://utahlegals.com">utahlegals.com</a>	<a href="http://utahlegals.com">utahlegals.com</a>
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**Scheduled Date(s):** 05/10/2020

Deseret News	Legal Liner Notice	Public Meeting/Hear
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**Scheduled Date(s):** 05/10/2020



**SACRED ENERGY****P/C 5/21/20****Project #20-034****300' mailing radius w/affected entities**

Brion Chase  
333 E 4500 S # 10  
Murray UT 84107

Cottage Cove Condo Common Area  
Master Card  
4552 S Cottage Creek Ln  
Murray UT 84107

French Court Condmn Village Common  
Area Master Card  
333 E 4500 S # 2  
Murray UT 84107

J J Bakd Partnership  
1370 W Northtemple St  
Salt Lake City UT 84116

Joanne Reinertson  
246 E Cottage Wood Ln  
Murray UT 84107

Lc Consolidated Properties  
7186 S Highland Dr  
Cottonwood Hts UT 84121

LC J-J Bakd  
1370 W Northtemple St  
Salt Lake City UT 84116

Maria Eufemia Paredes  
333 E 4500 S  
Murray UT 84107

Piotr Gorodetsky  
333 E 4500 S # 7  
Murray UT 84107

Pacific Shoreline Properties, Llc  
315 Hueneme Rd  
Camarillo CA 93012

RBM 45Th Tower, Llc  
423 W 300 S  
Salt Lake City UT 84101

Charles T M Daud; Saw K Daud (Jt)  
284 E 4500 S  
Murray UT 84107

Dolores L Robinson  
243 E Cottage Wood Ln  
Murray UT 84107

Gary D Jackson; Mekett Jackson (Jt)  
4549 S Cottage Creek Ln  
Murray UT 84107

Jenean Goodsell  
241 E Cottage Glen Ln  
Murray UT 84107

Jon B Monson;  
Janet Wall (Jt)  
296 E 4500 S  
Murray UT 84107

Meleena Morley;  
Chris Morley (Jt)  
247 E Cottage Glen Ln  
Murray UT 84107

Platt Holdings Lc  
253 E Cottage Wood Ln  
Murray UT 84107

Thomas Christensen  
257 E Cottage Wood Ln  
Murray UT 84107

RAABS Investments, Llc  
333 E 4500 S  
Murray UT 84107

RFP Properties, Llc  
300 E 4500 S  
Murray UT 84107

F T Properties & Trades Llc  
9567 S Glass Slipper Rd  
Sandy UT 84092

GK & LK Trust  
4648 S 345 E  
Murray UT 84107

HW Tr  
236 E Cottage Wood Ln  
Murray UT 84107

J-J Bakd Ltd  
1370 W Northtemple St  
Salt Lake City UT 84116

Kessimakis Properties Llc  
4648 S 345 E  
Murray UT 84107

Man Yee So  
8627 S Goldenrain Cir  
Sandy UT 84070

Nancy M Lund  
242 E Cottage Wood Ln  
Murray UT 84107

R Fam Tr  
249 E Cottage Wood Ln # 3  
Murray UT 84107

Salt Lake County  
Po Box 144575  
Salt Lake City UT 84114

Trust Not Identified  
4553 S Cottage Creek Ln  
Murray UT 84107

Trust Not Identified  
239 E Cottage Wood Ln  
Murray UT 84107

Trust Not Identified  
233 E Cottage Wood Ln  
Murray UT 84107

Krisalex, Llc  
Po Box 195  
Newport Beach CA 92662

Ty Autrey  
333 E 4500 S  
Murray UT 84107

Utah Charities  
291 E 4500 S  
Murray UT 84107

MURRAY SCHOOL DIST  
ATTN: ROCK BOYER  
5102 S Commerce Drive  
MURRAY UT 84107

UDOT - REGION 2  
ATTN: MARK VELASQUEZ  
2010 S 2760 W  
SLC UT 84104

UTAH TRANSIT AUTHORITY  
ATTN: PLANNING DEPT  
669 West 200 South  
SLC UT 84101

GRANITE SCHOOL DIST  
ATTN: KIETH BRADSHAW  
2500 S STATE ST  
SALT LAKE CITY UT 84115

ROCKY MOUNTAIN POWER  
ATTN: KIM FELICE  
12840 PONY EXPRESS ROAD  
DRAPER UT 84020

CHAMBER OF COMMERCE  
ATTN: STEPHANIE WRIGHT  
5250 S COMMERCE DR #180  
MURRAY UT 84107

COTTONWOOD IMPRVMT  
ATTN: LONN RASMUSSEN  
8620 S HIGHLAND DR  
SANDY UT 84093

JORDAN VALLEY WATER  
ATTN: LORI FOX  
8215 S 1300 W  
WEST JORDAN UT 84088

SALT LAKE COUNTY  
PLANNING DEPT  
2001 S STATE ST  
SLC UT 84190

HOLLADAY CITY  
PLANNING DEPT  
4580 S 2300 E  
HOLLADAY UT 84117

COMCAST  
ATTN: GREG MILLER  
1350 MILLER AVE  
SLC UT 84106

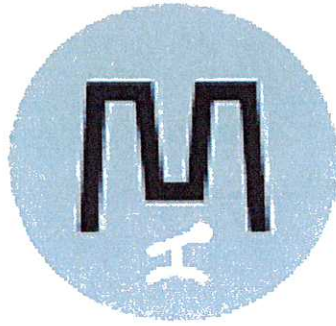
DOMINION ENERGY  
ATTN: BRAD HASTY  
P O BOX 45360  
SLC UT 84145-0360

UTOPIA  
Attn: JAMIE BROTHERTON  
5858 So 900 E  
MURRAY UT 84121

CENTURYLINK  
250 E 200 S  
Salt Lake City, Utah 84111

CENTRAL UTAH WATER DIST  
1426 East 750 North, Suite 400,  
Orem, Utah 84097

MILLCREEK  
Attn: Planning & Zoning  
3330 South 1300 East  
Millcreek, UT 84106



MURRAY  
CITY COUNCIL

# Discussion Item #4





**MURRAY**


# Murray City Fire Department

## 2019-2020 Mitigation Plan

### Council Action Request

Committee of the Whole

Meeting Date: July 7, 2020

<b>Department Director</b> Jon Harris  <b>Phone #</b> 8012642775  <b>Presenters</b> Joey Mittelman	<b>Purpose of Proposal</b> Resolution for 2019-2020 Mitigation Plan  <b>Action Requested</b> Consider the resolution of the 2019-2020 mitigation update from our 2014-2015 plan  <b>Attachments</b> The plan is too large to attach but here is a link: <a href="http://tbf.me/a/CB5slb">http://tbf.me/a/CB5slb</a>  <b>Budget Impact</b> None, but it does supply funding in the event of a disaster.  <b>Description of this Item</b> The plan is designed to comply with all applicable Federal, State and Local ordinances and resolutions, and provides guidance to be followed to prepare for and mitigate hazards that threaten the community.
<b>Required Time for Presentation</b> 10 Minutes  <b>Is This Time Sensitive</b> No  <b>Mayor's Approval</b>   <b>Date</b> June 23, 2020	

RESOLUTION NO. \_\_\_\_\_

RESOLUTION ADOPTING THE 2019 SALT LAKE COUNTY HAZARD  
MITIGATION PLAN

WHEREAS, Murray City Corporation ("City") recognizes the threat that natural hazards pose to people and property within the City; and

WHEREAS, City has participated in the creation of a multi-hazard mitigation plan, hereby known as the 2019 Salt Lake County Hazard Mitigation Plan in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS, the 2019 Salt Lake County Hazard Mitigation Plan identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property in the City from the impacts of future hazards and disasters; and

WHEREAS, adoption by City demonstrates its commitment to hazard mitigation and achieving the goals outlined in the 2019 Salt Lake County Hazard Mitigation Plan.

NOW THEREFORE, BE IT RESOLVED BY the Murray City Municipal Council, as follows::

1. It hereby adopts the 2019 Salt Lake County Hazard Mitigation Plan.
2. The City shall use and rely upon the 2019 Salt Lake County Hazard Mitigation Plan to guide its decision-making and future planning for natural hazards.
3. A copy of the 2019 Salt Lake County Hazard Mitigation Plan shall be available for public inspection in the City Recorder's Office.
4. This Resolution shall be effective immediately upon passage.

PASSED, APPROVED AND ADOPTED by the Murray City Municipal Council, this     day of     , 2020.

MURRAY CITY MUNICIPAL COUNCIL

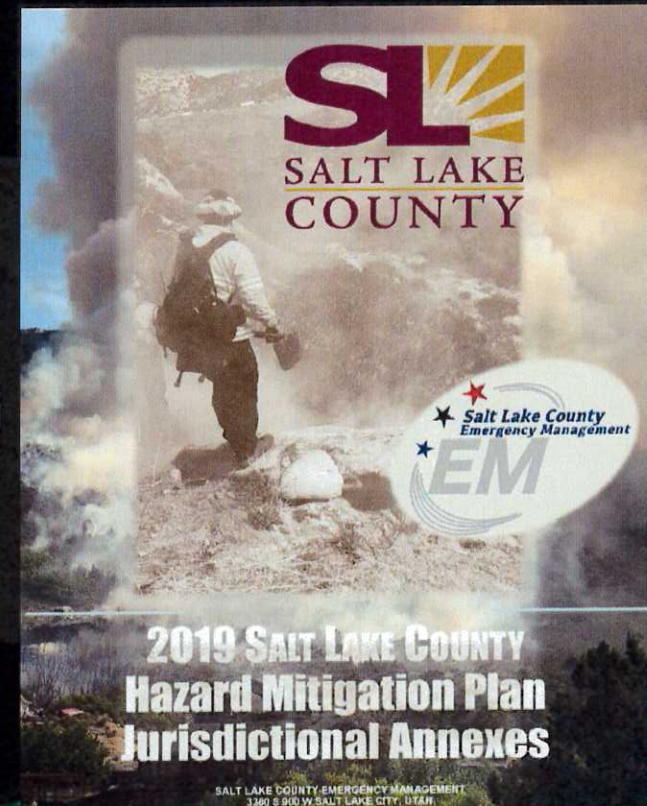
\_\_\_\_\_  
Dale M. Cox, Chair

ATTEST:

\_\_\_\_\_  
Jennifer Kennedy, City Recorder

# 2019 MITIGATION PLAN

Murray City's adoption of the countywide mitigation plan  
Presented by Joey Mittelman





# WHAT IS A MITIGATION PLAN

- The plan is designed to comply with all applicable Federal, State and local ordinances and resolutions, and provides guidance to be followed to prepare for and mitigate hazards that threaten the community
  - WHAT DOES THAT MEAN?
    - Route for FEMA Region 8 funding after a disaster (IE: Earthquake)
    - Plan for what we do after the dust settles
    - Analyzes our risk of each possible event
      - (IE: A pandemic)
    - Creates a path for resource allocation



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# HISTORY OF MITIGATION PLANS

- 2009 the first plan was created and expired in 2014
- 2014/2015 plan was then created
- We now have the 2019/2020 plan ready for your review
  - Light reading







# SNAP SHOT OF WHAT'S IN THE PLAN

- What does the public think?
  - Earthquake (73.1%)
  - Utility Failure (43.5%)
  - Severe Weather (37%)
  - Violent Mass Casualty Incident (36.6%)
  - Wildfires (36.6%)
  - Major Transportation Accident/Incident (35.5%)
  - Drought (27.2%)
  - Infrastructure Failure (26.7%)
  - Structural Failure (23.3%)



# RANKING HAZARDS WE IDENTIFIED

Hazard Event	Probability Factor	Sum of Weighted Impact Factors	Total (Probability x Impact)
Earthquake	2	30	60
Flooding	3	19	57
Severe Winter Weather	3	18	54
Severe Weather	3	17	51
Wildfire	3	15	45
Public Health Epidemic/ Pandemic	2	21	42
Hazardous Materials Incident	3	13	39
Cyber Attack	2	17	34
Avalanche	3	10	30
Radon	3	9	27
Drought	2	13	26
Terrorism	1	25	25
Tornado	2	12	24
Landslide and Slope Failure	2	10	20
Civil Disturbance	2	10	20
Dam Failure	1	17	17





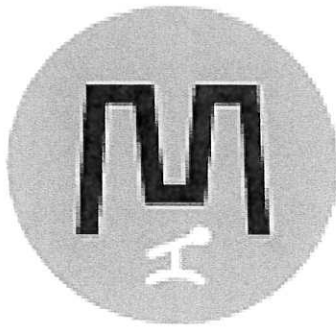
# WHY THE RESOLUTION?

- To meet FEMA requirements
- Allows us to seek help but does not require us to seek help or funding
- A county wide standard helps us be consistent in our response
- Most department level functions already have working groups
  - Fire
  - Police
  - IT and GIS
  - Public Works
  - Recreation Centers
  - Library
- This also expands our knowledge to help our neighbors and ask for help if needed









**MURRAY**  
CITY COUNCIL

# Discussion Item #5



**MURRAY**


## Public Works

### MCCD #5 East Vacation Petition Introduction

**Council Action Request**

**Committee of the Whole**

Meeting Date: July 7, 2020

<b>Department Director</b> Danny Astill  <b>Phone #</b> 801-270-2404  <b>Presenters</b> Danny Astill & Trae Stokes          <b>Required Time for Presentation</b> 10 Minutes  <b>Is This Time Sensitive</b> No  <b>Mayor's Approval</b>   <b>Date</b> June 22, 2020	<b>Purpose of Proposal</b> #5 East alleyway vacation petition  <b>Action Requested</b> Introduction of Vacation Petition and provide comments  <b>Attachments</b> Petition letter with all supporting information  <b>Budget Impact</b> No new budget impacts expected outside of the current budget  <b>Description of this Item</b> Murray City Public Works Department is petitioning the Murray City Municipal Council to consider vacating the #5 East alleyway between 4th Avenue and 5th Avenue. This right-of-way vacation is planned as part of the Murray City Center District (MCCD) Redevelopment Project and is now needed to re-establish parking for property impacted by the Hanauer Street extension.
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MURRAY CITY CORPORATION  
PUBLIC WORKS

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To: Murray City Municipal Council

From: Murray City Public Works Department

Date: June 19, 2020

Re: Petition to Vacate the 5 East Alleyway

The Murray Public Works Department is petitioning the Murray City Municipal Council to consider vacating the 5 East Alleyway between 4<sup>th</sup> Avenue and 5<sup>th</sup> Avenue. This right-of-way has been planned to be vacated as part of the MCCD Redevelopment Project and is now needed to re-establish a parking lot for a property impacted by the Hanauer Street extension.

If vacated, the 5 East Alleyway will be used to relocated parking for the Fraternal Order of Murray Aerie No. 1760. Legal descriptions, property maps and parking lot layouts have been attached for your review and consideration.

Sincerely,

Danny Astill, Public Works Director



## **5 East Alleyway**

### **PARCEL 9 – 5 East Alleyway to be Vacated (5 East from 4<sup>th</sup> Avenue to 5<sup>th</sup> Avenue)**

A tract of land, being all of the existing right of way of an alley way between 4<sup>th</sup> Avenue and 5<sup>th</sup> Avenue, Murray City, situate in the NW1/4NW1/4 of Section 7, T.2 S., R.1 E., S.L.B.& M. The boundaries of said tract of land are described as follows:

Beginning at the intersection of the easterly right of way line of said alley way and the northerly right of way line of 4<sup>th</sup> Avenue, which point is 0.9 chains East and 304.16 feet North from the Southwest corner of Lot 1 of said Section 7 said point of beginning is more particularly described as 154.18 feet N.0°19'40"E. along the monument line in State Street and 775.15 feet N.89°37'21"W. from a Salt Lake County monument at the intersection of State Street and Vine Street; and running thence N.89°37'21"W. 22.00 feet, more or less, along said northerly right of way line to the westerly right of way line of said alley way; thence N.0°14'11"E. 201.02 feet along said westerly right of way line to the southerly right of way line of 5<sup>th</sup> Avenue; thence S.89°49'19"E. 22.00 feet, more or less, along said southerly right of way line to said easterly right of way line; thence S.0°14'11"W. 201.09 feet along said easterly right of way line to the point of beginning. The above described parcel of land contains 4,423 square feet, more or less or 0.102 acre more or less.

SHEET - 02

MURRAY CITY  
(INCORPORATED)

5TH AVENUE

T.2 S. R.1 E.  
S.L.B. & M.22.00'  
MURRAY CITY  
ALLEY WAY TO BE  
VACTED  
201.02' 201.05' 22.00'

5 East Alleyway

MURRAY AERIE NO. 1760  
FRATERNAL ORDER OF EAGLES  
10 WEST FOURTH ST.  
22-07-108-001NW1/4 NW1/4  
SEC 7REDEVELOPMENT AGENCY  
OF MURRAY CITY  
22 EAST 5TH AVENUE  
22-07-108-002REDEVELOPMENT AGENCY  
OF MURRAY CITY  
4885 SOUTH POPLAR AVE.  
22-07-108-003REDEVELOPMENT AGENCY  
OF MURRAY CITY  
4884 SOUTH POPLAR AVE.  
22-07-108-004MURRAY AERIE NO. 1760  
FRATERNAL ORDER OF EAGLES  
10 WEST FOURTH ST.  
22-07-108-005REDEVELOPMENT AGENCY  
OF MURRAY CITY  
28 EAST, 32 EAST & 36 EAST FOURTH AVE.  
4904 SOUTH POPLAR AVE.  
22-07-108-006, 22-07-108-007  
22-07-108-008, 22-07-108-009

POPLAR STREET

4TH AVENUE

15' 0' 15' 30'  
SCALE IN FEET

PARCEL NO.	GRANTOR	GRANTEE	NET AC.	SQ. FEET
7:	F.O.E.	MURRAY CITY	0.021	11,124
8:	MURRAY CITY RDA	F.O.E.	0.123	5,348
9:	MURRAY CITY	F.O.E. (ALLEY WAY)	0.102	4,423

PROJECT NO. 19-142  
DATE: 01/10/2020HANAUER STREET EXTENSION  
RIGHT OF WAY EXHIBITSHEET NO.  
2

## 5 East Right-of-Way Vacation – Affected Properties

### 5 East Alleyway – 4<sup>th</sup> Avenue to 5<sup>th</sup> Avenue

Fraternal Order of Murray Aerie No. 1760  
10 W Fourth Avenue  
Murray, UT 84107

The Redevelopment Agency of Murray City  
21 West Fourth Avenue  
Murray UT 84107  
21-12-232-010

The Redevelopment Agency of Murray City  
17 West Fifth Avenue  
Murray UT 84107  
21-12-232-011

The Redevelopment Agency of Murray City  
15 West Fifth Avenue  
Murray UT 84107  
21-12-232-007  
21-12-232-006



## **5 East Right-of-Way Vacation – Affected Properties**

### 5 East Alleyway – 4<sup>th</sup> Avenue to 5<sup>th</sup> Avenue

Fraternal Order of Murray Aerie No. 1760  
10 W Fourth Avenue  
Murray, UT 84107

The Redevelopment Agency of Murray City  
21 West Fourth Avenue  
Murray UT 84107  
21-12-232-010

The Redevelopment Agency of Murray City  
17 West Fifth Avenue  
Murray UT 84107  
21-12-232-011

The Redevelopment Agency of Murray City  
15 West Fifth Avenue  
Murray UT 84107  
21-12-232-007  
21-12-232-006

**ROW VACATION MAILING LIST**  
**300' radius buffer**  
**4/1/2020**

Affordable Housing & Alliance, Lc  
Po Box 981616  
Park City UT 84098

Dar Enterprises, LLC  
Po Box 712020  
Salt Lake City UT 84171

Day Murray Music Properties, LLC  
6078 S Sierra Grande Dr  
Taylorsville UT 84129

Four Line, Inc  
8300 S County Line Rd  
Oklahoma City OK 73169

IHC Health Services, Inc  
Po Box 3390  
Salt Lake City UT 84110

Minos Land Development, LLC  
1286 E Woodridge Cir  
Salt Lake City UT 84121

Semper Fi Properties, LLC;  
John H Grant  
4778 S Hanauer St  
Murray UT 84107

Upc, Inc  
4793 S State Str  
Murray UT 84107

Wasatch Mountain Property  
Management, LLC  
8026 S Jackson St  
Midvale UT 84047

2017 Bush Family Trust 9/25/2017  
4903 S Box Elder St  
Murray UT 84107

4902 State LLC  
5958 S Suwannee Cir  
Murray UT 84123

75 Regal Lc  
4700 S State St  
Murray UT 84107

Boxelder Vine Investments LLC  
14 W Vine St  
Murray UT 84107

Birkha Acharya;  
Renuka Acharya (Jt)  
4777 S Hanauer St  
Murray UT 84107

Boxelder Vine Investments LLC  
14 W Vine St  
Murray UT 84107

Curtis J Stirling;  
L Kay Stirling (Jt)  
3682 W 5180 S  
Taylorsville UT 84129

Bruce James Parsons;  
Wendy Jean Parsons Baker (Jt)  
120 E 4800 S  
Murray UT 84107

Carole O Rasmusson;  
Jeffrey Pixton (Jt)  
4874 S Box Elder St  
Murray UT 84107

David H Day; Suan B Day (Tc)  
45 E Vine St  
Murray UT 84107

Danny Dong; Gu Y Gao (Jt)  
9640 S Indian Ridge Dr  
Sandy UT 84092

Darrell G Jones; Karen Jones (Jt)  
1994 W Western Charm Dr  
Riverton UT 84065

Delynn F Barney  
4902 S Box Elder St  
Murray UT 84107

Earnest Iii Skinner;  
Kelly Skinner (Jt)  
4782 S Hanauer St  
Murray UT 84107

Day Murray Music Inc  
4914 S State St  
Murray UT 84107

Four Line Inc  
8300 S County Line Rd  
Oklahoma City OK 73169

Frank Diana  
35 E 100 S # 1804  
Salt Lake City UT 84111

F & LDFT  
35 E 100 S # 1804  
Salt Lake City UT 84111

Iris Bldg Historic Restoration Condo  
Mgmt Committee  
Po Box 57727  
Murray UT 84157

Gene V Lockhart  
4792 S Box Elder St  
Murray UT 84107

Fraternal Order Of Eagles Murray  
Aerie #1760  
10 W Fourth Ave  
Murray UT 84107

LC Murray Parking  
Po Box 981616  
Park City UT 84098

Kidz Academy Preschool And  
Childcare Inc  
4716 S 200 W  
Murray UT 84107

GKART  
Po Box 17100  
Holladay UT 84117

Mathew G Findlay;  
Maria S Findlay  
126 E 4800 S  
Murray UT 84107

Michelle Johnson  
4794 S Box Elder St  
Murray UT 84107

Lake Powell Jsp Ltd  
1329 E Crossgrove Ct  
Draper UT 84020

Michael Todd Construction Inc  
Po Box 981616  
Park City UT 84098

Murray City  
5025 S State St  
Murray UT 84107

Ltd Ofp;  
Marjorie N Pett Family LLC  
404 E 4500 S # A12  
Murray UT 84107

Michelle P Lundeen (Tc)  
6236 S Turpin St  
Murray UT 84107

RSB Trust; Pj Cueni Trust  
Po Box 1146  
San Luis Obispo CA 93406

Ru Westwood LLC  
1600 S State St  
Salt Lake City UT 84115

Paul D Brown; Judy Brown (Jt)  
838 E 4125 S  
Murray UT 84107

Sej Asset Management & &  
Investment Company  
3200 Hackberry Rd  
Irving TX 75063

Thrd Rst Bjp Intv Tr Agr; Bruce  
James Parsons; Wendy Jean  
Pasons Baker  
120 E 800 S  
Salt Lake City UT 84111

S R G Investments;  
CMH Family LLC  
5 E 4800 S  
Murray UT 84107

The Redevelopment Agency Of  
Murray City  
5025 S State St  
Murray UT 84107

Tr Bjp Ivtra  
120 E 4800 S  
Murray UT 84107

Susan B Day  
45 E Vine St  
Murray UT 84107

Torger E Hagen  
23 E 4800 S  
Murray UT 84107

University Of Utah  
505 S Wakara Wy  
Salt Lake City UT 84108

Tmmi Investments LLC  
29 W 4800 S  
Murray UT 84107

U S West Newvector Group Inc  
Po Box 2599  
Olathe KS 66063

Walker Bank & Trust Co  
Po Box 2609  
Carlsbad CA 92018

Tracee Hansen  
4383 N Country Wood Dr  
Lehi UT 84043

Verizon Wireless LLC  
Po Box 635  
Basking Ridge NJ 07920

Wasatch Gas Co  
Po Box 27026  
Richmond VA 23216

Utah Transit Authority  
669 West 200 South  
SLC UT 84101

Wasatch Affordable Ventures LLC  
595 S Riverwoods Pkwy  
Logan UT 84321



CenturyLink  
250 E 200 S  
Salt Lake City, Utah 84111

William Garrick & Susan M Wright  
Trust 8/18/2017  
563 E Spruce Glen Rd  
Murray UT 84107

Comcast  
ATTN: Greg Miller  
1350 Miller Ave.  
SLC UT 84106

UTOPIA  
Attn: Brian Kelsey  
5858 South 900 East  
MURRAY UT 84121

Dominion Energy  
Attn: Tasha Christensen  
PO Box 45360  
Salt Lake City, UT 84145

Keith Perkins  
UTOPIA  
2175 South Redwood Rd.  
West Valley City, UT 84119

David Mascarenas  
Comcast  
1350 East Miller Ave.  
Salt Lake City, UT 84106

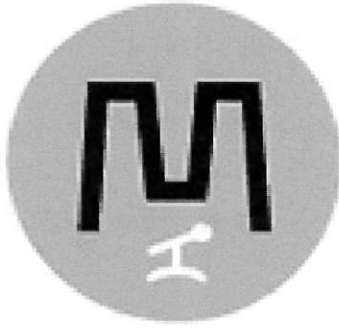
Darren Keller  
CenturyLink  
474 East 1325 South  
Provo, UT 84606

Aaron Leach  
UTOPIA  
5858 South 900 East  
Murray, UT 84121

Matt Young  
Comcast  
1350 East Miller Ave.  
Salt Lake City, UT 84106

Dominion Energy  
Attn: Bradley Brown  
PO Box 45360  
Salt Lake City, UT 84145

Joseph Silerzweig  
Comcast  
9602 South 300 West  
Sandy, UT 84070



**MURRAY**  
CITY COUNCIL

# Discussion Item #6



**MURRAY**


## Power Department

### Net Metering Report

**Council Action Request**

**Committee of the Whole**

Meeting Date: July 7, 2020

<b>Department Director</b> Blaine Haacke	<b>Purpose of Proposal</b> Discuss City Net Metering Policy for Solar Customers
<b>Phone #</b> 801-264-2728	<b>Action Requested</b> Staff will present Murray's present solar net metering and discuss future options for this program.
<b>Presenters</b> Matt Youngs Blaine Haacke	<b>Attachments</b> #1. Electric Service Schedule 35 #2. Summary Page of Current Net Metering
	<b>Budget Impact</b> No budget Impact
<b>Required Time for Presentation</b> 30 Minutes	<b>Description of this Item</b> The Council has requested that power department staff present the current policy regarding Rate Schedule 35. Staff will report on the impact of solar on the grid, as well as provide options for the City in the future.
<b>Is This Time Sensitive</b> No	
<b>Mayor's Approval</b> 	
<b>Date</b> June 23, 2020	





## Electric Service Schedule 35

### Net Metering Pilot Program

#### APPLICABILITY:

The Net Metering Pilot Program is available to customers located within the City's current electrical service territory who

1. Purchase electricity from the City under the provisions of another electric service schedule; and
2. Own and operate a solar, wind, or hydro electric generator located on the customer's premises that
  - a. is primarily intended to offset part or all of the customer's own electrical requirements on the premises;
  - b. has a capacity of no more than ten (10) kilowatts;
  - c. is interconnected with Murray City's electric system; and
  - d. operates in parallel with the City's distribution system.

#### DEFINITIONS: As used in this section,

"Net Metering" is a method of measuring the difference between the electricity supplied by the City to the customer through the City's electric distribution system and the electricity generated on the customer's premises which is fed back into the City's electric distribution system.

"Net Energy" is the difference between the electricity supplied by the City to the customer through the City's electric distribution system and the electricity generated on the customer's premises which is fed back into the City's electric distribution system.

#### SPECIAL CONDITIONS:

1. The customer shall pay for the net energy used in accordance with the following formula:
  - a. The customer shall pay for all electric energy supplied by the City to the customer in any billing period in excess of the amount of electric energy produced by the customer on the premises which is fed back into the City's electric distribution system during that same billing period.
  - b. The customer shall receive a credit for all electric energy produced by the customer on the premises which is fed back into the City's electric distribution system during a billing period in excess of the amount of electric energy supplied by the City during that billing period, with such credit applied to the customer's future bills, except that; any electric energy credit balance remaining in favor of the customer under the provisions of subparagraph (b) at the

(continued)



Electric Service Schedule 35 - Continued

- time of their April billing each year shall be zeroed out with no further liability to the City and no credit to the customer for said balance.
- c. In the event the customer terminates service under this electric service schedule, any electric energy credit balance in favor of the customer under the provisions of subparagraph (b) shall be forfeited. The City will not make cash payments to customers based on their participation in the Net Metering Pilot Program for energy produced by the customer which is fed into the City's electric distribution system.
  2. The price for electric energy provided to or credited to a customer participating in the Net Metering Pilot Program shall be the price charged by the City under the provisions of the electric service schedule for which the customer receives service absent this electric service schedule 35.
  3. The Net Metering Pilot Program billing adjustment only applies to charges for energy. Participating customers are subject to all other charges, rates, terms and conditions of the electric service schedule under which the customer receives service except as expressly altered by this electric service schedule 35.
  4. The customer shall provide, at the customer's own expense, all equipment necessary to meet applicable safety, power quality, and interconnection requirements established by the National Electric Code (NEC), the Institute of Electrical and Electronics Engineers (IEEE), Underwriters Laboratories (UL), and any applicable local and state agencies, including any equipment deemed necessary by the City's Power Department expressly to accommodate the customer's request to qualify for this electric service schedule 35. The customer must first obtain written approval from the City's Power Department before the customer's on-site generating system is energized or interconnected with the City's electric system.
  5. In order to participate in the City's Net Metering Pilot Program and to receive the benefits of this electric service schedule 35, the customer must first sign a Net Metering Pilot Program Interconnection and Service Agreement with the City. The Interconnection and Service Agreement allows the customer to interconnect and operate in parallel with the City's distribution system and allows the City to test and inspect the customer's system periodically to ensure the safety of electrical workers and integrity of the City's electric distribution system. The Interconnection and Service Agreement will contain additional terms and conditions for service under this electric service schedule 35, including specific terms of interconnection and parallel operation with the City's electrical system.
  6. The Net Metering Pilot Program and this electric service schedule 35 are presently made available to customers on a trial basis. This electric service schedule 35 and the Net Metering Pilot Program may be adjusted or discontinued by the Murray City Municipal Council for any reason, at any time without any obligation to existing participants.

**SUPPLY COST ADJUSTMENT:** All monthly bills resulting in a balance due from the customer shall be adjusted in accordance with electric service schedule 30.

**Net Metering** is a billing mechanism that credits solar energy system owners for the electricity they add to the electric grid. Electricity produced by a customer's solar energy system will first be used by the customer to meet their energy needs. If more electricity is generated than needed, the electricity is exported to the grid. If the solar energy system does not produce enough electricity to meet the customer's energy needs, electricity is used from the grid. A special net meter keeps track of the electricity that flows to and from the customer's residence.

- Murray Net Metering Policy went into effect: July 2006
- Commercial Customers: 11
- Residential Customers: 153
- Installed Capacity: 963 kilowatts (kW)
- Average System Size: 5.6 kW



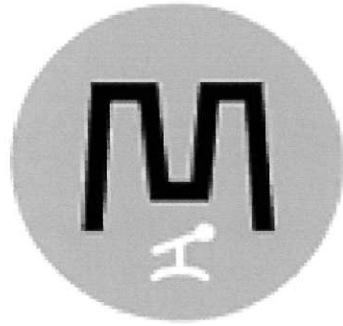
Murray provides customers with a 1:1 credit (retail rate avg. \$0.09) for excess electricity received from a customer's solar energy system. Most utilities have moved to crediting at a reduced rate. Rocky Mountain Power's latest proposal would provide an average of \$0.02 for unused customer generation.

Most solar energy systems will produce more electricity than a customer needs during the day in the summer months, and less during the winter. Because of this, it is common for customers to carry energy credits into the winter months; but these are typically used up by spring time. To incentivize the installation of solar energy systems that match a customer's energy needs, most utilities reset these energy credits in the springtime. Murray resets these credits in April. However, it is very rare for a customer to have energy credits in the spring, due to weather-related decrease in solar generation and shorter days.



**MURRAY**  
CITY  
POWER





**MURRAY**  
CITY COUNCIL

# Discussion Item #7

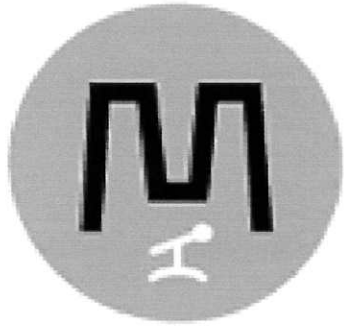


**MURRAY**

**Council Action Request**

Meeting Date:

<b>Department Director</b>	<b>Purpose of Proposal</b>
<b>Phone #</b>	<b>Action Requested</b>
<b>Presenters</b>	<b>Attachments</b>
	<b>Budget Impact</b>
<b>Required Time for Presentation</b>	<b>Description of this Item</b>
<b>Is This Time Sensitive</b>	
<b>Mayor's Approval</b>	
<b>Date</b>	



**MURRAY**  
CITY COUNCIL

# Discussion Item #8





**MURRAY**

## Finance & Administration

### Discussion/Decision: CARES Act Funding Agreement with SL County

#### Council Action Request

Committee of the Whole and Council Meeting

Meeting Date: July 7, 2020

<b>Department Director</b> Brenda Moore	<b>Purpose of Proposal</b> Discussion in COW/Decision in CC meeting regarding approval of CARES Act Funding Agreement with Salt Lake County
<b>Phone #</b> 801-264-2513	<b>Action Requested</b> Discussion in COW; Decision in City Council meeting on whether to approve agreement
<b>Presenters</b> Brenda Moore	<b>Attachments</b> Resolution; Agreement
	<b>Budget Impact</b> City may receive federal funds through the County to combat and address the effects of COVID-19
<b>Required Time for Presentation</b> 10 Minutes	<b>Description of this Item</b> Salt Lake County has received and is making expenditures of the CARES Act funds to respond to the COVID-19 outbreak. The County is authorized to provide the City funding to help achieve the objectives of the CARES Act.
<b>Is This Time Sensitive</b> Yes	
<b>Mayor's Approval</b>	
<b>Date</b>	

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION APPROVING AN AGREEMENT BETWEEN THE CITY AND SALT LAKE COUNTY ("COUNTY") FOR THE TRANSFER OF CARES ACT FUNDS TO ASSIST CITIZENS AND BUSINESSES IN THE CONTAINMENT OF COVID-19 AND TO REDUCE THE ECONOMIC IMPACT OF THE PANDEMIC.

WHEREAS, the County received federal funds under section 601(a) of the Social Security Act as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act (Public Law 116-136) (the "CARES Act") to combat and address the effects of the novel Coronavirus Disease 2019 ("COVID-19") within Salt Lake County; and

WHEREAS, the County is making expenditures of the CARES Act funds to assist citizens and businesses in Salt Lake County in the containment of COVID-19 and to reduce the economic impact of the pandemic; and

WHEREAS, the City can play an important role in helping the County achieve these objectives; and

WHEREAS, the County wants to provide the City CARES Act funding to help achieve these objectives in the City and City wants to accept the CARES Act funding to help combat and address the effects of COVID-19.

NOW, THEREFORE, BE IT RESOLVED by the Murray City Municipal Council as follows:

1. It hereby approves the CARES Act Funding Agreement for Governmental Entities, in substantially the form attached hereto.
2. The Agreement is in the best interest of the City.
3. Mayor D. Blair Camp is hereby authorized to execute the Agreement on behalf of City and act in accordance with its terms.

DATED this      day of July, 2020.

MURRAY CITY MUNICIPAL COUNCIL

\_\_\_\_\_  
Rosalba Dominguez, Chair

ATTEST

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Jennifer Kennedy, City Recorder



## **CARES ACT FUNDING AGREEMENT FOR GOVERNMENTAL ENTITIES**

This Agreement ("Agreement") is between Salt Lake County, (the "County") a body corporate and politic of the State of Utah, and Murray City a governmental entity within the boundaries of Salt Lake County (the "Grantee"). The County and Grantee are collectively referred to as the Parties.

### **RECITALS**

- A. The County received federal funds under section 601(a) of the Social Security Act as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act (Public Law 116-136) (the "CARES Act") to combat and address the effects of the novel Coronavirus Disease 2019 ("COVID-19") within Salt Lake County.
- B. Pursuant to guidance issued by the United States Department of the Treasury ("Treasury") CARES Act funds are considered "other financial assistance" under 2 C.F.R Section 200.40 and subject to 2 C.F.R. Part 200 - UNIFORM ADMINISTRATIVE REQUIREMENTS, COST PRINCIPLES, AND AUDIT REQUIREMENTS FOR FEDERAL AWARDS, and the Single Audit Act (31 U.S.C Sections 7501-7507).
- C. The County is making expenditures of the CARES Act funds to assist citizens and businesses in Salt Lake County in the containment of COVID-19 and to ameliorate the economic impact of the pandemic and related public health orders.
- D. The County has determined that the municipalities within Salt Lake County can play an important role in helping the County achieve these objectives.
- E. The County wishes to provide the Grantee CARES Act funding to help achieve these objectives in the Grantee's jurisdiction.
- F. The Grantee's unique entity identifier is \_\_\_\_\_.
- G. The Federal Award Number for this project has not been provided by the Federal Government.
- H. The Grant Funds were provided to the County under the CARES Act on April 23, 2020.
- I. The period of performance is as listed in Sections 4 and 5 of this Agreement.
- J. The amount of funds obligated to the Grantee by the County under this Agreement is the amount identified in Section 1.
- K. The Federal Award Project Description is as provided in these recitals and in Section 2.
- L. The Catalog of Federal Domestic Assistance number is 21.019, pending completion of registration.
- M. This Agreement does not fund research and development.

THEREFORE, the Parties agree as follows:

#### **1. CONSIDERATION AND AUTHORITY:**

- a. The County will provide \$1,456,622.43 of CARES Act funding (the "Grant Funds") to achieve the objectives outlined in the above recitals, which recitals are hereby incorporated by reference into this Agreement. The Grantee agrees to use these funds for the objectives identified in this Agreement and will use its best efforts to achieve these objectives in a manner consistent with the CARES Act and this Agreement.
- b. Grantee's signatory below certifies that the signatory has all necessary authority to bind the Grantee and accept a grant from Salt Lake County from the allocation of funds to Salt Lake County from the CARES Act.

2. ALLOWABLE USES: As provided in the CARES Act, Grantee will use Grant Funds provided only to cover costs that-
  - a. Are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19) ("necessary expenditures");
  - b. Were not accounted for in the budget most recently approved as of March 27, 2020, for Grantee; and
  - c. Were incurred during the period that begins on March 1, 2020 and ends on December 30, 2020.
3. PROHIBITED USES:
  - a. Grant Funds provided pursuant to this Agreement cannot be used as a revenue replacement for lower than expected tax or other revenue collections. Other examples of ineligible expenditures are contained in the attached April 22, 2020, Coronavirus Relief Fund Guidance for State, Territorial, Local and Tribal Governments, and may be further addressed in FAQs and other guidance currently available or to be issued by the Treasury.
  - b. Grant Funds received pursuant to this Agreement cannot be used for expenditures where Grantee, or any subgrantee or subrecipient, has or will receive funding from the County for the same loss or expense if the amount of the expenditure exceeds the Grantee's, or any subgrantee or subrecipient's, actual losses or expenses when added to any prior or anticipated County funding. Grantee may similarly not use Grant Funds for Grantee's, or a subgrantee's or subrecipient's, losses or expenses reimbursed under any other federal, state or private program.
  - c. The Grantee agrees that the Grantee is fully responsible for compliance with federal law and federal guidance regarding the expenditure of the Grant Funds. The CARES Act and related guidance from the Treasury supersede any provision of this Agreement regarding the lawful use of Grant Funds by the Grantee. Grantee may not rely on the terms of this Agreement as a defense to unlawful expenditures of Grant Funds where the terms of this Agreement are in conflict with the CARES Act or guidance from the Treasury.
  - d. Grantee agrees, understands and certifies, that as a recipient of federal funds it is required to, and shall, comply with all anti-discrimination and drug-free workplace laws, and all laws governing research involving human subjects. Other federal laws which may apply include but are not necessarily limited to: Equal Opportunity Employer Executive Order, the Davis-Bacon Act, the Hatch Act, the Copeland "Anti-Kickback" Act, the Fair Labor Standards Act, the Contract Work Hours and Safety Standards Act, the Clean Air Act, the Federal Water Pollution Control Act, the Byrd Anti- Lobbying Amendment, and the Debarment and Suspension Executive Orders. Grantee shall comply with these laws and regulations, and any other federal, state or local laws or regulations to the extent they apply to the subject matter of this Agreement. For additional detail on Federal requirements that may be applicable to this grant, subgrants or contracts see the [Assurances for Non-Construction Programs \(SF-424B\)](#) or [Assurances for Construction Program \(SF-424D\)](#), as required by law, from the Office of Management and Budget Assurances, which is hereby incorporated by reference into this Agreement.



4. **EFFECTIVE DATE:** The date this Agreement is signed by the last party to sign it (as indicated by the date stated under that party's signature) will be deemed the effective date of this Agreement. This Agreement shall terminate December 31, 2020.
5. **EXPENDITURE DEADLINE:** Grant Funds provided by Salt Lake County pursuant to this Agreement that are not expended on necessary expenditures on or before October 1, 2020, by Grantee or its subgrantee(s) or subcontractors, must be returned to Salt Lake County on or before 5pm, October 7, 2020. Grantee may petition the County to retain allocated but unspent Grant Funds beyond October 1, 2020. Such petitions must be filed in writing with the County no later than September 15, 2020, and may be approved or denied by the County, in the County's sole discretion.
6. **GRANT FUND GUIDANCE:** Grantee must adhere to any current or future federal or County guidance regarding spending, reporting or any other matter related to the Grant Funds distributed to Grantee by the County. Further, Grantee shall require that any subgrantee adhere to the CARES Act and any current or future guidance related to the Coronavirus Relief Funds. Federal guidance has been updated regularly and can be found at <https://home.treasury.gov/policy-issues/cares/state-and-local-governments>.
7. **ADDITIONAL FUNDING:** If the Grantee receives funding from another source intended for a similar purpose (i.e. to combat and address the effects of COVID-19), Grantee will reimburse the County the Grant Funds the County provided which have been spent by the municipality and any unused funds, up to the amount of the other funding, within 15 calendar days of the Grantee's receipt of such additional funding.
8. **IMPROPER USE:**
  - a. If a County, State of Utah, or Treasury audit findings determine that any Grant Funds received by the Grantee were expended in violation of the requirements of the CARES Act, or any applicable law, Grantee shall return or repay those Grant Funds to Salt Lake County within 15 calendar days of written notice of the determination.
  - b. If the Grantee fails for any reason to repay the Grant Funds to the County under this Agreement, and the County repays the Grant Funds to the Treasury, the amount paid by the County will become a past due obligation of the Grantee to the County and may be immediately collected by the County or the Treasury no later than fifteen calendar days after request.
9. **RECORDS, REPORTING, AND TRANSPARANCY:**
  - a. For a period of six years following termination of this Agreement, Grantee shall retain documentation of all uses of the Grant Funds, including but not limited to invoices and/or sales receipts. All payroll expenditures must illustrate compliance with the CARES Act by detailed, daily documentation. Such documentation shall be produced to Salt Lake County or the Treasury upon request. Any grants made by Grantee shall similarly require as a term of the grant that the subgrantee shall retain documentation and shall produce such documentation to Salt Lake County or the Treasury upon request.
  - b. Grantee shall, each calendar month during the term of this Agreement, submit to the County a detailed report and accounting for how the Grant Funds were spent in the



previous calendar month. At a minimum, the reports will detail the amounts spent and the purpose, or the amounts paid to a subgrantee and that subgrantee's purpose. Upon termination of this Agreement for any reason, the Grantee will submit a final report accounting for the final month of expenditures and providing a general summary of the total expenditures under this Agreement.

- c. Grantee shall, at least monthly, on its website, Facebook page, or other currently existing internet-accessible site used by Grantee, post only the following information: the amount expended and the purpose if for a government purpose, or, if funds are provided as a grant or other assistance, a general description of the industry or group receiving the funds, the zip code where funds were expended, and the amount of funds provided to that industry or group. Grantees that lack an existing internet-accessible means to post information and that are part of the Municipal Services District may request that the District post the required information or may otherwise conspicuously post and make the required information publicly available.
- d. Grantee will fully cooperate with the County, the Treasury, and the State of Utah in any investigations or audits into the use of Grant Funds.
- e. Grantee shall comply with all applicable federal and state laws and regulations regarding financial reporting and auditing, including but not limited to 2 CFR 200, Subpart F.

10. SUBGRANTS AND CONTRACTS:

- a. Grantee may use Grant Funds received pursuant to this Agreement to make grants for further distribution to any other private or public entity within Grantee's jurisdiction or to contract for goods, supplies or services as permitted by this Agreement. Such grants or contracts shall contain by agreement any required certifications, restrictions and requirements for the use of federal funds. For any such grant or contract, the Grantee is responsible for the documentation requirements in this Agreement.
- b. Regardless of whether a particular provision in this Agreement mentions subgrantees or contractors, a subgrantee or contractor must comply with all provisions of this Agreement, including the fiscal and program requirements. Grantee retains full responsibility for ensuring subgrantees or contractors comply with the applicable terms of this Agreement, including provisions related to compliance with federal law regarding use of federal funds.

11. CHOICE OF LAW: This Agreement shall be governed by the laws, rules, and regulations of the State of Utah. Any action or proceeding arising from this Agreement shall be brought in a court of competent jurisdiction in the State of Utah. Venue shall be in Salt Lake City, in the Third Judicial District Court for Salt Lake County.

12. INDEMNIFICATION: Grantee shall be fully liable for the actions of its agents, employees, officers, partners, and subcontractors, and shall fully indemnify, defend, and save harmless the County from all claims, losses, suits, actions, damages, and costs of every name and description arising out of Grantee's performance of this Agreement caused by any act or omission of Grantee, its agents, employees, officers, partners, or subcontractors, without limitation; provided, however, that the Grantee shall not indemnify for that portion of any claim, loss, or damage arising hereunder due to the sole fault of the County.

13. **GOVERNMENTAL IMMUNITY:** County is a body corporate and politic of the State of Utah, subject to the Governmental Immunity Act of Utah (the "Act"), UTAH CODE ANN. §§ 63G-7-101 to -904 (as amended). The parties agree that County shall only be liable within the parameters of the Governmental Immunity Act. Nothing contained in this Agreement shall be construed in any way, to modify the limits of liability set forth in that Act or the basis for liability as established in the Act.
14. **TERMINATION DUE TO NONAPPROPRIATION OF FUNDS, REDUCTION OF FUNDS, OR CHANGES IN LAW:** Upon 24 hours written notice delivered to the Grantee, this Agreement may be terminated in whole or in part at the sole discretion of the County, if the County reasonably determines that: (i) a change in Federal or State legislation or applicable laws materially affects the ability of either party to perform under the terms of this Agreement; or (ii) the Salt Lake County Council modifies or fails to appropriate the funds in the 2020 budget. If written notice is delivered under Section 14, the Grantee will return any unexpended Grant Fund amount to the County within 15 calendar days of the written notice. The County will not be liable for any performance, commitments, penalties, or liquidated damages that accrue for termination by the County under this Section 14. Upon termination, the Grantee will provide the County with a detailed accounting of the expended and unexpended Grant Funds within 15 calendar days of termination.
15. **SURVIVAL:** Termination or expiration of this Agreement shall not extinguish or prejudice the County's right to recoup or otherwise recover Grant Funds from Grantee as provided in this Agreement. Additionally, termination or expiration of this Agreement shall not extinguish or prejudice the County's rights to enforce this Agreement, or with respect to any default of this Agreement or of any of the following Sections: 7, 8, 9, 11, 12, 13, 15, and 16.
16. **FAIR DISTRIBUTION.** Grantee acknowledges that the amount of Grant Funds disbursed to Grantee and other grantees is determined in the County's sole discretion. Grantee hereby agrees that Grantee's disbursement is appropriate and waives any right in law or equity to challenge the amount of Grant Funds Grantee receives under this Agreement.
17. **INTEREST.** The Grantee may use any interest earned on the Grant Funds only for purposes outlined in this Agreement. Any unused interest earned on the Grant Funds shall be returned to the County as provided in this Agreement.
18. **COUNTERPARTS:** This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, and all of which together shall constitute one and the same instrument.
19. **SUSPENSION OR DEBARMENT:** The Grantee certifies that neither it nor its principals or any of its subcontractors is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this Agreement by any Federal department or agency.

**The Parties hereby execute this Agreement.**

SALT LAKE COUNTY

GRANTEE: MURRAY CITY

By: \_\_\_\_\_

By: \_\_\_\_\_

Mayor or Designee


Date: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

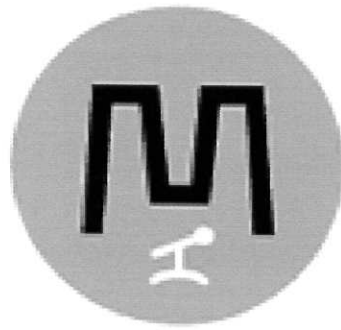
Approved as to form for the County:

Approved as to form for the Grantee:

By:  \_\_\_\_\_  
David A. Johnson  
2020.06.08  
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By: \_\_\_\_\_





**MURRAY**  
CITY COUNCIL

# Discussion Item #9



**MURRAY**


## Finance & Administration

### Discussion/Decision - FY 2020-2021 Budget Amendment

#### Council Action Request

Committee of the Whole & Council Meeting

Meeting Date: July 7, 2020

<b>Department Director</b> Brenda Moore	<b>Purpose of Proposal</b> Amend the FY 2020-2021 budget
<b>Phone #</b> 801-264-2513	<b>Action Requested</b> Discussion in committee of the whole Public hearing and consideration of amendment in meeting
<b>Presenters</b> Brenda Moore	<b>Attachments</b> Draft of the Ordinance
	<b>Budget Impact</b> Budget Amendment
<b>Required Time for Presentation</b> 10 Minutes	<b>Description of this Item</b> Salt Lake County has decided to pass some of their CARES grant funding to the municipalities within Salt Lake County. This amendment allows Murray to receive \$1,456,622.43 of that funding. The entire amount will originally be budgeted in the General Fund. This amendment allows the Finance Director to adjust the budgeting of these funds to any department or fund as deemed necessary, as long as the uses meet the federal and county requirements.
<b>Is This Time Sensitive</b> Yes	
<b>Mayor's Approval</b> 	
<b>Date</b> June 23, 2020	

**Continued from Page 1:**

These funds cannot be used to offset loss of revenue, therefore they cannot be used to pay the past due utility bills of businesses or individuals.

They can be used to offset COVID related expenses and personnel costs directly related to the COVID response.

They can also be expended to assist citizens and businesses in Murray in the containment of COVID-19 and to ameliorate the economic impact of the pandemic and related public health orders.

The finance department is tracking and compiling the COVID response costs.

The exact plan for spending the funds is in the process of being developed.



## Murray City Corporation

### NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that on the 7<sup>th</sup> day of July 2020, at 6:30 p.m., the Murray City Municipal Council will hold and conduct a public hearing on and pertaining to proposed amendments to the Fiscal Year 2020-2021 Budget relating to the receipt and allocation of CARES Act grant funds.

The hearing will be conducted electronically as authorized by the Governor's Executive Order 2020-5 (suspending the enforcement of certain provisions of the Open and Public Meetings Act) issued March 18, 2020 and by City Council Resolution No. 20-13 adopted March 17, 2020. The public may view the meeting via the live stream at [www.murraycitylive.com](http://www.murraycitylive.com) or <https://www.facebook.com/MurrayCityUtah/>. No physical meeting location will be available.

Comments for the public hearing may be submitted by sending an email in advance or during the meeting to [city.council@murray.utah.gov](mailto:city.council@murray.utah.gov). Comments are limited to less than 3 minutes; include your name and contact information, and your comments will be read into the record.

The purpose of the Public Hearing is to receive public input regarding proposed amendments to the fiscal year 2020–2021 budget relating to the receipt and allocation of CARES Act grant funds.

A copy of the proposed budget amendments may be reviewed by interested persons by contacting the Murray City Department of Finance and Administration, Room 118, Murray City Center, Murray, Utah, (801) 264-2660 during normal business hours beginning June 27, 2020.

DATED this 23<sup>rd</sup> day of June 2020.

MURRAY CITY CORPORATION

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Jennifer Kennedy  
City Recorder

DATE OF PUBLICATION: June 29, 2020  
PH 20-23

ORDINANCE NO.

AN ORDINANCE AMENDING THE CITY'S FISCAL YEAR 2020-2021 BUDGET

On June 16, 2020, the Murray City Municipal Council adopted the City's budget for Fiscal Year 2020-2021. It has been proposed that the Fiscal Year 2020-2021 budget be amended as follows:

1. In the General Fund receive and appropriate \$1,456,622.43 of federal CARES act funding passed through Salt Lake County to assist the Murray City COVID-19 response.
2. Authorize the Director of Finance and Administration to make such transfer of any appropriated CARES Act funds to the various departments and funds that qualify under federal law for use of such funds.

Section 10-6-128 of the Utah Code states that the budget for the City may be amended by the Murray City Municipal Council following a duly noticed public hearing. Pursuant to proper notice, the Murray City Municipal Council held a public hearing on July 21, 2020 to consider proposed amendments to the Fiscal Year 2020-2021 budget. After considering public comment, the Murray City Municipal Council wants to amend the Fiscal Year 2020-2021 budget.

*Section 1. Enactment.* The City's Fiscal Year 2020-2021 budget shall be amended as follows:

1. In the General Fund receive and appropriate \$1,456,622.43 of federal CARES act funding passed through Salt Lake County to assist the Murray City COVID-19 response.
2. Authorize the Director of Finance and Administration to make such transfer of any appropriated CARES Act funds to the various departments and funds that qualify under federal law for use of such funds.

*Section 2. Effective Date.* This Ordinance shall take effect on first publication.

PASSED, APPROVED AND ADOPTED by the Murray City Municipal Council on this \_\_\_\_ day of \_\_\_\_\_, 2020.

MURRAY CITY MUNICIPAL COUNCIL

\_\_\_\_\_  
Rosalba Dominguez, Chair

ATTEST:

\_\_\_\_\_  
Jennifer Kennedy, City Recorder

MAYOR'S ACTION: Approved

DATED this \_\_\_\_ day of \_\_\_\_\_, 2020.

ATTEST:

\_\_\_\_\_  
D. Blair Camp, Mayor

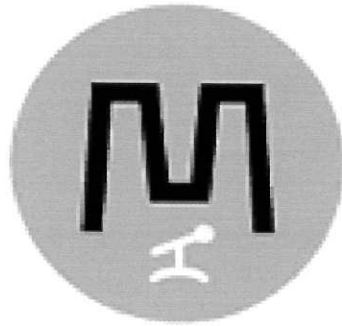
\_\_\_\_\_  
Jennifer Kennedy, City Recorder

#### CERTIFICATE OF PUBLICATION

I hereby certify that this Ordinance or a summary hereof was published according to law on the \_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Jennifer Kennedy, City Recorder





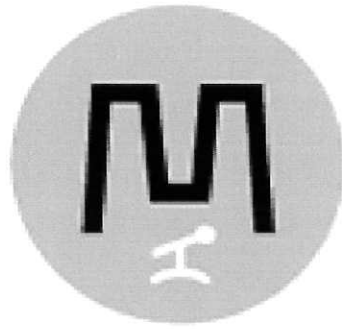
**MURRAY**  
CITY COUNCIL

**Adjournment**



**MURRAY**  
CITY COUNCIL

# Budget & Finance Committee



**MURRAY**  
CITY COUNCIL

# Budget & Finance Committee Minutes





**MURRAY CITY MUNICIPAL COUNCIL**

**BUDGET AND FINANCE COMMITTEE**

**FISCAL YEAR 2020-2021**

**NOTICE OF MEETING**

**Electronic Meeting Only**

**Monday, May 11, 2020**

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The Murray City Municipal Council met as the Budget and Finance Committee Tuesday, May 11, 2020, to hold its Budget and Finance Committee meeting electronically in accordance with Executive Order 2020-5 Suspending the Enforcement of Provisions of Utah Code 52-4-202 and 52-4-207 due to Infectious Disease COVID-19 Novel Coronavirus issued by Governor Herbert on March 18, 2020 and Murray City Council Resolution #R20-13 adopted on March 17, 2020.

The public may view the meeting via the live stream at [www.murraycitylive.com](http://www.murraycitylive.com) or <https://www.facebook.com/MurrayCityUtah/> . No physical meeting location was available.

**Members in Attendance:**

Diane Turner	Budget Chair - Council District 4
Kat Martinez	Budget Vice-Chair - Council District 1
Dale Cox	Committee Member - Council District 2
Rosalba Dominguez	Committee Member - Council District 3
Brett Hales	Committee Member - Council District 5

**Others in Attendance:**

Blair Camp	Mayor	Jan Lopez	Council Director
Doug Hill	Mayor's CAO	Bill Francis	Imagination Company
Pattie Johnson	Council Office	G.L. Critchfield	City Attorney
Brenda Moore	Finance Director	Rob White	IT Director
Kim Fong	Library - Director	Jennifer Heaps	Mayor's CCO
Craig Burnett	Police Chief	Jackie Sadler	MECA
Kim Sorensen	Parks and Rec. Director	Paul Thompson	Judge
Blaine Haacke	Power /General Manager	Jon Harris	Fire Chief
Melinda Greenwood	Comm. /Econ. Dev. Director	Julia Pehrson	Library/Assistant Director
Robyn Colton	HR Director	Karen Gallegos	Courts/Lead Clerk
Danny Astill	Public Works Director		

Budget Chair Turner called the Budget and Finance Committee Meeting to order at 12:30 p.m. and made the following statement:

DRAFT

Welcome to the Murray City Budget & Finance Committee Meeting for Fiscal Year 2021. Because of the current health pandemic, and in order to comply with the Governor's Directive to "Stay Safe, Stay Home," and the Public Health Order issued by the County Health Department and County Mayor, we have determined that an in person meeting, including attendance by the public and the Council is not practical or prudent. Therefore, this meeting will be held remotely through electronic means.

Each person is participating from a separate location. We are totally dependent upon the internet and technology to broadcast this meeting and to ensure that the public has an opportunity to view the proceedings, however, there could be a malfunction that is totally out of our control. We do not expect any issues but want you to be aware of that possibility.  
All Council Members are present.

Today the City Council is reviewing the Mayor's Tentative Budget for Fiscal Year 2021 with department directors. If you would like to follow along, the complete budget can be found on the City website at [www.murray.utah.gov](http://www.murray.utah.gov)

I want to sincerely thank the Mayor's Office, the Budget Officer, and all department directors for the extensive hours of work and planning that has gone into the budget thus far. Because the state of the economy is unprecedented and future revenues unknown and difficult to estimate, the Council has asked each department to take further reductions in their budgets. We will be discussing those items today. The City Council had an opportunity to study the Mayor's Budget and has several concerns: Revenue projections; General Fund Reserve usage, and staffing.

We have researched historic Murray City sales tax revenue from the Recession of December 2007 to see how that period affected the City. We found that the first full year was relatively mild, however, by year two, the City lost 12.5% in sales tax revenue. And Murray did not reach its pre-recession year sales tax revenue until 2015, eight years later.

General Fund reserves are intended to compensate with emergency funding when unexpected downturns occur. In this situation, we do not know how long the current downturn may last and want to protect our reserves as much as possible. (Or to get us through this emergency.)

The Council recognizes that Murray City employees provide outstanding service to both residents and businesses in our community. The Council acknowledges the experience, knowledge and expertise of City employees, and their dedication to excellence. The Council realizes the investment the City has in its personnel and the importance of retaining skilled, trained, and dedicated employees in the increasingly competitive governmental sector. It is our desire that no city employee lose their job due to the coronavirus pandemic, although, we will discuss whether we can in good conscience provide compensation increases when the future is unknown. We prefer to avoid future layoffs, furloughs, and reduction in benefits by maintaining the current compensation levels. We plan to review all decisions and look at revenues and expenses at Mid-Year Budget in January 2021.

Ms. Turner explained, due to COVID-19 Department Directors were notified ahead of time, with the request to prepare, include, and discuss the following seven items for their budget reviews:

1. FY 2020 – Review the March 2020 Financial Report. What amounts do department directors feel will be unspent at the end of this fiscal year? Please be specific.

DRAFT

2. CARES Act – How many employees are out, whether family sick leave or childcare gaps? Are those departments short staffed?
3. How much travel and training budget is critical to maintain required certifications and license renewals?
4. What would you cut if asked to decrease operations by 4%? Four percent should be figured on the total operations before the Administrative Allocation that decreases the overall budget. This applies to General Fund departments and enterprise funds.
5. Analyze overtime to determine if this line item can be decreased. Be prepared to discuss and provide an estimate of amount.
6. Discuss CIP projects.
7. Discuss any other concerns directors may have.

(Hold harmless on 4% decrease in budget: Library, RDA, Central Garage, Retained Risk and Utility Billing.)

**Budget Overview** – Brenda Moore

Ms. Moore shared a power point to review the overall status of the City's FY 2020-2021 budget. (See the Murray City's Website) Due to COVID-19, she discussed what the next fiscal year might look like and stated no one knows how quickly the economy will rebound. She reported prior to March 13, 2020 the City was doing well; GF (General Fund) sales tax revenues were above budget, which helped to offset the fourth quarter decrease. Recently, Ms. Moore received an email from the Utah State Tax Commission that the City would receive \$400,000 more than she anticipated for the month of March. Her best estimate was that the City would finish FY 2020 around 20% in GF reserves. As she budgeted anticipated expenses so far, she believed department directors were saving more and not spending as much.

She confirmed with the Mayor's proposed budget, the City would finish FY 2021 at 12% reserve balance. Ms. Moore said reserves are for exactly what the City was experiencing (COVID-19), and to handle the downturn of unanticipated events.

**Budget Priorities** were noted as follows:

- Preserve the City's workforce.
- Keep city services at the level citizens expect.
- Remove the transfer from the Solid Waste Fund.
- No property tax rate increase.

**Budget Adjustments**. Proposed by Mayor Camp, due to COVID-19, noted as:

- GF revenue projections ↓ \$4,401,882.
- COLA (Cost of living increases) for employees – none.
- Capital projects approved ↓ \$5,099,500.
- Computer hardware replacement program - Suspended for one year saving \$190,000.
- Other operational costs ↓ by \$90,588.
- Enterprise funds, with allowance for uncollectable accounts increased by 50%. Ms. Moore noted enterprise funds are dependent on weather, as a result of how often lawns are watered, and how much power is used for heating and cooling. She determined the biggest challenge related to COVID-19 would be collecting past due utility bills. Shutoffs are temporarily suspended, which increased



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account delinquencies, collection calls, and uncollectable accounts. Payment plans are offered to aid in delinquencies, and renter's upfront utility deposits would be utilized.

- Library: The budget for *fin*es and *inter*est was decreased. Ms. Moore noted the main revenue source of property tax was not affected by COVID-19.
- Personnel:
  - Medical and dental insurance ↑ 6.5% and 1.9%.
  - Worker's Compensation premiums increased.
  - Tier 2 fire and public safety retirement ↑ 7% and 6.77%.
  - Five new positions were requested: three approved; two denied.
  - Two positions were eliminated.

Personnel – Budget by category. Ms. Moore noted a total of \$49.04 million for personnel expenses, which includes:

- Full-time wages = 61%
- Part-time wages = 4%
- Overtime = 2%
- Social Security = 5%
- Workers Compensation = 1%
- Insurance = 12%
- Retirement = 15%

Overtime – Total budget all departments = \$1.18 million.

Fund Summary - Page 12 was reviewed to illustrate fund balances for Murray City's major, and non-major funds. Ms. Moore noted the following:

- General Fund:
  - General Fund ending balance = \$5,012,727
  - Capital Fund ending balance = \$5,467,063
- Internal Service Funds: Budgeted exactly as planned.
- Special Revenue Funds: Expected increases were noted as:
  - Library Fund ↑ \$600,000, which would be saved for funding a new facility.
  - RDA Fund ↑ \$456,000
  - Cemetery Perpetual Care Fund ↑ \$15,000
- Enterprise Funds:
  - Water ↑ \$1,095,455, due to future projects utilizing water.
  - Wastewater ↓ \$2,090,529, due to the rebuild of the CVWRF (Central Valley Water Reclamation Facility).
  - Power ↓ \$2,811,241. Ms. Moore said capital projects currently underway, are budgeted as if they were cash and maintenance; projects later become assets, so the fund balance would ultimately remain unchanged.
  - Murray Parkway ↓ \$ 127,000. Ms. Moore said the fund never decreases as much as they budget for, because they never spend all of their funds; and the value of their loan is changing, because they don't owe as much to other funds.
  - Telecom ↓ \$3,250 (payment to UTOPIA).

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- Solid Waste ↑ \$368,920. Approximately \$180,000 of this amount was noted - because the usual enterprise fund transfer of 8% was not budgeted this year.
- Storm Water ↓ \$798,094, due to a budgeted capital project.

Ms. Moore said all enterprise funds are maintaining and operating as anticipated, in their long-range five-year plans. She noted a change occurred in how risk assessment was calculated, which better reflects the insurance premium costs of each division. Therefore, allocations would look differently in all department's risk line item. In addition, this caused fund balances for *risk* and *fleet* to decrease, providing artificially low FY 2020 assessments; the result is a substantial change in the percentage in FY2021. Overall, expenses in the two funds did not increase, as much as the department assessment line items would indicate.

### Revenue

She discussed her projections for sales tax revenue, taking into consideration Salt Lake County, and the ULCT (Utah League of Cities and Towns) estimates. Ms. Moore projected a decrease of 15% next year.

General Fund Resources by Source. A spiral graph was noted to show how the GF is funded:

- Sales Tax = 36%
- Property Tax = 19%
- Charges for Services = 8%
- Other Taxes = 11%
- Class C – Transportation Tax = 5%
- Licenses and Permits = 3%
- Fines and Forfeitures = 2%
- Transfers In = 8%
- Use of Reserves = 7%. Ms. Moore noted, of all sources for spending, the use of reserves to pay for things would be the only source that would fluctuate; anywhere from 6% to 8%.

General Fund Resources by Source. Ms. Moore reviewed where money is spent:

- Personnel = 65%
- Operations = 21%
- Debt Service = 5%
- Transfers Out = 9%. It was noted that the majority of the transfers go to *capital projects*, and *maintenance* for city facilities. Transfers can be adjusted up or down, depending on sales tax revenue totals. Ms. Moore noted money transferred out to capital projects, includes the majority of the .2% sales tax option; and all of Salt Lake County Transportation tax revenue, which must be used on roads, sidewalks, and transportation type projects.

General Fund Expenditures by Function. To reflect who spends what in the City, Ms. Moore briefly noted a bar graph in a descending order, to convey the amount of expense for each department.

Ms. Turner asked Ms. Moore to clarify the difference between costs to the GF, and costs associated with the Citywide Fund. Ms. Moore explained enterprise funds operate as their own units, not combined with GF Revenue. That way tax dollar allocations can be well identified, to convey what functions in the City

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are supported by tax dollars. For example, the GF is funded by tax revenue, and enterprise funds are supported by fees; fees are designed to cover the expenses of each division.

**General Fund Summary** – Page 13. Ms. Moored said Murray City Department Heads would be discussing the enterprise funds. She pointed out line by line budgeted revenues, and highlighted the following:

- **Ending Fund Balances:**
  - Last year FY 2018-2019 = 25.1% of revenue.
  - Estimated Actual FY 2019-2020 = 20.2%. Ms. Moore noted this was a worst case scenario after adjustments were made.
  - Tentative Budget FY 2020-2021 = 12.1% at the end of the year.
- **Expenditures:**
  - Personnel ↑ 0.21% - Includes changes in retirement, and insurance adjustments.
  - Operations ↓ 8%. The additional 4% cut would lower the \$10 million expense by \$409,000.

She noted on page 12 the General Fund and Capital Fund are grouped together, because they are interrelated. If allocations were not separated GF revenues would be \$10 million, instead of \$5 million. Ms. Moore explained the City must budget money to pay for things through the Capital Fund for things like vehicles, building maintenance, and City projects; so the two funds work hand in hand.

**General Fund Revenue** – Pages 14-16. Ms. Moore noted reductions in all revenue sources, however, slight increases were seen in a few small budgets, due to trending growth for multiple years. She noted many budgets were estimates, and highlighted the following:

- **Licenses and Permits - Planning and Zoning fees** ↑ 100%. The increase/change occurred because the revenue used to be allocated to *miscellaneous*; tracking the revenue would now occur in its own new category.
- **Intergovernmental Revenue** – Except for the following, the City did not budget for intergovernmental revenue.
  - *Metro DEA (Drug Enforcement Administration) Reimbursement* ↓ 42%.
  - *EMPG (Emergency Management Performance Grant Program)* = \$8,000
  - *State Liquor Allocations* = \$70,000.
- **Charges for Services:**
  - *Animal Shelter* ↑ 262% = \$65,118. The current contract expired, and the new contract now includes renting the facility.
  - *Park Center Aquatic fees* ↑ 1900% = \$100,000. There was a change in paying for swimming lessons. Patrons will now pay the Park Center for private swim lessons, and the City will now pay private swim instructors, increasing part-time wages for the facility. This revenue will offset that expense.
  - *Park Center MAC Fees* ↑ 100% = \$24,000. An outside service will no longer be used to run the Murray Aquatics program.
- **Fines and Forfeitures** ↓ 15%.
- **Miscellaneous** ↓ 67%.
  - *Interest Income* ↓ 83%, due to reduced interest rates.

Ms. Moore concluded the COVID-19 situation was different from the recession of 2008, when there was no money to lend for purchasing, and there was no borrowing for car buying. During COVID-19 people are



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still spending, they are just spending on Amazon. Therefore, her estimate in loss of sales tax revenue was only a best guess. She anticipated spending would pick up again, as restaurants and other retail begin to open again, and stay at home orders begin to lift; and she was hopeful spending would return to what it was before COVID-19.

Mr. Hales noted the housing market had not suffered, due to COVID-19; he noted conversations with real-estate brokers, and mortgage and real estate companies that confirmed there was no fear similar to 2008. Ms. Moore agreed even though the City's unemployment rate was at 14%, 86% of employees are still working. As soon as the recreation and senior centers open – jobs will be restored. It was hard to foresee how long before other facilities would reopen. She confirmed it will take a long time to make up for \$3 or \$4 million in lost revenue, and was pessimistic about March sales tax revenue.

Ms. Martinez agreed the timing of the budget, and being one week into the orange phase of COVID-19 created great unknowns. Therefore, her hope was to reconsider budget items, at the mid-year budget review. For example, suspending pay/step increases noted on page 4, until a better determination could be made. Ms. Lopez placed the item on contingency for further evaluation on May 15, 2020. Ms. Martinez said her priority was to keep everyone employed if things did not get better faster. She was pessimistic also, and expressed concern about increasing wages during this time, with a focus on protecting City employees.

Mr. Hales looked forward to hearing from department heads about their thoughts on step increases. He expressed faith in their knowledge after eight years of trusting their judgment.

Mr. Cox asked if the cost of \$438,855 to fund step increases included all taxes and pensions. Ms. Moore said no- the amount was the straight cost of funding salary increases; she would look into what the City could save if step increases did not occur, and get back to the Council with an estimate.

**Parks and Recreation** – Mr. Sorenson addressed the seven items as follows:

1. Estimated Unspent Funds:
  - A. Parks and Recreation = \$460,000. The projected total is due to closures of the Park Center, and Senior Center, and Arts and Cultural Division, where programs, classes and events were canceled. Closures are anticipated until July.
  - B. Golf Fund = \$7,000.
    - a. Golf Superintendent = \$3,700.
    - b. Golf Pro = \$3,300.
2. Cares Act: The department was able to work around a few short-term childcare needs without impact.
3. Travel and Training needs = \$7,000.
  - A. Parks = \$4,000.
  - B. Recreation = \$1,000.
  - C. Golf Superintendent = \$1,000.
  - D. Golf Pro = \$1,000.

Mr. Sorensen confirmed the total cost for the Parks and Recreation travel and education training budget was fairly small to maintain certification. He noted in 2007/2008 when funds were taken

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away, there was significant impact on maintenance operations. He explained the practice for hiring cemetery, golf course, and parks divisions employees, was to attain younger unskilled labor, who would train all year in becoming better employees. He said valuable teaching throughout the year, included all employees be pesticide certified; they all understand maintaining ball fields; and several become certified playground instructors. Cutting this small budget would mean a great loss in training and retaining employees.

4. Operation deductions of 4%:

- A. Parks and Recreation total = \$125,100.
  - a. Parks = \$35,000.
  - b. Park Center = \$20,700.
  - c. Recreation = \$14,100.
  - d. Senior Recreation Center = \$21,300.
  - e. Cemetery = \$4,200.
  - f. Outdoor Pool = \$4,300.
  - g. Arts and History = \$8,200.
  - h. Facilities = \$17,300.
- B. Golf Fund total = \$15,250.
  - a. Golf Superintendent = \$7,150.
  - b. Golf Pro = \$8,100.

5. OT (Overtime): Parks and Recreation has minimal OT, however, decreases are not possible without impact to operations. Mr. Sorensen discussed as follows:

- A. Parks Department = \$35,000. They are not paying overtime often, employees earn comp time, however, many employees work holidays, and Saturdays and Sundays; many are called upon to remove graffiti within a 24 hour notice according to City policy; and many are required to plow snow at any hour. By offering overtime, moral is high for urgent situations.
- B. Park Center: OT budgets are small, and payments are related to 4<sup>th</sup> of July celebrations and programs throughout the day. (All events are cancelled, due to COVID-19.)
- C. Cemetery: OT pays for burials late in the day and on weekends. A fee is charged for those time slots, which is more than the cost of overtime.

Ms. Dominguez observed overtime was most required during summer months. Mr. Sorensen confirmed, summertime is most consistent because work is required every day, seven days a week. He noted heavy snow years when overtime budgets did not cover needs, so budget adjustments were necessary. In addition, with COVID-19 restrooms require cleaning twice per day, on weekends.

6. CIP projects: (See page 91 and 92 tentative budget)

- A. Parks and Recreation Division = \$370,000.
- B. Parks Office = \$14,000.
- C. Arts and History = \$500,000
- D. Transfer to Golf Course = \$58,000
- E. Facilities Division = \$35,000

Mr. Sorensen described all projects as: pavilion replacements, replace outdoor pool parking lot, upgrade playground at Winchester Park, fall material for playgrounds, and a copy machine; pro-shop water

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heaters, fairway aerator, and golf restroom upgrades; two facility vehicles, facility emergency repairs, Aquatic Center strainer replacement, upgrade Murray Mansion, and Murray Theater remodel.

Ms. Moore noted \$300,000 allocated for replacing the pool parking lot, which was budgeted in FY 2020 for this year's CIP list, and would be rolled forward as part of the budget process.

7. Other concerns: Mr. Sorensen discussed the importance of keeping the step-plan funded, to increase wages. He valued the step-plan and said under-skilled young people are usually hired as maintenance workers and start out at low wages. As employees are trained, step increases are received, which ensures employees stay with Murray City. He compared the COLA (Cost of living adjustments) increase that affects every employee; but appreciated step increases more, because they greatly affect new, lower level and low wage employees. Struggling to keep good and well-trained employees has been a challenge in the past, due to pay, so he hated to see that loss again for the small amount that it would cost the City to fund the step-plan.

Ms. Moore stated if the step-plan was pulled the total savings in wages would \$438,000.

Ms. Turner confirmed the amount was a Citywide cost. Ms. Moore agreed.

Ms. Martinez asked about impact, for delayed registration fees for classes, programs, events and activities; and how things would progress according to safety levels; she noted registration deadlines are usually long before activities start. Mr. Sorensen confirmed staff is discussing the matter daily, and meets with the Mayor several times a week. They are hopeful registration will happen again, once things open back up; small special events might be allowed first.

Ms. Dominguez asked about other options for funding the step-plan and sustaining workers to avoid overtime with other employees. She suggested contacting Salt Lake County, or other cities to inquire how and if they are funding wage increases since COVID-19. Mr. Sorensen confirmed his discussion with the parks and recreation director of Sandy City, who believed Sandy would continue to provide increases for employees; he was uncertain about SL County. Ms. Moore noted the County is not on a fiscal calendar, therefore, they were not addressing their budget at this time; other cities conducting layoffs were doing so because they were planned prior to COVID-19.

**Attorney's Office** – G.L. Critchfield addressed the seven questions related to three divisions, as follows:

1. Estimated Unspent funds:
  - A. City Attorney = \$6,000. Due to cancelled conferences, and related travel and training.
  - B. Prosecution = \$7,100 (Assuming that e-prosecution does not come due.)The Attorneys office is contractually committed to pay for software licensing, and the hope is to attain grant funding to cover those costs; grant timing is uncertain.
  - C. Risk = \$50,000 (cuts to travel and training, professional services, and small equipment)
2. Cares Act: To be discussed by HR Director, Ms. Colton.
3. Travel and training. Mr. Critchfield noted the travel and training budget is critical for all attorneys related to annual dues, and continuing education to maintain licensures.
4. Operation deductions of 4% = \$4,845 from Risk, essentially cutting travel and training.



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5. Overtime: None.
6. CIP projects: None.
7. Other concerns: None.

**Public Works** – Danny Astill

Mr. Astill discussed the following divisions: Streets, Engineering, Wastewater, Water, Storm Water, and Solid Waste.

1. Estimated Unspent funds:
  - A. Streets = \$34,475
    - a. Travel and learning = \$575
  - B. Engineering = \$18,850
2. Cares Act: To be discussed by HR Director, Ms. Colton.
3. Travel and Training: Mr. Astill said travel and training is essential to all operations in each division; some training is offered locally, however, most opportunities are held out of State. Training allows employees to work with peers, gain knowledge about current equipment, keep up on operational ideas, and maintenance procedures, as well as, stay connected to national organizations. He said they could get by with less, however, he did not want to see them miss out on attaining up to date knowledge. He noted engineers are required to maintain required certifications.

Ms. Turner asked if the entire \$12,000 budgeted for *travel and training* in the Streets division was critical to maintain required certifications and licenses only. Mr. Astill confirmed some of the money was applied to daily operational practices that did not require licenses; so less funding might be possible. Ms. Turner asked how much less would be sufficient. Mr. Astill thought \$10,000 might cover needed training. However, similar to the parks department, unskilled employees are hired and trained to gain institutional and practical knowledge. Ms. Turner said times are crazy, so they must consider budget cutting, as much as possible.

Mr. Cox stated each department is different; he understood with road work there are many options, different mixes, and road base products available on the market that could save the City money. He agreed budget cuts are necessary, but thought it was just as important that staff continue their travel to learn about necessary practices. He thought the Council should be careful in understanding exactly where cuts are coming from, and the affect budget cuts actually have; because they could be stepping over dollars to save dimes. Mr. Astill agreed 25 people require training; he said keeping everyone up to date would not be easy with cuts, because \$12,000 was generally the minimum amount needed to get by with.

Ms. Turner said these are exceptional times, and asked Mr. Astill to consider all necessary budget cuts.

4. Operation deductions of 4% - Mr. Astill discussed budget cuts for Streets and Engineering. He explained by cutting operations budgets the City runs the risk of not providing services that citizens expect. Therefore, he proposed to cut seasonal part-time positions to equal the requested 4% amount, instead of operation costs.

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Ms. Turner noted 4% budget cuts of \$22,859 in the Streets budget; and \$2,222 from the Engineering Division. Mr. Astill confirmed.

Mr. Cox asked what part-time positions would be cut. Mr. Astill confirmed positions were not office workers but employees working in the field.

5. Overtime: Mr. Astill explained *Overtime* in his department varies from year to year, and when necessary, every division in the Parks and Recreation department works together to handle urgent matters. For example, the *Streets* division is the leader in the department that coordinates and organizes workload; whether for snow removal, flooding, and street repairs Streets employees are called upon first when other employees are not available for emergencies. He said the overtime budget was adequately set where needed. He explained it is hard to expect workers to take comp time for urgent matters.

Mr. Hales asked about snow removal. Mr. Astill confirmed all departments are called out, at all hours, to assist with snow removal.

Mr. Astill said it was hard to cut the overtime budget, because if overtime was not available to give, it would be difficult to motivate employees to voluntarily address urgent matters. For example, problematic storm drains, after hours; ducks caught in storm drains, and other unexpected situations already mentioned.

6. CIP: Mr. Astill reviewed the following projects based on a list created over the years:
  - Public Services - Streets: Road salt, slurry seal projects and sidewalk and ADA ramps, and one crack sealer vehicle. Ms. Moore confirmed the budget was lowered based on estimates for anticipated Class C road funding that would be received.
  - Public Services – Transportation Tax: 300 West Bridge evaluation, and six street projects, that include water line installations, overlays, reconstruction and rebuilds.
7. Other concerns: Mr. Astill discussed hard times during 2008-2010 when retaining employees was a great challenge, and other cities continued with wage increases, when Murray did not. As a result, the City lost a total of five well trained employees to other cities paying more. His greatest concern was losing employees again after the City invested in training; he favored funding the step-plan, so this would not happen again.

Ms. Turner said if the step-plan was suspended, it would not be permanent and they would continue evaluating to reinstitute the plan, as soon as possible.

Ms. Turner noted the Streets *professional services* budget was \$100,000 on page 48. Mr. Astill was unclear as to what the allocation was for. Ms. Moore thought money was for surveys or to address hazardous areas, and transportation studies. Ms. Turner requested the item be placed on contingency. Mr. Astill would research and provide details.

**Enterprise Funds – Mr. Astill**

1. Estimated Unspent Funds:

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- A. Water Fund total = \$378,000. This includes *Water Administration, Water Operations, and Metering Operations*.
  - B. Wastewater Fund = \$309,000. This includes *Wastewater Operations, and CVWRF (Central Valley Water Reclamation Facility)*.
  - C. Storm Water Fund = \$77,200.
  - D. Solid Waste Fund = \$2,800.
2. Cares Act: To be discussed by HR Director, Ms. Colton.
3. Training and Travel requirements:
- A. Water = \$12,000. (Minimum amount needed for 18 people. Each license requires 30 hours within a three-year period, which is 10 hours per year in the classroom.)
  - B. Wastewater = \$9,000. (ten people require licenses, which is 30 hours of class time)
  - C. Storm Water = \$10,000. Mr. Astill noted the training budget was essential to maintain certifications. Local training is used, and some training is located in St. George, Utah. If necessary, he thought the budget could be reduced to \$8,000, however, he stressed that training was essential.
  - D. Solid Waste: Travel and training is funded by Street division or the Land Fill, which is offered locally.

Ms. Dominguez asked how employee training was scheduled or prioritized. Mr. Astill explained supervisors keep track of certification hours, and keep training lists up to date. Since staff is hired untrained, employees work their way up, similar to an apprentice program to complete both Murray's required training, and required State certification training; full certification takes 4 years to complete.

4. Operation deductions of 4%
- A. Water = \$84,000
  - B. Wastewater = \$27,312
  - C. Storm Water = \$22,092. Ms. Turner noted the *equipment maintenance* budget was ↑ 67%. Mr. Astill confirmed the expense was high due to several old pieces of equipment that failed, including the jetting truck, where the pump itself was \$35,000 to replace.
  - D. Solid Waste = \$61,154. Mr. Astill stressed the budget was already so tight. He proposed not cutting anything at all from this fund, because it would result in a budget opening later to request an increase.

Mayor Camp led a discussion about the effect of cutting the budgets of enterprise funds, and noted by doing so, savings would not occur across the board Citywide, if that was the goal; he noted money generated in each fund, stays within each fund.

Ms. Moore interjected revenues of enterprise funds would not drop, due to COVID-19, because citizens are still paying utility bills, including storm water fees. Enterprise revenue and budgets are based on the number of utility customers -over 12 months' time. She pointed out the requested 4% reduction in all enterprise operations would only hurt those entities, because revenue was not affected by the COVID-19 situation. She said an increase in collections might occur, however, most residents continue to pay water, power, and garbage bills; or face having utilities shut off. She explained time could be spent cutting enterprise budgets, and reducing flexibility, but enterprise budget cuts would never save the City, or the GF money.



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Ms. Moore noted the only thing that would affect enterprise budgets overall, would be not funding the step-plan, which was a Citywide transaction. She stated if the GF cannot afford the Citywide step-plan, or COLA increases, enterprise funds could not either, even though their revenues remain stable. She thought it was important to discuss before budget cuts occurred. Most likely if 4% reductions occurred, divisions would end up coming back to request fee increases, in order to buy things, they need to buy, and do what needs to be done for Murray citizens. Mr. Astill agreed utility fees were recently increased in order to better fund operations.

Ms. Turner suggested adding the enterprise funds to the contingency list, to be held harmless from the requested 4% reductions.

5. Other Concerns: Mr. Astill reiterated the step-plan should funded, because he did not want to lose well-trained employees. Ms. Moore noted the need for filling two positions as important. Mr. Astill confirmed, due to regulations that require more water sampling, with time constraints to meet consistent backflow programs, they would like to hire additional help in the Water Division to provide the right amount of manpower to monitor required testing. In addition, an inspector is needed in the Storm Water division, due to the results of a recent audit that requires a specific amount of program inspections at various sites, which is required for attaining proper permits.

**Court** – Karen Gallegos, and Judge Thompson.

1. Estimated Unspent funds = \$55,000 by end of the year. The court has been closed since March 13 with hopes to reopen in June.
2. Cares Act: Two employees.
3. Travel and training: All travel and training is critical to maintaining required certification. Ms. Gallegos said she would not be able to cut the budget, due to maintaining ALC (Administrative Law Court) standards.
4. Operation deductions of 4% = \$10,000.
5. Overtime: None.
6. CIP projects: Lighting needs to be upgraded to LED, and the old furnace may need replacing.
7. Other concerns: Ms. Gallegos noted uncertain times with an uncertain future, but they would make the best of circumstances. Judge Thompson agreed like everyone it was wait and see with the issues at hand. They would follow COVID-19 safety guidelines; he thought utilizing WebEx would be a good transition for joining jail processes for defense councils, prosecutors and defendants.

Mr. Cox asked from where exactly funding cuts would occur. Ms. Gallegos explained the courts have been using WebEx for prosecution trials since COVID-19, which is conducted on-line; therefore, the majority of her reductions would come from the *prisoner transportation* budget. With the technology in place, prisoners will no longer need to be brought to the courthouse; eventually ALC will require all courts to operate this way by August of 2020.

Mayor Camp informed the courts budget was greatly reduced over the last year to become self-sustaining. Upstairs offices were eliminated and many budget cuts had already been made. Therefore, because the courts are running so efficiently, he confirmed it would be difficult to make additional

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budgets cuts again. He said the staff is doing a great job running the courts efficiently in this manner. In addition, he noted the State would be raising the amount that cities pay the State for *finest*; therefore, not allowing the City to increase fines; this will affect the Courts already tight budget in the future.

Ms. Dominguez noted the *interpreters'* budget was high; she asked if this was due to utilizing WebEx, and the decrease of in-person court hearings; she asked if the budget would decrease after August. Ms. Gallegos confirmed by law they must have one interpreter for every language; however, the budget was actually down 27%, due to the courts being closed for two months. She explained on June 3, 2020 Spanish speaking interpreters would be retained in the court twice a month and the budget was expected to go back up. She said they would still be paying interpreter fees for WebEx court sessions, even though they are not physically at the Murray Courts.

**Library** – Kim Fong and Julia Pehrson

1. Estimated Unspent funds = \$35,000 in *part-time employee* budget, but funds might be needed to help pay for additional e-resources or retrofitting the library to comply with COVID-19 standards for public spaces.
2. Cares Act: None
3. Travel and training: Possible cuts could total \$5,000. But, Ms. Kong noted the library is required to provide a certain amount of staff training for library State re-certifications.
4. Operation deductions of 4%: The library is held harmless.
5. Overtime: None.
6. CIP projects: The only CIP expense is the HVAC system (consisting of 16 units), which depends on how long they continue functioning. Units are replaced or repaired as they fail, not all at once.
7. Other concerns: None.

**IT (Information Technology)** – Robert White

1. Estimated Unspent funds = \$43,000.
  - A. IT = \$25,000
  - B. GIS = \$18,000
2. Cares Act: None.
3. Travel and training: \$9,000 was budgeted. Mr. White explained IT does not require any certifications; however, because the IT industry changes on a daily basis, cutting this budget would be difficult. Reliance on attending conferences provides all training to assist in gaining knowledge or software, upcoming software releases, and all future technology matters. He would like to keep the budget intact to continue learning and necessary required training.
4. Operation deductions of 4%: Total = \$21,500.
  - A. *Software Maintenance* = \$10,000. Mr. White explained once the City goes live with the new Tyler Utility billing system, the old program will no longer be needed providing this savings.
  - B. *Overtime* = \$7,000. Mr. White said they would offer comp time as well, to help reduce the budget by 4%.
  - C. *Professional Services* = \$4,500, which is a 27% cut.

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- D. *Small Equipment*: Mr. White reminded the Council \$190,000 was previously cut from the *small equipment* budget, which was 23%. Therefore, by adding the 4% cuts listed above totaling \$21,500, Mr. White reduced the total operations budget by 26%.
5. Overtime: Reducing all overtime was not possible, so a \$7,000 reduction was made, and comp time would also be offered. He noted significant projects coming up that require weekend work, so overtime would be necessary. For example, City owned fiber optics need to be re-spliced and buried underground at Murray Park pavilions. Anything preformed on software upgrades, patches, is all done on weekends to keep the system up 24x7. Much of their work is done on off hours. Without overtime staff would be lacking and levels of service might be affected.
6. CIP projects = \$2,982,000. Projects were reduced down to just two projects:
- A. Migrate to Microsoft Office 365 G3 Edition.
  - B. Two Factor Authentication – for CJIS users. The system is required to comply with the Utah criminal justice information systems.
7. Other concerns: Mr. White reiterated the importance of overtime, where staff works many weekends to provide adequate service to all departments in the City.

Ms. Turner appreciated Mr. White for cutting budgets in the best way possible.

Mr. Hales acknowledged that Mr. White made significant budgets cuts, and said not all departments were able to do that. He said his personal goal was not to cut overtime budgets if doing so placed City services at risk, by having to use comp time instead of overtime. Mr. Cox agreed

Ms. Dominguez asked if training conferences were available on-line during COVID-19. Mr. White agreed with Mayor Camp that some things are still fluid, including IT training. On-line training is offered for somethings, however, in person conferences offer valuable breakout sessions that provide certain certifications. He noted the cost for on-line classes was the same as in person conferences; he mentioned a major opportunity was lost when the Tyler Software conference was recently cancelled, and hoped it would be rescheduled soon since the City just migrated to this system.

Mr. Hales thought in-person conferences were valuable where networking with other cities also provided valuable learning. Mr. White agreed all IT conferences are important to Murray IT operations, as well as, the ability to meet with various software developers to discuss specific needs for Murray.

**Finance and Administration** – Brenda Moore

1. Estimated Unspent funds: Total = \$16,417
- A. Finance Department = \$2,000. Most savings will come from travel and training.
  - B. Treasury = \$1,813
  - C. Recorder's Office = \$12,579
- Other Estimated Unspent funds:
- Non-Departmental = \$162,000. Supplies were cut before COVID-19.
  - Utility billing = \$71,000. None of which will help the GF, but will provide a savings in the enterprise funds.
2. Cares Act: One person is out.



DRAFT

3. Travel and training: Minimum requirements were noted as:
  - A. Finance = \$5,000.
  - B. Treasury = \$1,500.
  - C. Utility Billing = \$500.
  - D. Recorder = \$4,000.
4. Operational deductions of 4%:
  - A. Finance = \$1,400. Which includes books and subscription, dues and memberships.
  - B. Treasury = \$1,750. Which includes books and subscriptions, dues and memberships and bank fee. Ms. Moore noted the department is fairly new, and budget cuts occurred over the last year when reorganization occurred.
  - C. Utility Billing = Held harmless.
  - D. Recorder = \$2,379. Includes canceling books and subscriptions and reducing travel and training.
5. Overtime: The overall budget is small, with busy times of the season. Budgeted totals:
  - A. Finance = \$1,000.
  - B. Treasury = \$500.
  - C. Recorder = 0
  - D. Utility Billing = \$500. After hours training is necessary.
6. CIP projects: None.
7. Other concerns: Ms. Moore noted the need for an additional position in Utility Billing - funded through the *administrative services transfer*.

Ms. Turner asked for other concerns, or items to be added to contingency.

Ms. Dominguez suggested required training, and certifications items be placed on contingency. She wanted to review what trainings, licenses and certifications are considered State required, and what other trainings could be addressed later at mid-year budget reviews. Ms. Lopez agreed certification details were unclear, however, a list could be requested to get that information. Mr. Dominguez said a list of ongoing training would be helpful for reevaluating if money for training should be approved now or later.

Mr. Hill responded to provide direction, and said the term certification must be defined. He would send Ms. Lopez a list for each department, however, it would be difficult to prioritize, because each department defines 'certification' differently. He thought deciphering would be problematic because whether employees attain knowledge, renew licenses, or get certified, each department requires training according to different needs.

For example, the attorney's office, where a certain number of CEU's are required to maintain licensing with the Utah State Bar; and the same is true with water department employees – they require a certain number of CEU's for their job requirements. Other departments are different, like park employees must understand how a certain piece of equipment is used, CEU's are attained- although training is still required. He said it would be hard to distinguish what training takes priority over another. In addition, conferences are just as important as attaining CEU's. Mr. Hill would provide the list, however, he thought it would be a challenge to choose between what departments say they need, and what the Council thinks should be funded according to their definition of CEU's and other training needs.

DRAFT

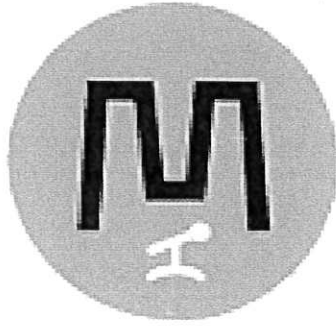
Ms. Dominguez did not want to cut training budgets needed for ongoing training, or lose employees, due to lack of training, but wanted better clarification. Mr. Hill asked Ms. Dominguez if she then thought Department Directors were asking for money not related to training; he said what Department Heads placed in their budgets, was exactly what they think they will need.

Ms. Dominguez said more understanding was needed to prevent cutting budgets. She thought some directors provided vague training information, and others were more specific. Mr. Hill reiterated that was because each department defines required training and certification differently, which should not be interpreted as what is needed now, and what is not needed. He explained parks and recreation employees do not need CEU's to be maintenance workers; and Streets employees do not need CEU's to maintain their jobs. Therefore, there was risk in only wanting to pay for credentialing.

Mr. Cox appreciated the learning exercise for both the Council, and Department Heads who searched their budgets. He suggested trusting Department Heads to trim budgets, and find savings for the City in the best ways possible. He thought City budgets were already close to bare bones, and he commended all of them for running their departments quite efficiently. He thought it was best to continue on with how things are and find additional ways to save money. He thought after a final total for unspent money was determined, better decisions could be made about what needs to be done. Ms. Turner agreed.

**Adjournment:** 4:12 p.m.

**Pattie Johnson**  
**Council Office Administrator II**



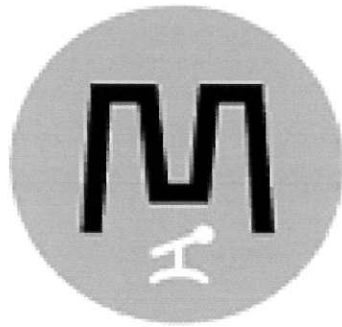
**MURRAY**  
CITY COUNCIL

# Council Meeting 6:30 p.m.

Call to Order

Pledge of Allegiance





**MURRAY**  
CITY COUNCIL

# Council Meeting Minutes

# **Murray City Municipal Council Chambers Murray City, Utah**

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The Murray City Municipal Council met on Tuesday, June 16, 2020 at 6:30 p.m. for a meeting held electronically in accordance with Executive Order 2020-5 Suspending the Enforcement of Provisions of Utah Code 52-4-202 and 52-4-207 due to Infectious Disease COVID-19 Novel Coronavirus issued by Gary Herbert on March 18, 2020 and Murray City Council Resolution #R20-13 adopted on March 17, 2020.

## **Council Members in Attendance:**

Kat Martinez	District #1
Dale Cox	District #2 – Council Chair
Rosalba Dominguez	District #3 – Council Vice-Chair
Diane Turner	District #4
Brett Hales	District #5

## **Others in Attendance:**

Blair Camp	Mayor	Jan Lopez	Council Director
G.L. Critchfield	City Attorney	Jennifer Kennedy	City Recorder
Doug Hill	Chief Administrative Officer	Jennifer Heaps	Chief Communications Officer
Craig Burnett	Police Chief	Brenda Moore	Finance Director
Wendell Coombs	City Treasurer	Chad Pascua	Assistant Fire Chief
Robyn Colton	Human Resources Director	Pattie Johnson	Council Office

## **Opening Ceremonies**

Call to Order – Councilmember Hales called the meeting to order at 7:20 p.m.

Pledge of Allegiance – The Pledge of Allegiance was led by Doug Hill, Chief Administrative Officer

## **Approval of Minutes**

Council Meeting – June 2, 2020

MOTION: Councilmember Martinez moved to approve the minutes. The motion was SECONDED by Councilmember Turner.

Council roll call vote:

Ayes: Councilmember Martinez, Councilmember Cox, Councilmember Dominguez, Councilmember Turner, Councilmember Hales

Nays: None

Abstentions: None

Motion passed 5-0

**Citizen Comments** – Comments are limited to 3 minutes unless otherwise approved by the Council. Janet Lopez read the following Citizen Comments:

Lori Haglund – Murray City, Utah

*There seems to be the perception that only a few residents living right on Vine Street even care about the planned Vine Street widening project. Only a few residents living on Vine Street were even notified of the open house where the project was discussed, and admittedly only a few persistent residents have been present and shared opinions at City Council meetings.*

*Nearly everyone can agree that Vine Street needs the completion of curb and gutters with sidewalks, and we are asking that a modified, limited plan be considered.*

*Mature trees and landscape provide character and shade in the area, reducing the amount of water needed to preserve surrounding landscaped areas and reducing the amount of energy required to heat and air-condition surrounding homes. Removal of those large trees will increase the use of water and energy, resulting in additional costs to homeowners and negative impact to the carbon footprint.*

*The area is zoned R-1-10 and City code requires that homes be set back 25' from the sidewalk. The City's forced acquisition of property from homeowners will create numerous non-complaint homes.*

*A petition at [signthevine.com](http://signthevine.com) has 875 signatures today – Evidence that more than just a few who live right on Vine Street care about the impacts of this project. Just as compelling are the associated comments. We ask that you consider the opinions of your constituents who are most impacted by this plan and that you use your influence to intervene and mitigate damage to this charming spot, the personal and financial impacts to homeowners and the negative impacts to our carbon footprint.*

Ms. Lopez noted there were two petitions received that were forwarded to all of the Councilmembers.

**Consent Agenda**

1. Consider confirmation of the Mayor's appointment of Ali Lyddall to the Library Board for a three-year term to expire June 30, 2023.



2. Consider confirmation of the Mayor's reappointment of Bob Dunn to the Personnel Advisory Board for a term to expire June 30, 2022.
3. Consider confirmation of the Mayor's reappointment of Denny Mecham to the Personnel Advisory Board for a three-year term to expire June 30, 2023.
4. Consider confirmation of the Mayor's reappointment of Mike Romero to the Personnel Advisory Board for a three-year term to expire June 30, 2023.
5. Consider confirmation of the Mayor's reappointment of Dr. Janice Evans to the Shade Tree Commission for a three-year term to expire June 30, 2023.

Mayor Camp noted that Mr. Dunn should have been reappointed last year, but somehow, his appointment was overlooked. He asked that the Council ratify Mr. Dunn's appoint be from June 2019 to June 2022.

MOTION: Councilmember Turner moved to approve the Consent Agenda. The motion was SECONDED by Councilmember Cox.

Council roll call vote:

Ayes: Councilmember Martinez, Councilmember Cox, Councilmember Dominguez, Councilmember Turner, Councilmember Hales

Nays: None

Abstentions: None

Motion passed 5-0

**Public Hearings**

Staff and sponsor presentations and public comment will be given prior to Council action on the following matters.

1. Continued from June 2, 2020  
Consider an ordinance adopting the Final 2020 – 2021 Fiscal Year Budgets for Murray City including the Library Fund Budget.

Staff Presentation: Councilmember Turner and Brenda Moore, Finance Director

Councilmember Turner said the Murray City Council received the Mayor's Tentative Budget on April 21, 2020. The Council studied the budget documents and met with administration and department directors on May 11, May 12 and May 15, making adjustments and revisions according to their authority and responsibility under Utah State Code.

Based on the worldwide outbreak of COVID-19, the Council has found itself in

unprecedented times of uncertainty going forward into the new fiscal year. During the third quarter of 2020, the economy of the country shut down in an attempt to slow the spread of COVID-19. Record numbers of individuals are currently unemployed. As the economy reopens, unknown decreases in the revenue streams of the City are expected.

The Council has chosen to take a cautious approach to the Fiscal Year 2020- 2021 budget by examining each revenue item and expenditure to make conservative, deliberate, and thoughtful decisions on behalf of the residents and businesses of the City.

The Council requested department directors to decrease General Fund expenditure budgets by an additional four percent overall, remove travel and training funding that was not essential to maintain required certifications and license renewals, and scrutinize overtime budgets for possible reductions.

Municipalities are service based organizations where employees are the core of service delivery and primary to maintaining optimal quality of life. The Council recognizes the experience, knowledge and expertise of City employees, and their dedication to excellence and has funded the citywide compensation increases in the City step plan at an expense of approximately \$439,000.

The Council has asked staff to preserve the stability of City finances by maintaining General Fund reserves at 17.9% with the intent to restore to 25% as revenue increases to acceptable levels. The Fiscal Year 2020 – 2021 budget utilizes nearly \$3 million of General Fund reserves to compensate for an anticipated decrease in revenue.

The budget is based on revenue projections that decrease by 10% overall including sales tax revenues that decrease by 15%. Property Tax is anticipated to grow slightly with new construction, however, there is no property tax increase to residents and businesses. It is the intent of the Council to review these revenues monthly to react to actual receipts as necessary. Operational budgets have been decreased by 11% overall.

The Council feels strongly that City public safety personnel are best able to provide the level of service essential for City residents and businesses. It is the intent of the Council to support adequate staffing, equipment and funding for City public safety departments to maintain a high level of service.

The Capital Improvement Program (CIP) has prioritized projects based on a reduction in revenues available. Funding of \$3.7 million has been designated in the budget, which is a sizeable decrease from the current year budget of \$8.76 million. These funds are allocated for vehicle and equipment replacement, parks and recreation, facility and road maintenance. Capital project funding is also included in the budgets for the Power Fund, Storm Water Fund, Water Fund, Wastewater Fund, and the Central Garage Fund.

It is the intent of the Council to proactively support environmentally responsible

contributions to clean air. In vehicle purchases, City employees are strongly encouraged to investigate alternative fuel engines that contribute lower amounts of particulate pollution into the air. The Council has included carryover funds of \$27,995 in the CIP vehicle and equipment fund to be used for the additional costs of purchasing alternative fuel vehicles. It is Council's intent to increase this fund when the budget allows.

The Council supports the construction of a new City Hall and believes a new City Hall is necessary given the condition of the existing City Hall. If the new City Hall is ready to begin construction in Fiscal Year 2020 – 2021 it is the intent of the Council to consider a budget amendment to provide for expenditure of bond funds for the construction of the new City Hall.

Ms. Moore said the only change that has been made to the budget is she added the growth that is estimated from the Salt Lake County Assessor's office which added \$29,523 for the City and \$28,220 for the Library.

The public hearing was open for public comments. No comments were given, and the public hearing was closed.

MOTION: Councilmember Cox moved to adopt the ordinance. The motion was SECONDED by Councilmember Martinez.

Council roll call vote:

Ayes: Councilmember Martinez, Councilmember Cox, Councilmember Dominguez, Councilmember Turner, Councilmember Hales

Nays: None

Abstentions: None

Motion passed 5-0

2. Consider an ordinance amending the City's Fiscal Year 2019-2020 Budget.

Staff Presentation: Brenda Moore, Finance Director

Ms. Moore went over the following budget amendments:

The Police Department received \$112,282 from the Coronavirus Emergency Supplemental Funding Program (CESF) grant. The funds will be spent jointly by the Fire and Police Departments to cover costs of supplies and equipment related to coronavirus. We have three years to spend the funds.

The Fire Department received \$5,580 from the Utah Department of Health EMS grant for the purchase of EMS supplies or equipment.

The Library received \$2,045 from the State of Utah Library Division Cares Act pass through

for supplies and equipment purchases related to the coronavirus.

Fire Station 81 went over the anticipated budget. To make up for that \$390,000 needs to be added to the fire station building account in the Capital Projects fund from reserves. The \$390,000 includes full amount of change order costs which are in dispute. If the Fire Department settle for less than the full change order amount the remaining budget will be returned to reserves.

In Fiscal Year 2019 the State of Utah approved \$8,054,000 of bonds in the Water Fund for water system improvements. The state has approved the final draw on these bonds of \$5,554,000. The request is being made to receive \$5,554,000 of bond proceeds and appropriate to infrastructure construction.

The public hearing was open for public comments. No comments were given, and the public hearing was closed.

MOTION: Councilmember Turner moved to adopt the ordinance. The motion was SECONDED by Councilmember Dominguez.

Council roll call vote:

Ayes: Councilmember Martinez, Councilmember Cox, Councilmember Dominguez,  
Councilmember Turner, Councilmember Hales  
Nays: None  
Abstentions: None

Motion passed 5-0

**Business Items**

1. Consider an ordinance adopting the rate of tax levies for the fiscal year commencing July 1, 2020 and ending June 30, 2021.

Staff Presentation: Brenda Moore, Finance Director

Ms. Moore said the rate of tax levy is calculated by the Salt Lake County Assessor's office. Because the City is not doing a property tax increase and property values have been going up, the tax rate has declined. The City will receive \$109,000 related to new property growth in the city and the Library will receive \$28,220.

MOTION: Councilmember Martinez moved to adopt the ordinance. The motion was SECONDED by Councilmember Turner.

Council roll call vote:

Ayes: Councilmember Martinez, Councilmember Cox, Councilmember Dominguez,  
Councilmember Turner, Councilmember Hales  
Nays: None



Abstentions: None

Motion passed 5-0

2. Consider a resolution authorizing Murray City pick up of Public Safety and Firefighter employee retirement contributions.

Staff Presentation: Robyn Colton, Human Resources Director

Ms. Colton said recent legislation was passed which provided enhancements to Tier II retirement pensions for Public Safety and Firefighter employees. With these enhancements, the cost of the plan went up. Now, 14% of the retirement contribution is to be covered by the employer and 2.27% is covered by the employee. The legislation allows for the employer to cover the employee portion of the retirement contributions. Ms. Colton is proposing that the City cover the employee portion of the retirement contribution.

MOTION: Councilmember Cox moved to adopt the resolution. The motion was SECONDED by Councilmember Dominguez.

Council roll call vote:

Ayes: Councilmember Martinez, Councilmember Cox, Councilmember Dominguez, Councilmember Turner, Councilmember Hales

Nays: None

Abstentions: None

Motion passed 5-0

3. Consider a resolution approving the Murray City Investment Policy.

Staff Presentation: Wendell Coombs, City Treasurer

Mr. Coombs said 2006 was the last time the Investment Policy was reviewed with the Council. The City's policy is multi-faceted. As the City considers investments, staff looks at the safety of principal, liquidity, and rate of return. The objective is to safeguard the assets of the City. The delegation of authority for investments is with the Treasurer and Finance Director. Mr. Coombs explained the tools the City uses to invest funds which include sweeping funds into a money market account each night, utilizing the Public Treasurer's Investment fund that is managed by the State of Utah, and using an outside investment manager.

MOTION: Councilmember Turner moved to adopt the resolution. The motion was SECONDED by Councilmember Dominguez.

Council roll call vote:

Ayes: Councilmember Martinez, Councilmember Cox, Councilmember Dominguez,

Councilmember Turner, Councilmember Hales

Nays: None

Abstentions: None

Motion passed 5-0

4. Consider an ordinance amending fees relating to Animal Control Services within the City, enacting Section 6.08.045 of the Murray City Municipal Code to adopt Salt Lake County's Animal Control Fees, and amending Sections 6.08.070, 6.08.080, 6.08.085, 6.08.100, 6.16.010, 6.16.020, 6.16.030, and 6.22.030 of the City Code.

Staff Presentation: Craig Burnett, Police Chief

Chief Burnett said with Salt Lake County taking over the City's animal control services effective July 1, 2020, they have asked the City to adopt their fee schedule. This will ensure the City's fees are inline with the County's and the other cities they service.

Councilmember Martinez asked if the new fees would be updated on the City's website.

Chief Burnett replied he would make sure that happens.

MOTION: Councilmember Martinez moved to adopt the ordinance. The motion was SECONDED by Councilmember Cox.

Council roll call vote:

Ayes: Councilmember Martinez, Councilmember Cox, Councilmember Dominguez, Councilmember Turner, Councilmember Hales

Nays: None

Abstentions: None

Motion passed 5-0

**Mayor's Report and Questions**

Mayor Camp reported on the following items:

The first edition of the new Murray e-newsletter was sent out this afternoon. It will allow the City to provide timely updates on things that are going on in the City. Anyone that is interested in receiving the newsletter can sign up for it on the City's website.

Mayor Camp and Chief Burnett have worked on a letter to answer the questions they have received regarding the City's police policies. The letter is posted on the City's website. It was also included in the e-newsletter that went out today and has been posted on the City's other social media outlets.

The Library is planning a soft opening on Monday, June 22, 2020. A limited number of patrons

will be allowed to schedule appointments to use computers. The restrictions to open libraries have been loosened. Libraries were taken out of version 4.6 of the color-coded guidelines and put in with other retail establishments.

**Adjournment**

The meeting was adjourned at 8:03 p.m.

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Jennifer Kennedy, City Recorder



**MURRAY**  
CITY COUNCIL

# Special Recognition #1





**MURRAY**


## Mayor's Office

A Joint Resolution of the Mayor and Municipal Council of Murray City, Utah, Affirming the City's Commitment to Police Accountability and Racial Justice in City Policing Practices

### Council Action Request

### Council Meeting

Meeting Date: July 7, 2020

<b>Department</b> <b>Director</b> Mayor Blair Camp  <b>Phone #</b> 801-264-2600  <b>Presenters</b> Mayor Blair Camp	<b>Purpose of Proposal</b> Consideration of a joint resolution  <b>Action Requested</b> Approval of the resolution  <b>Attachments</b> Joint resolution  <b>Budget Impact</b> None  <b>Description of this Item</b> Approval of a Joint Resolution of the Mayor and Municipal Council of Murray City, Utah, Affirming the City's Commitment to Police Accountability and Racial Justice in City Policing Practices
<b>Required Time for Presentation</b>     <b>Is This Time Sensitive</b> Yes  <b>Mayor's Approval</b>   <b>Date</b> June 23, 2020	

Joint Resolution No. \_\_\_\_\_

**A JOINT RESOLUTION OF THE MAYOR AND MUNICIPAL COUNCIL  
OF MURRAY CITY, UTAH AFFIRMING THE CITY'S COMMITMENT TO  
POLICE ACCOUNTABILITY AND RACIAL JUSTICE IN CITY POLICING  
PRACTICES.**

**WHEREAS**, the Mayor and Municipal Council of Murray City applaud and support the City's law enforcement employees who work diligently to keep our community safe and to protect individuals and property from harm; and

**WHEREAS**, effective public safety efforts rely on good community and police relationships based on mutual trust, transparency, and accountability; and

**WHEREAS**, recent incidents involving minority communities and police officers have led to sustained, large scale protests across the country and underscored our nation's centuries-old struggle surrounding racial equality; and

**WHEREAS**, our police department has demonstrated a strong commitment to community and police relationships and remains committed to resolving any tensions and misunderstandings between all communities and police, particularly involving the use of force, racial profiling allegations, and accountability in police investigations; and

**WHEREAS**, even with updates in training, community outreach programs, attempts to improve community and police relationships, and efforts to create an inclusive police force, we recognize that we must continuously improve and guard against all biases; and

**WHEREAS**, we acknowledge that there is much work that we all must do in a society that is ever-changing; and

**WHEREAS**, we are committed to the ideal that all people are entitled to enjoy the equal protection of the laws.

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Municipal Council of Murray City, Utah as follows:

1. We applaud and support the City's law enforcement employees who work diligently to keep our community safe and to protect individuals and property from harm
2. We affirm to our community that our organization does not and will not tolerate, nor accept in any way, the violent or disrespectful treatment of anyone that degrades dignity or disregards human life.
3. We affirm our commitment to equal justice under the law and to police accountability and racial justice in City policing practices.

4. We support the ideal that police units and command staffs should, to the greatest extent possible, reflect the racial and ethnic diversity of the community they serve.
5. We support the Utah Constitution's declaration of rights, including Article 1, Section 1, which recognizes "the inherent and inalienable right to . . . assemble peaceably, protest against wrongs, and petition for redress of grievances; to communicate freely [our] thoughts and opinions, being responsible for the abuse of that right" and we urge all involved in protests to avoid the use of violence.
6. We are committed to an introspective evaluation of ourselves as public servants and citizens.
7. We remember and affirm that we all come from a common thread as a single human race and to recognize the value of human life.

PASSED, APPROVED, AND ADOPTED by the Mayor and Municipal Council of Murray City, Utah this \_\_\_\_ day of \_\_\_\_\_, 2020.

**MAYOR**

**MURRAY CITY MUNICIPAL COUNCIL**

\_\_\_\_\_  
D. Blair Camp

\_\_\_\_\_  
Rosalba Dominguez, District 3

\_\_\_\_\_  
Diane Turner, District 4

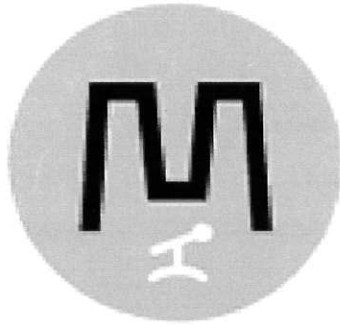
\_\_\_\_\_  
Kat Martinez, District 1

ATTEST:

\_\_\_\_\_  
Brett Hales, District 5

\_\_\_\_\_  
Jennifer Kennedy, City Recorder

\_\_\_\_\_  
Dale Cox, District 2

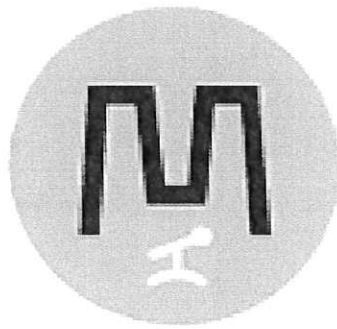


**MURRAY**  
CITY COUNCIL

# Citizen Comments

Limited to three minutes, unless otherwise approved by Council





**MURRAY**  
CITY COUNCIL

# Consent Agenda



**MURRAY**


## Mayor's Office

### Appointment of Dan Fazzini to the Ethics Commission.

#### Council Action Request

Council Meeting

Meeting Date: July 7, 2020

<b>Department Director</b> G.L. Critchfield	<b>Purpose of Proposal</b> Appointment of board member.
<b>Phone #</b> 801-264-2640	<b>Action Requested</b> Consider confirmation of the Mayor's appointment of Dan Fazzini to the Ethics Commission.
<b>Presenters</b> Mayor Camp	<b>Attachments</b> Resume
	<b>Budget Impact</b> None
<b>Required Time for Presentation</b>	<b>Description of this Item</b> Dan Fazzini will be appointed to the ethics commission from July 7, 2020 - July 7, 2022.  Resides in District 1.
<b>Is This Time Sensitive</b> Yes	
<b>Mayor's Approval</b> 	
<b>Date</b> June 23, 2020	



# Dan Fazzini Jr.

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## ASSOCIATION BOARD AND COMMUNITY SERVICE EXPERIENCE

### **Taylorsville City Planning Commission**

*August 2008 to October 2013*

Appointed by the Mayor and City Council to review planning & zoning applications to the city. The board currently is in the process of revising the City's General Plan. [www.taylorsvilleut.gov](http://www.taylorsvilleut.gov)

### **Utah Non-Motorized Trails Council**

*April 2010 to October 2013, bicycle representative*

Review grants for recreational trails throughout the state. <http://stateparks.utah.gov/grants/pathways>

### **League Cycling Instructor**

*Summer 2007 to present*

Certified instructor for bicycle education curriculum from the League of American Bicyclists. Provide education to cyclists and the public on safe bicycling behavior on the roadways. [www.bikeleague.org](http://www.bikeleague.org)

### **Salt Lake County Bicycle Advisory Committee**

*Summer 2004 to 2011 – Chair 2006-2011*

Provide input supporting accessibility, advocacy and consideration for bicycles in Salt Lake County. Oversaw the completion and design of the first county-wide bicycle map. [www.slcbac.org](http://www.slcbac.org)

### **Salt Lake City Mayor's Bicycle Advisory Committee**

*October 1993 to 1995, 2004 to 2013 – Contributor/Supporter*

Provide input supporting accessibility and consideration for bicycles in Salt Lake City.

### **Boise Mayor's Bicycle Advisory Committee**

*June 1993 to October 1993 – Charter Member.*

Assisted in forming this new committee based on other models such as Seattle and Portland.

### **Taylorsville City Council, Budget Advisory Board Member**

*April 2004 to July 2008. Appointed position to review the city's expenditures and budget.*

### **Employer Support for the Guard and Reserve**

*June 2003 to January 2004. Special Projects Chair* [www.esgr.org](http://www.esgr.org)

### **BACA – Bikers Against Child Abuse**

*March 2001 to May 2004. Supporter Member* [www.bacausa.com](http://www.bacausa.com)

## EVENT VOLUNTEER EXPERIENCE

### **IronMan & Triathlons**

*2002~2008 – ESPN Moto Crew, Bicycle Marshal Driver, Print Photographer Moto Driver*

ESPN and Inside Triathlon Motorcycle Driver providing mobile coverage of the bicycle and running portion of the event; later changed to driving an official monitoring the bicycle portion of the race. Video Moto Driver for the Salt Lake Marathon; Bicycle Marshall Moto driver for Triathlons.

### **Motorcycle Marshall & Mobile Mechanic**

*2000~2005 – US Cycling Championships, Salt Lake Century, 2006 Tour deUtah*

Worked with law enforcement and race officials providing rolling enclosures and roving assistance and protection for the racers as they made their way around the Park City area. Attended basic marshal training conducted by race officials.

*2003~2008 – Sag Support via Motorcycle & Bicycle w/Bob Trailer - Little Red Riding Hood, ULCER, Tour deCure, Josie Johnson Memorial Ride. Roving roadside mechanical assistance, fixing flats, broken spokes and other mechanical breakdowns from the motorcycle and bicycle.*

### **Deer Valley Jazz Festival**

*August 2004~2006 – Security Captain*

Assisted police and private security in providing a positive experience for the guests and artists.

### **Rocky Anderson for Mayor, Salt Lake City, Utah**

*October 2002 ~ November 2003 – Technology Team*

Provided photography and computer technical hardware/software support for campaign activities.

# Dan Fazzini Jr.

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## EXPERIENCE

### **Bicycle Advocacy & Government Relations**

Past Chair of the Salt Lake County Bicycle Advisory committee, Past Member of the Utah State Parks Trails Advisory Council, Past Taylorsville City Planning Commissioner, Director of Safe Route Connection, Inc., and participation/member of various local planning and advocacy groups. Grass-roots involvement in the cycling community and regular bicycle and alternative transportation end user providing "real world" knowledge into how facility design and policies affect the cycling and pedestrian public. Experience and training in working with the public, employers, elected officials and law enforcement in educating each other about traffic-integrated cycling and legal research on various bicycle-related laws and ordinances.

### **Bicycle Facility Design**

Working with state/local governments and engineers reviewing plans and educating personnel and officials on various facility design applications and considerations. Includes evaluating desired outcomes related to the diverse target user groups for proposed changes and improvements to master/general plans. Involvement with both local and national organizations and study groups to remain current with "best practice" standards including the APBP, MUTCD, AASHTO and the LAB.

### **Accounting & Business Management**

Extensive current experience in all aspects of business management and business accounting. Managerial & financial accounting for various small and medium businesses including multi-state companies, non-profits, retail furniture, retail sports and service industries; A/P, A/R, budget forecasting, general ledger, invoicing, payroll, human resources, risk management, contract management, benefit programs, payroll taxes for over 200 employees, and business income taxes. Also, experience with managing annual conferences, legislative efforts and sports events.

### **Information Technology**

Web programming including building dynamic database-driven pages using HTML, PHP, MySQL, JavaScript, Dreamweaver, Illustrator, Photoshop and other common tools, remote technical support (help-desk) website management, graphic design and hosting services. Expert-level experience with Microsoft Office products through 2007 (Word, Excel, Access, PowerPoint, etc.).

### **Volunteer & Community Projects**

Supporting the community with various projects including volunteer management, vehicular bicycle instruction, various bicycle advisory committees, 2002 Olympics, event security, Sundance Film Festival, Taylorsville City Budget Oversight Committee.

## HIGHLIGHTS

- Named the 2007 Co-Advocate of the year by *Cycling Utah Magazine*
- League of American Bicyclists, League Cycling Instructor
- Past Chair of the Salt Lake County Bicycle Advisory Committee
- Past City of Taylorsville Planning Commissioner
- Instrumental in getting Taylorsville City's first bike lanes
- Led the completion and design of Salt Lake County's first bicycle route map
- Assisted in the design of Taylorsville City's first bike lanes
- Started Safe-Route Connection, Inc., advocacy & planning organization
- Building bridges with state and local government entities, officials, and law enforcement
- Instrumental in getting cycling laws in Utah updated
- Strategic planning, logistics, planning ahead to anticipate needs/solutions to obstacles
- Research and development of comprehensive policies & procedure manuals
- Management and creation of subcontractor and government contracts & bids
- Degree in Architectural & Civil Drafting
- Cycling commuter and recreational rider (road & mtb) for over 30 years





**MURRAY**


## Mayor's Office

### Appointment of Duane Jess to the Ethics Commission.

#### Council Action Request

Council Meeting

Meeting Date: July 7, 2020

<b>Department Director</b> G.L. Critchfield	<b>Purpose of Proposal</b> Appointment of board member.
<b>Phone #</b> 801-264-2640	<b>Action Requested</b> Consider confirmation of the Mayor's appointment of Duane Jess to the Ethics Commission.
<b>Presenters</b> Mayor Camp	<b>Attachments</b> Biography
	<b>Budget Impact</b> None
<b>Required Time for Presentation</b>	<b>Description of this Item</b> Duane Jess will be appointed to the ethics commission from July 7, 2020 - July 7, 2022.
<b>Is This Time Sensitive</b> Yes	Resides in District 2.
<b>Mayor's Approval</b> 	
<b>Date</b> June 23, 2020	

## **DUANE JESS**

Born and raised in the East Coast, Duane Jess has been a resident of Murray since 1997 having lived in two different neighborhoods and considers Murray home.

Active in the community, Duane has spent years volunteering with various church groups, at the Salt Lake County Jail, and currently volunteers at The Maliheh Free Clinic as an EMT/ Spanish Interpreter and in another capacity as Chairman for Scholarship Fundraising for the BYU Management Society.

With a Masters Degree in Telecommunications, Duane spent 20+ years in the tech industry and now runs his own marketing and management consulting business. He also works for the Larry H Miller group providing emergency medical services at their events.

Happily married for almost 30 years, his wife, Allison, is a registered nurse working in Murray for Intermountain hospital. Three of his four children have graduated from Murray High School with the youngest currently attending Riverview Junior High.



**MURRAY**


## Mayor's Office

### Appointment of Kirsten Woodbury to the Library Board.

#### Council Action Request

Council Meeting

Meeting Date: July 7, 2020

<b>Department</b> <b>Director</b> Kim Fong	<b>Purpose of Proposal</b> Appointment of board member.
<b>Phone #</b> 801-264-2585	<b>Action Requested</b> Consider confirmation of the Mayor's appointment of Kirsten Woodbury to the Library Board.
<b>Presenters</b> Mayor Camp	<b>Attachments</b> Resume
	<b>Budget Impact</b> None
<b>Required Time for Presentation</b>	<b>Description of this Item</b> Kirsten Woodbury will be appointed to the Library Board from July 2020 - June 2023.
<b>Is This Time Sensitive</b> Yes	Resides in District 1.
<b>Mayor's Approval</b> 	
<b>Date</b> June 23, 2020	

## **Kirsten Woodbury**

### Summary:

We have lived in Murray for 20 years. Murray is our home. We love the community. The library has always been an important part of the community for our family. We typically visit here at least once a week.

### Volunteer:

I have served on the PTA board at Viewmont Elementary in many capacities for the last 7 years. The last 2 years I have been the PTA President at Viewmont Elementary. My term is up at the end of June.

I have also had the opportunity to serve in the community through my church. Serving youth, children and women in various capacities.

### Work:

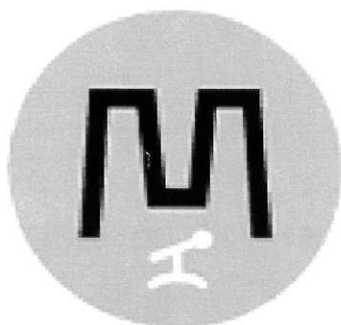
Mt. Olympus Clock Shop: Since 1993

I have had several positions over the last 27 years. My current part time position is the assistant book keeper.

### Education:

Bachelor of Arts in Early Childhood Education from the University of Utah





**MURRAY**  
CITY COUNCIL

# Public Hearing #1

## Murray City Corporation

### NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that on the 7<sup>th</sup> day of July 2020, at 6:30 p.m., the Murray City Municipal Council will hold and conduct a public hearing on and pertaining to proposed amendments to the Fiscal Year 2020-2021 Budget relating to the receipt and allocation of CARES Act grant funds.

The hearing will be conducted electronically as authorized by the Governor's Executive Order 2020-5 (suspending the enforcement of certain provisions of the Open and Public Meetings Act) issued March 18, 2020 and by City Council Resolution No. 20-13 adopted March 17, 2020. The public may view the meeting via the live stream at [www.murraycitylive.com](http://www.murraycitylive.com) or <https://www.facebook.com/MurrayCityUtah/>. No physical meeting location will be available.

Comments for the public hearing may be submitted by sending an email in advance or during the meeting to [city.council@murray.utah.gov](mailto:city.council@murray.utah.gov). Comments are limited to less than 3 minutes; include your name and contact information, and your comments will be read into the record.

The purpose of the Public Hearing is to receive public input regarding proposed amendments to the fiscal year 2020–2021 budget relating to the receipt and allocation of CARES Act grant funds.

A copy of the proposed budget amendments may be reviewed by interested persons by contacting the Murray City Department of Finance and Administration, Room 118, Murray City Center, Murray, Utah, (801) 264-2660 during normal business hours beginning June 27, 2020.

DATED this 23<sup>rd</sup> day of June 2020.

MURRAY CITY CORPORATION

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Jennifer Kennedy  
City Recorder

DATE OF PUBLICATION: June 29, 2020  
PH 20-23




## Finance & Administration

### Discussion/Decision - FY 2020-2021 Budget Amendment

#### Council Action Request

Committee of the Whole & Council Meeting

Meeting Date: July 7, 2020

<b>Department Director</b> Brenda Moore	<b>Purpose of Proposal</b> Amend the FY 2020-2021 budget
<b>Phone #</b> 801-264-2513	<b>Action Requested</b> Discussion in committee of the whole Public hearing and consideration of amendment in meeting
<b>Presenters</b> Brenda Moore	<b>Attachments</b> Draft of the Ordinance
	<b>Budget Impact</b> Budget Amendment
<b>Required Time for Presentation</b> 10 Minutes	<b>Description of this Item</b> Salt Lake County has decided to pass some of their CARES grant funding to the municipalities within Salt Lake County. This amendment allows Murray to receive \$1,456,622.43 of that funding. The entire amount will originally be budgeted in the General Fund. This amendment allows the Finance Director to adjust the budgeting of these funds to any department or fund as deemed necessary, as long as the uses meet the federal and county requirements.
<b>Is This Time Sensitive</b> Yes	
<b>Mayor's Approval</b> 	
<b>Date</b> June 23, 2020	

**Continued from Page 1:**

These funds cannot be used to offset loss of revenue, therefore they cannot be used to pay the past due utility bills of businesses or individuals.

They can be used to offset COVID related expenses and personnel costs directly related to the COVID response.

They can also be expended to assist citizens and businesses in Murray in the containment of COVID-19 and to ameliorate the economic impact of the pandemic and related public health orders.

The finance department is tracking and compiling the COVID response costs.

The exact plan for spending the funds is in the process of being developed.



ORDINANCE NO.

AN ORDINANCE AMENDING THE CITY'S FISCAL YEAR 2020-2021 BUDGET

On June 16, 2020, the Murray City Municipal Council adopted the City's budget for Fiscal Year 2020-2021. It has been proposed that the Fiscal Year 2020-2021 budget be amended as follows:

1. In the General Fund receive and appropriate \$1,456,622.43 of federal CARES act funding passed through Salt Lake County to assist the Murray City COVID-19 response.
2. Authorize the Director of Finance and Administration to make such transfer of any appropriated CARES Act funds to the various departments and funds that qualify under federal law for use of such funds.

Section 10-6-128 of the Utah Code states that the budget for the City may be amended by the Murray City Municipal Council following a duly noticed public hearing. Pursuant to proper notice, the Murray City Municipal Council held a public hearing on July 21, 2020 to consider proposed amendments to the Fiscal Year 2020-2021 budget. After considering public comment, the Murray City Municipal Council wants to amend the Fiscal Year 2020-2021 budget.

*Section 1. Enactment.* The City's Fiscal Year 2020-2021 budget shall be amended as follows:

1. In the General Fund receive and appropriate \$1,456,622.43 of federal CARES act funding passed through Salt Lake County to assist the Murray City COVID-19 response.
2. Authorize the Director of Finance and Administration to make such transfer of any appropriated CARES Act funds to the various departments and funds that qualify under federal law for use of such funds.

*Section 2. Effective Date.* This Ordinance shall take effect on first publication.

PASSED, APPROVED AND ADOPTED by the Murray City Municipal Council on this \_\_\_\_ day of \_\_\_\_\_, 2020.

MURRAY CITY MUNICIPAL COUNCIL

\_\_\_\_\_  
Rosalba Dominguez, Chair

ATTEST:

\_\_\_\_\_  
Jennifer Kennedy, City Recorder

MAYOR'S ACTION: Approved

DATED this \_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
D. Blair Camp, Mayor

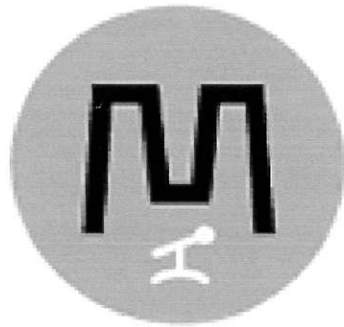
ATTEST:

\_\_\_\_\_  
Jennifer Kennedy, City Recorder

#### CERTIFICATE OF PUBLICATION

I hereby certify that this Ordinance or a summary hereof was published according to law on the \_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Jennifer Kennedy, City Recorder



**MURRAY**  
CITY COUNCIL

# New Business #1



**MURRAY**


## Finance & Administration

### Discussion/Decision: CARES Act Funding Agreement with SL County

#### Council Action Request

Committee of the Whole and Council Meeting

Meeting Date: July 7, 2020

<b>Department Director</b> Brenda Moore	<b>Purpose of Proposal</b> Discussion in COW/Decision in CC meeting regarding approval of CARES Act Funding Agreement with Salt Lake County
<b>Phone #</b> 801-264-2513	<b>Action Requested</b> Discussion in COW; Decision in City Council meeting on whether to approve agreement
<b>Presenters</b> Brenda Moore	<b>Attachments</b> Resolution; Agreement
	<b>Budget Impact</b> City may receive federal funds through the County to combat and address the effects of COVID-19
<b>Required Time for Presentation</b> 10 Minutes	<b>Description of this Item</b> Salt Lake County has received and is making expenditures of the CARES Act funds to respond to the COVID-19 outbreak. The County is authorized to provide the City funding to help achieve the objectives of the CARES Act.
<b>Is This Time Sensitive</b> Yes	
<b>Mayor's Approval</b> 	
<b>Date</b>	



RESOLUTION NO. \_\_\_\_\_

A RESOLUTION APPROVING AN AGREEMENT BETWEEN THE CITY AND SALT LAKE COUNTY ("COUNTY") FOR THE TRANSFER OF CARES ACT FUNDS TO ASSIST CITIZENS AND BUSINESSES IN THE CONTAINMENT OF COVID-19 AND TO REDUCE THE ECONOMIC IMPACT OF THE PANDEMIC.

WHEREAS, the County received federal funds under section 601(a) of the Social Security Act as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act (Public Law 116-136) (the "CARES Act") to combat and address the effects of the novel Coronavirus Disease 2019 ("COVID-19") within Salt Lake County; and

WHEREAS, the County is making expenditures of the CARES Act funds to assist citizens and businesses in Salt Lake County in the containment of COVID-19 and to reduce the economic impact of the pandemic; and

WHEREAS, the City can play an important role in helping the County achieve these objectives; and

WHEREAS, the County wants to provide the City CARES Act funding to help achieve these objectives in the City and City wants to accept the CARES Act funding to help combat and address the effects of COVID-19.

NOW, THEREFORE, BE IT RESOLVED by the Murray City Municipal Council as follows:

1. It hereby approves the CARES Act Funding Agreement for Governmental Entities, in substantially the form attached hereto.
2. The Agreement is in the best interest of the City.
3. Mayor D. Blair Camp is hereby authorized to execute the Agreement on behalf of City and act in accordance with its terms.

DATED this     day of July, 2020.

MURRAY CITY MUNICIPAL COUNCIL

\_\_\_\_\_  
Dale M. Cox, Chair

ATTEST

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Jennifer Kennedy, City Recorder

## **CARES ACT FUNDING AGREEMENT FOR GOVERNMENTAL ENTITIES**

This Agreement ("Agreement") is between Salt Lake County, (the "County") a body corporate and politic of the State of Utah, and Murray City a governmental entity within the boundaries of Salt Lake County (the "Grantee"). The County and Grantee are collectively referred to as the Parties.

### **RECITALS**

- A. The County received federal funds under section 601(a) of the Social Security Act as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act (Public Law 116-136) (the "CARES Act") to combat and address the effects of the novel Coronavirus Disease 2019 ("COVID-19") within Salt Lake County.
- B. Pursuant to guidance issued by the United States Department of the Treasury ("Treasury") CARES Act funds are considered "other financial assistance" under 2 C.F.R. Section 200.40 and subject to 2 C.F.R. Part 200 - UNIFORM ADMINISTRATIVE REQUIREMENTS, COST PRINCIPLES, AND AUDIT REQUIREMENTS FOR FEDERAL AWARDS, and the Single Audit Act (31 U.S.C Sections 7501-7507).
- C. The County is making expenditures of the CARES Act funds to assist citizens and businesses in Salt Lake County in the containment of COVID-19 and to ameliorate the economic impact of the pandemic and related public health orders.
- D. The County has determined that the municipalities within Salt Lake County can play an important role in helping the County achieve these objectives.
- E. The County wishes to provide the Grantee CARES Act funding to help achieve these objectives in the Grantee's jurisdiction.
- F. The Grantee's unique entity identifier is \_\_\_\_\_.
- G. The Federal Award Number for this project has not been provided by the Federal Government.
- H. The Grant Funds were provided to the County under the CARES Act on April 23, 2020.
- I. The period of performance is as listed in Sections 4 and 5 of this Agreement.
- J. The amount of funds obligated to the Grantee by the County under this Agreement is the amount identified in Section 1.
- K. The Federal Award Project Description is as provided in these recitals and in Section 2.
- L. The Catalog of Federal Domestic Assistance number is 21.019, pending completion of registration.
- M. This Agreement does not fund research and development.

THEREFORE, the Parties agree as follows:

#### **1. CONSIDERATION AND AUTHORITY:**

- a. The County will provide \$1,456,622.43 of CARES Act funding (the "Grant Funds") to achieve the objectives outlined in the above recitals, which recitals are hereby incorporated by reference into this Agreement. The Grantee agrees to use these funds for the objectives identified in this Agreement and will use its best efforts to achieve these objectives in a manner consistent with the CARES Act and this Agreement.
- b. Grantee's signatory below certifies that the signatory has all necessary authority to bind the Grantee and accept a grant from Salt Lake County from the allocation of funds to Salt Lake County from the CARES Act.

2. ALLOWABLE USES: As provided in the CARES Act, Grantee will use Grant Funds provided only to cover costs that-
  - a. Are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19) ("necessary expenditures");
  - b. Were not accounted for in the budget most recently approved as of March 27, 2020, for Grantee; and
  - c. Were incurred during the period that begins on March 1, 2020 and ends on December 30, 2020.
3. PROHIBITED USES:
  - a. Grant Funds provided pursuant to this Agreement cannot be used as a revenue replacement for lower than expected tax or other revenue collections. Other examples of ineligible expenditures are contained in the attached April 22, 2020, Coronavirus Relief Fund Guidance for State, Territorial, Local and Tribal Governments, and may be further addressed in FAQs and other guidance currently available or to be issued by the Treasury.
  - b. Grant Funds received pursuant to this Agreement cannot be used for expenditures where Grantee, or any subgrantee or subrecipient, has or will receive funding from the County for the same loss or expense if the amount of the expenditure exceeds the Grantee's, or any subgrantee or subrecipient's, actual losses or expenses when added to any prior or anticipated County funding. Grantee may similarly not use Grant Funds for Grantee's, or a subgrantee's or subrecipient's, losses or expenses reimbursed under any other federal, state or private program.
  - c. The Grantee agrees that the Grantee is fully responsible for compliance with federal law and federal guidance regarding the expenditure of the Grant Funds. The CARES Act and related guidance from the Treasury supersede any provision of this Agreement regarding the lawful use of Grant Funds by the Grantee. Grantee may not rely on the terms of this Agreement as a defense to unlawful expenditures of Grant Funds where the terms of this Agreement are in conflict with the CARES Act or guidance from the Treasury.
  - d. Grantee agrees, understands and certifies, that as a recipient of federal funds it is required to, and shall, comply with all anti-discrimination and drug-free workplace laws, and all laws governing research involving human subjects. Other federal laws which may apply include but are not necessarily limited to: Equal Opportunity Employer Executive Order, the Davis-Bacon Act, the Hatch Act, the Copeland "Anti-Kickback" Act, the Fair Labor Standards Act, the Contract Work Hours and Safety Standards Act, the Clean Air Act, the Federal Water Pollution Control Act, the Byrd Anti- Lobbying Amendment, and the Debarment and Suspension Executive Orders. Grantee shall comply with these laws and regulations, and any other federal, state or local laws or regulations to the extent they apply to the subject matter of this Agreement. For additional detail on Federal requirements that may be applicable to this grant, subgrants or contracts see the [Assurances for Non-Construction Programs \(SF-424B\)](#) or [Assurances for Construction Program \(SF-424D\)](#), as required by law, from the Office of Management and Budget Assurances, which is hereby incorporated by reference into this Agreement.



4. **EFFECTIVE DATE:** The date this Agreement is signed by the last party to sign it (as indicated by the date stated under that party's signature) will be deemed the effective date of this Agreement. This Agreement shall terminate December 31, 2020.
5. **EXPENDITURE DEADLINE:** Grant Funds provided by Salt Lake County pursuant to this Agreement that are not expended on necessary expenditures on or before October 1, 2020, by Grantee or its subgrantee(s) or subcontractors, must be returned to Salt Lake County on or before 5pm, October 7, 2020. Grantee may petition the County to retain allocated but unspent Grant Funds beyond October 1, 2020. Such petitions must be filed in writing with the County no later than September 15, 2020, and may be approved or denied by the County, in the County's sole discretion.
6. **GRANT FUND GUIDANCE:** Grantee must adhere to any current or future federal or County guidance regarding spending, reporting or any other matter related to the Grant Funds distributed to Grantee by the County. Further, Grantee shall require that any subgrantee adhere to the CARES Act and any current or future guidance related to the Coronavirus Relief Funds. Federal guidance has been updated regularly and can be found at <https://home.treasury.gov/policy-issues/cares/state-and-local-governments>.
7. **ADDITIONAL FUNDING:** If the Grantee receives funding from another source intended for a similar purpose (i.e. to combat and address the effects of COVID-19), Grantee will reimburse the County the Grant Funds the County provided which have been spent by the municipality and any unused funds, up to the amount of the other funding, within 15 calendar days of the Grantee's receipt of such additional funding.
8. **IMPROPER USE:**
  - a. If a County, State of Utah, or Treasury audit findings determine that any Grant Funds received by the Grantee were expended in violation of the requirements of the CARES Act, or any applicable law, Grantee shall return or repay those Grant Funds to Salt Lake County within 15 calendar days of written notice of the determination.
  - b. If the Grantee fails for any reason to repay the Grant Funds to the County under this Agreement, and the County repays the Grant Funds to the Treasury, the amount paid by the County will become a past due obligation of the Grantee to the County and may be immediately collected by the County or the Treasury no later than fifteen calendar days after request.
9. **RECORDS, REPORTING, AND TRANSPARANCY:**
  - a. For a period of six years following termination of this Agreement, Grantee shall retain documentation of all uses of the Grant Funds, including but not limited to invoices and/or sales receipts. All payroll expenditures must illustrate compliance with the CARES Act by detailed, daily documentation. Such documentation shall be produced to Salt Lake County or the Treasury upon request. Any grants made by Grantee shall similarly require as a term of the grant that the subgrantee shall retain documentation and shall produce such documentation to Salt Lake County or the Treasury upon request.
  - b. Grantee shall, each calendar month during the term of this Agreement, submit to the County a detailed report and accounting for how the Grant Funds were spent in the

previous calendar month. At a minimum, the reports will detail the amounts spent and the purpose, or the amounts paid to a subgrantee and that subgrantee's purpose. Upon termination of this Agreement for any reason, the Grantee will submit a final report accounting for the final month of expenditures and providing a general summary of the total expenditures under this Agreement.

- c. Grantee shall, at least monthly, on its website, Facebook page, or other currently existing internet-accessible site used by Grantee, post only the following information: the amount expended and the purpose if for a government purpose, or, if funds are provided as a grant or other assistance, a general description of the industry or group receiving the funds, the zip code where funds were expended, and the amount of funds provided to that industry or group. Grantees that lack an existing internet-accessible means to post information and that are part of the Municipal Services District may request that the District post the required information or may otherwise conspicuously post and make the required information publicly available.
- d. Grantee will fully cooperate with the County, the Treasury, and the State of Utah in any investigations or audits into the use of Grant Funds.
- e. Grantee shall comply with all applicable federal and state laws and regulations regarding financial reporting and auditing, including but not limited to 2 CFR 200, Subpart F.

#### 10. SUBGRANTS AND CONTRACTS:

- a. Grantee may use Grant Funds received pursuant to this Agreement to make grants for further distribution to any other private or public entity within Grantee's jurisdiction or to contract for goods, supplies or services as permitted by this Agreement. Such grants or contracts shall contain by agreement any required certifications, restrictions and requirements for the use of federal funds. For any such grant or contract, the Grantee is responsible for the documentation requirements in this Agreement.
- b. Regardless of whether a particular provision in this Agreement mentions subgrantees or contractors, a subgrantee or contractor must comply with all provisions of this Agreement, including the fiscal and program requirements. Grantee retains full responsibility for ensuring subgrantees or contractors comply with the applicable terms of this Agreement, including provisions related to compliance with federal law regarding use of federal funds.

#### 11. CHOICE OF LAW: This Agreement shall be governed by the laws, rules, and regulations of the State of Utah. Any action or proceeding arising from this Agreement shall be brought in a court of competent jurisdiction in the State of Utah. Venue shall be in Salt Lake City, in the Third Judicial District Court for Salt Lake County.

#### 12. INDEMNIFICATION: Grantee shall be fully liable for the actions of its agents, employees, officers, partners, and subcontractors, and shall fully indemnify, defend, and save harmless the County from all claims, losses, suits, actions, damages, and costs of every name and description arising out of Grantee's performance of this Agreement caused by any act or omission of Grantee, its agents, employees, officers, partners, or subcontractors, without limitation; provided, however, that the Grantee shall not indemnify for that portion of any claim, loss, or damage arising hereunder due to the sole fault of the County.

13. **GOVERNMENTAL IMMUNITY:** County is a body corporate and politic of the State of Utah, subject to the Governmental Immunity Act of Utah (the "Act"), UTAH CODE ANN. §§ 63G-7-101 to -904 (as amended). The parties agree that County shall only be liable within the parameters of the Governmental Immunity Act. Nothing contained in this Agreement shall be construed in any way, to modify the limits of liability set forth in that Act or the basis for liability as established in the Act.
14. **TERMINATION DUE TO NONAPPROPRIATION OF FUNDS, REDUCTION OF FUNDS, OR CHANGES IN LAW:** Upon 24 hours written notice delivered to the Grantee, this Agreement may be terminated in whole or in part at the sole discretion of the County, if the County reasonably determines that: (i) a change in Federal or State legislation or applicable laws materially affects the ability of either party to perform under the terms of this Agreement; or (ii) the Salt Lake County Council modifies or fails to appropriate the funds in the 2020 budget. If written notice is delivered under Section 14, the Grantee will return any unexpended Grant Fund amount to the County within 15 calendar days of the written notice. The County will not be liable for any performance, commitments, penalties, or liquidated damages that accrue for termination by the County under this Section 14. Upon termination, the Grantee will provide the County with a detailed accounting of the expended and unexpended Grant Funds within 15 calendar days of termination.
15. **SURVIVAL:** Termination or expiration of this Agreement shall not extinguish or prejudice the County's right to recoup or otherwise recover Grant Funds from Grantee as provided in this Agreement. Additionally, termination or expiration of this Agreement shall not extinguish or prejudice the County's rights to enforce this Agreement, or with respect to any default of this Agreement or of any of the following Sections: 7, 8, 9, 11, 12, 13, 15, and 16.
16. **FAIR DISTRIBUTION.** Grantee acknowledges that the amount of Grant Funds disbursed to Grantee and other grantees is determined in the County's sole discretion. Grantee hereby agrees that Grantee's disbursement is appropriate and waives any right in law or equity to challenge the amount of Grant Funds Grantee receives under this Agreement.
17. **INTEREST.** The Grantee may use any interest earned on the Grant Funds only for purposes outlined in this Agreement. Any unused interest earned on the Grant Funds shall be returned to the County as provided in this Agreement.
18. **COUNTERPARTS:** This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, and all of which together shall constitute one and the same instrument.
19. **SUSPENSION OR DEBARMENT:** The Grantee certifies that neither it nor its principals or any of its subcontractors is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this Agreement by any Federal department or agency.

**The Parties hereby execute this Agreement.**

SALT LAKE COUNTY

GRANTEE: MURRAY CITY

By: \_\_\_\_\_

By: \_\_\_\_\_

Mayor or Designee

Date: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

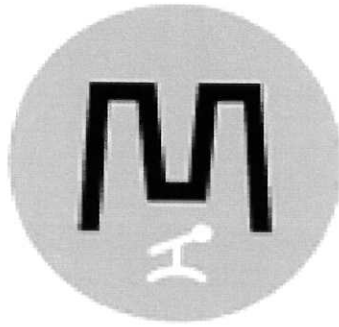
Approved as to form for the County:

Approved as to form for the Grantee:

By: \_\_\_\_\_

By: \_\_\_\_\_





**MURRAY**  
CITY COUNCIL

# New Business Item #2



**MURRAY**

# Murray City Council

## City Council Vice-Chair Election for Calendar Year 2020

### Council Action Request

### Council Meeting

Meeting Date: July 7, 2020

<b>Department Director</b> Janet M. Lopez  <b>Phone #</b> 801-264-2622  <b>Presenters</b> Kat Martinez, conducting.          <b>Required Time for Presentation</b> 5 Minutes  <b>Is This Time Sensitive</b> Yes  <b>Mayor's Approval</b>          <b>Date</b> June 25, 2020	<b>Purpose of Proposal</b> Election of Vice Chair for the Murray City Council for the remainder of calendar year 2020.  <b>Action Requested</b> Nominations and elections.  <b>Attachments</b> Council Rules of Vice-Chair duties.  <b>Budget Impact</b> No budget impact.     <b>Description of this Item</b> A vacancy has occurred in the position of City Council vice-chair. This business item is to elect a Council Member to serve for the remainder of 2020.
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## RULES OF THE MURRAY CITY MUNICIPAL COUNCIL MURRAY CITY CORPORATION

Adopted January 5, 1982. Re-adopted February 23, 1988. Amended April 26, 1988. Amended August 23, 1988. Amended April 25, 1989. Amended July 11, 1989. Amended December 12, 1989. Amended January 28, 1992. Amended January 25, 1994. Amended August 23, 1994. Amended July 11, 1995. Amended March 10, 1998. Amended June 9, 1998. Amended September 21, 1998. Amended January 4, 2000. Amended January 16, 2001. Amended May 15, 2001. Amended January 8, 2002. Amended April 29, 2003. Amended November 13, 2007. Amended October 7, 2008, October 20, 2009. Amended November 17, 2009, September 3, 2013, amended February 14, 2017, amended March 20, 2018, amended August 27, 2019, amended October 15, 2019.

### I. INTRODUCTION

A. Function of Rules. These Rules shall be the governing procedures of the Murray City Municipal Council, hereafter referred to as the "Council".

B. Adoption. The Council shall adopt these Rules in a regular Council meeting.

C. Amendment. Any member of the Council may propose amendments to these Rules. Amendments shall be submitted in writing to Council members. Amendments shall be approved by a two-thirds vote of the entire Council in a regular Council Meeting.

D. Suspension. The Council may suspend the Rules by a two-thirds vote of Council members present.

### II. ORGANIZATION

A. Chair. A Chair shall be elected for each calendar year by majority vote of the Council in the first regular Council meeting in January. Council members may not serve more than two consecutive calendar years as Chair.

The Chair shall be a member of the Council and its presiding officer, sign all ordinances, resolutions, and official correspondence, supervise staff, approve Council agendas, issue Council-approved press releases, represent the Council at meetings, represent the Council at official ceremonies where required, and shall serve as official spokesperson for the Council. The Chair shall also perform all other such duties prescribed by these Rules.

B. Vice-Chair. A Vice-Chair shall be elected for each calendar year by majority vote of the Council in the first regular meeting in January.

The Vice-Chair shall be the presiding Council officer in the temporary absence of the Chair, in the event that the Chair is incapacitated due to illness or is otherwise unable to attend Council meetings and shall sign as the Chair on all ordinances, resolutions, and official correspondence.

C. Vacancy in Office of Chair. In the event that the Chair shall vacate his/her office for any reason before the term has expired, the Vice-Chair shall become Chair for the remainder of that term.

D. Vacancy in the Office of Vice-Chair. In the event that the Vice-Chair shall vacate his/her office for any reason before his/her term has expired, the Council members, by a simple majority vote, shall elect a Vice-Chair to complete the term at the first regular Council meeting following the





**Council Leadership**—At the first Council meeting of each year, the Council elects leadership positions for the calendar year as an action item on the Council Meeting agenda. Nominations will be taken by the Council Member conducting. Once nominations are concluded for each office, voting will be by roll call or ballot. Elections take effect immediately after the vote is finalized.

A. **Council Chair**—Council Members may not serve more than two consecutive calendar years as Chair.

1. Presides at all Council meetings, except upon delegating or sharing limited conducting responsibilities with the other four Council Members. The presiding officer at Council Meetings shall be rotated monthly among Council Members according to district.
2. Moves Council Initiatives and projects forward to completion.
3. Sets Council meeting agendas.
4. Signs all ordinances, resolutions and other official documents on behalf of the Council.
5. Communicates official position statements that have been approved by the Council and is spokesperson to the media, public, official publications.
6. Liaison to the Mayor on Council's behalf.
7. Disseminates information from the Mayor.
8. Conducts Committee of the Whole and Workshop meetings.
9. Supervises Council staff as detailed in the Council Rules.

B. **Council Vice-Chair**—Elected for one calendar year.

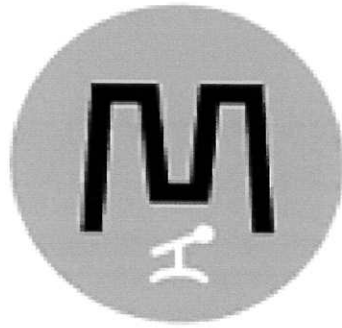
1. Presiding Officer in the temporary absence of the Chair.
2. In the event the Chair is incapacitated due to illness or otherwise unable to attend Council meetings, Vice- Chair shall sign ordinances, resolutions and other official correspondence.

C. **Budget and Finance Committee Chair**—Council Members may not serve more than two consecutive calendar years as Budget and Finance Committee Chair.

1. Presiding officer of the Budget and Finance Committee meetings.
2. Approves the agenda for Budget and Finance Committee meetings.
3. Coordinates the review and recommendations for annual budget meetings, and financial reports.
4. May serve on the Capital Improvement Program Committee.
5. Serves on the Audit Committee.
6. Other responsibilities relating to budget and finance.

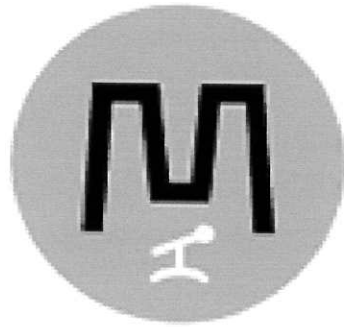
D. **Budget and Finance Vice-Chair**—Serves in the absence of the Budget and Finance Committee Chair.





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# Mayor's Report And Questions



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**Adjournment**