

MURRAY
CITY COUNCIL

Council Meeting July 21, 2020



Murray City Municipal Council

Notice of Meeting

Murray City Center
5025 South State Street, Murray, Utah 84107

Electronic Meeting Only
July 21, 2020

Murray City Council Chair Statement

In accordance with the Governor and Utah Department of Health's *Phased Guidelines for the General Public "Utah Leads Together"*, and the Utah Legislature's House Joint Resolution 504, adopted on June 17, 2020, extending the *State of Emergency Due to the Infectious Disease COVID-19 Novel Coronavirus*, I have determined that to protect the health and welfare of Murray citizens, an in person City Council meeting, including attendance by the public and the City Council is not practical or prudent.

The Center for Disease Control states that COVID-19 is easily spread from person to person between people who are in close contact with one another. The spread is through respiratory droplets when an infected person coughs, sneezes or talks and may be spread by people who are non-symptomatic.

Considering the continued rise of COVID-19 case counts in Utah, meeting in an anchor location presents substantial risk to the health and safety of those in attendance because physical distancing measures may be difficult to maintain in the Murray City Council Chambers.

It is my intent to safeguard the lives of Murray residents, business owners, employees and elected officials by meeting remotely through electronic means.

The public may view the meeting via the live stream at www.murraycitylive.com or <https://www.facebook.com/MurrayCityUtah/>. No physical meeting location will be available.

If you would like to submit comments for the citizen comment time or the public hearing you may do so by sending an email in advance or during the meeting to city.council@murray.utah.gov. Comments are limited to less than 3 minutes, include your name and contact information, and they will be read into the record.

Rosalba Dominguez, Council Chair
Murray City Council

Meeting Agenda

4:15 p.m. Committee of the Whole

Rosalba Dominguez conducting.

Discussion Items

1. Reports on Interlocal Boards and Commissions (5 minutes each)
 - a. Utah Telecommunications Open Infrastructure Agency (UTOPIA) - Mayor Camp
 - b. Utah Infrastructure Agency (UIA) - Brenda More
 - c. Association of Municipal Councils - Rosalba Dominguez

- d. ULCT Legislative Policy Committee - Rosalba Dominguez
- e. Wasatch Front Waste and Recycling District - Diane Turner
- f. Chamber of Commerce - Dale Cox
- g. Economic Task Force - Kat Martinez
- h. TransJordan Cities - Russ Kakala
- i. Murray City Library - Kim Fong
- j. Jordan River Commission - Kim Sorensen
- k. NeighborWorks - Melinda Greenwood
- l. Community Action Program - Jennifer Kennedy

2. General Plan and Zone Map Amendments 388 and 398 East 4800 South – Melinda Greenwood (10 minutes)
3. Surplus of Property 15 West Fifth Avenue – G.L. Critchfield (10 minutes)
4. Public Safety Advisory Board – Mayor Camp (15 minutes)
5. Diversity and Inclusion Advisory Committee – Kat Martinez (15 minutes)

Announcements

Adjournment

Short Break

6:30 p.m. Budget & Finance Committee Meeting

Diane Turner conducting.

Approval of Minutes

1. Budget and Finance Committee Meeting: May 12, 2020

Adjournment

6:32 p.m. Council Meeting

Kat Martinez conducting.

Opening Ceremonies

Call to Order
Pledge of Allegiance

Approval of Minutes

1. Council Meeting: July 7, 2020

Citizen Comments

Email to city.council@murray.utah.gov . Comments are limited to less than 3 minutes, include your name and contact information, and they will be read into the record.

Public Hearings

Staff and sponsor presentations, and public comment prior to Council action on the following matter. *

1. Consider an ordinance relating to land use; amends the Zoning Map for the property located at 296 East 4500 South, Murray City, Utah from G-O (General Office Zoning District) to C-D (Commercial Development Zoning District) (Janet Wall/Sacred Energy LLC, applicant). Melinda Greenwood presenting.
2. Consider an ordinance permanently closing a public alleyway and vacating the right-of-way located at approximately 15 West Fifth Avenue, between Fourth and Fifth Avenue, Murray City, Salt Lake County, State of Utah. Danny Astill and Trae Stokes presenting.
3. Consider a resolution declaring certain real property located at approximately 15 West Fifth Avenue, Murray City, Salt Lake County, State of Utah, as surplus. G.L. Critchfield presenting.

Business Items

1. Consider a resolution adopting the Salt Lake County Multi-Jurisdictional Multi-Hazard Mitigation Plan. Assistant Chief Joey Mittelman presenting.

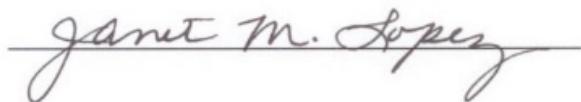
Mayor's Report and Questions

Adjournment

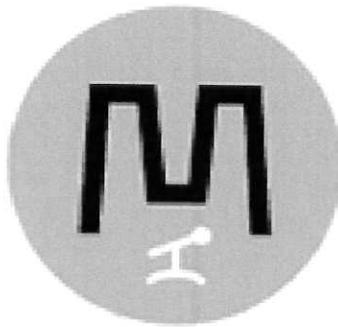
NOTICE

Supporting materials are available for inspection on the Murray City website at www.murray.utah.gov.

On Friday, July 17, 2020, at 10:00 a.m., a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Murray City Center, Murray, Utah. Copies of this notice were provided for the news media in the Office of the City Recorder. A copy of this notice was posted on Murray City's internet website www.murray.utah.gov and the state noticing website at <http://pmn.utah.gov>.

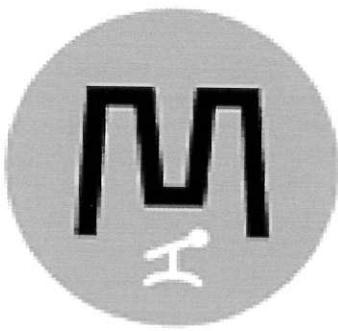


Janet M. Lopez
Council Executive Director
Murray City Municipal Council



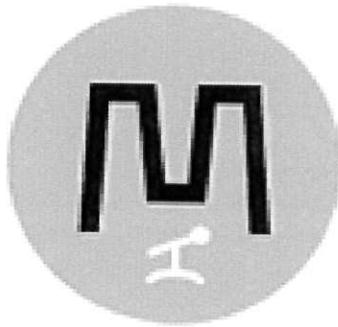
MURRAY
CITY COUNCIL

Committee of the Whole



MURRAY
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Discussion Items



MURRAY
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Discussion Item #1



City Council

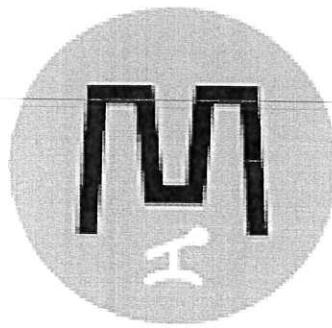
Interlocal Boards and Committee Reports

Council Action Request

Committee of the Whole

Meeting Date: July 21, 2020

Department Director Janet M. Lopez	Purpose of Proposal Reports from Murray City representatives to interlocal boards, committees and commissions.
Phone # 801-264-2622	Action Requested Informational only.
Presenters As Listed	Attachments None
	Budget Impact None
Required Time for Presentation 60 Minutes	Description of this Item Reports from City representatives to interlocal boards, committees and commissions (5 minutes each) a. Utah Telecommunications Open Infrastructure Agency (UTOPIA) - Mayor Camp b. Utah Infrastructure Agency (UIA) - Brenda More c. Association of Municipal Councils - Rosalba Dominguez d. ULCT Legislative Policy Committee - Rosalba Dominguez e. Wasatch Front Waste and Recycling District - Diane Turner f. Chamber of Commerce - Dale Cox g. Economic Task Force - Kat Martinez h. TransJordan Cities - Russ Kakala i. Murray City Library - Kim Fong j. Jordan River Commission - Kim Sorensen k. NeighborWorks - Melinda Greenwood l. Community Action Program - Jennifer Kennedy
Is This Time Sensitive No	
Mayor's Approval	
Date June 25, 2020	



MURRAY
CITY COUNCIL

Discussion Item #2



MURRAY

Council Action Request

Community & Economic Development

General Plan Amendment / Zone Map Amendment -
Low Density Residential to Medium Density
Residential for 388 East and 398 East 4800 South

Committee of the Whole

Meeting Date: July 21, 2020

Department Director Melinda Greenwood	Purpose of Proposal General Plan Amendment / Zone Map Amendment from Low Density Residential to Medium Density Residential
Phone # 801-270-2428	Action Requested Discussion on General Plan Amendment/Zone Map Amendment from Low Density Residential to Medium Density Residential
Presenters Melinda Greenwood	Attachments Presentation Slides
Required Time for Presentation 10 Minutes	Budget Impact None
Is This Time Sensitive No	Description of this Item Dawndi Deniro Reichman has requested a General Plan Amendment and Zone Map Amendment from low density residential to medium density residential to amend the future land use map designation and zoning to align with the designations of her adjacent properties at 388 East and 398 East 4800 South. The request to rezone has been made specifically to satisfy requirements of combining the parcel with the subject lots in order to allow the applicant to sell one of the two associated lots. Lots which have different zoning designations cannot legally be combined and sold as a single lot.
Mayor's Approval 	The subject property is a parcel located behind two existing single-family homes at 388 and 398 East 4800 South and has been owned and used as part of those two lots for many years. The single-family lots are in the Medium Density Residential land use category and the R-M-10, Multi-Family Zone. The parcel not having frontage on 4800 South was somehow left in the Low-Density
Date July 7, 2020	

Continued from Page 1:

Residential land use category and R-1-8 Zone. Because the parcel has been owned and used in conjunction with the lots at 388 and 398 East 4800 South, the proposed amendments are a correction to an oversight. Once the zoning designations are corrected the parcel can be appropriately combined with the associated lots and then sold.

The application was reviewed by City staff from various departments on May 18, 2020. There were no concerns noted and all staff recommended approval without conditions or concerns.

Planning Commission

A Planning Commission meeting was held on June 4, 2020, and a public hearing for this item was held. A total of 54 notices were mailed out for the hearing. One phone call was received by staff, and the resident expressed concerns that the approval of the request would lead to removal of single-family homes and building apartments. Two more comments were read into the record that expressed concerns for multi-family dwellings, and an increase in traffic and crime. The purpose of the request is to satisfy requirements to combine the parcels, and enable the applicant to sell one of the two associated lots, so multi-family dwellings are not a concern and the remaining available lot size further precludes the likelihood of multi-family development.

The Planning Commission voted unanimously (7-0) to forward a recommendation of approval to the City Council based on the findings below.

Findings

1. The General Plan provides for flexibility in implementation and execution of the goals and policies based on individual circumstances.
2. The requested amendment to the Future Land Use Map of the 2017 Murray City General Plan represents a correction to bring the designation of an existing parcel into harmony with the designations of the lots with which it shares ownership and with which it has been developed and utilized.
3. The proposed Zone Map Amendment from R-1-8 to R-M-10 has been considered based on the characteristics of the site and surrounding area, the potential impacts of the change, and on the policies and objectives of the 2017 Murray City General Plan.
4. The proposed Zone Map Amendment from R-1-8 to R-M-10 conforms to the goals and objectives of the 2017 Murray City General Plan and will allow the appropriate combination of the subject property with the applicant's adjacent single-family lots.

Recommendation - Request to Amend the Murray City General Plan

Based on Staff recommendation, Planning Commission recommendation, the background, analysis, and the findings within this report, Staff recommends the City Council **APPROVE** the requested amendment to the General Plan Future Land Use Map, re-designating the property located immediately adjacent to the south of the properties addressed 388 East and 398 East 4800 South from Low Density Residential to Medium Density Residential.

Recommendation - Request to Amend the Murray City Zoning Map

Based on Staff recommendation, Planning Commission recommendation, the background, analysis, and the findings within this report, Staff recommends the City Council **APPROVE** the requested amendment to the Zoning Map designation of the property located to the south of the properties addressed 388 East and 398 East 4800 South from R-1-8, Single Family Low Density Residential to R-M-10, Multi-Family Low Density Residential.

General Plan Amendment & Zone Map Amendment

Address: 388 East 4800 South

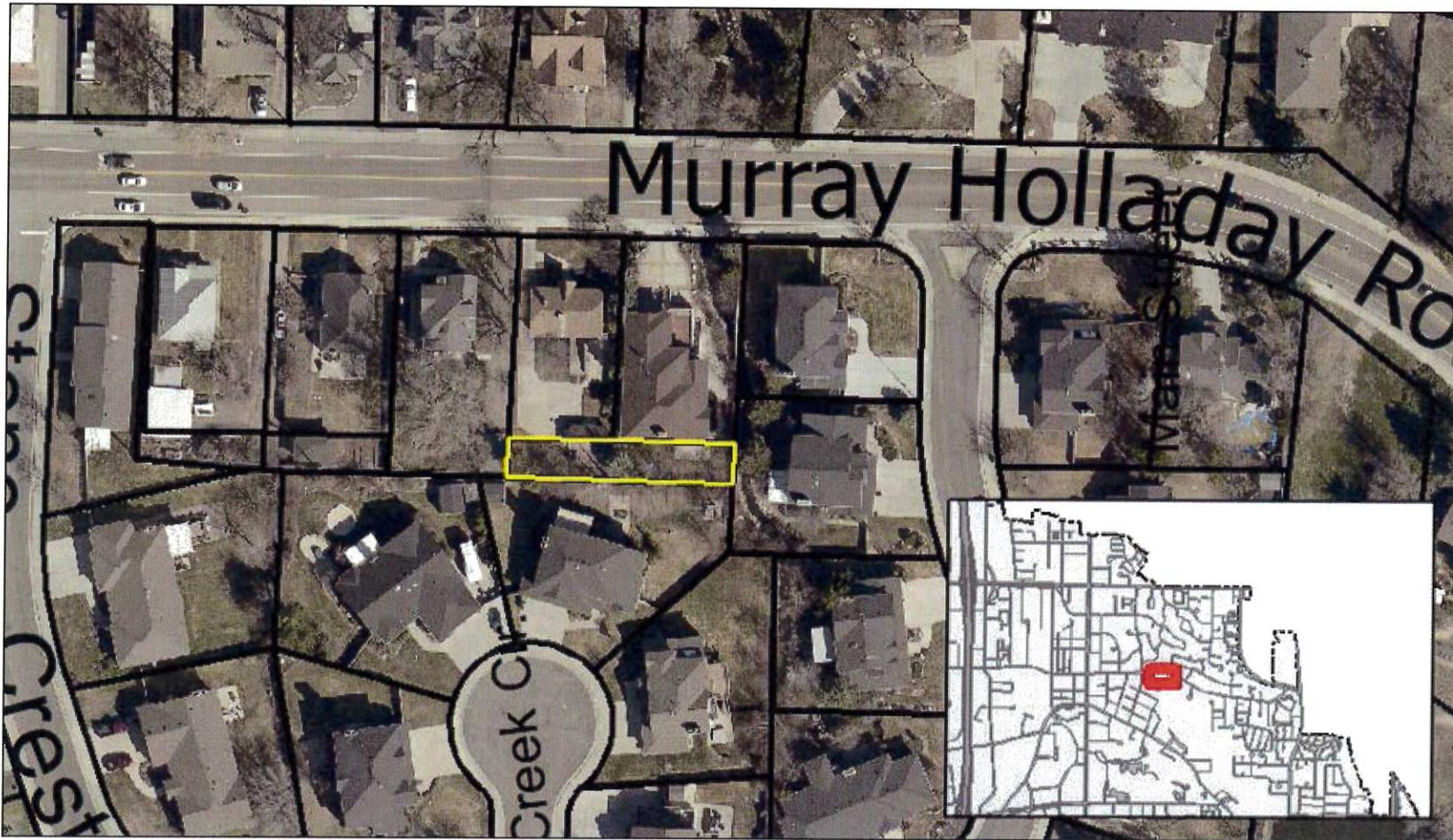
.07 acres | 3,049 ft²

(parcel to the rear of 388 East and 398 East 4800 South)

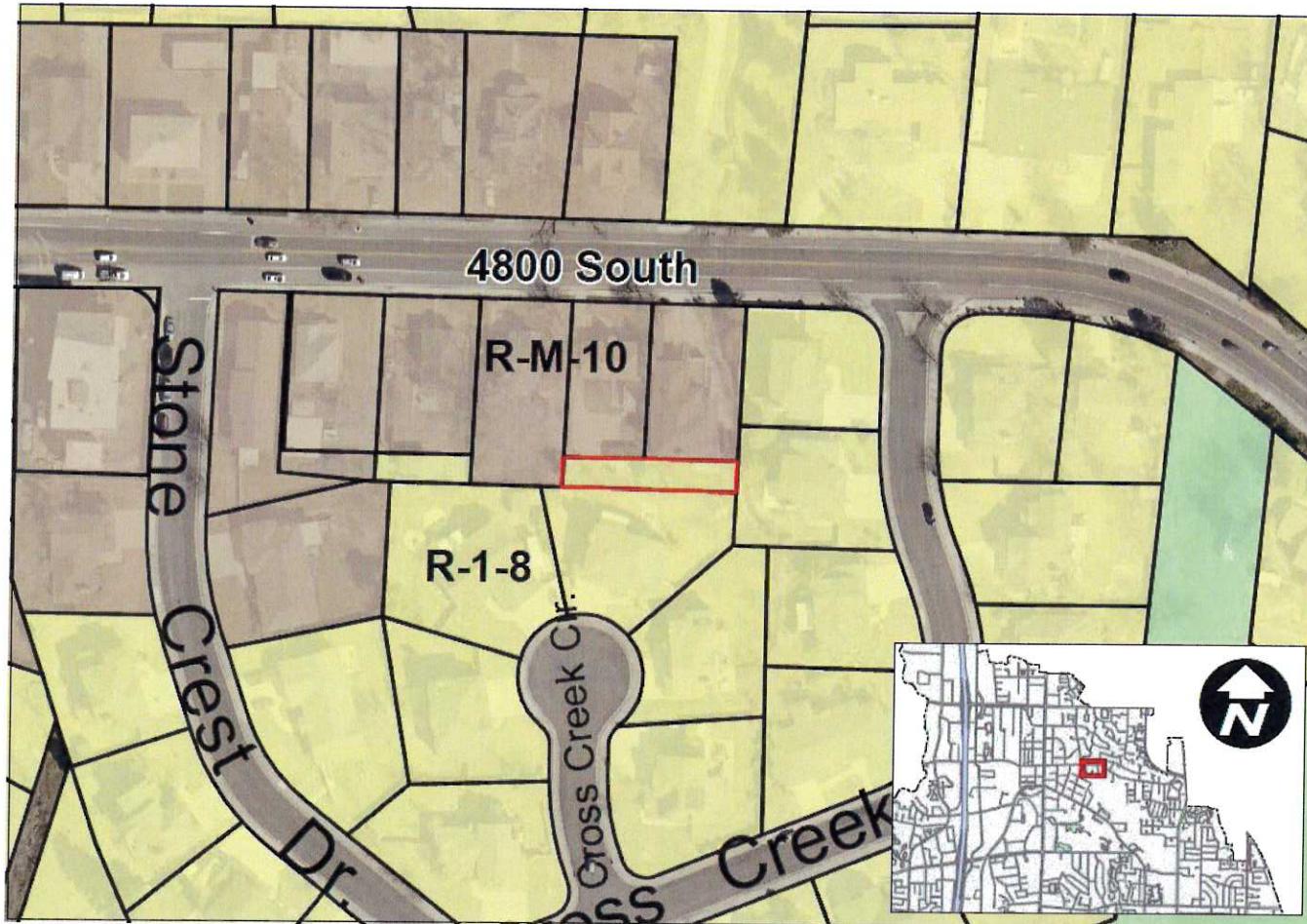
Applicant: Dawndi D. Reichman



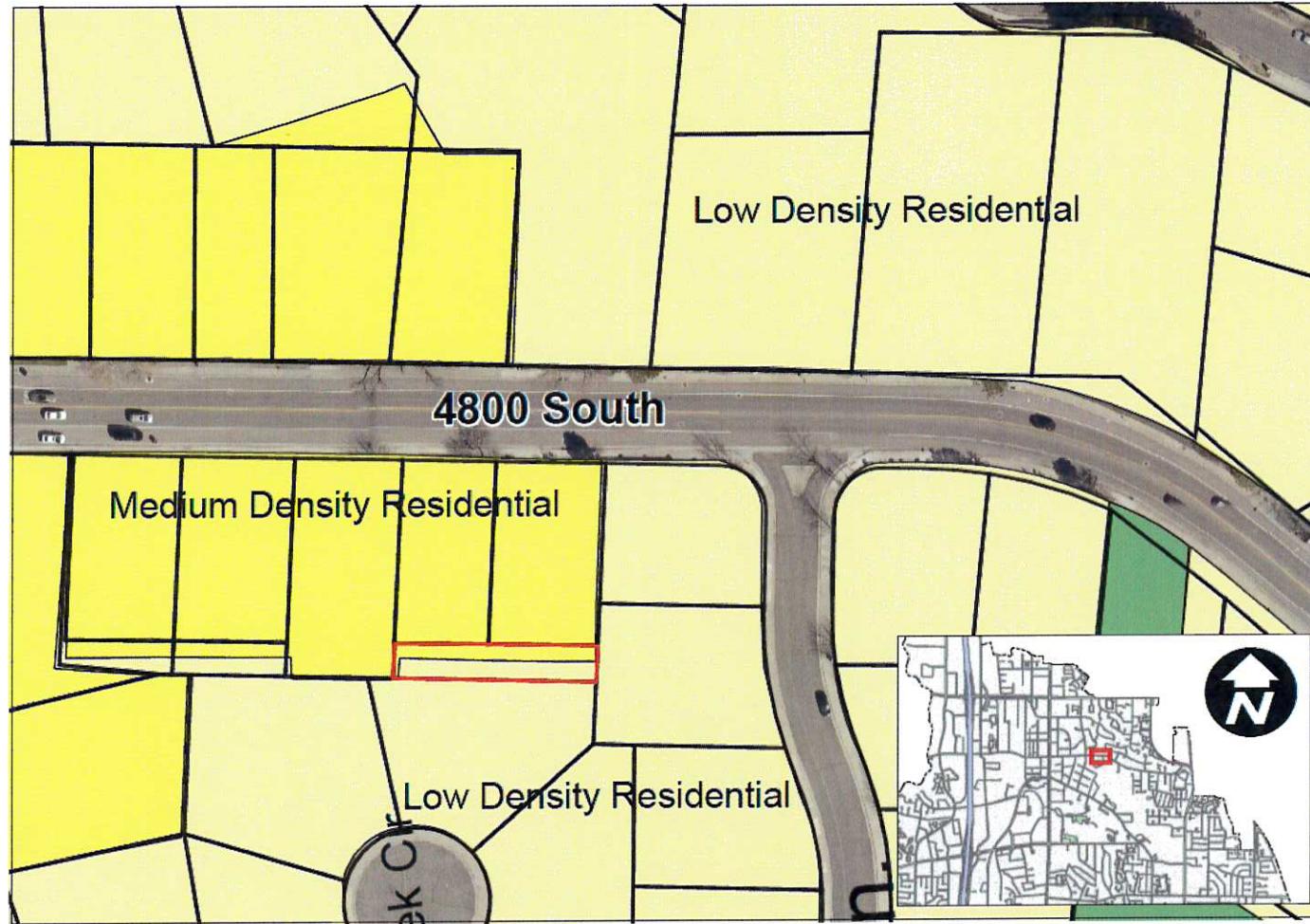
Aerial Map, Subject Property



Zoning Map Segment, Subject Property



Future Land Use Map Segment, 2017 General Plan



Aerial & Street Views



388 East and 398 East 4800 South, looking south

Allowed Uses

(Existing & Proposed Zones)

Existing (R-1-8 Zone)

- Single family detached dwellings on 8,000 s.f. lots
- Charter schools
- Residential childcare
- Apiaries (bee-keeping)
- Conditional uses include attached single-family dwellings in PUDs, cemeteries, radio and television transmitting stations, schools, parks, churches and libraries.

Proposed (R-M-10)

- Single-family detached dwellings on 8,000 s.f. lots
- Two-family dwellings on 10,000 ft² lots
- Charter schools
- Residential childcare
- Conditional uses include attached single-family dwellings, multi-family dwellings (7 units/acre), bed and breakfasts, retirement homes, cemeteries, radio and television transmitting stations, schools, parks and churches.

Planning Commission Meeting

- On **June 4, 2020**, the Planning Commission reviewed the application and held a public hearing on this item.
- 54 public notices were mailed (300' radius of the property).
- Two public comments were received and both were stating concern regarding multi-family housing.
- The Planning Commission voted unanimously (7-0) to send City Council a recommendation for approval.



Recommendation

Request to Amend the Murray City General Plan

- Staff recommends the City Council APPROVE the requested amendment to the General Plan Future Land Use Map, re-designating the property located immediately adjacent to the south of the properties addressed 388 East and 398 East 4800 South from Low Density Residential to Medium Density Residential.

Request to Amend the Murray City Zoning Map

- Staff recommends the City Council APPROVE the requested amendment to the Zoning Map designation of the property located to the south of the properties addressed 388 East and 398 East 4800 South from R-1-8, Single Family Low Density Residential to R-M-10, Multi-Family Low Density Residential.

Murray City Corporation

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that on the 4th day of August 2020, at the hour of 6:30 p.m., the Murray City Municipal Council will hold and conduct a hearing on and pertaining to the consideration of amending the General Plan from Low Density Residential to Medium Density Residential and amending the Zoning Map from the R-1-8 (Low Density Single Family) zoning district to the R-M-10 (Medium Density Residential) zoning district for the properties addressed 388 East and 398 East 4800 South, Murray, Utah.

The purpose of this hearing is to receive public comment concerning the proposed amendment to the General Plan and Zoning Map as described above.

The hearing will be conducted electronically as authorized by the Governor's Executive Order 2020-5 (suspending the enforcement of certain provisions of the Open and Public Meetings Act) issued March 18, 2020 and by City Council Resolution No. 20-13 adopted March 17, 2020. The public may view the meeting via the live stream at www.murraycitylive.com or <https://www.facebook.com/MurrayCityUtah/>. No physical meeting location will be available.

Members of the public may provide public comment by sending an email in advance or during the meeting to city.council@murray.utah.gov. Comments are limited to less than 3 minutes, include your name and contact information, and they will be read into the record.

DATED this _____ day of _____, 2020.

MURRAY CITY CORPORATION

Jennifer Kennedy
City Recorder

DATE OF PUBLICATION: July 24, 2020

ORDINANCE NO. _____

AN ORDINANCE RELATING TO LAND USE; AMENDS THE GENERAL PLAN FROM LOW DENSITY RESIDENTIAL TO MEDIUM DENSITY RESIDENTIAL AND AMENDS THE ZONING MAP FROM R-1-8 TO R-M-10 FOR THE PROPERTIES LOCATED AT APPROXIMATELY 388 EAST AND 398 EAST 4800 SOUTH (REAR), MURRAY CITY, UTAH. (Dawndi Reichman)

BE IT ORDAINED BY THE MURRAY CITY MUNICIPAL COUNCIL AS FOLLOWS:

WHEREAS, the owner of the real properties located at approximately 388 East and 398 East 4800 South (rear), Murray, Utah, has requested a proposed amendment to the General Plan of Murray City to reflect a projected land use for the property as Medium Density Residential and to amend the zoning map to designate the property in an R-M-10 zone district; and

WHEREAS, it appearing that said matter has been given full and complete consideration by the Planning and Zoning Commission; and

WHEREAS, it appearing to be in the best interest of Murray City and the inhabitants thereof that the proposed amendment of the General Plan and the Zoning Map be approved.

NOW, THEREFORE, BE IT ENACTED:

Section 1. That the Murray City General Plan be amended to show a Medium Density Residential projected use for the following described properties located at approximately 388 East and 398 East 4800 South (rear), Murray City, Salt Lake County, Utah:

Tax Parcel #22-07-202-034

Beginning South 360.83 feet and East 379.137 feet from the North $\frac{1}{4}$ corner of Section 7, Township 2 South, Range 1 East, Salt Lake Base and Meridian; thence South 89° East 142 feet; thence South 2° West 20.81 feet; thence North 89° West 142 feet; thence North 2° East 20.81 feet to the point of beginning.

Section 2. That the Zoning Map and the zone district designation for the property described in Section 1 be amended from the R-1-8 zone district to the R-M-10 zone district.

Section 3. This Ordinance shall take effect upon the first publication and filing of copy thereof in the office of the City Recorder of Murray City, Utah.

PASSED, APPROVED AND ADOPTED by the Murray City Municipal Council
on this ____ day of August, 2020.

MURRAY CITY MUNICIPAL COUNCIL

Rosalba Dominguez, Chair

ATTEST:

Jennifer Kennedy, City Recorder

Transmitted to the Office of the Mayor of Murray City on this ____ day of
_____, 2020.

MAYOR'S ACTION:

DATED this ____ day of _____, 2020.

D. Blair Camp, Mayor

ATTEST:

Jennifer Kennedy, City Recorder

CERTIFICATE OF PUBLICATION

I hereby certify that this Ordinance was published according to law on the _____
day of _____, 2020.

Jennifer Kennedy, City Recorder

The meeting was open for public comment. No comments were given and the public comment was closed.

A motion was made by Sue Wilson to approve the proposed Lot Line Adjustment for Lot 1 and Lot 4 of the Wild Rose Estate Subdivision at the property addressed 5668 South Bullion Street and 1057 West Aaron Park Circle, subject to the following conditions:

1. The project shall meet all requirements of the City Engineer, and City requirements for Lot Line Adjustments.
2. Public Utility Easements must still be provided on existing lots.
3. Proof of recordation and Notice of Approval of Lot Line Adjustment documents must be submitted to the Community & Economic Development Department.

Seconded by Scot Woodbury.

Call vote recorded by Mr. Hall.

A Ned Hacker
A Lisa Milkavich
A Travis Nay
A Sue Wilson
A Maren Patterson
A Scot Woodbury
A Phil Markham

Motion passed 7-0.

DAWNDI D. REICHMAN – 388 & 398 East 4800 South – Project #20-056 & 20-057

Hunter Curtis was present to represent this request. Jared Hall reviewed the location and request to amend the General Plan from Low Density Residential to Medium Density Residential. The subject property is located behind 388 and 398 East 4800 South and has been used as a part of those two parcels for years. The address given to the parcel is 388 East 4800 South, just like the lot in front of it and it is 3,049 sq. ft. The subject property is in the R-1-8 Zone. However, the properties located at 388 and 398 East 4800 South, which just in front of it, are in the R-M-10 Zone. The applicant is trying to combine the subject property to the two other lots so she can sell her home. Staff would like to see all of the property in the same zone before the properties are combined and advised the applicant to apply for this application. The zone change and General Plan amendment would not increase the land enough to put additional units on the properties.

Mr. Hacker asked if the property owners already owned the property behind their homes. Mr. Hall replied, yes they do.

Mr. Nay asked how this happened. Mr. Hall said he thinks the previous owner's intent was to combine all the properties, but it was never done.

Hunter Curtis, 1307 South 1800 East, said nothing will change with these properties.

The meeting was open for public comment.

Susan Nixon read the following comments:

Carol and Harry Niehus, 4864 Cross Creek Lane, "As a concerned resident living within 300 feet of the subject property, I am very upset that this parcel of land is being concerned to change from low density single-family to medium density multi-family."

My biggest concerns are crime, noise, street parking and more traffic on 4800 South.

When we moved here over 20 years ago 4800 South was busier than we expected. Now with the main municipalities being moved to lower 4800 South traffic has increased even more. Changing zoning doesn't help with the problem.

Street parking has always been a problem. Turning left off of Stone Crest Dr. is now dangerous because of parked cars and poor view of approaching cars because of the multi-family building's fence. Between the noise on State Street and the increased traffic on 4800 South the noise level has increased.

I am afraid that 4800 South in the future will become another 4500 South, high in crime caused by the number of apartments and movement of residents. In conclusion I am dead set against rezoning."

Dr. Frances Dolloph and Dr. Sharon Teabo, 4873 South Crest Drive, *"I strongly oppose rezoning two parcels of land on 4800 from single family property to multi-family residence. These two properties are in the heart of the single family zone and rezoning would substantially change the neighborhood. While you are asking for two small parcels to be changed, in essence, since those two strips are part of two large plots, you would be allowing multi-family building in a dense zone with high traffic.*

The Cross Creek area is one of the few well-kept single family neighborhoods in Murray. It is adjacent to the historical area as well. Do not spoil the Cross Creek neighborhood area by allowing multi-families use, most likely to eventually be high rise with high traffic and parking in the area, and little or no green space.

Consideration needs to be made of the water running through the property as well. Substantial new building could cause flooding to existing properties. Please do not change zoning for these properties as it will lead to multiple changes and rezoning on 4800 to the detriment of current single family property owners. The Cross Creek area properties are a credit to the City of Murray; do not do anything to change that status."

The public comment portion was closed.

Mr. Curtis said that adding this small pieces of land to these two parcels would not allow enough space for additional units to be added. All the owner is trying to do is sell her home. Mr. Hall said the lots at 388 and 398 East 4800 South are already in the R-M-10 Zone and are not the lots that are being rezoned. Neither lot is big enough, individually, for even a duplex. Mr. Woodbury asked if someone were to buy all six of the lots, how big could a project be. Mr. Hall said the height limit

would be 35 feet. Mr. Hacker added that someone could build something that is 35 feet high today. Mr. Woodbury said this rezone is more of a clean-up of the lots in the area. Ms. Milkavich agreed with Mr. Woodbury. Mr. Woodbury said he understands why what is happening can seem scary to the residents. However, what is being considered today, doesn't change what could have been done for the past fifteen years. He added the City Council would be making the final decision on this, the Planning Commission is just making a recommendation.

A motion was made by Ned Hacker forward a recommendation of approval to the City Council for the requested amendment to the General Plan Future Land Use Map, re-designating the property located immediately adjacent to the south of the properties addressed 388 East and 398 East 4800 South from Low Density Residential to Medium Density Residential.

Seconded by Travis Nay.

Call vote recorded by Mr. Hall.

A Ned Hacker
A Lisa Milkavich
A Travis Nay
A Sue Wilson
A Maren Patterson
A Scot Woodbury
A Phil Markham

Motion passed 7-0.

A motion was made by Scot Woodbury forward a recommendation of approval to the City Council for the requested amendment to the Zoning Map designation of the property located to the south of the properties addressed 388 East and 398 East 4800 South from R-1-8, Single Family Low Density Residential to R-M-10, Multi-Family Low Density Residential.

Seconded by Travis Nay.

Call vote recorded by Mr. Hall.

A Ned Hacker
A Lisa Milkavich
A Travis Nay
A Sue Wilson
A Maren Patterson
A Scot Woodbury
A Phil Markham

Motion passed 7-0.

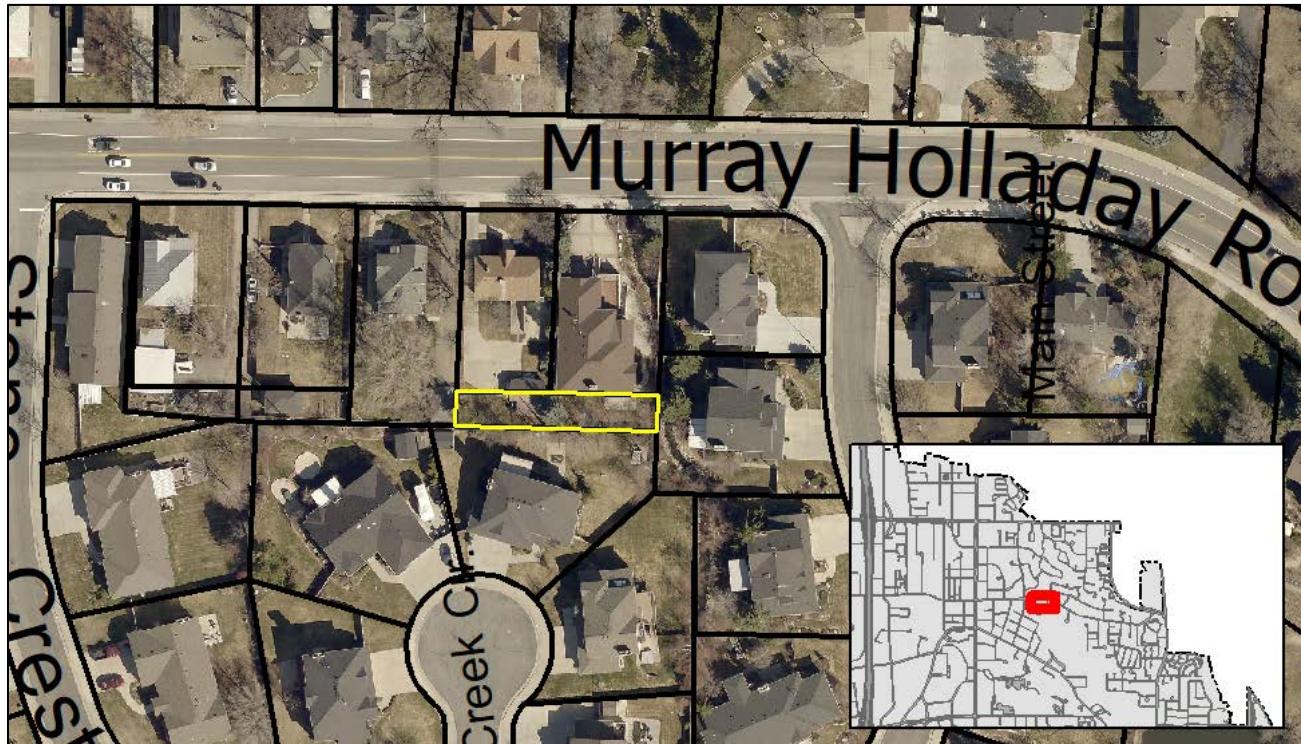
OTHER BUSINESS

Sue Wilson made a motion to adjourn. Seconded by Travis Nay.



AGENDA ITEMS #6 & #7

ITEM TYPE:	General Plan Amendment / Zone Map Amendment		
ADDRESS:	388 E., 398 E. 4800 South (parcel to the rear)	MEETING DATE:	June 4, 2020
APPLICANT:	Dawndi Deniro Reichman	STAFF:	Jared Hall, Planning Division Manager
PARCEL ID:	22-07-202-034	PROJECT NUMBER:	20-056 20-057
CURRENT ZONE:	R-1-8, Single-Family Low Density Residential	PROPOSED ZONE:	R-M-10, Multi-Family Low Density Res
LAND USE DESIGNATION	Low Density Residential	PROPOSED DESIGNATION	Medium Density Residential
SIZE:	.07 acres 3,049 ft ²		
REQUEST:	The applicant would like to amend the Future Land Use Map designation and Zoning of the subject property to align with the designations of her adjacent properties at 388 East and 398 East 4800 South.		



I. BACKGROUND & REVIEW

Background

The subject property is a parcel located behind two existing single-family homes at 388 and 398 East 4800 South. The property has been owned and used as part of those two lots for many years but has never been combined with them. The subject parcel was not included with the properties it is associated with when the Zoning and the Future Land Use designations were applied to properties with frontage on 4800 South. As a result, the lots are in the Medium Density Residential land use category, and in the R-M-10, Multi-Family Zone, but the parcel (not having frontage on 4800 South) was left in the Low Density Residential land use category, and the R-1-8 Zone. The applicant has inherited the properties, and the discrepancy was discovered as she has prepared to sell one of the lots. Because the parcel has been historically used in conjunction with the lots at 388 and 398 East 4800 South and has always been in the same ownership as those two properties, Staff views the proposed amendments as corrections to an oversight. In turn, once those designations are corrected the subject parcel can be appropriately combined with the associated lots.

Surrounding Land Uses & Zoning

<u>Direction</u>	<u>Land Use</u>	<u>Zoning</u>
North	Single Family Residential	R-M-10
South	Single Family Residential	R-1-8
East	Single Family Residential	R-1-8
West	Single Family Residential	R-M-10

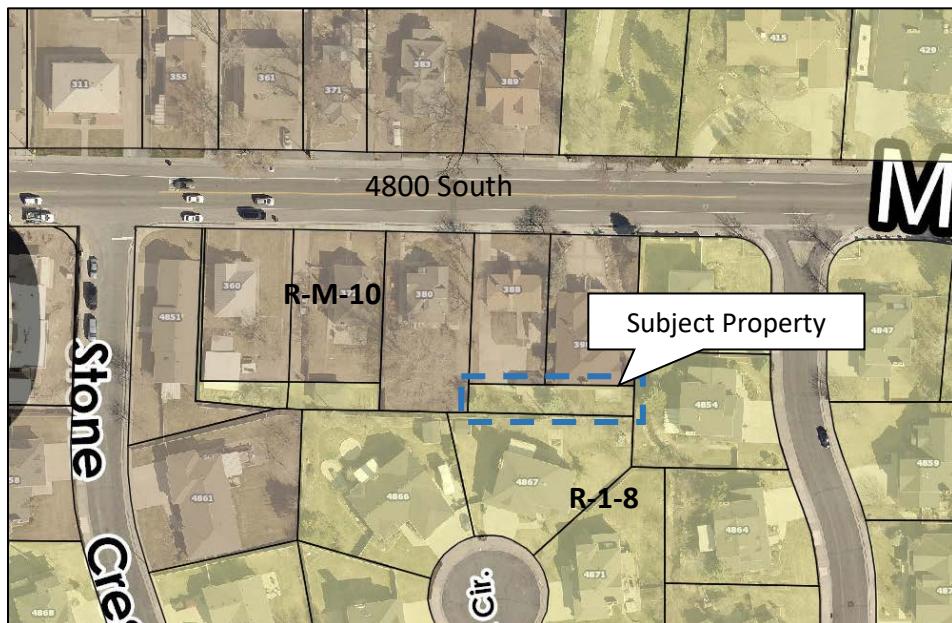


Figure 1: Segment of the Zoning Map, subject parcel highlighted

Zoning Districts & Allowed Land Uses

- Existing: The existing R-1-8 Zone allows single family detached dwellings on 8,000 ft² lots, utilities, charter schools, residential childcare, and apiaries (bee-keeping) as permitted uses. Conditional uses include attached single-family dwellings in PUDs, cemeteries, radio and television transmitting stations, protective functions, schools, parks, churches and libraries.
- Proposed: The proposed R-M-10 allows single-family detached dwellings on 8,000 ft² lots, two-family dwellings on 10,000 ft² lots, utilities, charter schools, and residential childcare as permitted uses. Conditional uses include attached single-family dwellings, multi-family dwellings (7 units per acre), bed and breakfasts, retirement homes, cemeteries, radio and television transmitting stations, protective functions, schools, parks and churches.

Regulations

The regulations for setbacks, height, parking, buffering and other considerations are distinct between the R-1-8 and proposed R-M-10 zones. A brief summary of some of the more directly comparable requirements is contained in the table below.

	R-1-8 Zone (existing)	R-M-10 Zone (proposed)
Height of Structures	35' max	35' max
Minimum Lot Size, Single Family Dwelling	8,000 ft ²	8,000 ft ²
Minimum Lot Size, Two-Family and Multi-Family Dwellings	Not applicable – not allowed	Two-family – 10,000 ft ² Multi-family – 7 units/acre max
Building Setbacks	Front Yard: 25' Rear: 25' Side Yard: 8' min, total 20' Corner Side Yard: 20'	Front Yard: 25' Rear: 25' Side Yard: 8' min, total 20' Corner Side Yard: 20'

General Plan & Future Land Use Designations

Map 5.7 of the Murray City General Plan (the Future Land Use Map) identifies future land use designations for all properties in Murray City. The designation of a property is tied to corresponding purpose statements and zones. These “Future Land Use Designations” are intended to help guide decisions about the zoning designations of properties. The subject property is currently designated as “Low Density Residential”.

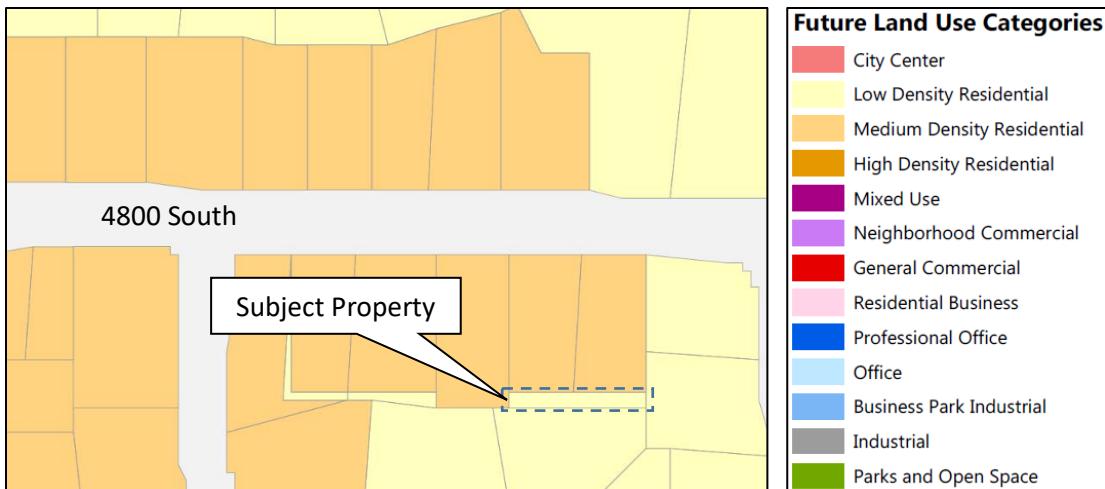


Figure 2: Future Land Use Map segment, subject property highlighted

Although the subject property is designated Low Density Residential, the properties it is associated with are designated Medium Density Residential. Staff finds that the request to amend the land use designation to match that of the associated properties is appropriate. The designation of this property should have been changed when the map was updated as a part of the 2017 General Plan.

The designation of a property is tied to corresponding purpose statements and zones. These “Future Land Use Designations” are intended to help guide decisions about the zoning designation of properties.

- Existing: The subject property is currently designated as “Low Density Residential”. Densities range between 1 and 8 dwelling units per acre. Corresponding Zones are:
 - A-1, Agricultural
 - R-1-12, Low Density Single Family
 - R-1-10, Low Density Single Family
 - R-1-8, Low Density Single Family
 - R-1-6, Low/Medium Density Single Family
 - R-2-10, Low Density Two Family
- Proposed: The applicants have proposed amending the Future Land Use Map designation of the subject property to “Medium Density Residential” to match the designation of their associated lots, and to support subsequently amending the Zoning Map from R-1-8 to R-M-10 to match their associated lots. Densities should range between 6 and 15 units per acre. Corresponding Zones are:
 - R-1-6, Low/Medium Density Single Family
 - R-M-10, Medium Density Multiple Family
 - R-M-15, Medium Density Multiple Family

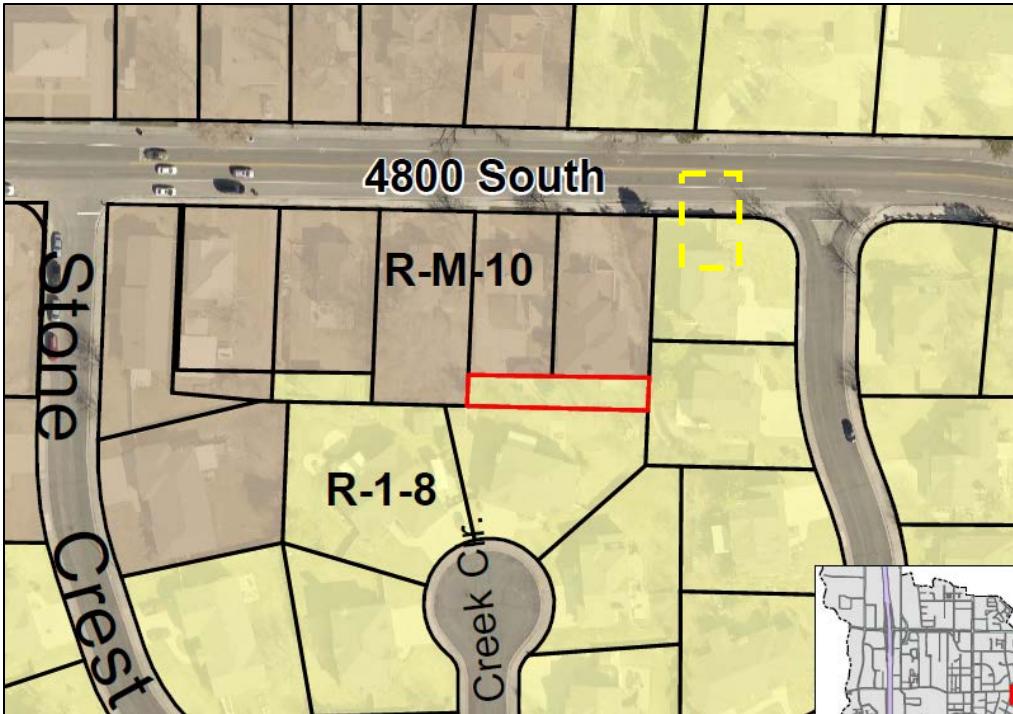


Figure 3: Zoning Map segment, subject property highlighted

II. CITY DEPARTMENT REVIEW

The application was made available for review by City Staff from various departments on May 18, 2020. There were no comments from the City Departments, and all recommended approval without conditions or concerns.

III. PUBLIC COMMENTS

54 notices of the public hearing for the requested amendments to the Future Land Use map and Zone Map were sent to all property owners within 300 feet of the subject property and to affected entities.

As of the date of this report staff has received a phone call from an adjacent property owner with an inquiry about the purpose of the request. It had been expressed to him by another property owner in the area that the request represented a step toward removing the single family homes and building apartments. It is important to remember that the requested rezone is for a 3,049 ft² parcel. While it is true that the requested designation (R-M-10) supports multi-family housing uses, the larger properties with which the subject parcel is associated are already located within the R-M-10 Zone, and the applicant could apply to build multi-family housing without combining the subject parcel or rezoning it. In fact, the request to rezone has been made specifically to satisfy requirements of processing to combine the parcel with the subject lots in order to allow the applicant to sell one of the two associated lots, which further removes the likelihood of multi-family development.

IV. ANALYSIS & CONCLUSIONS

A. Is there need for change in the Zoning at the subject location for the neighborhood or community?

The proposed change in zoning from R-1-8 to R-M-10 will allow the combination of the subject parcel with the larger lots with which it has always been used. This will help to assure the continued care and maintenance of the property. Because the parcel has been associated with the properties which have frontage on 4800 South, Staff finds that the requested change in zoning to R-M-10 is also in harmony with the Future Land Use Map and with goals of the General Plan.

B. If approved, how would the range of uses allowed by the Zoning Ordinance blend with surrounding uses?

The subject property has been used as a part of two lots located in the R-M-10 Zone, which have been used for single-family homes. The change of zoning will not impact the range of uses on the subject property because it is too small to be used alone: the request to change the zoning is necessary to allow the subject property to be appropriately combined with the adjoining lots. The combination of the additional land will not impact the allowable uses or existing uses on those properties.

C. What utilities, public services, and facilities are available at the proposed location? What are or will be the probable effects the variety of uses may have on such services?

Available utilities and services at this location are not impacted by the proposed change in zoning. Reviewing service providers including sewer, power, fire, and engineering department personnel have indicated that there are no impacts from the proposed change.

V. FINDINGS

1. The General Plan provides for flexibility in implementation and execution of the goals and policies based on individual circumstances.
2. The requested amendment to the Future Land Use Map of the 2017 Murray City General Plan represents a correction to bring the designation of an existing parcel into harmony with the designations of the lots with which it shares ownership and with which it has been developed and utilized.
3. The proposed Zone Map Amendment from R-1-8 to R-M-10 has been considered based on the characteristics of the site and surrounding area, the potential impacts of the change, and on the policies and objectives of the 2017 Murray City General Plan.

4. The proposed Zone Map Amendment from R-1-8 to R-M-10 conforms to the goals and objectives of the 2017 Murray City General Plan and will allow the appropriate combination of the subject property with the applicant's adjacent single family lots.

VI. STAFF RECOMMENDATION

The requests have been reviewed together in the Staff Report and the findings and conclusions apply to both recommendations from Staff; however, the Planning Commission must take actions on each request individually. Two separate recommendations are provided below:

REQUEST TO AMEND THE MURRAY CITY GENERAL PLAN

Based on the background, analysis, and the findings in this report, Staff recommends that the Planning Commission forward a recommendation of APPROVAL to the City Council for the requested amendment to the General Plan Future Land Use Map, re-designating the property located immediately adjacent to the south of the properties addressed 388 East and 398 East 4800 South from Low Density Residential to Medium Density Residential.

REQUEST TO AMEND THE MURRAY CITY ZONING MAP

Based on the background, analysis, and the findings within this report, Staff recommends that the Planning Commission forward a recommendation of APPROVAL to the City Council for the requested amendment to the Zoning Map designation of the property located to the south of the properties addressed 388 East and 398 East 4800 South from R-1-8, Single Family Low Density Residential to R-M-10, Multi-Family Low Density Residential.

Attachments



NOTICE OF PUBLIC MEETING

In support of the Governor's "Stay Safe, Stay Home" directive as well as the Salt Lake County and Salt Lake County Health Department directive to limit spread of COVID-19, the Planning Commission meeting will be CLOSED to the general public. However, participation is encouraged through viewing a live stream of the meeting at www.murraycitylive.com. Please submit your comments by email at planningcommission@murray.utah.gov up to and during the meeting. You may also call the Planning Division at 801-270-2420 up until 5:00 p.m. on the Thursday, June 4.

The Murray City Planning Commission will hold a public hearing on Thursday, June 4, 2020 at 6:30 p.m. on the following application:

Dawndi DeNiro Reichman is requesting the following amendments to the Murray City General Plan and to the Zoning Map for a parcel located adjacent to the rear of the properties at 388 East 4800 South and 398 East 4800 South:

- 1.) Amend the Future Land Use Map designation of the property from Low Density Residential to Medium Density Residential.
- 2.) Amend the Zoning Map Amendment for the property from R-1-8, Low Density Single-Family Residential to R-M-10, Medium Density Multi-Family Residential.



This notice is being sent to you because you own property within 300 feet of the subject property. If you have questions or comments concerning this proposal, please call Jared Hall with the Murray City Planning Division at 801-270-2420, or e-mail to jhall@murray.utah.gov.

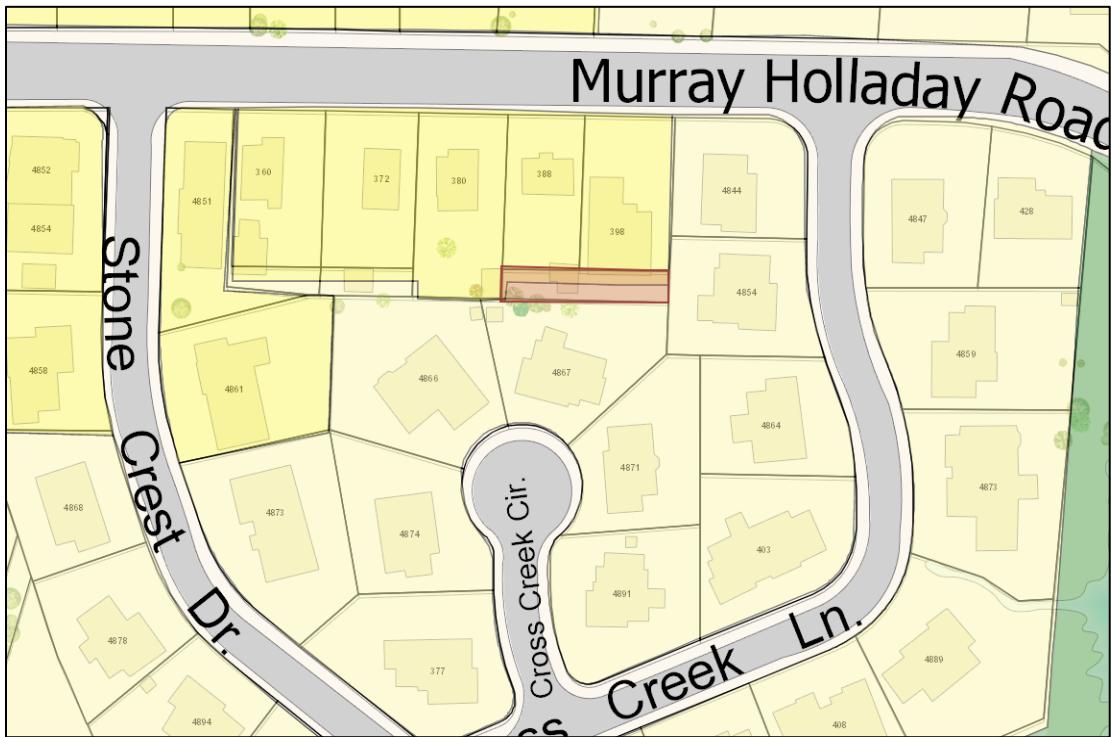


Figure 1: Future Land Use Map segment, subject property highlighted

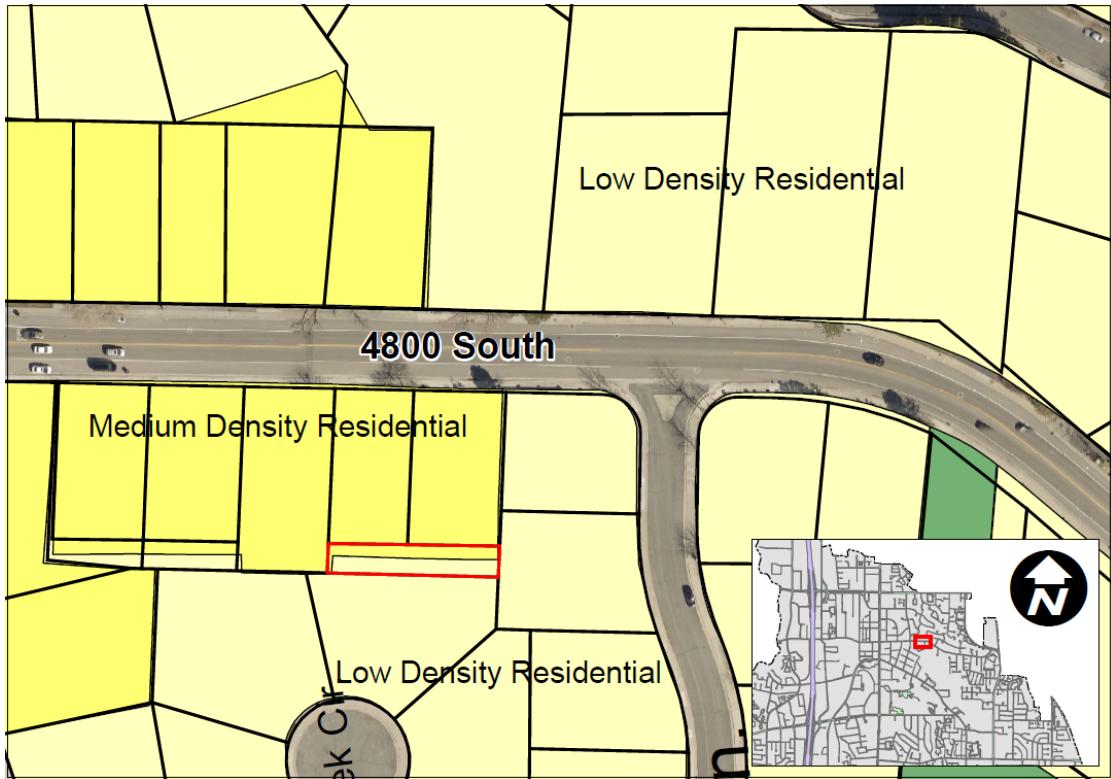


Figure 2: Zoning Map segment, subject property highlighted

GENERAL PLAN AMENDMENT APPLICATION

Type of Application (check all that apply):

Text Amendment

Map Amendment

Project # 20-056

Subject Property Address: 388 E. 4800 S. and 398 E. 4800 S.

Parcel Identification (Sidwell) Number: 202-007 202-008 202-034

Parcel Area: _____ Current Use: residential homes

Land Use Designation: _____ Proposed Designation: _____

Applicant Name: Dawndi DeNiro Reichman

Mailing Address: 2191 E. Pheasant Way

City, State, ZIP: Holladay UT 84121

Daytime Phone #: 801 403 3124 Fax #: none

Email Address: dawndireich@gmail.com

Business Name (If applicable): _____

Property Owner=s Name (If different): _____

Property Owner=s Mailing Address: _____

City, State, Zip: _____

Daytime Phone #: _____ Fax #: _____ Email: _____

Describe your request in detail (use additional page if necessary):

Continue the property line through 202-007 and 202-008, eliminating
parcel 202-034

Authorized Signature: Dawndi DeNiro Reichman Date: 5-13-2020

Property Owners Affidavit

Project # _____

I (we) Dawndi DeNiro Reichman, being first duly sworn, depose and say that I (we) am (are) the current owner of the property involved in this application: that I (we) have read the application and attached plans and other exhibits and are familiar with its contents; and that said contents are in all respects true and correct based upon my personal knowledge.

Dawndi DeNiro Reichman

Owner's Signature

Owner's Signature (co-owner if any)

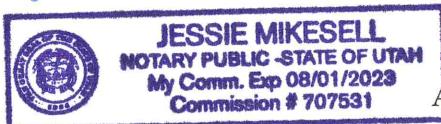
State of Utah

§

County of Salt Lake

Subscribed and sworn to before me this 14th day of May, 20 20.Jessie Mikesell

Notary Public

Residing in Salt Lake, UT
My commission expires: 08/1/2023

Agent Authorization

I (we), Dawndi Reichman, the owner(s) of the real property located at 388 e 4800s Murray, 84107 in Murray City, Utah, do hereby appoint Hunter Curtis, as my (our) agent to represent me (us) with regard to this application affecting the above described real property, and authorize Hunter Curtis to appear on my (our) behalf before any City board or commission considering this application.

Dawndi DeNiro Reichman

Owner's Signature

Owner's Signature (co-owner if any)

State of Utah

§

County of Salt Lake

On the 14 day of May, 20 20, personally appeared before me gma Dawndi Reichman Hunter Curtis gma the signer(s) of the above *Agent Authorization* who duly acknowledge to me that they executed the same.

Jessie Mikesell

Notary public

Residing in: Salt Lake, Utah
My commission expires: 08/1/2023

ZONING AMENDMENT APPLICATION

Type of Application (check all that apply):

- Zoning Map Amendment
- Text Amendment
- Complies with General Plan

Yes No

Project # 20-057

Subject Property Address: 388 E. 4800 S. and 398 E. 4800 S. Murray

Parcel Identification (Sidwell) Number: 202-007 202-034 202-008

Parcel Area: _____ Current Use: Residential

Existing Zone: _____ Proposed Zone: _____

Applicant Name: Dawndi DeNiro Reichman

Mailing Address: 2191 E. Pheasant Way

City, State, ZIP: Holladay Utah 84121

Daytime Phone #: 801 403 3124 Fax #: none

Email address: dawndireich@gmail.com

Business or Project Name: _____

Property Owner's Name (If different): _____

Property Owner's Mailing Address: _____

City, State, Zip: _____

Daytime Phone #: _____ Fax #: _____ Email: _____

Describe your reasons for a zone change (use additional page if necessary):

Parcel 202-034 is zoned for a subdivision and in reality it needs to be zoned as the backyard to my homes at 388 parcel #202-007 and my home at 398 parcel # 202-008

Authorized Signature: Dawndi DeNiro Reichman Date: 5-13-2020

Property Owners Affidavit

Dawndi DeNiro Reichman

I (we) Dawndi DeNiro Reichman, being first duly sworn, depose and say that I (we) am (are) the current owner of the property involved in this application: that I (we) have read the application and attached plans and other exhibits and are familiar with its contents; and that said contents are in all respects true and correct based upon my personal knowledge.

Dawndi DeNiro Reichman

Owner's Signature

Co-Owner's Signature (if any)

State of Utah

§

County of Salt Lake

Subscribed and sworn to before me this 14 day of May, 20 20.

Jessie Mikesell

Notary Public

Residing in Salt Lake, UT



My commission expires: 8/1/2023

Agent Authorization

I (we), Dawndi Reichman, the owner(s) of the real property located at 388 e 4800 s Murray, 84107, in Murray City, Utah, do hereby appoint Hunter Curtis, as my (our) agent to represent me (us) with regard to this application affecting the above described real property, and authorize

Hunter Curtis to appear on my (our) behalf before any City board or commission considering this application.

Dawndi DeNiro Reichman

Owner's Signature

Co-Owner's Signature (if any)

State of Utah

§

County of Salt Lake

On the 14th day of May, 20 20, personally appeared before me

Dawndi Reichman ~~and Hunter Curtis~~ the signer(s) of the above Agent Authorization who duly acknowledge to me that they executed the same.

Jessie Mikesell

Notary Public

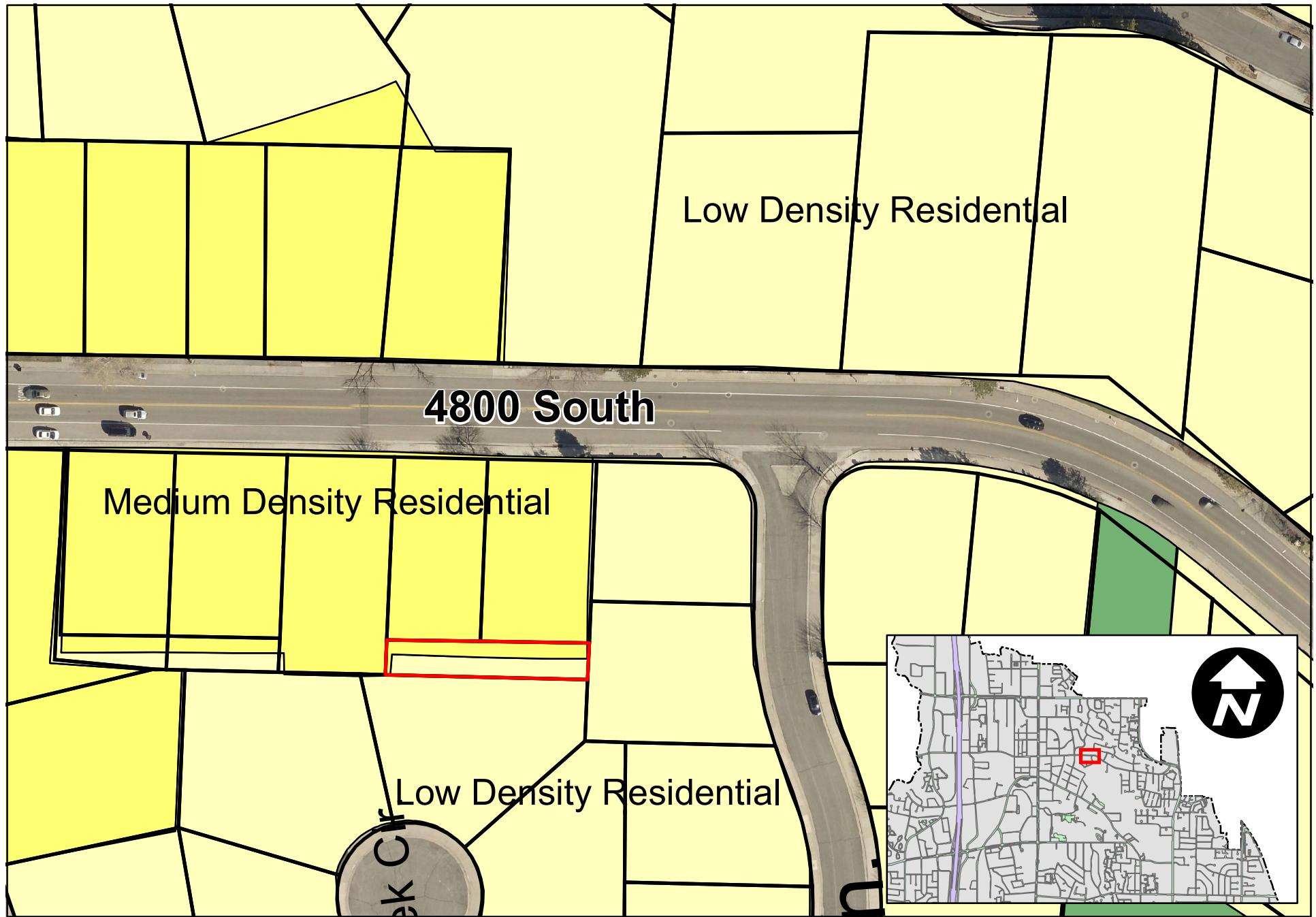
Residing in Salt Lake, UT

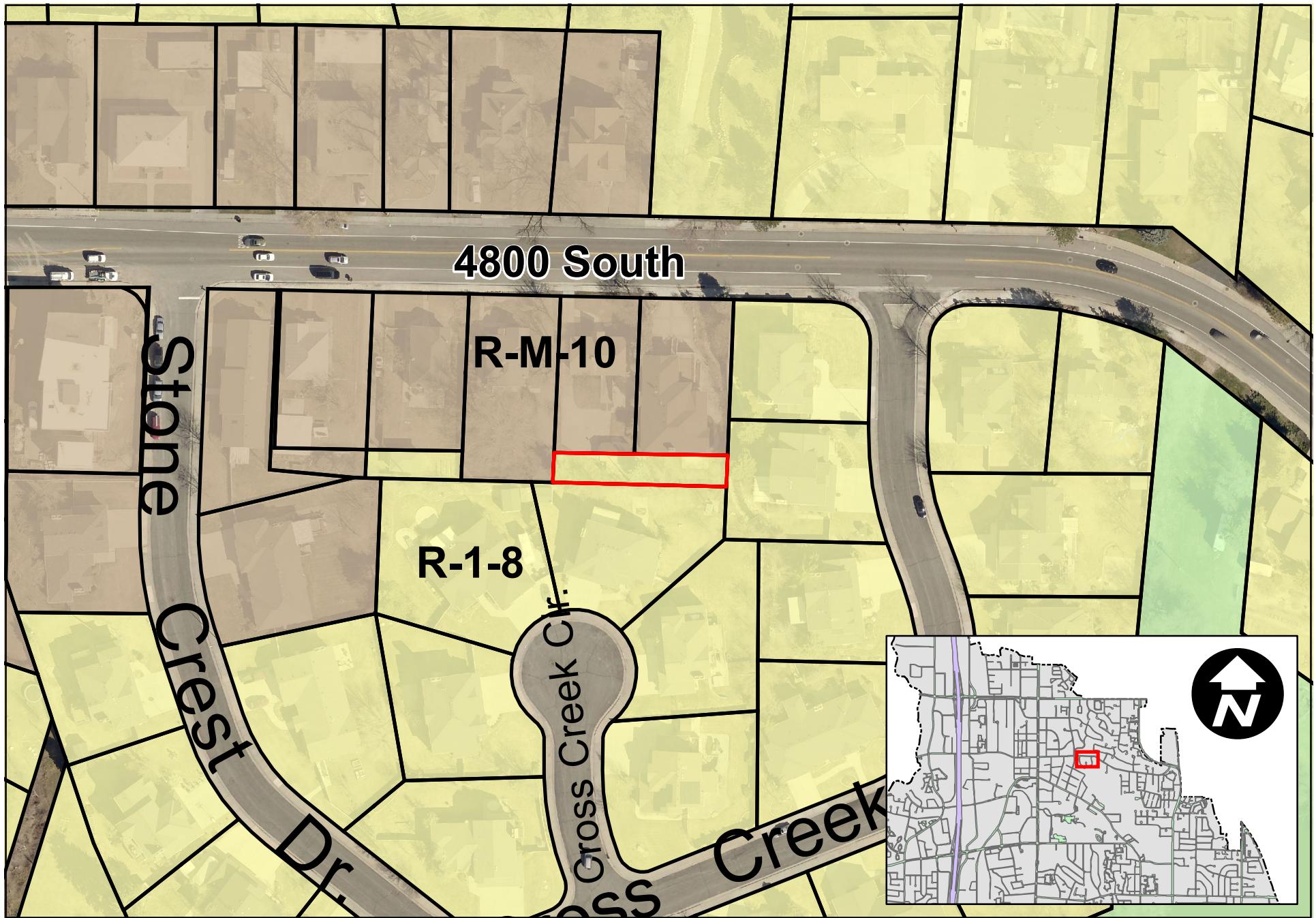


My commission expires: 8/1/2023

Tax Parcel # 22-07-202-034, bearing a street address of 398 East 4800 South
and more particularly described as follows:

Beginning South 360.83 feet and East 379.137 feet from the North 1/4 corner
of Section 7, Township 2 South, Range 1 East, Salt Lake Base and Meridian;
thence South 89° East 142 feet; thence South 2° West 20.81 feet; thence North
89° West 142 feet; thence North 2° East 20.81 feet to the point of beginning.





Order Confirmation for **0001290225**

Client MURRAY CITY RECORDER
 Client Phone 8012642660 Account # 9001341938
 Address 5025 S STATE, ROOM 113 Ordered By SUSAN
 MURRAY, UT 84107 Account Exec Itapuso2
 Email snixon@murray.utah.gov PO Number PUBLIC HEARING NO

Total Amount	\$73.88
Payment Amt	\$0.00
Amount Due	\$73.88

Text: PUBLIC HEARING NOTICE

<u>Ad Number</u>	0001290225-01	<u>Ad Type</u>	Legal Liner
<u>Ad Size</u>	1 X 41 li	<u>Color</u>	

WYSIWYG Content

MURRAY CITY
CORPORATION
NOTICE OF
PUBLIC HEARING

NOTICE IS HEREBY GIVEN that on the 6th day of June 2020, at the hour of 6:30 p.m. of said day the Planning Commission will hold and conduct a Public Hearing for the purpose of receiving public comment on and pertaining to General Plan Amendment from Residential Low Density to Residential Medium Density and a Zone Map Amendment from R-1-8 to R-M-10 for the properties located at 388 East & 398 East 4800 South (rear), Murray City, Salt Lake County, State of Utah. The public may view the meeting via the live stream at www.murraycitylive.com. If you would like to submit comments for this agenda item you may do so by sending an email in advance or during the meeting to planningcommission@murray.utah.gov. No physical meeting location will be available.

Jared Hall, Manager
Planning Division
1290225 UPAXLP

<u>Product</u>	<u>Placement</u>	<u>Position</u>
Salt Lake Tribune	Legal Liner Notice	Public Meeting/Hear
<u>Scheduled Date(s):</u>	05/24/2020	
utahlegals.com	utahlegals.com	utahlegals.com
<u>Scheduled Date(s):</u>	05/24/2020	
Deseret News	Legal Liner Notice	Public Meeting/Hear
<u>Scheduled Date(s):</u>	05/24/2020	

Agenda Item # 6 & 7
Dawndi Reichman

From: Susan Nixon
To: lisamilk3@gmail.com; [Maren Patterson \(makasa84@hotmail.com\)](mailto:makasa84@hotmail.com); [Ned Hacker](mailto:Ned.Hacker); [Phillip J. Markham](mailto:Phillip.J.Markham); [Scot Woodbury](mailto:Scot.Woodbury); [Sue Wilson](mailto:Sue.Wilson); [Travis Nay \(Travis.Nay@imail.org\)](mailto:Travis.Nay@imail.org)
Subject: Amend Use & Zoning Map (rear of properties 388 E 4800 So)
Date: Wednesday, June 3, 2020 8:14:00 AM

Hi Commissioners:

We have received Public Comments for the Zone Map/Gen Plan Amendment:

Dear Mr Hall:

As a concerned resident living within 300 feet of the subject property, I am very upset that this parcel of land is being concerned to change from low density single-family to medium density multi-family.

My biggest concerns are crime, noise, street parking and more traffic on 4800 South.

When we moved here over 20 years 4800 South was busier then we expected. Now with the main municipalities being moved to lower 4800 South traffic has increased even more. Changing zoning doesn't help with the problem.

Street parking has always been a problem. Turning left off of Stone Crest Dr is now dangerous because of parked cars and poor view of approaching cars because of the multi-family building's fence.

Between the noise on State Street and the increased traffic on 4800 South the noise level has increased.

I am afraid that 4800 South in the future will become another 4500 South high in crime caused by the number of apartments and movement of residents.

In conclusion I am dead set against rezoning.

Sincerely,

Carol & Harry Niehus
4864 Cross Creek Lane

Agenda Item #6 & 7
Dawndi Reichman

From: [Frances Dolloph](#)
To: [Planning Commission Comments](#)
Cc: [Jared Hall](#)
Subject: Rezoning DDReichman property
Date: Wednesday, June 3, 2020 8:51:28 AM

I strongly oppose rezoning two parcels of land on 4800 from single family property to multi-family residence. These two properties are in the heart of the single family zone and rezoning would substantially change the neighborhood. While you are asking for two small parcels to be changed, in essence, since those two strips are part of two large plots, you would be allowing multi-family building in a dense zone with high traffic.

The Cross Creek area is one of the few well-kept single family neighborhoods in Murray. It is adjacent to the historical area as well. Do not spoil the Cross Creek neighborhood area by allowing multi-families use, most likely to eventually be high rise with high traffic and parking in the area, and little or no green space.

Consideration needs to be made of the water running through the property as well. Substantial new building could cause flooding to existing properties. Please do not change zoning for these properties as it will lead to multiple changes and rezoning on 4800 to the detriment of current single family property owners. The Cross Creek area properties are a credit to the City of Murray; do not do anything to change that status.

Dr. Frances Dolloph
Dr. Sharon Teabo
4873 S Stone Crest Dr
Murray, UT 84107

DAWNDI REICHMAN
P/C 6/4/2020
Project #20-056 & 20-057
300' radius + affected entities

Calvin R Nakamura;
Tammy K Nakamura (Jt)
4854 S Cross Creek Ln
Murray , UT, 84107-4982

Carol H Bentley
398 E Cross Creek Ln
Murray , UT, 84107-4984

Charles Godfrey;
Teresa Corrine Godfrey (Jt)
429 E 4800 S
Murray , UT, 84107-4906

David B Jenson;
Raquel Jenson (Jt)
383 E 4800 S
Murray , UT, 84107-4904

Dawndi D Reichman Trust 02/01/2016
2191 E Pheasant Wy
Holladay , UT, 84121-1310

DDN Tr
4861 S Stone Crest Dr
Murray , UT, 84107-4988

E & L Campbell Properties, Llc
2023 Ridgewood Wy
Bountiful , UT, 84010-

Gary V Price
371 E 4800 S
Murray , UT, 84107-4904

H & CN Trust
4864 S Cross Creek Ln
Murray , UT, 84107-4982

John G Weston; Lauri R Weston (Jt)
4844 S Cross Creek Ln
Murray , UT, 84107-4982

John Hellgeth
389 E 4800 S
Murray , UT, 84107-4904

Larry A Pond; Jamie T Pond (Jt)
4867 S Cross Creek Cir
Murray , UT, 84107-4981

Linda M Wilde; David A Wilde (Jt)
4851 S Stone Crest Dr
Murray , UT, 84107-4988

Lynn Y Shimada;
Marilyn Shimada (Jt)
4874 S Cross Creek Cir
Murray , UT, 84107-4900

Nicholas J Angelidas;
Aphrodite Angelidas (Jt)
408 E Cross Creek Ln
Murray , UT, 84107-4984

Ricardo Madrigal;
Erin I Madrigal (Jt)
377 E Cross Creek Ln
Murray , UT, 84107-4985

Robert D McKEAN;
Sandra McKEAN (Jt)
4873 S Cross Creek Ln
Murray , UT, 84107-4983

Scott Pexton; Lori Pexton (Jt)
4859 S Cross Creek Ln
Murray , UT, 84107-4983

Seth C Miner; Shelly Miner (Jt)
409 E 4800 S
Murray , UT, 84107-4906

Shaheen Hamid;
Parveen S Hamid (Jt)
4847 S Cross Creek Ln
Murray , UT, 84107-4983

Sharon L Teabo;
Frances M Dolloph (Jt)
4873 S Stone Crest Dr
Murray , UT, 84107-4988

Shellene Tucholski
372 E 4800 S
Murray , UT, 84107-4905

Tom C Morse;
Samuel R Nattress (Jt)
428 E 4800 S
Murray , UT, 84107-4907

Steven Mugleston;
Diane Mugleston (Jt)
403 E Cross Creek Ln
Murray , UT, 84107-4986

Thomas R Wistrcill;
Kelly Wistrcill (Jt)
4866 S Cross Creek Cir
Murray , UT, 84107-4900

Trust Not Identified
4871 S Cross Creek Cir
Murray , UT, 84107-4981

Travis Potter
360 E 4800 S
Murray , UT, 84107-4905

Vikki Trujillo; Herbert R Trujillo; Jacklyn
B Trujillo
4889 S Cross Creek Ln
Murray , UT, 84107-4983

William M Geving;
Megan D Sawyer (Jt)
380 E 4800 S
Murray , UT, 84107-4905

Vap Tr
4891 S Cross Creek Cir
Murray , UT, 84107-4981

UDOT - REGION 2
ATTN: MARK VELASQUEZ
2010 S 2760 W
SLC UT 84104

UTAH TRANSIT AUTHORITY
ATTN: PLANNING DEPT
669 West 200 South
SLC UT 84101

TAYLORSVILLE CITY
PLANNING & ZONING DEPT
2600 W TAYLORSVILLE BLVD
TAYLORSVILLE UT 84118

WEST JORDAN CITY
PLANNING DIVISION
8000 S 1700 W
WEST JORDAN UT 84088

CHAMBER OF COMMERCE
ATTN: STEPHANIE WRIGHT
5250 S COMMERCE DR #180
MURRAY UT 84107

MURRAY SCHOOL DIST
ATTN: ROCK BOYER
5102 S Commerce Drive
MURRAY UT 84107

MIDVALE CITY
PLANNING DEPT
7505 S HOLDEN STREET
MIDVALE UT 84047

SALT LAKE COUNTY
PLANNING DEPT
2001 S STATE ST
SLC UT 84190

GRANITE SCHOOL DIST
ATTN: KIETH BRADSHAW
2500 S STATE ST
SALT LAKE CITY UT 84115

ROCKY MOUNTAIN POWER
ATTN: KIM FELICE
12840 PONY EXPRESS ROAD
DRAPER UT 84020

DOMINION ENERGY
ATTN: BRAD HASTY
P O BOX 45360
SLC UT 84145-0360

COTTONWOOD IMPRVMT
ATTN: LONN RASMUSSEN
8620 S HIGHLAND DR
SANDY UT 84093

JORDAN VALLEY WATER
ATTN: LORI FOX
8215 S 1300 W
WEST JORDAN UT 84088

CENTRAL UTAH WATER DIST
1426 East 750 North, Suite 400,
Orem, Utah 84097

HOLLADAY CITY
PLANNING DEPT
4580 S 2300 E
HOLLADAY UT 84117

COTTONWOOD HEIGHTS CITY
ATTN: PLANNING & ZONING
2277 E Bengal Blvd
Cottonwood Heights, UT 84121

SANDY CITY
PLANNING & ZONING
10000 CENTENNIAL PRKwy
SANDY UT 84070

UTOPIA
Attn: JAMIE BROTHERTON
5858 So 900 E
MURRAY UT 84121

COMCAST
ATTN: GREG MILLER
1350 MILLER AVE
SLC UT 84106

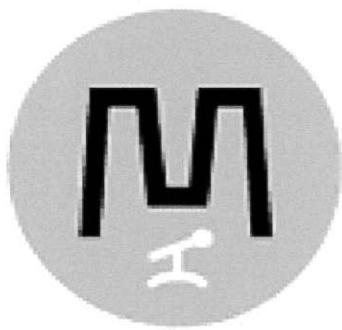
MILLCREEK
Attn: Planning & Zoning
3330 South 1300 East
Millcreek, UT 84106

OLYMPUS SEWER
3932 500 E,
Millcreek, UT 84107

CENTURYLINK
250 E 200 S
Salt Lake City, Utah 84111

WASATCH FRONT REG CNCL
PLANNING DEPT
41 North Rio Grande Str, Suite 103
SLC UT 84101

UTAH AGRC
STATE OFFICE BLDG #5130
SLC UT 84114



MURRAY
CITY COUNCIL

Discussion Item #3



City Attorney's Office

MURRAY

Council Action Request

Committee of the Whole & Council Meeting

Meeting Date: July 21, 2020

Department Director G.L. Critchfield	Purpose of Proposal To consider a resolution to surplus real property the City may have acquired an interest in by vacating alleyway
Phone # 801-264-2640	Action Requested Action - resolution declaring property as surplus
Presenters G.L. Critchfield	Attachments Public Hearing Notice; Proposed Resolution
	Budget Impact
Required Time for Presentation 10 Minutes	Description of this Item The City and RDA have entered into an agreement with Murray Aerie 1760, Fraternal Order of Eagles ("FOE") to purchase, exchange and swap certain parcels of property to accommodate the construction of the Hanauer Street extension. As part of the transaction, the City was to vacate an alleyway next to the FOE property in favor of the FOE. When a city vacates rights-of-way, like the alleyway, the ownership of that property typically vests in the adjacent property owners, up to the middle line of the right-of-way. In this case, the City owns the properties adjacent to the west of the alleyway, while the FOE owns the property adjacent on the east. To clear up any question regarding ownership in the future, the City should surplus any ownership interest it may have in the alleyway property. This would then be conveyed by a quit-claim deed to the FOE.
Is This Time Sensitive No	
Mayor's Approval 	
Date July 7, 2020	

MURRAY CITY CORPORATION

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that on the 21st day of July, 2020, at the hour of 6:30 p.m., the Murray City Municipal Council will hold and conduct a Public Hearing to receive public comment concerning a proposed Resolution declaring as surplus property located at approximately 15 West 5th Avenue, Murray, Utah. The parcel contains approximately 4,423 square feet, or 0.102 acre.

The purpose of this public hearing is to receive public comment concerning the proposal to declare said property as surplus.

The hearing will be conducted electronically as authorized by the Governor's Executive Order 2020-5 (suspending the enforcement of certain provisions of the Open and Public Meetings Act) issued March 18, 2020 and by City Council Resolution No. 20-13 adopted March 17, 2020. The public may view the meeting via the live stream at www.murraycitylive.com or <https://www.facebook.com/MurrayCityUtah/>. No physical meeting location will be available.

Comments for the public hearing may be submitted by sending an email in advance or during the meeting to city.council@murray.utah.gov . Comments are limited to less than 3 minutes; include your name and contact information, and your comments will be read into the record.

For further information, contact the office of the Murray City Municipal Council, 264-2603.

DATED this ____ day of _____, 2020.

MURRAY CITY CORPORATION

Jennifer Kennedy
City Recorder

DATES OF PUBLICATION: July 6, 2020

- To be published on (1) the City's website, (2) the Utah Public Notice Website, (3) in the newspaper, and (4) mailed to adjacent property owners

RESOLUTION NO. _____

A RESOLUTION DECLARING CERTAIN REAL PROPERTY LOCATED AT APPROXIMATELY 15 WEST 5TH AVENUE, MURRAY CITY, SALT LAKE COUNTY, STATE OF UTAH, AS SURPLUS.

WHEREAS, the Murray City ("City") has vacated a public alleyway ("Alleyway") running between 4th Avenue and 5th Avenue in Murray, Utah, located at approximately 15 West 5th Avenue; and

WHEREAS, the City owns the parcels of property adjoining west side of the Alleyway; and

WHEREAS, under the operation of law, each adjacent owner takes fee title in the property of the right-of-way being vacated up to the center line of such right-of-way; and

WHEREAS, as a result of vacating the Alleyway, the City owns in fee the western portion of the Alleyway up to the center line of the Alleyway; and

WHEREAS, the City has an agreement with Murray Aerie No. 1760 Fraternal Order of Eagles ("FOE") and the Redevelopment Agency of Murray City ("RDA") to exchange, sell and convey property in order to facilitate the construction of the Hanauer Street extension between 4800 South and Vine Street (agreement attached as Exhibit "A"); and

WHEREAS, the City wants to convey its portion of the vacated Alleyway to the FOE in furtherance of the above referenced agreement; and

WHEREAS, pursuant to state law and City code, prior to selling, exchanging or conveying property, the City must declare property as surplus; and

WHEREAS, a public hearing was held on July 21, 2020 to hear and consider comments from the public related to the proposed declaration of the Property as surplus;

NOW, THEREFORE, BE IT RESOLVED by the Murray City Municipal Council that the property owned by Murray City located at approximately 15 West 5th Avenue, Murray, Salt Lake County, Utah, and contained within the following description:

A tract of land, being all of the existing right of way of an alley way between 4th Avenue and 5th Avenue, Murray City, situate in the NW1/4NW1/4 of Section 7, T.2 S., R.1 E., S.L.B.& M. The boundaries of said tract of land are described as follows:

Beginning at the intersection of the easterly right of way line of said alley way and the northerly right of way line of 4th Avenue, which point is 0.9 chains East and 304.16 feet North from the Southwest

corner of Lot 1 of said Section 7 said point of beginning is more particularly described as 154.18 feet N.0°19'40"E. along the monument line in State Street and 775.15 feet N.89°37'21"W. from a Salt Lake County monument at the intersection of State Street and Vine Street; and running thence N.89°37'21"W. 22.00 feet, more or less, along said northerly right of way line to the westerly right of way line of said alley way; thence N.0°14'11"E. 201.02 feet along said westerly right of way line to the southerly right of way line of 5th Avenue; thence S.89°49'19"E. 22.00 feet, more or less, along said southerly right of way line to said easterly right of way line; thence S.0°14'11"W. 201.09 feet along said easterly right of way line to the point of beginning. The above described parcel of land contains 4,423 square feet, more or less or 0.102 acre more or less.

be and the same is hereby declared as surplus.

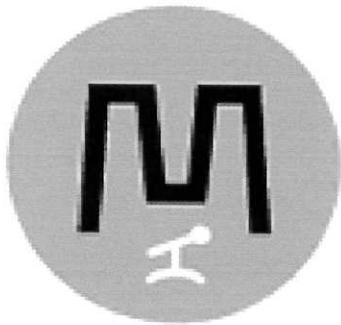
DATED this 21st day of July, 2020.

MURRAY CITY MUNICIPAL COUNCIL

Rosalba Dominguez, Chair

ATTEST:

Jennifer Kennedy, City Recorder



MURRAY
CITY COUNCIL

Discussion Item #4



MURRAY

Mayor's Office

Proposed ordinance creating a Public Safety Advisory Board

Council Action Request

Committee of the Whole

Meeting Date: July 21, 2020

Department Director Mayor Blair Camp	Purpose of Proposal Discuss a proposed ordinance establishing a Public Safety Advisory Board
Phone # 801-264-2600	Action Requested Discussion
Presenters Mayor Blair Camp	Attachments Proposed ordinance
	Budget Impact None
Required Time for Presentation 15 Minutes	Description of this Item Discuss proposal to add Chapter 2.70, Public Safety Advisory Board, to the city code. Draft of the ordinance is attached.
Is This Time Sensitive No	
Mayor's Approval 	
Date July 7, 2020	

CHAPTER 2.70 PUBLIC SAFETY ADVISORY BOARD

2.70.010: CREATION OF BOARD:

2.70.020: MEMBERSHIP:

2.70.030: APPOINTMENT:

2.70.040: TERM:

2.70.050: OFFICERS:

2.70.060: MEETINGS:

2.70.070: FUNCTIONS:

2.70.080: TRAINING:

2.70.010 CREATION OF BOARD:

There is hereby created and established an advisory body to be known as the Public Safety Advisory Board, hereafter referred to as the "Board."

2.70.020 MEMBERSHIP:

It is the intent of this chapter that the Board represent the concerns of diverse citizen groups, as well as the broad interests of the community as a whole. Board membership should provide balanced representation in terms of professional, neighborhood, and community interests. Suggested backgrounds, from which expertise might be selected, may include: owner or manager of a business located in the City, member of the Murray City School District, urban planning, prior experience in law enforcement, prior experience as a firefighter, experience or involvement in public service activity, and mental or behavioral health. Such experience is not a prerequisite for appointment. It is intended that the composition of the Board represent a cross section of the community.

A member of the Board may not be a current employee of the City. The Police Chief and Fire Chief, or designees, shall serve as advisors to the Board.

2.70.030: APPOINTMENT:

The Board shall consist of seven (7) members appointed by the Mayor with the advice and consent of the City Council. All seven (7) members shall be at large members. Five (5) of the members shall be residents of the City; and the remaining two members shall live or work in the City.

2.70.040: TERM:

Members shall serve for a term of three (3) years, provided that not less than two (2) nor more than three (3) of the terms of members of this Board shall expire each year. In the event a term of a member shall expire without his/her having been reappointed or a successor having been appointed, the member shall continue to serve until a successor has been appointed. Members of this Board shall not serve more than two (2)

consecutive terms. "Term" as used in this section shall mean serving on such Board for at least eighteen (18) months.

2.70.050: OFFICERS:

The Board shall elect a chairperson whose duties shall be to preside over the meetings of the Board. The Board shall also elect a vice-chairperson whose duties will be to serve in the chairperson's absence.

2.70.060: MEETINGS:

A. The Board shall meet as necessary to perform its duties. It is expected that the Board will hold regular monthly meetings, but in any event, the Board shall meet no less than three (3) times per year. Meetings shall be held at such time and place within the City as shall be designated by the chair of the Board. All meetings of the Board shall be open to the public and held in accordance with the Utah Open and Public Meetings Act. Roberts Rules of Order shall act as the guide for rules of procedure.

B. Attendance of four (4) members of the Board at any duly authorized meeting shall constitute a quorum. An affirmative vote of four (4) members of the board shall at all times be necessary to pass any motion or matter of business brought to the Board.

C. The Board shall keep a written record of the proceedings which shall be kept in the City Recorder's office.

D. Board members shall serve without compensation.

2.70.070: FUNCTIONS:

The Board shall have the following functions:

A. To become acquainted with the operation and activities of the public safety departments.

B. To foster understanding and communication between the residents and businesses of the City and the public safety departments.

C. To review community needs and concerns, expectations, and responses relative to police and fire services.

D. To advise and provide support for enhanced communication and education between the community and the public safety departments.

E. To encourage the highest ethical standards in the public safety departments.

F. To review periodic reports prepared by the public safety departments regarding training completed.

G. To promote the provision of quality public safety services to all residents with sensitivity, cultural understanding and racial equity.

H. To strengthen throughout the community, the application of equal protection under the law.

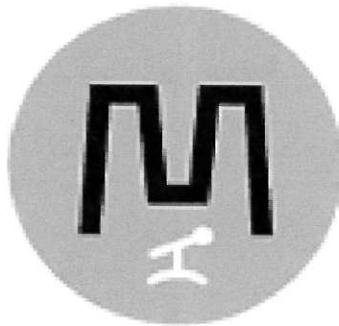
2.70.080: TRAINING:

A. Within the first six months of appointment, Board members shall be required to complete training that shall include:

1. the Utah Open and Public Meetings Act;
2. confidentiality, privacy and due process rights of officers and civilians;
3. rights of victims, criminal defendants, and suspects;
4. police department policies and procedures;
5. fire department standard operating guidelines;
6. racial equity;
7. trauma-informed interview skills.

B. Board members shall participate in:

1. a fire department ride-a-long in accordance with established program policies and procedures;
2. Fire Operations 101 training;
3. a police department “ride-a-long,” at a minimum two shifts, in accordance with established program policies and procedures.
4. a twelve-week Citizens Academy; and
5. a virtual simulator training.



MURRAY
CITY COUNCIL

Discussion Item #5



Murray City Council

Discussion Related to a Proposed Diversity and Inclusion Committee

Council Action Request

Committee of the Whole

Meeting Date: July 21, 2020

Department Director Janet M. Lopez	Purpose of Proposal Introduction, discussion, proposal to create a Diversity and Inclusion Advisory Committee.
Phone # 801-264-2622	Action Requested Presentation of proposed language and make up of Diversity and Inclusion Advisory Committee.
Presenters Kat Martinez, City Council Member District 1	Attachments
	Budget Impact None
	Description of this Item As we as a city confront issues of race in our community, it is crucial we look at issues of inequity regarding not only race, but also ethnicity, gender, sexual orientation, socio - economic status, age, physical abilities and religion and how those identities may limit access to services and sense of place and safety in our community for both residents and employees.
Required Time for Presentation 15 Minutes	
Is This Time Sensitive Yes	
Mayor's Approval	This committee will serve to examine gaps in inclusion in current practices and make proposals of how to improve accessibility, safety and inclusion for all Murray's residents and employees.
Date July 10, 2020	

Committee of the Whole
July 21, 2020

Diversity and Inclusion Advisory Committee (Working Draft)

The Diversity and Inclusion Advisory Committee shall consist of no more than 9 members. Officers (Chair, Vice Chair, Treasurer, Secretary, others as deemed necessary in the future) must be resident, business owners or provide specific services to underrepresented communities in Murray).

Specific Plans for Partnership and Membership
Disabled Rights Action Committee, International Rescue Committee, Pride Center/Encircle,

The Diversity and Inclusion Advisory Committee shall have the authority to create its own bylaws and to amend them as needed.

Strategic Objectives:

Community: Assist the Council and Mayor in improving the quantity and quality of inclusive experiences and opportunities for residents, employees and visitors. Provide a strong sense of community, actively engage residents, support events and traditions that build bridges within the community.

Services: Ensure services are equally accessible to all residents

Practical Tasks

Communicate plans to the other City Committees, thus maximizing City resources, efficiency, and building an environment where committees can work together to plan and sponsor events.

Promote public understanding of and support for diversity at all levels of government.

Encourage public and private cooperation to provide diverse opportunities in the City

Review and report to the City Council and Mayor the status of existing and proposed events that the committee considers would benefit the City and its diverse community members.

Perform any other duties and functions as are consistent with the promotion of cultural diversity activities in the City as directed by the City Council and Mayor.

Publicize and disseminate news and information regarding cultural diversity activities within the City. Work with the City's communication staff members to promote events and activities in all news and social media.

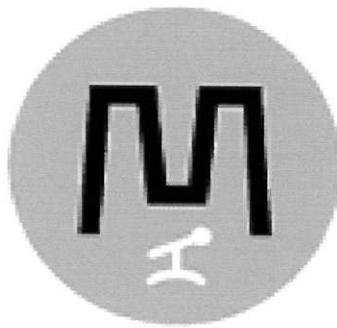
Hold public meetings in which diversity and inclusion within the City is discussed.

Initiate, sponsor, and promote involvement, activities, and contributions by the private sector for the expansion and awareness of cultural diversity within the City.

Submit an annual budget request to the City Council and review actual revenues and expenditures as compared to budget amounts, evaluating variances and reasons for variances and submit quarterly report to the City Council and Mayor.

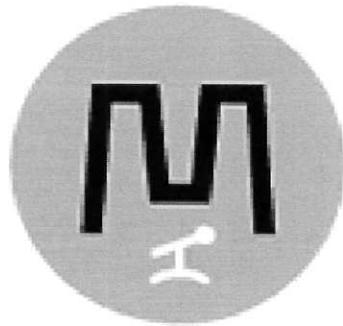
Work with agencies and organizations within and outside of the City to assist the City Council and the Mayor with the implementation of events and programs designed to promote diversity and inclusion and to improve the community and the lives of the City's citizens.

Provide a voice for marginalized communities to communicate issues that are important for them to the City, county and state officials.



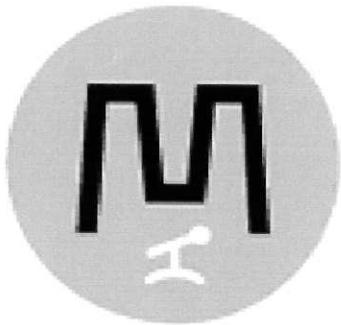
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Adjournment



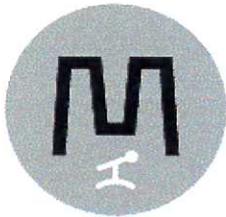
MURRAY
CITY COUNCIL

Budget & Finance Committee



MURRAY
CITY COUNCIL

Budget & Finance Committee Minutes



MURRAY CITY MUNICIPAL COUNCIL

BUDGET AND FINANCE COMMITTEE FISCAL YEAR 2020-2021 NOTICE OF MEETING

Electronic Meeting Only
Monday, May 12, 2020

The Murray City Municipal Council met as the Budget and Finance Committee Tuesday, May 12, 2020, to hold its Budget and Finance Committee meeting electronically in accordance with Executive Order 2020-5 Suspending the Enforcement of Provisions of Utah Code 52-4-202 and 52-4-207 due to Infectious Disease COVID-19 Novel Coronavirus issued by Governor Herbert on March 18, 2020 and Murray City Council Resolution #R20-13 adopted on March 17, 2020.

The public may view the meeting via the live stream at www.murraycitylive.com or <https://www.facebook.com/MurrayCityUtah/>. No physical meeting location was available.

Members in Attendance:

Diane Turner	Budget Chair - Council District 4
Kat Martinez	Budget Vice-Chair - Council District 1
Dale Cox	Committee Member - Council District 2
Rosalba Dominguez	Committee Member - Council District 3
Brett Hales	Committee Member - Council District 5

Others in Attendance:

Blair Camp	Mayor	Jan Lopez	Council Director
Doug Hill	Mayor's CAO	Bill Francis	Imagination Company
Pattie Johnson	Council Office	G.L. Critchfield	City Attorney
Brenda Moore	Finance Director	Jennifer Heaps	Mayor's CCO
Craig Burnett	Police Chief	Jackie Sadler	MECA
Bruce Turner	Power / Operations Manager	Greg Bellon	Power/Asst. General Manager
Blaine Haacke	Power /General Manager	Jon Harris	Fire Chief
Melinda Greenwood	Comm. /Econ. Dev. Director	Robyn Colton	HR Director

Budget Chair Turner called the Budget and Finance Committee Meeting to order at 12:30 p.m. and made the following statement:

Welcome to the Murray City Budget & Finance Committee Meeting for Fiscal Year 2021. Because of the current health pandemic, and in order to comply with the Governor's Directive to "Stay Safe, Stay Home," and the Public Health Order issued by the County Health Department and County Mayor, we have determined that an in person meeting, including attendance by the public and the

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Council is not practical or prudent. Therefore, this meeting will be held remotely through electronic means.

Each person is participating from a separate location. We are totally dependent upon the internet and technology to broadcast this meeting and to ensure that the public has an opportunity to view the proceedings, however, there could be a malfunction that is totally out of our control. We do not expect any issues but want you to be aware of that possibility.

All Council Members are present.

Today the City Council is reviewing the Mayor's Tentative Budget for Fiscal Year 2021 with department directors. If you would like to follow along, the complete budget can be found on the City website at www.murray.utah.gov

I want to sincerely thank the Mayor's Office, the Budget Officer, and all department directors for the extensive hours of work and planning that has gone into the budget thus far. Because the state of the economy is unprecedented and future revenues unknown and difficult to estimate, the Council has asked each department to take further reductions in their budgets. We will be discussing those items today. The City Council had an opportunity to study the Mayor's Budget and has several concerns: Revenue projections; General Fund Reserve usage, and staffing.

We have researched historic Murray City sales tax revenue from the Recession of December 2007 to see how that period affected the City. We found that the first full year was relatively mild, however, by year two, the City lost 12.5% in sales tax revenue. And Murray did not reach its pre-recession year sales tax revenue until 2015, eight years later.

General Fund reserves are intended to compensate with emergency funding when unexpected downturns occur. In this situation, we do not know how long the current downturn may last and want to protect our reserves as much as possible. (Or to get us through this emergency.)

The Council recognizes that Murray City employees provide outstanding service to both residents and businesses in our community. The Council acknowledges the experience, knowledge and expertise of City employees, and their dedication to excellence. The Council realizes the investment the City has in its personnel and the importance of retaining skilled, trained, and dedicated employees in the increasingly competitive governmental sector. It is our desire that no city employee lose their job due to the coronavirus pandemic, although, we will discuss whether we can in good conscience provide compensation increases when the future is unknown. We prefer to avoid future layoffs, furloughs, and reduction in benefits by maintaining the current compensation levels. We plan to review all decisions and look at revenues and expenses at Mid-Year Budget in January 2021.

Ms. Turner explained, due to COVID-19 department directors were notified ahead of time, with the request to prepare, include, and discuss the following seven items for their budget reviews:

1. FY 2020 – Review the March 2020 Financial Report. What amounts do department directors feel will be unspent at the end of this fiscal year? Please be specific.
2. CARES Act – How many employees are out, whether family sick leave or childcare gaps? Are those departments short staffed?
3. How much travel and training budget is critical to maintain required certifications and license renewals?

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4. What would you cut if asked to decrease operations by 4%? Four percent should be figured on the total operations before the Administrative Allocation that decreases the overall budget. This applies to General Fund departments and enterprise funds.
5. Analyze overtime to determine if this line item can be decreased. Be prepared to discuss and provide an estimate of amount.
6. Discuss CIP projects.
7. Discuss any other concerns directors may have.

(Hold harmless on 4% decrease in budget: Library, RDA, Central Garage, Retained Risk and Utility Billing.)

Power Department – Mr. Haacke noted senior management in attendance. He presented a balanced budget in the amount of \$40 million. The budget includes all *Capital* expenses for the next year; the *Transfers Out* of 8% to the GF (General Fund); all transfers for *Charges of Services* for other GF (General Fund) City departments; *Labor*; all *Operating and Maintenance* expenses; and the *Power Resource* budget, which is \$21 million. Mr. Haacke briefly discussed the overall Power Fund budget (pages 109-117), prior to addressing the seven items requested by the Council:

- Staff = 49 total employees.
- Capital Projects = \$1.6 million, which includes:
 - Replace old 1978 bucket truck, and three other vehicles.
 - Central substation engineering design.
 - Natural gas turbine rebuilds.
 - Penstock repair.
- Revenue = \$37 million. Mr. Haacke noted approximately 85% of revenue comes from customers metered sales.
 - *Large Commercial* = \$17.8 million. Mr. Haacke said although only 4% of all meters belong to large commercial businesses, these sources provide close to half of the revenue.
 - *Small Commercial* = \$5 million
 - *Residential service* = \$11 million

Mr. Haacke noted other sources of revenue from impact fees, re-sale of power to UAMPS members, and connection fees. Metered sales projections are monitored from year to year, but the outcome is always dependent on weather, which greatly affects buying and selling energy.

- Expenses = \$37 million. Slight increases and nothing concerning.
 - Administration - Operations - *Building and Grounds Maintenance* ↑124%. New fencing.
 - Engineering - Operations - *Hydro Maintenance* ↑400%. Generator repair.
 - Distribution Operations:
 - *Travel and Training* ↑ 108%
 - *Materials -Overhead* = \$800,000
 - *Materials –Underground* = \$150,000
 - *Traffic Signal Maintenance* = \$600,000
 - Power – Dispatch – *Software Maintenance* ↑ 180%
 - Purchase Power = \$21 million (or \$1.8 million per month to meet the City's need).

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Mr. Haacke hoped the budget next year would allow them to continue with the Navajo Reservation Service Project in the spring; celebrate Arbor Days, Fun Days, and set up holiday lighting. A handout was provided to address information requested by the Council. (See Attachment #1)

1. Estimated Unspent funds = \$832,540. There was no discussion on the following details.
 - A. Administration = \$95,400.
 - B. Engineering = \$31,100.
 - C. Distribution = \$566,378.
 - D. Dispatch = (\$39,300) – overspent.
 - E. Arborists = \$153,900.
 - F. Metering = \$17,600.
 - G. NERC/Compliance = \$7,500.
2. CARES Act: To be discussed by HR Director, Ms. Colton.
3. Travel and Training = \$14,000.
 - A. Two apprentice linemen = \$2,000 for required training.
 - B. NERC (North American Electric Reliability Corporation) certifications = \$10,000 annually.
 - C. Arborists = \$2,000 for training and certification.
4. Operation Deductions of 4% = \$278,000. The total includes:
 - A. Administration ↓ \$20,000 (by cancelling Public Power Week).
 - B. Engineering – *Professional Services* ↓ \$13,000. (A planned rate study, and customer rate survey would be canceled.)
 - C. Operations – *Traffic Signal Maintenance*, and *Di-electric Testing* ↓ \$220,000. Mr. Bruce Turner explained traffic signal maintenance was reduced from \$600,000 to \$400,000; and di-electric testing on boom trucks must be conducted each year. A discount was offered reducing the expense from \$40,000 to \$20,000.
 - D. Dispatch – *software maintenance* ↓ \$25,000. (A contract will no longer be needed.)
5. Overtime = \$285,000 per year. The Murray Power Department is operating 24 hours a day, seven days a week. Employees are continually working to call back power, and address power outages that cannot wait until 8:00 in the morning. Many employees are on standby to address urgent matters. Standby employees required to carry pagers must respond, which include: one lineman, a substation-tech, an arborist, and one warehouse person. Mr. Haacke said the goal is to prevent Murray citizens from having four and five hour power outages, so overtime comes with a cost. Several power employees are also on call for emergency Blue Stakes, and other daily activity. Call outs, for bad storms, and heavy snow removal, all require overtime.
6. CIP: (See above) Mr. Haacke noted and discussed capital projects during his overall budget review.
7. Other Concerns: Mr. Haacke noted 12 employees participate in the step-plan; he expressed concerns about not funding pay increases. He agreed with Mr. Hill, enterprise funds are not the same as the General Fund. He said the power enterprise fund, is well prepared financially to pay for all power employees wage increases. He favored funding the step-plan.

Mr. Hill affirmed his comments from the previous budget meeting on May 11, 2020 about not reducing enterprise fund budgets, which includes the Power Fund. He reiterated cutting any enterprise budget does not help the General Fund. He clarified enterprise money does not come from sales tax revenue, or property taxes; it comes from rates. He said the administration does not believe revenue rates will go down, due to COVID-19 impact on the economy. He said citizens are still going to pay for power, water,

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and garbage services, and stressed cutting enterprise budgets have no effect on the GF revenue. He noted, as Ms. Moore specified in the previous budget meeting, the only thing that can be anticipated is that residents might not pay utility bills on time.

He agreed it was the Council's prerogative to cut enterprise funds by 4%; reduce travel and training, and take away overtime; however, from the administration's perspective it did not make sense from an economy prospective. Mr. Hill thought it was important for new Council Members, Ms. Dominguez, and Ms. Martinez to understand that enterprise funds are separate from general funds. He asked them to keep in mind when contemplating reductions, which for example, money cut from traffic signal maintenance, would only remain in Power Fund reserves, as unspent dollars. Mr. Hill said to be clear, revenues would still come in, and what the City would have at the end of the year, would be projects not getting done, and money intended for projects staying in reserves for future use.

Ms. Dominguez shared her biggest concern that no one can predict what is going to happen; predictions cannot be made about rates, or what the economy will do. She said what we do know is that the economy is already in a slump. Whether the Council authorizes 4% cuts from each enterprise fund, or not, she believed money would not be coming into the enterprise funds as usual, as Mr. Hill predicted. She wanted to look at all enterprise funds anyway and see what would happen to better prepare. She stated whether new Council Members, or not, the Council should still look at the revenue for citizens and for each other.

Ms. Turner placed the enterprise funds discussion on contingency to be addressed on May 15, 2020. She confirmed she was aware of how enterprise funds function.

Mr. Haacke addressed Ms. Dominguez, to explain reserves are held in enterprise funds to serve as a buffer with the rate, if rates go high, or low. For example, in 2001-2002 Power Fund reserves were \$16 million, when unexpected circumstances occurred with Enron that affected energy pricing on the Western grid. As a result, to meet astronomical power prices, the City spent \$3 to \$4 million more per month than usual because of the manipulation going on. The City dipped into reserves to help preserve the rate, until staff could recalculate and provide the Council with a rate modification proposal. He agreed with Mr. Hill, there is great value in having reserves in the bank to fall back on because when urgent matters arise, fast reaction is required that later requires a policy change.

Mr. Haacke confirmed by canceling Public Power Week, other celebrations, and reducing staff for basic repairs; instead of cutting into overtime, the 4% request was met. He did not want to stop having employees on call, which would affect reliability; because Murray City Power always wants to be to 99.9% reliable.

Ms. Turner requested the Power Fund transfer discussion be placed on contingency.

Ms. Martinez appreciated understanding the breakdown of overtime. She clarified she did not intend to cut all overtime. Unlike other jobs and departments, she ensured services that operate 24x7 like power, police and fire have valid reasons for generating overtime. She said her goal was to look strategically at overtime to see where reductions were possible. She noted sadly, it was interesting that events like Public Power Week, Fun Days, and Arbor Day celebrations would be eliminated naturally, as part of the state of emergency. Mr. Haacke agreed.

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CED (Community and Economic Development) – Prior to addressing the seven issues, Ms. Greenwood briefly discussed overall budgets of three divisions that make up her department. (Pages 36-40) She discussed the following:

CED Division: The CED is the parent of the entire department. Compared to last year, only minor changes occurred this year in *Salary, Supplies and Travel*.

- Staff: 2.
- Operations:
 - *Contributions to Chamber of Commerce*. The line-item was moved to Non-Departmental.
 - *Cell Phone Allowance* = \$1,560. To provide for CED Specialist, Mr. Baughman.

Building Division: The building division produces income for the City. Last year approximately 1,000 building permits were issued, providing \$2 million in revenue. Money is intended to cover all associated costs for providing this service, like salaries and expenses.

- Staff: A development services manager position was eliminated; it was proposed to eliminate the part-time plans examiner position also.
- Operations:
 - *Car Allowance*: No longer needed, due to eliminating the service manager position.
 - *Books and Subscriptions* = \$2,400.
 - *Travel and Training* = \$7,000.
 - *Small Equipment* ↑ 68%. A request was made for a new copy machine, including annual maintenance costs. The machine will also be utilized by the planning division.
 - *Professional Services* = \$70,000. Due to vacancies in staff, an increase was noted for bringing in consultants and building inspectors.

Planning and Licensing Division: The planning and licensing division also generates revenue for Murray. Last year 4,000 business licenses were issued, providing \$750,000.

- Staff: 5
- Operations:
 - *Uniform Allowance* = \$250. For Code Enforcement officers.
 - *Car Allowance* = \$1,800. Coverage for one employee.
 - *Small Equipment* ↑ 60% for new copy machine.
 - *Weed control* ↑ 44%. The budget went from \$4,500 to \$6,500, due to a change in the contracted provider.
 - *Chamber of Commerce*: Moved to non-departmental.
 - *EDCU (Economic Development Corporation of Utah)*: Moved to CED budget.

Ms. Turner asked about EDCU functions. Ms. Greenwood confirmed EDCU is a public/private partnership that works with state and local government to provide services, in return for the annual membership fee. For example, to save money last year, EDCU designed, created and provided material she dispersed at a Las Vegas development conference.

Ms. Dominguez asked if building and planning divisions revenue was combined in the GF. Ms. Moore confirmed all GF revenue is itemized, and the total was recorded under *Fees for Services*, which was

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money from issuing building permits and collecting planning fees. She would provide an updated list after closing out the budget in April. Ms. Dominguez asked if Ms. Greenwood had seen revenue increases. Ms. Greenwood explained over the last few years the trend was continuous with annual increases of 4% to 5%. Due to COVID-19 budget impact this year, she did not anticipate any increase in either division. She noted planning and zoning applications produce approximately \$20,000 annually.

Ms. Moore noted a subtotal of \$1.6 million for - *Licenses and Permits* (page 14), in GF revenue reflecting a 4% reduction; where she applied decreases to several budgets in CED. She said because things are very unpredictable, she would not rely on past income totals, which is why she made several reductions.

Mr. Cox agreed it was a wise decision because Murray is running out of property quickly, as well as, having to deal with the impact of COVID-19. Ms. Moore said that was the general thought since 2011, but building permits consistently increased since that time; she agreed property would eventually run out. Ms. Greenwood added, building permit revenue included tenant improvements, and commercial remodels, which would always continue, however, an expected downward trend was obvious since COVID-19.

Ms. Greenwood reviewed her requested budget information. The following was detailed:

(See Attachment #2)

1. Estimated Unspent funds:
 - A. CED = \$20,000. Includes \$4,200 in non-personnel expenses, and one unfilled position.
 - B. Building = \$77,000. Vacant positions, and \$2,100 in operating expenses.
 - C. Planning = \$63,088. One retirement, one unfilled position, and \$14,000 in operating costs.
2. CARES Act: None.
3. Travel and Training:
 - A. CED = \$2,000. No required certifications or licensing.
 - B. Building = \$7,000. Most critical, due to required and on-going licensing and certifications.
 - C. Planning = \$9,500. Only one employee requires job description certification, which amounts to \$1,200. Ms. Greenwood confirmed, due to COVID-19, more than half of the budget could be cut from this division, because national training opportunities for other positions are limited.
4. Operation Deductions of 4%:
 - A. CED = \$800. Spending cuts were noted in *Dues and Memberships, Travel and Training, Supplies, and Miscellaneous* line-items.
 - B. Building = \$4,700. Reductions include expenses in *Supplies, and Travel and Training*.
 - C. Planning = \$3,389. Includes *Travel and Training, Professional Services, Supplies, and Miscellaneous* spending.
5. Overtime:
 - A. CED: No required overtime.
 - B. Building = \$4,000. Due to lack of staffing and a vacant position. Overtime is critical.
 - C. Planning = \$4,000. Very little overtime is required, so the budget could be cut.
6. CIP projects:
 - A. CED: None
 - B. Building: None
 - C. Planning: None
7. Other Concerns: Ms. Greenwood expressed concern about training budget cuts. She said lack of training would create problems overall, as well as, dissatisfaction among employees. She noted the

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importance of all required training and learning, whether to learn about new materials or have interactions with colleague, which keep motivation high during hard times. In the Building Division, there are three building inspector positions; two certified plans examiners; and one employee who requires certification. Therefore, training is critical to compliance with State law. She noted a struggle with workloads if positions go unfilled, and challenges without overtime, due to limited hiring options, frozen salaries, and vacant positions.

Ms. Turner said she is a very strong proponent for travel and training for all City staff. In a world that is crazy with unclear vision about how long the pandemic would last, it was important to be cautious. She agreed it was not an easy time and appreciated Ms. Greenwood's work to help analyze budget challenges that would help maintain jobs and ensure services important to the City.

Mr. Cox agreed with Ms. Greenwood and other department heads; he expressed support for funding the step-plan, and thought the problem was in finding a way to fund it. He reviewed during his first year of service, the Mayor's proposed budget addressed wage increases, which at the time required property tax increases- the Council approved; there would also be additional small tax increases a second and third year. He noted this is the third year into the step-plan, which requires a property tax increase; he said in no way could that be implemented at this time; and he did not foresee property tax increases next year.

As a result of COVID-19, and the noted significant decrease in sale tax revenue, he expressed concern about future sales tax generation. However, he was adamant in finding a way to fund the step-plan. He hoped by the end of all budget meetings this week, the Mayor and Ms. Moore could find the funds needed. He confirmed by the end of this FY 2020-2021 budget year, the City would have spent three quarters of the City's reserves, with an uncertain future. He thought the matter was urgent, and suggested funding the step plan in such a way that was fiscally responsible to avoid other, more drastic changes over the next two years. He affirmed it was not that the Council did not want to give pay raises; he favored funding the step plan.

Mr. Hales expressed concern about delayed building inspections, and filling vacant inspector positions. He supported training and finding ways to address limited staff. Ms. Greenwood thought the slowing of issuing building permits and conducting inspections would continue; however, limited staff was able to keep up with a steady demand so far. She said hiring a commercial inspector was critical, as well as, filling other necessary positions.

Redevelopment Agency – Melinda Greenwood. Ms. Turner noted the budget discussion would be delayed until the upcoming RDA meeting.

Fire Department – Chief Harris mentioned Executive Assistant, Ms. Lloyd and Assistant Fire Chiefs, Pascua, and Mittelman that were in attendance. Prior to reviewing the seven budget items, overall increases were noted, and general comments were made, as follows: (Pages 45-47)

- Personnel – Chief Harris said personnel expenses amount to 85% of his total budget, which means 15% remains to evaluate limiting spending.
- Travel and Training: Chief Harris thought line-items *Travel and Training*, were misleading titles, because there was no intention to travel next year. He suggested a more accurate title would be

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training and recertification, due to the predominant number of State certifications required in fire and medical fields. Since COVID-19, unused travel and training money provided a savings; however, because recertification classes were extended, funding would be needed next year for all who had to delay recertification; and those who require recertification next year.

- Operations – Suppression:
 - *Building and Grounds Maintenance* ↑ 8%. Chief Harris noted the new fire station is larger in size so there was an increase of about \$5,000.
 - *Physicals* ↑ 30%. The budget went from \$13,000 to \$17,000 because all firefighters are now required to have annual checkups.
 - *Contract Services – VECC* ↑ 12%. The budget went from \$161,000 to \$181,000 for the assessment of call volume.
 - *Utilities - Station 81* ↑ 22%. The larger facility requires more infrastructure, and higher usage.

1. Estimated Unspent funds = \$17,000.

- A. Operations - Suppression:
 - 1. *Travel and Training*: \$4,000 total. Due to cancelled training.
 - 2. *Supplies* = \$2,000. Operations - *Medical supplies* ↓ 24%. Due to reduced call volume.
 - 3. *Fuel* = \$2,000. The overall cost for gas was less expensive this year.
 - 4. *Equipment Maintenance* = \$3,000.
- B. Operations - Paramedic:
 - 1. *Travel and Training* = \$2,000. Due to cancelled training.
 - 2. *Fuel* = \$1,000. The overall cost for gas was less expensive this year.
 - 3. *Vehicle Maintenance* = \$1,000.
 - 4. *Professional Services* = \$2,000.
- 2. CARES Act: No employees.
- 3. Travel and Training: Normal budget = \$46,000. Almost all training is required certification for: Administration, Suppression and Paramedic divisions; division budgets were reduced as follows:
 - A. Operations - Suppression ↓ \$3,000.
 - B. Operations - Paramedic ↓ \$5,000.
- 4. Operation Deductions of 4% = \$58,000. (Approximately)
 - A. *Travel and Training* total = \$8,000.
 - B. Operations – Suppression: *Professional Services* = \$5,500. The cut would eliminate mental health tests, and predominant cancer testing that provide early warning signs, for first responders.
 - C. Operations – Administration: *Part-time Wages* = \$5,000. Some part-time hours would be eliminated that affect fire sprinkler tagging and testing, maintaining Knox boxes, and community outreach. Chief Harris noted the budget for part-time wages increased, in order to save them from hiring full-time personnel.
 - D. *Overtime* = \$40,000. (An additional savings of \$5,000 to \$6,000 was possible since Murray Fun Days would most likely be cancelled, which requires overtime.)
- 5. Overtime: The budget is \$425,000. Chief Harris could reduce it to \$385,000 but he was not comfortable lowering it any further. He explained \$176,000 of the \$385,000 is overtime pay used for Firefighters FLSA (Fair Labor Standards Act). The allocation is not optional, as FLSA mandates firefighters be paid overtime for hours worked in excess of 56 hours per week, based on a 40 hour per week. He explained Murray firefighters work 56 hours instead of 40 hours per week; so, every

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two weeks they get an extra 10 hours of pay, and this amount cannot be cut from the budget. As a result, \$209,000 is what he would have left to work with for meeting overtime needs.

6. CIP projects:

- A. Refurbish one ambulance = \$200,000.
- B. Air fill station = \$45,000.

7. Other Concerns: Chief Harris discussed an old fire truck engine that needs replacing. The engine has over 150,000 miles; this year repair costs were \$43,000, so he would like to see it funded within the next two years. In addition, he favors funding the step-plan. Chief Harris said he was instrumental in working to adjust pay scales related to implementing the plan. He shared concerns about freezing pay for existing employees, who might become disgruntled when in a couple of years, new hires come on board and receive higher pay, due to a more current wage. He thought fixing that problem would seem more of a bad situation than the one they just resolved by adjusted pay scales. He said after all the research that was conducted during the study, to compare Murray wages with other cities, he found salary and vacation time are the most valuable to employees. Therefore, when it comes to cutting budgets, he thought funding the step-plan was more important, than funding health care increases.

Mr. Cox and Mr. Hales commented in unison that cancer testing should not be cut from the budget. Chief Harris appreciated their support.

Ms. Dominguez asked if part-time staff had opportunity to become full-time firefighters. Chief Harris explained their approach to filling part-time positions, meant utilizing retired firefighters who often suffer from depression, suicide, and mental health challenges after leaving the force. These individuals are valued, and depending on their area of interest, they help with things like fire inspections, community services, and other outreach programs. Instead of using part-time positions as opportunities to instruct new people, positions are offered to a standing knowledge base who retired from the field. He said he is proud of the great program, by using a higher age bracket in areas that require a few hours each day.

Chief Harris led lengthy discussion to explain that over the last couple of years overtime runs out by the 3Q of the budget year; at this point he lowers his minimum staff by one person to stay within budget, which deems impossible to manage. Even with his earlier request to raise his overtime budget to \$425,000, the situation is still trying. This year, due to COVID-19, the Chief devised a new plan, which is to operate one person short the entire year. Instead of running 3 people on one engine, and 2 people on an ambulance, enabling them to work together or separately, he would put 2 employees on each vehicle.

He said the decision was painful because it means the two responding vehicles would no longer operate together because an engine cannot run with only two firefighters. As a result, this puts a fire station out of service, and any calls at this point go to the next closest fire station. By operating with one less responder, the City is basically one station short, which would be a common occurrence. He confirmed this move would cause delay in services, but it would maintain the \$358,000 overtime budget.

Mr. Hales expressed concern and did not want to see emergency services suffer. Chief Harris shared those concerns but understood tough decisions the Council was facing in relationship to every department cutting their budgets. He noted sickness and injuries with lengthy absences, also cause overtime.

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Ms. Dominguez understood the topic of reducing overtime was difficult to address; she recalled his request to increase the overtime budget; and his efforts to resolve overtime challenges during the mid-year budget review. She thought if the new strategy works best, she would support Chief Harris in his decisions; however, she suggested keeping the overhead to provide adequate service. She commended the Chief for good effort to meet the 4% budget cut request, and for devising a new plan.

Chief Harris said he would continue to monitor call volume as the year goes on to determine appropriate staff and overtime. He agreed during his mid-year budget analysis, he thought there was a point in which it made more sense to hire more personnel, than continue to pay overtime. He noted the \$400,000 overtime budget was close in comparison to hiring three more people, which is one person more, per shift. For now, the department would operate in the most cost-effective way possible.

Mr. Hales commended Chief Harris for speaking frankly about the step-plan at this time. He said it was best knowing what department heads think about it now, rather than later, before possible mistakes are made. He thanked the Chief for being bold and willing to share his thoughts about funding the step-plan, and noted it was a huge issue discussed by other directors.

Mr. Cox advised Chief Harris to not cut funding from budget items related to mental health and safety for firefighters; or services for the people of Murray. He said the men and women who serve in this manner are very important to him and the City, and their funding should not be put in the backseat. Chief Harris expressed appreciation.

Ms. Dominguez noted the past recession and asked how wages, and overtime compared to the current situation. Chief Harris reiterated his thoughts about freezing the step plan, which ends up reducing pay 1% or 2% behind everyone else; then soon 5%-10% behind, then up to 10% to 15% below others in the field. He said this was why the City implemented a huge property tax increase to bring pay back up to where it should be, comparatively.

Also, with the past recession tremendous compression problems hurt the ranks, which would occur again. He said when pay was frozen, the amount was too low to attract new hires, and so more money was offered to get people interested, which was more than what current employees were earning. A three-year firefighter was making less than brand new employees. The ranking lasted four or five years, which affected morale, and long-term retention. Another method to get back on budget, was an early retirement incentive; six months' pay was given upfront to retire early. The positions were not refilled, which saved the City a great deal of money.

Ms. Dominguez appreciated knowing failures and understanding what did work. Chief Harris explained after the last recession they avoided meeting with citizens about property tax increases to get back on track. Because all employee salaries were so varied, and to realize a fair pay scale, he had to research hire dates, promotions and pay histories for 60 employees, as if there was a step- plan to resolve the matter. In doing so, he discovered pay was very unfair across the board, where some employees were getting 3% raises and others received 20%. He said once the pay scale is frozen morale is never the same once hiring begins again, because indifference is was caused their biggest challenge. Therefore, he supported the step plan because it resolved many issues; it is much easier, and wages are no longer a problem to address.

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The step-plan keeps employees moving through the system, so that when people are hired, they are easily placed in the appropriate spot, which helps all department heads a great deal with determining pay.

Ms. Turner thanked Chief Harris for doing a great job, and said funding pay increases would be a hard decision; they did not want to lay anyone off, due to the impact of COVID-19, and would do their best to consider all aspects of the budget.

Police Department – Prior to addressing the seven budget issues, Chief Burnett reported an overall flat budget, with only one increase. (Pages 41-44) He noted funds are utilized for exactly what is needed, and highlighted the following:

- Operations – Administration – *Professional Services* ↑ 7%. The annual contract with Lexipol was \$1,000 more this year. The company provides public safety policy and procedural manuals for law enforcement, fire and rescue, and corrections.

Ms. Turner noted *Risk Assessment* at 115%. Chief Burnett said there was no control over risk or fleet assessments and referred her to Ms. Moore. Ms. Moore said the increase was due to artificial deflation calculations last year, as noted in the May 11, 2020 budget meeting. The increase also included recalculations of more accurate liability and insurance premiums. Chief Burnett confirmed, and added the contract for animal control expired this year, so increases were anticipated for animal services also; the issue would be discussed later during the Committee of the whole meeting. Ms. Moore confirmed rent for the animal control facility would offset the 31% increase.

1. Estimated Unspent funds = \$69,989. (See Attachment #3 for complete details.)

Chief Burnett outlined a lengthy spreadsheet to discuss unspent funds. Budgets affected include:

- *Staff*
- *Supplies*
- *Travel and Training*
- *Equipment*
- *Crossing Guard Supplies*
- *Cadets' Program*
- *SWAT Supplies*
- *Buy Money*
- *DARE Program*
- *Crime Prevention*

2. CARES Act: Two victim advocates employees required daycare funding. Ms. Colton would discuss.
3. Travel and Training: Officers are required to have a minimum of 40 hours of training to maintain State certification. Several specialty officers require additional training, i.e., SWAT, crime scene and lab; victim advocates; and motorcycle. Courses are taught by outside instructors, certified employees, and some training takes place out of state. Each year courses are evaluated to determine what is necessary. Much of the training is not optional; therefore, certifications can be lost if not completed. Travel is kept to a minimum, and often grants provide for those expenses. Chief Burnett said the training budget is very critical to the force, which ensures well-trained, certified officers. This keeps the City out of litigation, by keeping up on current policies and laws. He said call volume dropped slightly, and most calls over the last 3-4 months are those in crisis, and

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more odd than usual. He said times have definitely changed and needs are more unusual; people are struggling, and officers are usually the first to help people find resources. He stressed this is important to continue training to keep officers safe and keep communities safe. Simple complaint calls are rare, many calls are now welfare checks, mental health calls, shootings, and stabbings. He said the times are strange for everybody, which includes the types of things officers must handle on a daily basis.

4. Operation Deductions of 4% = 97,281 (4.3%) (See Attachment #4 for complete details.) Chief Burnett said the budget was streamlined to where they had not asked for budget increases in several years. Most line-items were standard for the last ten years; therefore, careful consideration was applied to meet reductions requests. A lengthy spreadsheet was discussed to review possible reductions and savings. The 4% budget cut would affect the following categories:
 - Operations – Administration: Staff/one *part-time employee, cadets*, the number of new hires would be reduced; *Overtime, Travel and Training; Supplies, Criminal Record Services, and Miscellaneous*.
 - Operations – Patrol: *Radar Gun Replacement, and Equipment Maintenance*.
 - Operations – Investigations: *Small Equipment*.
 - Operations – Community Service: *Crossing Guard Supplies, Cadet Supplies/Uniforms, SWAT Supplies, Small Equipment, DARE Program, and Crime Prevention*.
5. Overtime = \$173,000. Chief Burnett said by comparing what was spent last year, it was possible to cut \$13,000 from the overtime budget. He said like other departments, overtime is critical to the safe operation of the department. Overtime is needed to backfill patrol shifts when vacation, sick leave or training occurs. It is necessary for covering detective, crime scene and SWAT call outs, and complex investigations; all of which are not predictable, therefore, it is difficult to determine where cuts can and cannot be made. There is no automatic overtime.
6. CIP projects: Police vehicle replacement = four cars purchased in 2013 and 2014. Chief Burnett said the fewer cars purchased, the more money spent on vehicle maintenance; six and seven-year-old cars need continual upkeep.
7. Other Concerns: Chief Burnett echoed other department directors stating that employees are of primary importance. He said the fight was hard to achieve current pay scales; and he was pleased that the police department was at full staff for two years now, and officers had not quit to go to other agencies. Murray officers love working for Murray; therefore, maintaining a happy staff helps the department overall, especially by keeping overtime down.

Ms. Dominguez asked if any of the cancelled travel and training was for required recertification. Chief Burnett reported all officers are up to date on their required State training at this time; however, next year required conferences and classes are essential.

Mr. Hales favored the DARE program and did not want to see it go unfunded. He thought the program was very important for upcoming future generations, and kids should continue to receive t-shirts, and educational and promotional items that promote the DARE vision. Chief Burnett took note and expressed the same feeling but thought that reduction would not be as drastic as others. He noted other supply reductions, due to COVID-19 that included educational, and crime prevention materials for health and safety fairs, and the Fun Days parade.

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Mr. Cox appreciated all Chief Burnett did to cut his budget, but he advised not to cut anything that puts officers at risk. He said funding for SWAT equipment and supplies; training, or anything that keeps the men and women safe, should be kept in his budget.

Mayor's Office – Ms. Heaps reported a flat budget the last year, noted the following line-items as significant; afterwards, she addressed the seven budget requests. (See Attachment #4 for details.)

- Operations:
 - *Mayor's Special Projects* = \$35,000. The budget pays for the annual legislative breakfast, the boards and commission dinner, employee ice cream day; and the Mayor's scholarship donations. Each year two graduating high school seniors are selected from both Murray High, and Cottonwood High School to receive scholarships.
 - *Professional Services* = \$90,000. Two lobbyists are paid to attend the Utah legislative session, as Murray City representatives.
- 1. Estimated Unspent funds = \$36,218
- 2. CARES Act: No employees are using CARES leave.
- 3. Travel and Training: None.
- 4. Operation Deductions of 4%:
 - A. Mayor's Office – *Part-time Wages* = \$3,700. A position will remain unfilled.
 - B. Non-Departmental = \$18,300. Proposed cuts would affect:
 - 1) *Supplies*.
 - 2) *Utah League of Cities and Towns*. (Still maintaining membership.)
 - 3) *Boys and Girls Club*.
 - 4) *Chamber of Commerce*.
 - 5) *Youth Chamber*.
- 5. Overtime: None.
- 6. CIP projects: None.
- 7. Other Concerns: None.

Mayor Camp explained as budget cuts were analyzed, he determined that cash donations should also be reduced. Since his time of service as a Murray Council Member, the donation to the Boys and Girls Club fluctuated from year to year between \$75,000 and \$150,000; so, the current donation would be reduced by \$5,000.

Ms. Martinez noted the increase to the *Miss Murray Stipend*. She asked what the \$6,200 total was for, since there would be no Fun Days parade, or associated events, due to COVID-19. Mayor Camp confirmed the increase occurred six months prior to COVID-19, when a pageant representative approached the City because the Murray High School building was no longer available for future use; the cost was \$700. The reason funding was not completely cut from the budget was because it is still unknown whether the pageant will be held this year. If cancelled, funds would remain in the budget. He noted the total budget for the event is \$6,200, and without total financial support, the event would not be held.

Ms. Dominguez asked what the *City Newsletter* budget was for. Mayor Camp confirmed funding paid for publishing monthly letters written by Murray elected officials to citizens, noted inside the Murray Journal.

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Ms. Martinez inquired about alternative ways of recognizing *Boards and Commissions'* volunteers, since the annual dinner may not be possible. Ms. Heaps said it was too early to tell because the dinner is held as late as February. Currently, they are determining whether to hold *Ice Cream Day* for employees, normally held in July. If both events are cancelled, a savings would result. Mayor Camp confirmed he would still recognize boards and commission members, which may not be with the traditional dinner. He would show great appreciation in some way for those who go unpaid and put in a lot of time and work for the City.

Ms. Turner asked about the *Car Allowance* budget of \$16,500; she thought it was high and asked for a breakdown. Ms. Moore confirmed car allowance was paid to three employees; Mayor Camp, Mr. Hill, and Ms. Heaps. It was noted that department heads receive \$4,200 per year, or \$350 per month. Ms. Turner questioned if the allocation was correct, which did not add up to the similar pay. Ms. Moore would re-evaluate and adjust if necessary.

City Council Office – Ms. Lopez noted the small budget, highlighted the following line-item, and addressed the seven budget requests.

- *Professional Services* = \$42,700. This budget is used for live video streaming of council meetings, and the annual financial audit.
- 1. Estimated Unspent funds = \$17,400
 - A. *Travel and Training* = \$9,700
 - B. *Meals* = \$4,000
 - C. *Supplies* = \$200
 - D. *Miscellaneous* = \$3,500
- 2. CARES Act: None.
- 3. Travel and Training: ↓ 66% or \$21,800. Ms. Lopez explained the council travel budget was decreased earlier in the year by Mayor Camp, and Ms. Moore. Therefore, travel for the APPA (American Public Power Association) was cancelled. Since then, Ms. Lopez decreased travel by another \$21,800, but local conferences and events for ULCT would remain available if held.
- 4. Operation Deductions of 4% = \$7,290
 - A. *Meals* ↓ \$3,300.
 - B. *Supplies* ↓ \$600.
 - C. *Miscellaneous* ↓ \$3,390.
- 5. Overtime: None.
- 6. CIP projects = \$30,000. Ms. Lopez confirmed money would be allocated for clean energy vehicles. The fund would build so other departments could pull from it when upgrading to clean energy. Ms. Moore commented the allocation was not included in the budget, because the City was not purchasing any vehicles this year, other than four police cars. She said \$28,000 would roll forward from last year.
- 7. Other Concerns: None.

Mr. Hales requested the council *Travel* budget, and other council benefits be placed on contingency. He hoped the Council would review their own car allowances in a similar manner, as the Mayor's office was expected. He asked about cutting the food budget for council meeting dinners. Ms. Lopez noted some

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funding was left in place for dinner meals going forward, which would not be provided for several months, depending on COVID-19 restrictions. Mr. Hales requested the *Meals* budget be placed on contingency.

Ms. Dominguez noted a 6% decrease in the *Admin Allocation – Wages* line-item. Ms. Lopez said it was a reduction based on the finance director's computations. Ms. Moore further added, in general the admin allocation is based on work that city departments do on behalf of the enterprise funds. For example, the attorney's office works on contracts, and the City Council approves budgets.

Human Resources – Ms. Colton said the budget was status quo from year to year. She noted two operational increases and addressed the seven budget questions.

- *Software Maintenance* ↑ \$800. A system used for employee performance evaluations.
- *Exams and Testing* ↑ \$500.

Ms. Colton said although the budget went up \$1,300, it was kept neutral by making the following budget decreases:

- *Overtime* ↓ \$500.
- *Travel and Training* ↓ \$1,000.

Ms. Moore noted a 36% increase to the *Admin Allocation – O&M* line item, because a wellness program that benefits all employees was moved from non-departmental to the HR budget. A brief conversation occurred about how wellness program, creates challenges for employees to increases wellness and engagement. Mr. Hales said it was a successful program, which benefited the City greatly.

1. Estimated Unspent funds = \$41,700. Ms. Colton accumulated savings from *travel and training, professional services*, and one part-time employee who was not working, due to the crisis.
2. CARES Act: Ms. Colton is the person who collects CARES forms and applications from all City departments; a City-wide report was noted reflecting a total of five employees applied for COVID FMLA (Family Medical Leave Act) leave to care for children as follows:
 - One employee: Full-time leave.
 - Two employees: Working part-time and using the leave intermittently.
 - Two employees: Telecommuting part-time and using leave intermittently.
 - Seven employees: Applied for emergency pay sick leave.
3. Travel and Training = \$4,000. The budget was cut by 2/3, which would still allow Ms. Colton to attain certification that requires professional development credits. However, her staff would not be able to earn professional credits.
4. Operation Deductions of 4% = \$4,400.
Professional Services ↓ \$4,400. Ms. Colton explained the line-item usually requires a budget of \$30,000; she proposed cutting it by \$4,400. HR would no longer offer as many employee trainings, which was part of a new program that began this year.
5. Overtime = \$500. The \$1,000 budget was cut in half; the reduction would mean employees would accumulate comp time instead.
6. CIP projects: None.

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7. **Other Concerns:** Suspending the step-plan was concerning to her. She expressed appreciation for allowing full-time employees to continue in their work; she stressed the step plan is great for all Murray City employees. She was employed with Murray City during the 2008 downturn, which was not pleasant for Murray to be a training ground in many departments, by recruiting good employees, only to lose them to other cities, and private sectors, who offered slightly more pay. She thought it would be sad to fall behind again, when the newly implemented step plan has been a great asset to the City in just two years.

Ms. Martinez asked for an explanation of the *Employee Assistance* budget. Ms. Colton explained the program offers free anonymous counseling services for mental health, financial advice, and other wellness programs, free to all employees; the line-item used to be allocated in non-departmental.

Mr. Hill asked Ms. Colton to discuss in detail the impact of suspending the step-plan, until mid-year. Ms. Colton noted since the step-plan is new, the employee step-date occurs on hire dates, or a day of promotion. Employee raises do not occur in unison in July. She explained after hearing the Council might consider tabling the step plan until January of 2021, she thought it was important for Council Members to understand the ramifications. She confirmed 192 employees have step dates that occur between July 1 and December 31; and 77 employees have step-dates between January 1 and June 1. By nature of the step plan, it cannot be partially funded, because it would not be fair to move 77 employees up on their step date –at the six month mark. Increases would have to be applied retroactively to the 192 employees who were due for an increase in the prior six months.

Ms. Turner asked if suspending increases for one year would solve the matter. Ms. Colton confirmed the plan would need to be funded for the entire full year, or not at all; it is not a six month program.

Ms. Dominguez asked how many employees would be affected. Ms. Colton reported 269 full-time employees.

Mr. Cox commended Ms. Colton for carefully considering her budget cuts; he thought it was important to keep a minimum of overtime in place for emergencies. He asked if health care options were ever put out to bid, and when did that process occur. Ms. Colton confirmed her staff manages the process in house; at one time she considered attaining a brokerage service, however, the cost was significant. She reported heavy hit areas when large claims occurred over past years, which was not conducive for taking healthcare costs out to bid. In hopes of showing three good solid years of trending downward, another significant spike occurred. She monitors the situation frequently, so taking benefits out to bid again was not out of the question. Most recently, she ran a survey with other neighboring cities, where she found Murray's rates are right in line with other cities; and medical and dental rate increases are right on trend, as well. Mr. Cox was appreciative.

Ms. Dominguez asked what type of pay scale system was in place prior to the step-plan; and, after the recession of 2008. Ms. Colton explained it was a grade system where each year employees, depending on where merit increases were set for the year, would receive a raise accordingly. Once the recession hit, no COLA (Cost of Living Adjustment), or merit increases were given; employees remained at the percentage pay, and all ultimately sank to the bottom of their range over time and stayed at those levels for several more years.

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Ms. Dominguez asked worst case scenario, what would occur if step-plan increases were frozen for one year. Ms. Colton thought the biggest result would be poor moral that could push employees to leave jobs again, once they understand there is a pay freeze. The worry would be knowing wages could remain stagnant for multiple years like before. In addition, new hires would have to be placed with caution into the step-plan, not to cause compression issues that occurred in the past.

Ms. Dominguez expressed concern about current employees on the step plan, eventually having ill feelings towards new hires making the same amount in pay. Ms. Colton confirmed a freeze would affect levels of seniority, which would tend to cause ill feelings when new hires make the equivalent of a seasoned employee- who had pay frozen. Ms. Colton noted not only were compression issues concerning, but pay scales would have to be reevaluated all over again to match the current levels of pay elsewhere, once the freeze was lifted. As a result, a greater pay increase overall would occur to restore existing employees to accurate pay levels, had pay freezes not be implemented.

Ms. Martinez appreciated concerns about the long-term impact of COVID-19, related to freezing the step-plan, and hiring new employees. What concerned her most was that the virus was not linear, like the 2008 recession. Another surge in the virus could occur in two weeks, then again in the fall; and surge again with flu rates in the winter. The potential back and forth made her nervous, noting the cost to fund the step-plan was \$311,087. Therefore, another item she suggested suspending, or freezing was the *payout for Sick Leave* budget, noted as \$204,783. From an HR standpoint, she wondered what implications Ms. Colton saw in freezing that expense, instead of defunding the step-plan. She hated considering cuts to any benefits for City employees; however, she was nervous about making sure reserves could last as many years as possible, if the COVID situation did not improve quickly. Ms. Moore said the benefit of receiving 24 hours of sick pay at the end of the year, could possibly be paid out later in the year, which would affect every employee with over 200 hours of earned sick time. Ms. Colton agreed, however, the benefit was made mandatory, as part of the Utah State Retirement systems, which was calculated as part of retirement benefits.

Mr. Cox asked if the City was contractually bound with the Utah State Retirement system to provide the payout accordingly. Ms. Colton was unsure if payouts could be delayed, since it was a mandatory benefit, but would look into it.

Ms. Turner thought it would be beneficial in knowing if sick leave payouts could be suspended, and asked Ms. Colton to look into the possibilities; the item was placed on contingency.

MCEA (Murray City Employees Association) – Ms. Sadler appreciated open lines of communication between the Council, the Administration; and City employees, which was helpful during unprecedented times. With respect, President, Sadler read a letter from MCEA, to the Council. (See Attachment #5)

Ms. Sadler concluded and thanked the Council for facing hard decisions during difficult times. She agreed with Ms. Moore that maintaining the City's workforce was the highest priority, as well as, keeping City services going strong. Recognizing hard times, MCEA was grateful there have been no layoffs so far, and job attached employees would be able to return to work, as specific facilities eventually re-open.

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Council Members thanked Ms. Sadler for the thoughtful letter. Ms. Sadler noted upcoming MCEA events were cancelled and she would keep everyone informed as things progress.

Ms. Moore would summarize all unspent dollars reported by all department heads. She pointed out the overall *Estimated Actual* in the Council budget binder was a worst-case scenario because each department head reported more savings than she anticipated. In addition, this year, there would be savings related to salaries estimated at \$1.7 million, due to lengthy vacant positions; PEHP rebates, and Worker's Compensation dividends that still need to be allocated. She would get back to the Council with the savings list, and summary of more accurate payroll expenses at the next budget meeting. She thought it was possible that year end reserves could be as much as 24%; a definite total would not be realized until August of this year.

Ms. Moore continued at length noting vital reasons for funding the step-plan. She said with so many great unknowns next year, it would be a shame not fund the step-plan for one year, because if the budget balances out, the problem to reinstate the step-plan would be a greater problem. She advised it would be a better idea to utilize reserves to fund the step-plan the first year and continue to monitor whether the step plan should be funded next year. The impact of COVID-19 on the budget would be better understood next year, rather than reacting in panic now, because of the current two months. This would allow an entire year to prepare for what COVID- 19 would do to the future budget.

She believed there was a way to find \$377,000 in the General Fund to pay for the step-plan. She noted it was possible that savings achieved this year, and with use of reserves the step-plan could be funded one more year. Additional reductions could be reanalyzed next year and implement hard budget cuts if necessary, including the step plan; she said there were other options available, such as; re-shopping insurance companies, and adjusting benefit ratios, to mention a few. She said it would be a shame to ruin the almost three years of good employee morale achieved, which would start all over again should wage increases be suspended. She realized the Council would make the decisions they wanted, they could cut budgets and the step plan, as they desired and she would write the budget accordingly. She affirmed the Council had ideas, and she would include a new report reflecting the total savings, as part of the contingency to be reviewed on May 15, 2020. She hoped final decisions would be made carefully to reevaluate all budget cuts; she appreciated the Council considering her thoughts. She noted a great deal of savings already occurred the moment Mayor Camp requested that spending be reduced by department. She would send all updated information in an email once she recalculated all that had been considered.

Mr. Cox appreciated Ms. Moore's analysis and hard work and looked forward to reviewing the new savings total.

Ms. Turner said none of the Council wanted to suspend the step plan and now realized how important it is to maintain; if they could avoid using reserves, they would be happiest.

Ms. Dominguez said she is obligated to Murray citizens that elected her to have hard conversations and make these decisions. She said it was easy to tell her constituents the City would be fine, however, it is for citizens that the Council must look into the budget on a deeper level, and understand concerns of City staff. She appreciated the work everyone had done, and hoped to find a short term solution for now. She

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agreed having those updated numbers would be helpful in her decision.

Ms. Moore realized one immediate option to solve the matter quickly. She noted the .2% option sales tax revenue, which is transferred to the Capital Projects Fund; she could decrease the transfer by \$377,000 and transfer that amount to the General Fund, which would fund the step-plan for one more year. This would slightly lessen the allocation to be used for future capital projects, but at this point most projects are unknown, or on hold, and would not be determined until next year- or until the impact of COVID-19 could be realized. She noted the virus could definitely spike again, according to science reports she was reading; however, she was doubtful that cities and economies would be shutting down again. She said the reduction would not happen every year; it would not hurt the current capital funds project list, and she could do it immediately.

Ms. Turner approved and asked Ms. Moore to crunch those numbers and include exact calculations in her next report on May 15, 2020.

Mr. Hales agreed reducing the .2% sales tax revenue dollar transfer was a good idea, and helpful in funding the step-plan. He thanked all department heads for their diligence and thought the exercise was good for him to see what department heads are able, and willing to cut; he asked for Mayor Camp's thoughts.

Mayor Camp expressed appreciation to all department heads who worked very hard on the requests. He said looking at the exercise, he thought analyzing numbers would have been easier than getting deep into the weeds of the discussion. He said the exercise served its purpose, and Mr. Hill would forward the report. He thought many great points were made, and agreed the City is up against an unknown, and it is a different situation than the past recession. He thanked the Council as well, for putting in the work with a tough budget. As a former Council Member he understood and identified with hard budget decisions they would be making. He agreed there should be a way to save the step plan and looked forward to the discussion on Friday. He welcomed Council Members to contact him or Ms. Moore with any further questions they might have before the next budget meeting.

Ms. Martinez thanked all department heads for their time, and participation; she thought it was important to get into the weeds of things, and due process was important to make sure the Council did everything possible to protect employees, and City services. It was important for her to feel confident in telling residents and the community that the Council did everything they could with the information they have today. As everyone had said, times are uncertain, and she appreciated patience as they work through the process. She wanted department heads to know they are trusted, and the Council values all employees. She noted family and friends who do not work for cities or the State who lost their jobs. Therefore, her intent was not to take anything for granted, but to be diligent, and careful while analyzing all the information, while valuing Murray City employees.

The contingency list was reviewed:

- City-wide step plan increases.
- Streets Division - *Professional Services*.
- Enterprise Funds 4% Decreases – Should budgets be reduced.
- Travel and Training – Review of all required training and certifications.

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- Power Fund transfer to the GF – Discussion only.
- City Council – *Travel, benefits, and meals.*
- Citywide - *Sick Leave Payout.*
- Updated report from Ms. Moore – Totals on both 4% reductions, and travel reductions.

Ms. Turner appreciated all feedback and support, and reiterated the task to reduce spending was not easy; she appreciated everyone being patient as the Council carefully considered all budget options. The Council would return to discuss the contingency list on May 15, 2020.

Adjournment: 4:36 p.m.

Pattie Johnson
Council Office Administrator II

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ATTACHMENT #1

Power Department Response

1- What amounts will be unspent in this budget?

amount projected to be unspent

Administration	\$95,400
Engineering	31,100
Distribution	566,378
Dispatch	(\$39,300) - overspent
Arborists	153,900
Metering	17,600
NERC/Compliance	7,500
TOTAL	\$832,540

2- CARES Act

Robyn will handle this. We have no active COVID tested employees. We have two employees that have exercised the privilege to stay at home as needed to tend children.

3- Travel and certification requirements

We have two apprentice linemen that will continue their training. The requirement is about \$2,000.

We have NERC certification that needs to be active at about \$10,000 annual cost.

We have some arborist training and certification that is needed as well at \$2,000

This totals to \$14,000 in ongoing needs.

4- Four percent decrease in operation

Not counting our PILOT, power purchases and our capital expenses, the Power Fund operations has a \$6.955 million projection. Four percent of that total is \$278,000.

Proposed expenditure cut to reach the \$278,000 include:

Administration decrease of \$20,000 with the intent to cancel Public Power Week.

Engineering decrease of \$13,000 from professional services line item

Operation decrease of \$220,000 in traffic signal maintenance and di-electric testing needs

Dispatch decrease of \$25,000 in the software maintenance contract

5- Overtime decrease

Power department has four positions on continual standby - all year long. We have a Lineman, Sub Tech, Arborist and a Warehouse/Inventory person on call. We are also on call for emergency Blue Staking and other Department activities and call outs. Our present OT budget is \$285,000 annually. We can cut that by \$19,000 (to \$266,000) by suspending Public Power Night, some Arbor day activities and the Fun Days celebration.

6- CIP projects

Power Fund projects \$1.63 million in capital projects. Equipment is projected to cost \$430,000. Infrastructure expense will be \$1.1 million (hydro penstock and substation work). And \$100,000 is the projected expense in buildings.

ATTACHMENT #2



TO: Mayor Blair Camp
FROM: Melinda Greenwood, Community & Economic Development Director
DATE: May 11, 2020
RE: Response to City Council Budget Requests Dated May 4, 2020

On May 4, 2020, the City Council requested budget information from each department in response to impacts of COVID-19 on the current year's budget. The Council also asked for information on how to address impacts for the budget year starting July 1, 2020. My response to those questions is detailed below.

1. FY 2020 Unspent Funds

Estimated unexpended budget for each of my divisions is as follows:

a. **1301 (CED) – \$22,412.51**

The bulk of this is salary savings from the Economic Development Specialist position which was budgeted July 1, 2019 but was not filled until December 2019.

b. **1306 (Building) – \$77,600.34**

The majority of this is salary savings from vacant positions. We have a part time Plans Examiner position budgeted at \$34,190 annually which has not been filled. Additionally, we have had two vacancies with Building Inspectors, one who left in March and one who left in April. We have been unable to find a suitable candidate to hire replacements and are utilizing our contracted services with WC3 to bridge the gap.

c. **1307 (Planning) – \$63,087.77**

The main portion of this is salary savings from an employee retirement from the Business License Specialist position at the end of February 2020. After an internal employee was promoted to fill that position, we have had a vacant Office Administrator II position which we have chosen not to fill based on budgetary concerns regarding COVID-19.

2. CARES Act

CED does not currently have any employees impacted by COVID-19.

3. Critical Training Budget

a. **10-1301-42125 – \$2,000 (CED)**

No employees in this division have required certifications or licensing. If staff do not attend any training sessions or classes, the full \$2,000 could be unspent.

b. 10-1306-42125 – \$7,000 (Building)

The most critical certifications in CED are those of our building inspectors and plans examiners. These positions have mandated on-going training to maintain their licensing and certifications. The amount of training varies based on the certifications each employee holds but is estimated at 36 hours of training annually per employee and six positions in our division must hold certifications. Most required classes can be attended locally along the Wasatch Front though there have been annual conferences held in St. George.

If classes are attended locally, we could reasonably reduce our expenses by ~20% (\$1,400) for this line item.

c. 10-1307-42125 – \$9,500 (Planning)

We have one employee who is required to obtain their Utah Business License Association (UBLA) Business License Official certification within the next two years. To accomplish this, attendance at the annual UBLA conference will be required. It is questionable as to whether the training conference will even be held this year, but if it is, it typically costs about \$1,200 to attend.

If no other training sessions or classes are attended, line item expenses for Travel & Learning could be as low as \$1,200 with an estimated \$8,300 left unexpended.

4. 4% Operational Cuts

a. 1301 (CED) – \$807.00

The proposed FY2021 operating budget for this fund is \$20,160.00. To achieve a 4% reduction, ~\$807.00 would need to be eliminated from this fund. Feasibly, if minimal expenses occurred in the accounts below, a 4% savings could be realized.

Account	Item	Budgeted	Estimated Expenditure	Possible Savings
10-1301-42060	Car Allowance	4,200.00	\$ 4,200.00	\$ -
10-1301-42115	Dues & Memberships	1,500.00	\$ 1,300.00	\$ 200.00
10-1301-42125	Travel & Learning	2,000.00	\$ 1,800.00	\$ 200.00
10-1301-42140	Supplies	1,200.00	\$ 1,000.00	\$ 200.00
10-1301-42180	Miscellaneous	1,000.00	\$ 793.00	\$ 207.00
10-1302-43000	Professional Services	1,200.00	\$ 1,200.00	\$ -
10-1301-43202	Contribution - EDCU	7,500.00	\$ 7,500.00	\$ -
10-1301-44020	Cell Phone	1,560.00	\$ 1,560.00	\$ -
Total		20,160.00	\$ 19,353.00	\$ 807.00
				4%

b. 1306 (Building) – \$4,709.00

The proposed FY2021 operating budget for this fund is \$117,710.00. To achieve a 4% reduction, ~\$4,709.00 would need to be eliminated from this fund. With careful attention to expenses, a 4% reduction could be accomplished through minimizing expenses in the supplies and travel/training line items.

Account	Item	Budgeted	Estimated Expenditure	Possible Savings
10-1306-42050	Uniform Allowance	\$ 1,000.00	\$ 1,000.00	\$ -
10-1306-42110	Books & Subscriptions	\$ 2,400.00	\$ 2,400.00	\$ -
10-1306-42125	Travel & Training	\$ 7,000.00	\$ 3,500.00	\$ 3,500.00
10-1306-42140	Supplies	\$ 9,500.00	\$ 8,000.00	\$ 1,500.00
10-1306-42160	Fuel	\$ 3,500.00	\$ 3,500.00	\$ -
10-1306-42170	Small Equipment	\$ 6,200.00	\$ 6,200.00	\$ -
10-1306-42520	Vehicle Maint	\$ 1,700.00	\$ 1,700.00	\$ -
10-1306-42535	Software Support	\$ 4,510.00	\$ 4,510.00	\$ -
10-1306-42730	Credit Card Fees	\$ 5,500.00	\$ 5,500.00	\$ -
10-1306-43000	Professional Services	\$ 70,000.00	\$ 70,000.00	\$ -
10-1306-44020	Cell Phone	\$ 6,400.00	\$ 6,400.00	\$ -
Total		\$ 117,710.00	\$ 112,710.00	\$ 5,000.00
				4%

Additionally, there is likely to be salary savings in the administrative allocation portion of the budget due to the vacancies and the difficulties to fill Inspector positions.

c. 1307 (Planning) – \$3,389.00

The proposed FY2021 budget for this fund is \$84,690.00. To achieve a 4% reduction, ~\$3,388.00 of expenses would need to be eliminated from this fund. The Planning Division has a few line items which could make up a substantial amount towards a 4% reduction. At this time, we do not have any planned projects for professional services but need to keep some balance as this line pays for assessments we must do when residential treatment facility applications are received. It is expected that travel and training will likely be limited to local classes which will result in savings.

10-1307-42120	Public Notices	\$ 2,000.00	\$ 2,000.00	\$ -
10-1307-42125	Travel & Learning	\$ 9,500.00	\$ 9,000.00	\$ 500.00
10-1307-42140	Supplies	\$ 5,300.00	\$ 5,300.00	\$ -
10-1307-42160	Fuel	\$ 1,600.00	\$ 1,600.00	\$ -
10-1307-42170	Small Equipment	\$ 6,400.00	\$ 6,400.00	\$ -
10-1307-42180	Miscellaneous	\$ 1,500.00	\$ 1,412.00	\$ 88.00
10-1307-42520	Vehicle Maintenance	\$ 1,500.00	\$ 1,500.00	\$ -
10-1307-42535	Software Support	\$ 10,780.00	\$ 10,780.00	\$ -
10-1307-42730	Credit Card Fees	\$ 7,000.00	\$ 7,000.00	\$ -
10-1307-43000	Professional Services	\$ 19,000.00	\$ 16,200.00	\$ 2,800.00
10-1307-43001	Transcription Service	\$ 500.00	\$ 500.00	\$ -
10-1307-43002	Planning Commission Pay	\$ 7,500.00	\$ 7,500.00	\$ -
10-1307-43101	Weed Control	\$ 6,500.00	\$ 6,500.00	\$ -
10-1307-44020	Cell Phone	\$ 1,560.00	\$ 1,560.00	\$ -
Total		\$ 84,690.00	\$ 81,302.00	\$ 3,388.00
				4%

In addition, we plan to hold off on hiring the vacant Office Administrator II position, which will allow for salary savings.

5. Overtime Expenses

a. 1301 (CED) – \$0

There is no overtime budget for this fund.

b. 10-1306-41115 (Building) – \$4,000

The overtime budget for Building Division will be difficult to gauge. We currently have two vacant Inspector III positions. Our remaining inspector has been allowed to accrue overtime to compensate for lack of staffing. Building Inspector positions are notoriously difficult to fill so overtime in this division may increase in FY2021 if we are unable to hire qualified building inspectors. However, this expenditure would be offset by salary savings from the two vacant positions.

c. 10-1307-41115 (Planning) – \$4,000

The Planning Division has very little need for overtime budget. With managing hours and flexing out excess hours, this line item could be kept to little or no expense.

6. CIP Projects

a. 1301 (CED)

There are no planned CIP projects for this fund.

b. 10-1306 (Building)

There are no planned CIP projects for this fund.

c. 10-1307-41115 (Planning)

There are no planned CIP projects for this fund.

7. Other Concerns

Training budgets are often the easiest area to realize cost savings and I believe conference and travel opportunities will be limited in the year to come due to social distancing requirements. I do hope however, that some budget could remain for staff to attend local sessions or web-based training if available. I have found these opportunities create motivation and can keep morale high especially in uncertain times.

It is difficult to predict the future as COVID-19 impacts continue to evolve. My primary concern would be the impact to our work capacity with positions left unfilled. Under previously normal circumstances, the CED department has been adequately staffed. If slower times continue and walk in traffic in Business Licensing is minimal, we will likely be okay with the unfilled Office Administrator II position as we are currently getting Planning staff cross-trained in processing business licensing to help counterbalance the vacancy. Should the workload in Planning or Business Licensing return to pre-COVID-19 levels or substantially increase from where it is at present, I fear we will struggle to keep up.

The workload of Building Division is even more challenging to predict. It is anticipated some slowing in building arena will take place but will lag a bit behind other industries. With two Inspector III vacancies, it is a challenge to keep up with commercial inspections. To offset the workload of the two vacancies we have allowed our remaining inspector to accrue overtime and have increased the use of our contracted inspection services. Unfortunately, contracted

inspection services typically come at a higher hourly rate than what we pay City employees. Even with the best of circumstances I believe we will need to fill at least one of our Inspector III vacancies and I have concerns about employee burnout with continual overtime demands.

If you have any questions or need further information, please contact me at 801-270-2428 or mgreenwood@murray.utah.gov.

CC: Brenda Moore, Finance Director
Doug Hill, Chief Administrative Officer
Jennifer Heaps, Chief Communications Officer

ATTACHMENT #3

Account	Account Description	Possible 2020 Unspent Budget	
10-0701-41100	Regular Employees		*** At this time
10-0701-41110	Seasonal/Part Time Employees		
10-0701-41111	Crossing Guards		
10-0701-41112	Cadets		
10-0701-41115	Overtime		
10-0701-41200	Social Security		
10-0701-41300	Group Insurance		
10-0701-41400	Retirement		
10-0701-41500	Worker Comp		
10-0701-42050	Uniform Allowance		
10-0701-42125	Travel & Learning	\$10,000.00	
10-0701-42140	Supplies	\$6,500.00	
10-0701-42160	Fuel		
10-0701-42170	Small Equipment	\$2,500.00	
10-0701-42171	Alcohol Money		
10-0701-42180	Miscellaneous	\$2,500.00	
10-0701-42510	Equipment Maintenance		
10-0701-42520	Vehicle Maintenance		
10-0701-42530	Software Maintenance		
10-0701-42730	Credit Card Fees		
10-0701-43000	Professional Services		
10-0701-43001	Medical Services		
10-0701-43002	Criminal Record Services	\$3,000.00	
10-0701-43101	VECC		
10-0701-44010	Telephone		
10-0701-44020	Cell Phone		
10-0702-42140	Supplies	\$1,800.00	
10-0702-42170	Small Equipment	\$4,000.00	
10-0702-42171	Taser Replacement	\$39.00	
10-0702-42172	Radios		
10-0702-42173	Radar Gun Replacement	\$2,500.00	
10-0702-42174	Ballistic Vest Replacement		
10-0702-42501	Firearms Maintenance		

10-0702-42510	Equipment Maintenance	\$5,500.00
10-0702-42601	K-9 program	
10-0703-42140	Supplies	\$500.00
10-0703-42170	Small Equipment	\$6,000.00
10-0703-42180	Miscellaneous	\$4,000.00
10-0703-42181	Buy Money	\$5,000.00
10-0703-43001	Criminal Investigations	***
10-0704-42140	Supplies	\$700.00
10-0704-42141	Crossing Guard Supplies	\$2,000.00
10-0704-42142	Cadet Supplies	\$450.00
10-0704-42143	SWAT Supplies	\$2,000.00
10-0704-42170	Small Equipment	
10-0704-42510	Equipment Maintenance	\$2,000.00
10-0704-42601	DARE Program	\$5,000.00
10-0704-42602	Crime Prevention	\$4,000.00
10-0704-44000	Utilities	***
10-0705-42141	Training Center Supplies	***
10-0705-42505	Building & Grounds Maintenance	***
10-0705-42510	Equipment Maintenance	***
10-0705-44000	Utilities	***

TOTAL OPERATING BUDGET:	\$69,989.00
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Account	Account Description	2021 Dept Budget	Possible Cuts
10-0701-41100	Regular Employees	\$7,258,906.00	
10-0701-41110	Seasonal/Part Time Employees	\$13,000.00	\$13,000.00 Vacant part-time position in Records
10-0701-41111	Crossing Guards	\$228,000.00	
10-0701-41112	Cadets	\$45,000.00	\$20,000.00 No new hires this year. Fewer cadets to assist with public events.
10-0701-41115	Overtime	\$173,000.00	\$13,000.00 This is needed to backfill patrol positions due to vacations, training or sick leave. Cuts impact callouts for Detectives, Crime Scene and SWAT as well as training.
10-0701-41200	Social Security	\$592,085.00	
10-0701-41300	Group Insurance	\$1,313,979.00	
10-0701-41400	Retirement	\$2,108,385.00	
10-0701-41500	Worker Comp	\$120,595.00	
10-0701-42050	Uniform Allowance	\$81,165.00	
10-0701-42125	Travel & Learning	\$30,000.00	\$7,000.00 Restricts travel and out of town training. Including the ability to pay for instructors. Each officer is required by the state to have a minimum of 40 hrs training a year to maintain certification.
10-0701-42140	Supplies	\$20,000.00	\$5,000.00 Supplies used on a daily basis, such as pens, notepads, thermal printer paper for the cars, copy paper, etc. Every year the usage is different
10-0701-42160	Fuel	\$192,000.00	
10-0701-42170	Small Equipment	\$7,000.00	
10-0701-42171	Alcohol Money	\$70,000.00	
10-0701-42180	Miscellaneous	\$16,000.00	\$3,000.00 Awards banquet, including awards, medals and personalized employee recognition department items/swag.
10-0701-42510	Equipment Maintenance	\$5,000.00	
10-0701-42520	Vehicle Maintenance	\$114,229.00	
10-0701-42530	Software Maintenance	\$95,000.00	
10-0701-42730	Credit Card Fees	\$600.00	
10-0701-43000	Professional Services	\$15,000.00	
10-0701-43001	Medical Services	\$3,000.00	
10-0701-43002	Criminal Record Services	\$10,000.00	\$3,000.00 This account fluctuates depending on need.
10-0701-43101	VECC	\$458,000.00	

10-0701-44010	Telephone	\$5,500.00	
10-0701-44020	Cell Phone	\$90,000.00	
10-0702-42140	Supplies	\$6,800.00	
10-0702-42170	Small Equipment	\$15,000.00	
10-0702-42171	Taser Replacement	\$5,000.00	
10-0702-42172	Radios	\$5,000.00	
10-0702-42173	Radar Gun Replacement	\$6,500.00	\$5,000.00 No new or replacement equipment/repairs only.
10-0702-42174	Ballistic Vest Replacement	\$10,000.00	
10-0702-42501	Firearms Maintenance	\$12,000.00	
10-0702-42510	Equipment Maintenance	\$11,700.00	\$3,000.00 This account also fluctuates depending upon need. It is unknown what equipment could require maintainence. Equipment would be: printers, computers fingerprint machine, scanners, etc.
10-0702-42601	K-9 program	\$4,000.00	
10-0703-42140	Supplies	\$5,000.00	
10-0703-42170	Small Equipment	\$7,500.00	\$2,500.00 Restricts the purchase of needed equipment annually.
10-0703-42180	Miscellaneous	\$1,000.00	
10-0703-42181	Buy Money	\$10,000.00	
10-0703-43001	Criminal Investigations	\$18,000.00	
10-0704-42140	Supplies	\$3,000.00	
10-0704-42141	Crossing Guard Supplies	\$4,000.00	\$3,500.00 Crossing guards currently have the supplies they need for school crossings and operations
10-0704-42142	Cadet Supplies	\$2,000.00	\$1,500.00 If we do not replace the cadets leaving the program upon graduation we will not need funding for new hire uniforms.
10-0704-42143	SWAT Supplies	\$20,000.00	\$8,000.00 Limits outside department SWAT training and purchase or updating equipment
10-0704-42170	Small Equipment	\$12,000.00	\$2,000.00 Could restrict us from purchasing updated equipment for Community Services Division if needed
10-0704-42180	Miscellaneous	\$0.00	
10-0704-42510	Equipment Maintenance	\$5,000.00	

10-0704-42601	DARE Program	\$11,300.00	\$1,300.00	Allows for the purchasing of books and educational items but restricts the purchase of promotional items such as tee shirts, stuffed animals and DARE Logo items.
10-0704-42602	Crime Prevention	\$13,481.00	\$6,481.00	Limits the purchase of educational or departmental promotional items given to the public at events, etc.
10-0704-44000	Utilities	\$7,800.00		
10-0705-42141	Training Center Supplies	\$35,000.00		
10-0705-42170	Small Equipment	\$0.00		
10-0705-42505	Building & Grounds Maintenance	\$5,500.00		
10-0705-42510	Equipment Maintenance	\$10,000.00		
10-0705-44000	Utilities	\$20,000.00		
			\$97,281.00	
TOTAL OPERATING BUDGET:		\$2,284,256.00	4.30%	

ATTACHMENT #4



**MURRAY CITY CORPORATION
OFFICE OF THE MAYOR**

Response to City Council Budget Questions/Request:

1. What amounts will be unspent at the end of this fiscal year?
 - a. \$12,718 Seasonal/Part Time Employees
 - b. \$3,500 Travel & Learning
 - c. \$20,000 Professional Services
2. CARES Act – How many employees are out, whether family sick leave or childcare gaps?
 - a. No employees in the mayor's office are using CARES leave.
3. How much travel and training budget is critical to maintain required certifications and license renewals?
 - a. No certifications and license renewals are required for the mayor's office.
4. What would you cut if asked to decrease operations by 4%?
 - a. Mayor's Office. 4% of operating is \$3,700. Recommended cuts include:
 - i. \$3,700 Part-time Wages. Impact: Existing staff will pick-up additional responsibilities associated with social media.
 - b. Non-Departmental. 4% of operating is \$18,300. Recommended cuts include:
 - i. \$7,000 Utah League of Cities and Towns. Impact: Matches current billing.
 - ii. \$5,000 Boys and Girls Club.
 - iii. \$2,200 Chamber of Commerce.
 - iv. \$1,000 Youth Chamber of Commerce.
 - v. \$3,100 Supplies
5. Analyze overtime to determine if this line item can be decreased.
 - a. The mayor's office does not have an overtime budget.
6. Discuss CIP projects.
 - a. There are no capital projects in the mayor's office.

ATTACHMENT #5

From: [Janet Lopez](#)
To: [Brett Hales](#); [Dale Cox](#); [Diane Turner](#); [Janet Lopez](#); [Kat Martinez](#); [Rosalba Dominguez](#)
Subject: FW: For your review
Date: Friday, May 15, 2020 11:40:31 AM

Please see the letter below from Jackie of the MCEA.

Jan Lopez
Murray City Council Executive Director
Murray City Corporation/5025 South State St.
Murray City, UT 84107
801-264-2622 Office
801-550-4527 Cell
jlopez@murray.utah.gov

From: Jackie Sadler <jsadler@murray.utah.gov>
Sent: Friday, May 15, 2020 11:27 AM
To: Janet Lopez <jlopez@murray.utah.gov>; Blair Camp <blair.camp@murray.utah.gov>; Doug Hill <dhill@murray.utah.gov>
Subject: For your review

Jan, can you please pass this on to the council members before the meeting today? Thanks! - Jackie

Mayor Camp and Council Members,

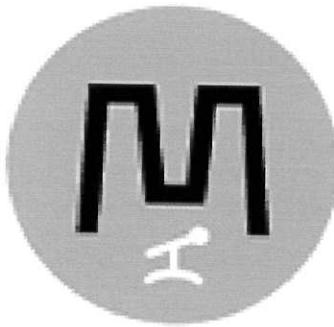
After listening to some of the budget discussions and seeing the agenda for today's hearing, I wanted to let you know what the employees are thinking at this time:

- Step Plan Increases: Many, if not all, employees are concerned about not getting their step plan increase this year. The step plan was put in place to fix the compression issues caused by the 2008 recession and employees not receiving raises for several years. If we start down this path again, several people think that we won't get raises again for several years and we will be back in the same place as we were before. That place involved a high turnover of employees leaving to try to find better compensation elsewhere. This was extremely difficult for the public safety departments. With the implementation of the step plan, the compression issues were fixed, employee morale was increased, and now we have happy, grateful, and loyal employees to Murray City.
 - If the step plan is suspended for this next year, when we do have the funds again to give increases, would employees move up two steps instead of just one so they would still be where they should have been if they hadn't missed a year? If not, the compression issue will be back.
 - With insurance and dental costs going up by 6.5% and 1.9% respectively, employees will be taking home less money next year than they do this year if there is no step plan.

- Sick Leave Payout: If the sick leave payout is suspended to cover some of the costs to allow for the step plan increases, most employees are in support of this. (They would rather have the step increase than a one-time payout.) However, 125 employees (32%), won't be getting a step increase due to being at the highest step for their job. This means that the only "increase" they would get is the sick leave payout, so of course they would be in favor of the sick leave payout.
- Travel and Training: Continued training is essential for all departments. Some employees have mandatory hours of training that they have to do every year. In order to provide the best services to the citizens of Murray City, we need to have the best trained and most knowledgeable employees. Training should continue, but maybe do more local training and webinars instead of paying for travel.

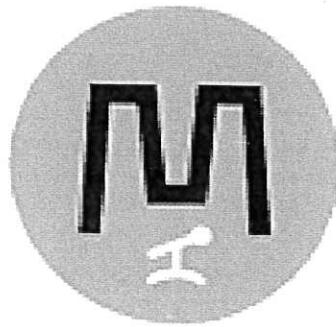
We know that the City Council and the Mayor's office have a difficult job balancing the needs of the citizens and the needs of the employees. We all want to be able to provide the citizens of Murray City with the very best services that we can. We also want to be compensated for our efforts.

Thank you,
The MCEA



MURRAY
CITY COUNCIL

Adjournment



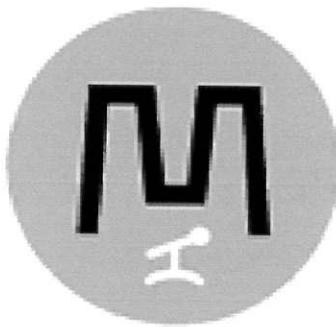
MURRAY
CITY COUNCIL

Council Meeting

6:30 p.m.

Call to Order

Pledge of Allegiance



MURRAY
CITY COUNCIL

Council Meeting Minutes

Murray City Municipal Council

Chambers

Murray City, Utah

The Murray City Municipal Council met on Tuesday, July 7, 2020 at 6:47 p.m. for a meeting held electronically in accordance with the Governor and Utah Department of Health's Phased Guidelines for the General Public "Utah Leads Together", and the Utah Legislature's House Joint Resolution 504, adopted on June 17, 2020, extending the State of Emergency Due to the Infectious Disease COVID-19 Novel Coronavirus, I have determined that to protect the health and welfare of Murray citizens, an in person City Council meeting, including attendance by the public and the City Council is not practical or prudent.

The Center for Disease Control states that COVID-19 is easily spread from person to person between people who are in close contact with one another. The spread is through respiratory droplets when an infected person coughs, sneezes or talks and may be spread by people who are non-symptomatic.

Considering the continued rise of COVID-19 case counts in Utah, meeting in an anchor location presents substantial risk to the health and safety of those in attendance because physical distancing measures may be difficult to maintain in the Murray City Council Chambers.

It is my intent to safeguard the lives of Murray residents, business owners, employees and elected officials by meeting remotely through electronic means.

You may view the meeting via the live stream at www.murraycitylive.com or <https://www.facebook.com/Murraycityutah/>.

If you would like to submit citizen comments or public hearing comments you may do so by sending an email in advance or during the meeting to city.council@murray.utah.gov. Comments are limited to less than three minutes, include your name and contact information, and they will be read into the record.

Rosalba Dominguez
Murray City Council Chair

Council Members in Attendance:

Kat Martinez	District #1
Dale Cox	District #2
Rosalba Dominguez	District #3 – Council Chair
Diane Turner	District #4 – Council Vice-Chair

Brett Hales District #5

Others in Attendance:

Blair Camp	Mayor	Jan Lopez	Council Director
G.L. Critchfield	City Attorney	Jennifer Kennedy	City Recorder
Doug Hill	Chief Administrative Officer	Jennifer Heaps	Chief Communications Officer
		Brenda Moore	Finance Director

Opening Ceremonies

Call to Order – Councilmember Martinez called the meeting to order at 6:47 p.m.

Pledge of Allegiance – The Pledge of Allegiance was led by Councilmember Martinez and her daughter Amelia.

Approval of Minutes

Council Meeting – June 16, 2020

MOTION: Councilmember Turner moved to approve the minutes. The motion was SECONDED by Councilmember Cox.

Council roll call vote:

Ayes: Councilmember Cox, Councilmember Dominguez, Councilmember Turner, Councilmember Hales, Councilmember Martinez

Nays: None

Abstentions: None

Motion passed 5-0

Special Recognition

1. Consider a Joint Resolution of the Mayor and Municipal Council of Murray City, Utah Affirming the City's Commitment to Police Accountability and Racial Justice in City Policing Practices. Mayor Camp presenting.

Mayor Camp read the Joint Resolution.

MOTION: Councilmember Cox moved to adopt the Joint Resolution. The motion was SECONDED by Councilmember Hales.

Council roll call vote:

Ayes: Councilmember Cox, Councilmember Dominguez, Councilmember Turner,

Councilmember Hales, Councilmember Martinez

Nays: None

Abstentions: None

Motion passed 5-0

Citizen Comments – Comments are limited to 3 minutes unless otherwise approved by the Council.
No citizen comments were given.

Consent Agenda

1. Consider confirmation of the Mayor's appointment of Dan Fazzini to the Ethics Commission for a two-year term to expire July 7, 2022.
2. Consider confirmation of the Mayor's appointment of Duane Jess to the Ethics Commission for a two-year term to expire July 7, 2022.
3. Consider confirmation of the Mayor's appointment of Kirsten Woodbury to the Library Board for a three-year term to expire June 30, 2023.

MOTION: Councilmember Hales moved to approve the Consent Agenda. The motion was SECONDED by Councilmember Turner.

Council roll call vote:

Ayes: Councilmember Cox, Councilmember Dominguez, Councilmember Turner, Councilmember Hales, Councilmember Martinez

Nays: None

Abstentions: None

Motion passed 5-0

Public Hearings

Staff and sponsor presentations and public comment will be given prior to Council action on the following matter.

1. Consider an ordinance amending the City's Fiscal Year 2020 – 2021 Budget.

Staff Presentation: Brenda Moore, Finance Director

Ms. Moore said this budget amendment is for CARES Act grant money. The City will be receiving \$1,456,622. This money will be going into the General Fund but if necessary, Ms. Moore will be able to move some of this money to the Enterprise Funds as they are needed to help with COVID-19 expenses and costs.

The public hearing was open for public comments. No comments were given, and the public hearing was closed.

MOTION: Councilmember Turner moved to adopt the ordinance. The motion was SECONDED by Councilmember Dominguez.

Council roll call vote:

Ayes: Councilmember Cox, Councilmember Dominguez, Councilmember Turner, Councilmember Hales, Councilmember Martinez

Nays: None

Abstentions: None

Motion passed 5-0

Business Items

1. Consider a resolution approving an agreement between the City and Salt Lake County ("County") for the transfer of CARES Act funds to assist citizens and businesses in the containment of COVID-19 and to reduce the economic impact of the pandemic.

Staff Presentation: Brenda Moore, Finance Director

Ms. Moore said this resolution is to approve the receipt of the CARES Act money. The agreement states what the City can use the money for. The money must be spent by the first part of October and the City will need to submit a report to Salt Lake County letting them know how the money was spent.

MOTION: Councilmember Dominguez moved to adopt the ordinance. The motion was SECONDED by Councilmember Cox.

Council roll call vote:

Ayes: Councilmember Cox, Councilmember Dominguez, Councilmember Turner, Councilmember Hales, Councilmember Martinez

Nays: None

Abstentions: None

Motion passed 5-0

2. Election of a City Council Member to serve as Vice-Chair of the Council for the remainder of calendar year 2020.

Councilmember Martinez asked for nominations for City Council Vice-Chair.

Councilmember Hales nominated Diane Turner for City Council Vice-Chair. No other nominations were given.

Council roll call vote:

Ayes: Councilmember Cox, Councilmember Dominguez, Councilmember Turner,

Councilmember Hales, Councilmember Martinez
Nays: None
Abstentions: None

Mayor's Report and Questions

Mayor Camp went over the following items:

- The Park Center will continue to stay open with reduced hours from 7:00 a.m. to 7:00 p.m. Monday through Friday. Masks are required to enter and exit the facility. Masks are also required throughout most of the facility except for the cardio area and the pools. Masks are required in all city buildings as a result of the public health order.
- The outdoor pool will continue to stay open with reduced hours from 12:00 p.m. to 6:00 p.m. Capacity is currently 120 people.
- The Senior Recreation Center has been looking for ways to reach out to the seniors. COVID-19 has impacted seniors more than any other group because they have lost their support. The Senior Recreation Center has started to use Zoom for grief support meetings.
- The Utah Rivers Council Rain Harvest program will have rain barrels available this year. Rain barrels can be ordered for \$50.00 and will be available for pickup at Millcreek City Hall on August 1, 2020.

Councilmember Hales said he knows seniors that have gone through some depression. He expressed his appreciation to the Senior Recreation Center for their efforts.

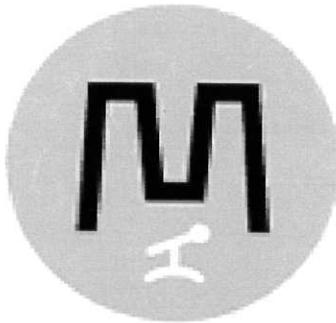
Councilmember Dominguez asked if the Senior Recreation Center is helping the seniors with grocery delivery or anything like that.

Mayor Camp replied the Senior Recreation Center has taken over the City's Meals on Wheels program because they want to be out helping. They are always looking for ways to help the seniors in the community.

Adjournment

The meeting was adjourned at 7:12 p.m.

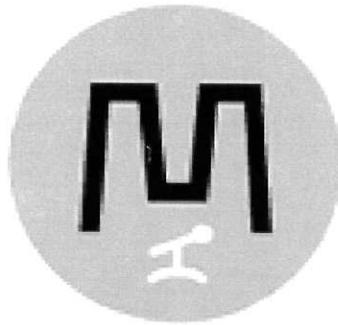
Jennifer Kennedy, City Recorder



MURRAY
CITY COUNCIL

Citizen Comments

Limited to three minutes, unless otherwise approved by Council



MURRAY
CITY COUNCIL

Public Hearing #1

Murray City Corporation

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that on the 21st day of July 2020, at the hour of 6:30 p.m., the Murray City Municipal Council will hold and conduct a hearing on and pertaining to amending the Zoning Map from the G-0 (General Office) zoning district to the C-D (Commercial Development) zoning district for the property addressed 296 East 4500 South, Murray, Utah.

The hearing will be conducted electronically as authorized by the Governor's Executive Order 2020-5 (suspending the enforcement of certain provisions of the Open and Public Meetings Act) issued March 18, 2020 and by City Council Resolution No. 20-13 adopted March 17, 2020. The public may view the meeting via the live stream at www.murraycitylive.com or <https://www.facebook.com/MurrayCityUtah/>. No physical meeting location will be available.

Comments for the public hearing may be submitted by sending an email in advance or during the meeting to city.council@murray.utah.gov. Comments are limited to less than 3 minutes; include your name and contact information, and your comments will be read into the record.

The purpose of this hearing is to receive public comment concerning the proposed amendment to the Zoning Map as described above.

DATED this 2nd day of July, 2020.

MURRAY CITY CORPORATION


Jennifer Kennedy
City Recorder

DATE OF PUBLICATION: July 10, 2020
PH 20-24



ORDINANCE NO. _____

AN ORDINANCE RELATING TO LAND USE; AMENDS THE ZONING MAP FOR THE PROPERTY LOCATED AT 296 EAST 4500 SOUTH, MURRAY CITY, UTAH FROM G-O (GENERAL OFFICE ZONING DISTRICT) TO C-D (COMMERCIAL DEVELOPMENT ZONING DISTRICT) (Janet Wall/Sacred Energy LLC)

BE IT ENACTED BY THE MURRAY CITY MUNICIPAL COUNCIL AS FOLLOWS:

WHEREAS, the owner of the real property located at 296 East 4500 South, Murray, Utah, has requested a proposed amendment to the zoning map to designate the property in a C-D (Commercial Development) zone district; and

WHEREAS, it appearing that said matter has been given full and complete consideration by the City Planning and Zoning Commission; and

WHEREAS, it appearing to be in the best interest of the City and the inhabitants thereof that the proposed amendment of the zoning map be approved.

NOW, THEREFORE, BE IT ENACTED:

Section 1. That the Zoning Map and the zone district designation be amended for the following described property located at 296 East 4500 South, Murray, Salt Lake County, Utah from the G-O (General Office) zone district to the C-D (Commercial Development) zone district:

Legal Description

Commencing South 310.2 feet and West 387.75 feet from center of Section 6, Township 2 South, Range 1 East, Salt Lake Base and Meridian; thence South 167 feet; thence West 92.83 feet; thence North 167 feet; thence East 92.83 feet to the point of beginning.

Tax ID No.: 22-06-331-035

Section 2. This Ordinance shall take effect upon the first publication and filing of copy thereof in the office of the City Recorder.

PASSED, APPROVED AND ADOPTED by the Murray City Municipal Council on this day of , 2020.

MURRAY CITY MUNICIPAL COUNCIL

Dale M. Cox, Chair

ATTEST:

Jennifer Kennedy, City Recorder

MAYOR'S ACTION: Approved

DATED this _____ day of _____, 2020.

D. Blair Camp, Mayor

ATTEST:

Jennifer Kennedy, City Recorder

CERTIFICATE OF PUBLICATION

I hereby certify that this Ordinance was published according to law on the _____
day of _____, 2020.

Jennifer Kennedy, City Recorder

The Planning Commission met on Thursday, May 21, 2020, at 6:30 p.m. for a meeting held electronically in accordance with Executive Order 2020-5 Suspending the Enforcement of Provisions of Utah Code 52-4-202 and 52-4-207 due to Infectious Disease COVID-19 Novel Coronavirus issued by Gary Herbert on March 18, 2020.

Present: Phil Markham, Chair
Scot Woodbury, Vice Chair
Travis Nay
Maren Patterson – Excused
Sue Wilson
Ned Hacker
Lisa Milkavich
Jared Hall, Community Development Supervisor
Melinda Greenwood, Community & Economic Development Director
Susan Nixon, Associate Planner
Briant Farnsworth, Deputy City Attorney
Citizens

The Staff Review meeting was held from 6:00 p.m. to 6:30 p.m. The Planning Commission members briefly reviewed the applications on the agenda. An audio recording is available at the Murray City Community and Economic Development Department Office.

Phil Markham opened the meeting, welcomed those present and excused Maren Patterson. He read a statement concerning the electronic meeting.

APPROVAL OF MINUTES

Ned Hacker made a motion to approve the minutes from the May 7, 2020 Planning Commission meeting. Seconded by Scot Woodbury. A voice vote was made, motion passed 6-0.

CONFLICT OF INTEREST

There were no conflicts of interest.

APPROVAL OF FINDINGS OF FACT

There were no findings of fact.

SACRED ENERGY LLC – 296 East 4500 South – Project #20-047

Janet Wall was online to represent this request. Jared Hall reviewed the location and request for a Zone Map Amendment from G-O (General Office) to C-D (Commercial Development). The Future Land Use Map shows this property as General Commercial. The request fits the Future Land Use Map and meets the goals and intents of the General Plan. Mr. Hall went over the allowed uses in the C-D and G-O zones. Staff is recommending that the Planning Commission forward a recommendation of approval to the City Council for the requested amendment to the Zoning Map designation of the property located at 296 East 4500 South from General Office to Commercial Development.

Ms. Milkavich said this business came to the Planning Commission held a few weeks and asked for a Conditional Use Permit for a Bed and Breakfast. She asked if all those conditions in that process would remain. Mr. Hall replied the conditions of approval would remain.

The meeting was open for public comment. No comments were made, and the public comment portion was closed.

A motion was made by Scot Woodbury to forward a recommendation of approval to the City Council for the requested amendment to the Zoning Map designation of the property located at 296 East 4500 South from G-O (General Office) to C-D (Commercial Development).

Seconded by Lisa Milkavich.

Call vote recorded by Mr. Hall.

A Ned Hacker
A Lisa Milkavich
A Travis Nay
A Sue Wilson
A Scot Woodbury
A Phil Markham

Motion passed 6-0.

MURRAY BURTON ACRES AMENDED – 349 East Wilford Avenue and 412 East Afton Avenue
– Project #20-048

Raymond Poole was online to represent this request. Susan Nixon reviewed the location and request for a Boundary Line Adjustment. The two properties are located in the R-1-8 Zone. In 2000, Mr. Poole purchased approximately 5,200 sq. ft. from the owner of the property at 412 East Afton Avenue (Lot #18) and built a sports court on the property. Mr. Poole recently asked the Planning Division if he could make the lot with the sports court a buildable lot in hopes to construct a new home. Staff informed him that the lot did not meet the zoning requirements. The property line would need to be adjusted and he would need to get approval from the Planning Commission. Since the property did not meet the minimum area required of 8,000 sq. ft. per lot, he applied for, and received, a lot area variance. With the variance, the lot at 349 East Wilford Avenue will be 7,388 sq. ft. and the lot at 412 East Afton Avenue will be 8,119 sq. ft. Based upon obtaining the variance and needing the lot line adjustment, staff is recommending approval of this boundary line adjustment subject to conditions.

Raymond Poole, 341 East Wilford Avenue, said he is able to meet the conditions of approval.

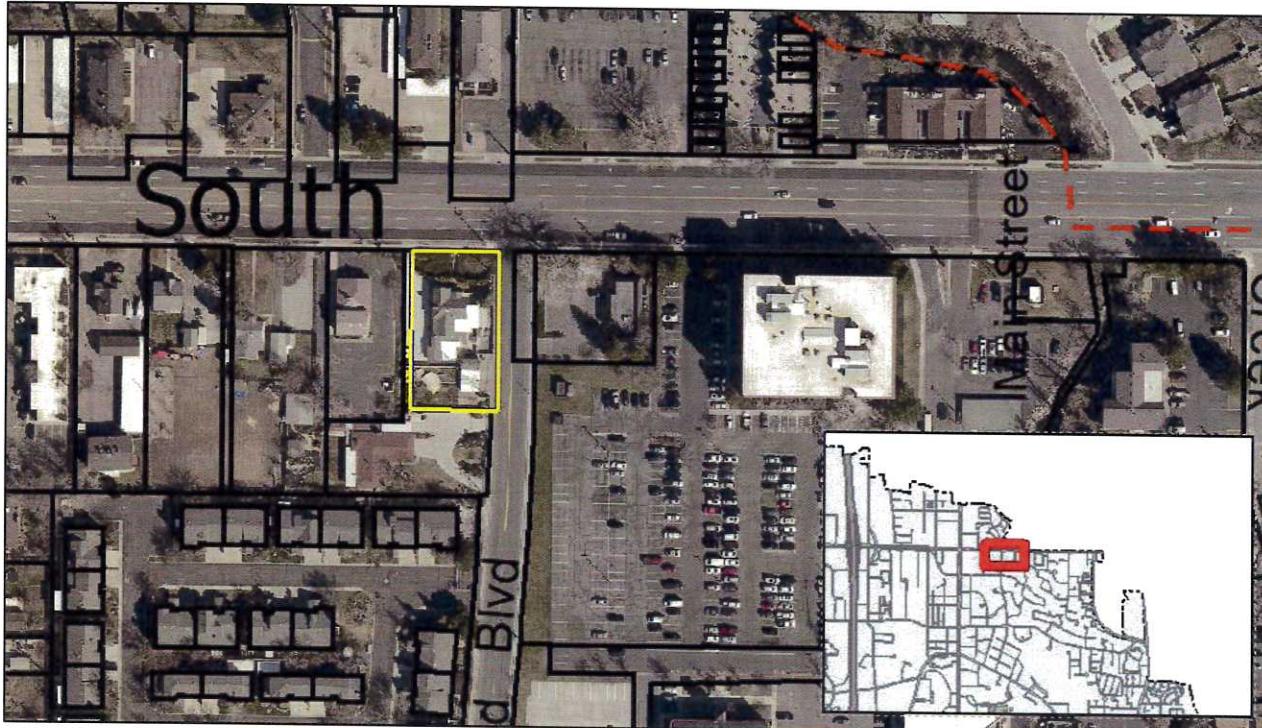
The meeting was open for public comment. No comments were made and the public comment portion was closed.

A motion was made by Sue Wilson to approve the proposed lot line adjustment for Lot 18 of the Murray Burton Acres subdivision at the properties addressed 412 East Afton Avenue and 349 East Wilford Avenue, subject to the following conditions:



AGENDA ITEM #4

ITEM TYPE:	Zone Map Amendment		
ADDRESS:	296 East 4500 South	MEETING DATE:	May 21, 2020
APPLICANT:	Janet Wall, Sacred Energy	STAFF:	Jared Hall, Planning Division Manager
PARCEL ID:	22-20-128-002	PROJECT NUMBER:	19-168
CURRENT ZONE:	G-O, General Office	PROPOSED ZONE:	C-D, Commercial Development
SIZE:	.36 acres (15,246 ft ²)		
REQUEST:	The applicant would like to amend the Zoning Map and change from G-O, General Office to C-D, Commercial Development. The request is supported by the 2017 General Plan.		



I. BACKGROUND & REVIEW

Background

The subject property is a .36 acre lot on the southwest corner of 4500 South and Atwood Boulevard (250 East) which was formerly used as a residence. On April 2, 2020 the Planning Commission granted Conditional Use Approval to the same applicant for the operation of a bed & breakfast on the property. The applicant has indicated that she intends to fulfill conditions and operate the bed & breakfast, but to limit that operation and move aspects of her business, Sacred Energy, onto the subject property as well. The C-D Zone will be more compatible with those uses, although additional conditional use permits would be necessary.

Surrounding Land Uses & Zoning

<u>Direction</u>	<u>Land Use</u>	<u>Zoning</u>
North	Commercial / Multi-Family	R-M-20
South	Residential	G-O
East	Office	G-O
West	Commercial	C-D

Zoning Districts & Allowed Land Uses

- Existing: The existing G-O zone primarily allows uses that are related to office buildings, including advertising services, employment services, pharmacies and professional services. This district is intended to include activities normally related to the conduct of office uses. This zone also allows public and quasi-public uses with conditional use permits.
- Proposed: The proposed C-D Zone allows for a wide range of Commercial and Retail uses including shops of all kinds, restaurants, banks, professional services, governmental services, schools and pet grooming. The C-D Zone also allows several Conditional Uses including contractor services, pawnbrokers, vehicle sales, wholesale construction materials, drinking places, reiki, hotels, motels, and bed & breakfasts.

General Plan & Future Land Use Designations

Map 5.7 of the Murray City General Plan (the Future Land Use Map) identifies future land use designations for all properties in Murray City. The designation of a property is tied to corresponding purpose statements and zones. These “Future Land Use Designations” are intended to help guide decisions about the zoning designations of properties. The subject property is currently designated as “General Commercial.” The General Commercial designation is primarily for larger retail such as Fashion Place Mall or big box stores. Mixed

Use developments may also be considered if mainly commercial in nature and use. The only corresponding zoning included is the C-D, Commercial Development Zone.

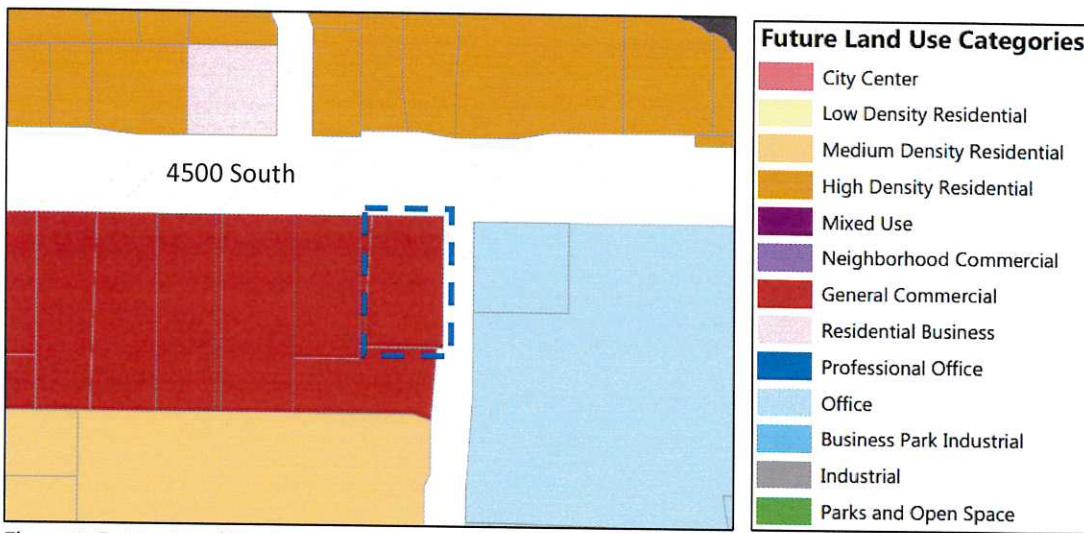


Figure 1: Future Land Use Map segment, subject property highlighted

The subject property is designated “General Commercial.” Staff finds that the request to amend the Zoning Map is appropriate and in keeping with the Future Land Use Map and General Plan. Additionally, the requested amendment to the C-D Zone is consistent with the pattern of development in the area.

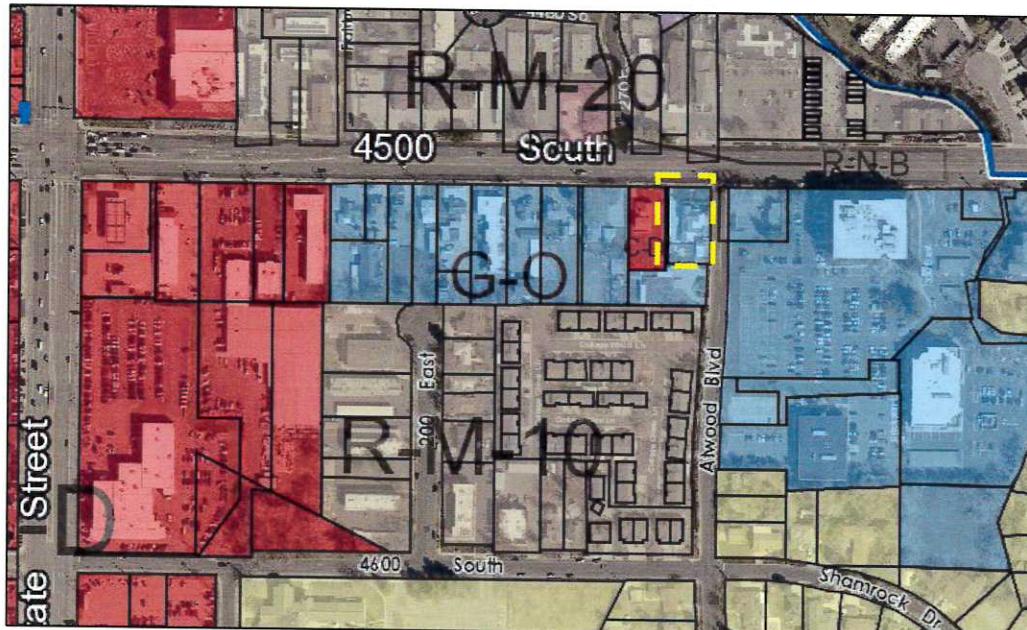


Figure 2: Zoning Map segment, subject property highlighted

II. CITY DEPARTMENT REVIEW

A Planning Review Meeting was held on May 4, 2020 where the proposed amendment was considered by City Staff from various departments. There were no comments from the City Departments, and all recommended approval without conditions or concerns.

III. PUBLIC COMMENTS

52 notices of the public hearing for the requested zone map amendment were sent to all property owners within 300 feet of the subject property and to affected entities. As of the date of this report staff has not received comments on the proposed change of zoning.

IV. ANALYSIS & CONCLUSIONS

A. Is there need for change in the Zoning at the subject location for the neighborhood or community?

The proposed change in zoning from G-O to C-D is in harmony with the Future Land Use designation of the subject property and with goals of the General Plan. The pattern of land uses in the area is diverse, including office, commercial, and residential uses. 4500 South is a major transportation corridor with a connection to the I-15 freeway. The subject property and those further west were designated for commercial use because of their frontage on 4500 South and proximity to the freeway access which supports the more intense uses allowed by the C-D Zone.

B. If approved, how would the range of uses allowed by the Zoning Ordinance blend with surrounding uses?

The subject property is located along a high-volume corridor, with a variety of land uses present in the immediate neighborhood. The uses allowed by the C-D Zone are compatible with those in the surrounding area and with the property location in general.

C. What utilities, public services, and facilities are available at the proposed location? What are or will be the probable effects the variety of uses may have on such services?

Utilities and services are available at this location for development of the property. Reviewing service providers including sewer, power, fire, and engineering department personnel have indicated that the facilities available in the area are appropriate to meet the demands of development in the C-D Zone, and that the requested amendment will have no impact on their ability to provide service.

V. FINDINGS

1. The General Plan provides for flexibility in implementation and execution of the goals and policies based on individual circumstances.

2. The requested zone change has been considered based on the characteristics of the site and surrounding area, and on the policies and objectives of the 2017 Murray City General Plan.
3. The proposed Zone Map Amendment from G-O to C-D is supported by the General Plan and Future Land Use Map designation of the subject property.

VI. STAFF RECOMMENDATION

Based on the background, analysis, and the findings within this report, Staff recommends that the Planning Commission **forward a recommendation of APPROVAL to the City Council for the requested amendment to the Zoning Map designation of the property located at 296 East 4500 South from G-O, General Office to C-D, Commercial Development.**



NOTICE OF PUBLIC MEETING

****In support of the Governor's "Stay Safe, Stay Home" directive as well as the Salt Lake County and Salt Lake County Health Department directive to limit spread of COVID-19, the Planning Commission meeting will be CLOSED to the general public. However, participation is encouraged through viewing a live stream of the meeting at www.murraycitylive.com. Please submit your comments by email at planningcommission@murray.utah.gov up to and during the meeting. You may also call the Planning Division at 801-270-2420 up until 5:00 p.m. on the Thursday, May 21.****

The Murray City Planning Commission will hold a public hearing on Thursday, May 21, 2020 at 6:30 p.m., in the Murray City Municipal Council Chambers, located at 5025 S. State Street to receive public comment on the following application:

Janet Wall is requesting a Zone Map Amendment for the property located at 296 East 4500 South to change the zoning of the subject property from G-O, General Office to C-D, Commercial Development. Please see the attachment and the map below.



This notice is being sent to you because you own property within 300 feet of the subject property. If you have questions or comments concerning this proposal, please call Jared Hall with the Murray City Planning Division at 801-270-2420, or e-mail to jhall@murray.utah.gov.

Special accommodations for the hearing or visually impaired will be upon a request to the office of the Murray City Recorder (801-264-2660). We would appreciate notification two working days prior to the meeting. TTY is Relay Utah at #711.

296 East 4500 South

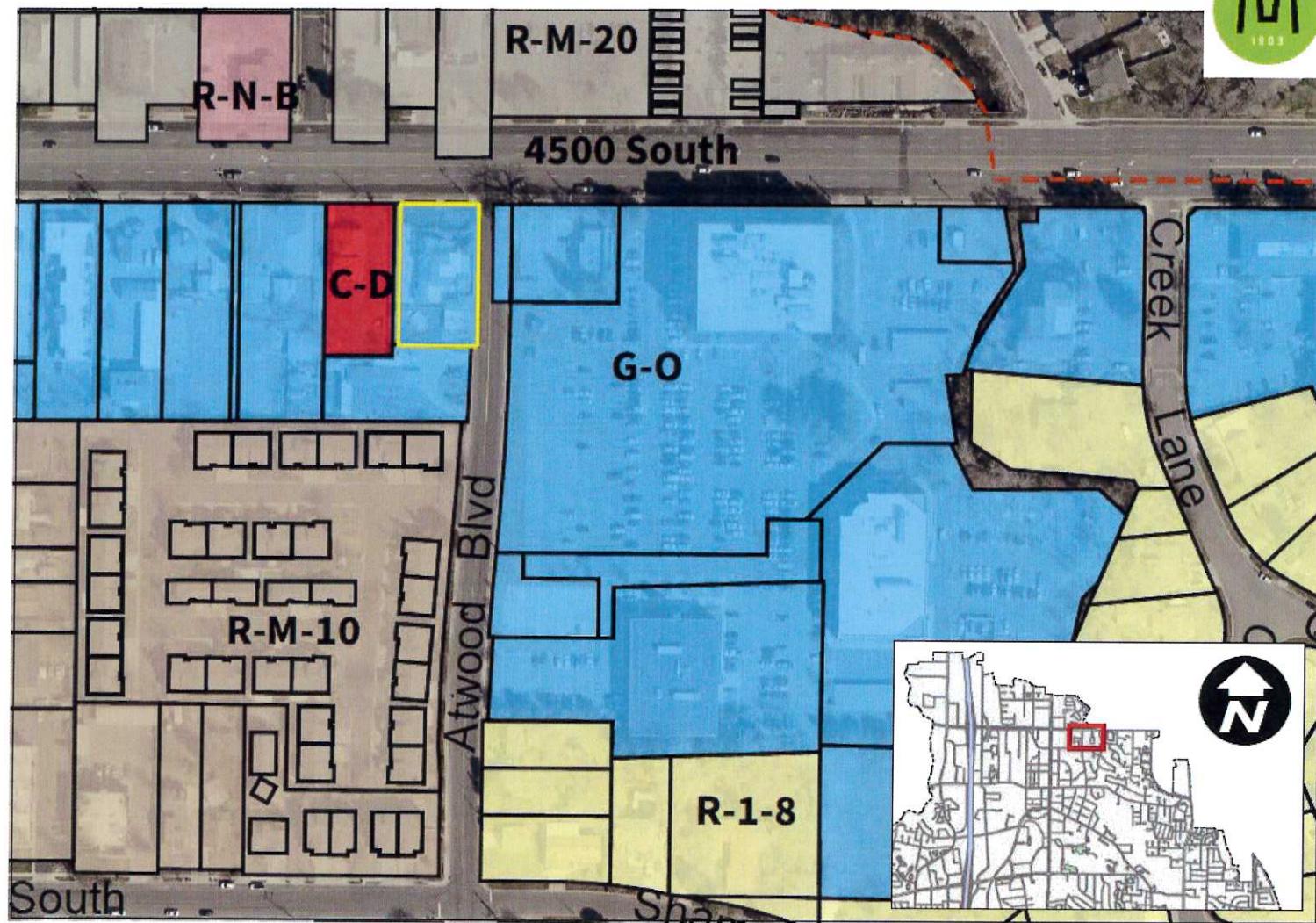


Figure 1: Zoning Map segment, subject property highlighted

SACRED ENERGY
P/C 5/21/20
Project #20-034
300' mailing radius w/affected entities

Brion Chase
333 E 4500 S # 10
Murray UT 84107

Pacific Shoreline Properties, Llc
315 Hueneme Rd
Camarillo CA 93012

RAABS Investments, Llc
333 E 4500 S
Murray UT 84107

Cottage Cove Condo Common Area
Master Card
4552 S Cottage Creek Ln
Murray UT 84107

Charles T M Daud; Saw K Daud (Jt)
284 E 4500 S
Murray UT 84107

F T Properties & Trades Llc
9567 S Glass Slipper Rd
Sandy UT 84092

French Court Condmn Village Common
Area Master Card
333 E 4500 S # 2
Murray UT 84107

Dolores L Robinson
243 E Cottage Wood Ln
Murray UT 84107

GK & LK Trust
4648 S 345 E
Murray UT 84107

J J Bakd Partnership
1370 W Northtemple St
Salt Lake City UT 84116

Gary D Jackson; Mekett Jackson (Jt)
4549 S Cottage Creek Ln
Murray UT 84107

HW Tr
236 E Cottage Wood Ln
Murray UT 84107

Joanne Reinertson
246 E Cottage Wood Ln
Murray UT 84107

Jenean Goodsell
241 E Cottage Glen Ln
Murray UT 84107

J-J Bakd Ltd
1370 W Northtemple St
Salt Lake City UT 84116

Lc Consolidated Properties
7186 S Highland Dr
Cottonwood Hts UT 84121

Jon B Monson;
Janet Wall (Jt)
296 E 4500 S
Murray UT 84107

Kessimakis Properties Llc
4648 S 345 E
Murray UT 84107

LC J-J Bakd
1370 W Northtemple St
Salt Lake City UT 84116

Meleena Morley;
Chris Morley (Jt)
247 E Cottage Glen Ln
Murray UT 84107

Man Yee So
8627 S Goldenrain Cir
Sandy UT 84070

Maria Eufemia Paredes
333 E 4500 S
Murray UT 84107

Platt Holdings Lc
253 E Cottage Wood Ln
Murray UT 84107

Nancy M Lund
242 E Cottage Wood Ln
Murray UT 84107

Piotr Gorodetsky
333 E 4500 S # 7
Murray UT 84107

Thomas Christensen
257 E Cottage Wood Ln
Murray UT 84107

R Fam Tr
249 E Cottage Wood Ln # 3
Murray UT 84107

Salt Lake County Po Box 144575 Salt Lake City UT 84114	Trust Not Identified 4553 S Cottage Creek Ln Murray UT 84107	Trust Not Identified 239 E Cottage Wood Ln Murray UT 84107
Trust Not Identified 233 E Cottage Wood Ln Murray UT 84107	Krisalex, Llc Po Box 195 Newport Beach CA 92662	Ty Autrey 333 E 4500 S Murray UT 84107
Utah Charities 291 E 4500 S Murray UT 84107	MURRAY SCHOOL DIST ATTN: ROCK BOYER 5102 S Commerce Drive MURRAY UT 84107	UDOT - REGION 2 ATTN: MARK VELASQUEZ 2010 S 2760 W SLC UT 84104
UTAH TRANSIT AUTHORITY ATTN: PLANNING DEPT 669 West 200 South SLC UT 84101	GRANITE SCHOOL DIST ATTN: KIETH BRADSHAW 2500 S STATE ST SALT LAKE CITY UT 84115	ROCKY MOUNTAIN POWER ATTN: KIM FELICE 12840 PONY EXPRESS ROAD DRAPER UT 84020
CHAMBER OF COMMERCE ATTN: STEPHANIE WRIGHT 5250 S COMMERCE DR #180 MURRAY UT 84107	COTTONWOOD IMPRVMT ATTN: LONN RASMUSSEN 8620 S HIGHLAND DR SANDY UT 84093	JORDAN VALLEY WATER ATTN: LORI FOX 8215 S 1300 W WEST JORDAN UT 84088
SALT LAKE COUNTY PLANNING DEPT 2001 S STATE ST SLC UT 84190	HOLLADAY CITY PLANNING DEPT 4580 S 2300 E HOLLADAY UT 84117	COMCAST ATTN: GREG MILLER 1350 MILLER AVE SLC UT 84106
DOMINION ENERGY ATTN: BRAD HASTY P O BOX 45360 SLC UT 84145-0360	UTOPIA Attn: JAMIE BROTHERTON 5858 So 900 E MURRAY UT 84121	CENTURYLINK 250 E 200 S Salt Lake City, Utah 84111
CENTRAL UTAH WATER DIST 1426 East 750 North, Suite 400, Orem, Utah 84097		
MILLCREEK Attn: Planning & Zoning 3330 South 1300 East Millcreek, UT 84106		



MURRAY

Community & Economic Development

Sacred Energy Zone Map Amendment from G-O to C-D

Council Action Request

Committee of the Whole

Meeting Date: July 7, 2020

Department Director Melinda Greenwood	Purpose of Proposal Zone Map Amendment from General Office to Commercial Development for Sacred Energy (296 East 4500 South)
Phone # 801-270-2428	Action Requested Approval of Zone Map Amendment from General Office (G-O) to Commercial Development (C-D) for 296 East 4500 South.
Presenters Melinda Greenwood	Attachments Presentation Slides
Required Time for Presentation 10 Minutes	Budget Impact None.
Is This Time Sensitive No	Description of this Item Janet Wall, of Sacred Energy LLC, has requested a Zone Map Amendment from General Office (G-O) to Commercial Development (C-D) for 296 East 4500 South. The subject property is a 0.36 acre lot on the southwest corner of 4500 South and Atwood Boulevard (250 East) and was formerly used as a residence. On April 2, 2020 the Planning Commission granted Conditional Use Approval to the same applicant for the operation of a bed & breakfast on the property. The applicant has indicated that she intends to operate the bed & breakfast, but desires to move aspects of her other business, Sacred Energy, onto the subject property. The existing G-O Zone is intended to include activities related to office uses, such as advertising services, employment services and professional services.
Mayor's Approval 	
Date April 20, 2020	

Continued from Page 1:

The proposed C-D Zone allows for a wide range of Commercial and Retail uses including retail shops, restaurants, banks schools and pet grooming. The C-D Zone is more compatible with a retail use, although additional conditional use permits would be necessary.

The General Plan supports the requested zone map amendment. This item was reviewed by the City's Planning Review Committee in May and no concerns or conditions were noted.

A Planning Commission meeting was held on May 21, 2020, where a public hearing was held. Fifty-two notices were mailed out for the hearing. No comments were received in the Planning Commission meeting and the Planning Commission voted unanimously (6-0) to forward a recommendation of approval to the City Council.

Findings

1. The General Plan provides for flexibility in implementation and execution of the goals and policies based on individual circumstances.
2. The requested zone change has been considered based on the characteristics of the site and surrounding area, and on the policies and objectives of the 2017 Murray City General Plan.
3. The proposed Zone Map Amendment from G-O to C-D is supported by the General Plan and Future Land Use Map designation of the subject property.

Recommendation

Based on the background, analysis, the findings within this report, and the Planning Commission recommendation, staff recommends the council approve the Zone Map designation to the property located at 296 East 4500 South from G-O, General Office to C-D, Commercial Development.

Zone Map Amendment

296 East 4500 South

0.36 acres

Applicant: Janet Wall, Sacred Energy LLC.



296 East 4500 South

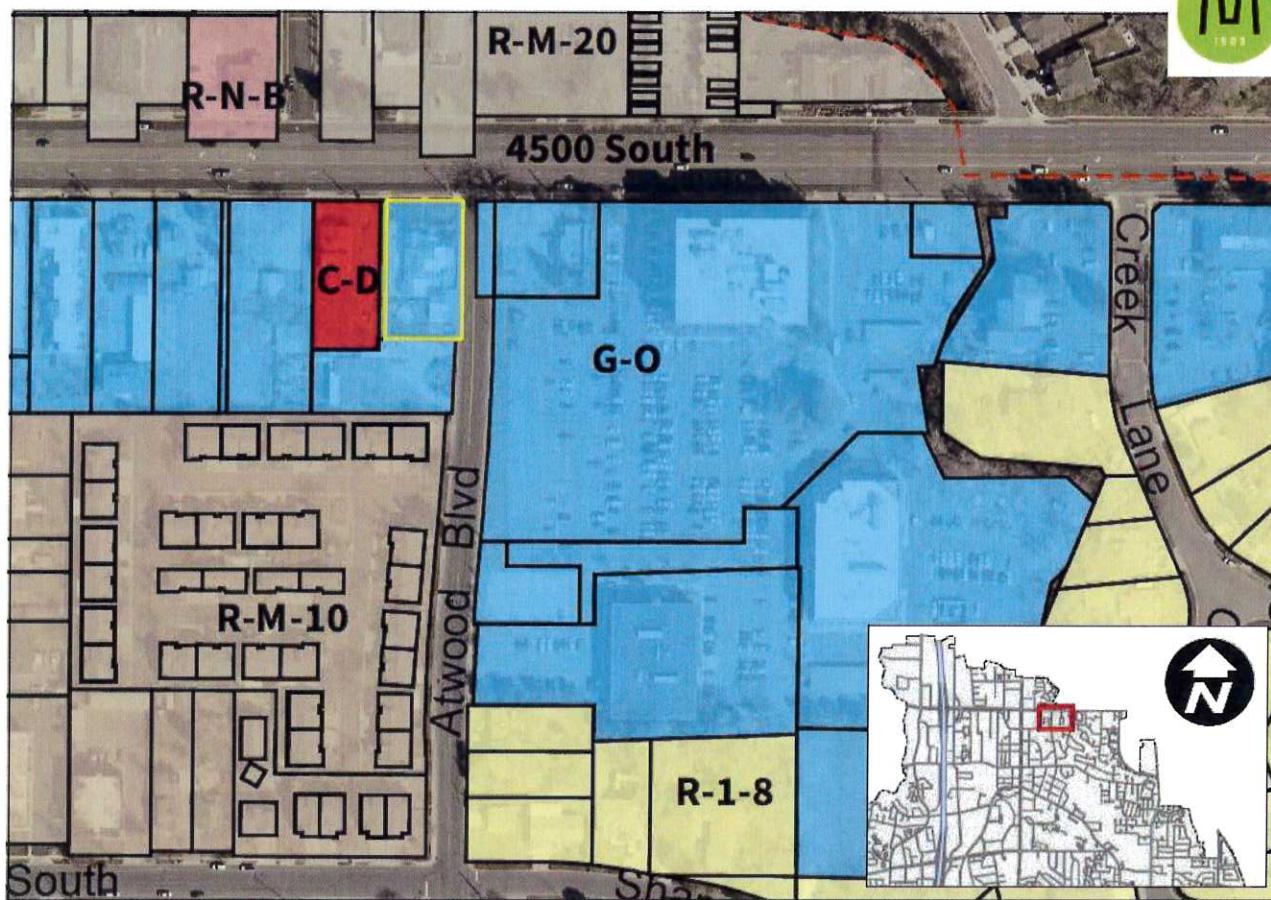
Aerial View



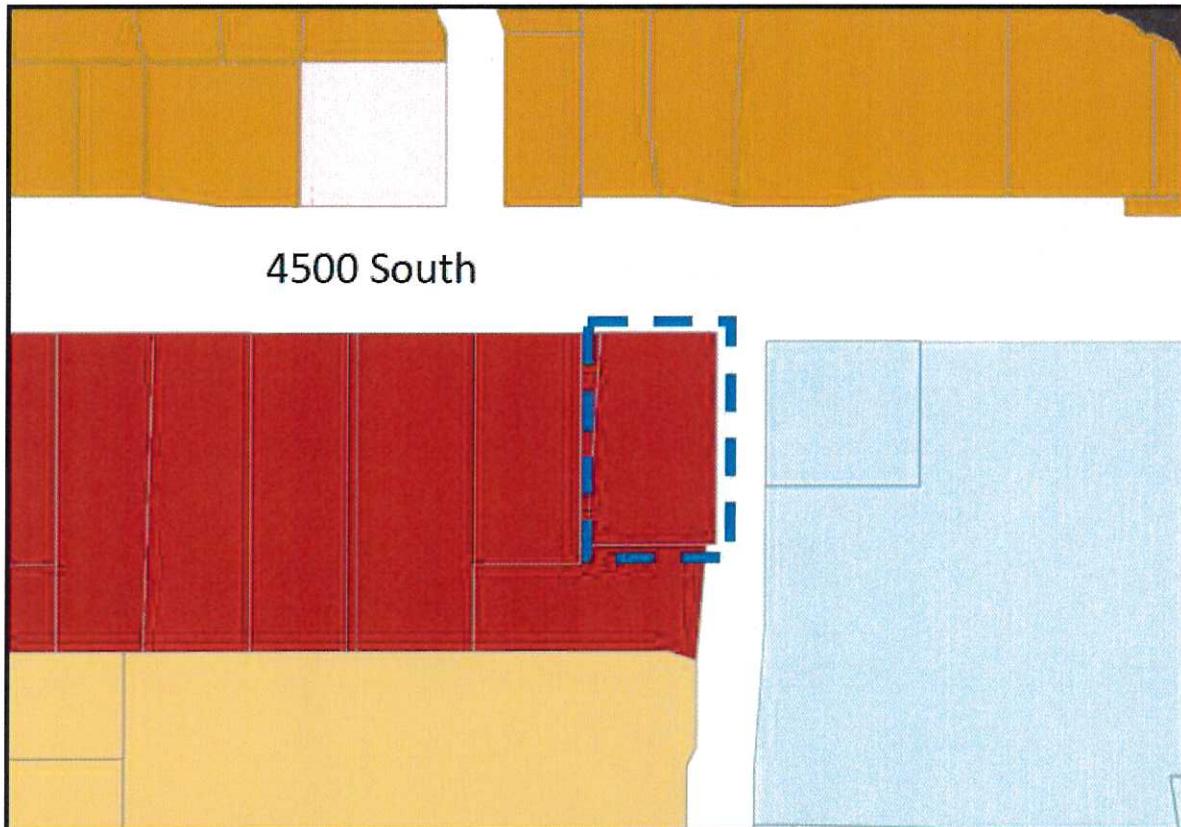
Zoning

296 East 4500 South

Current Zoning



Future Land Use Map



4500 South

Future Land Use Categories

- City Center
- Low Density Residential
- Medium Density Residential
- High Density Residential
- Mixed Use
- Neighborhood Commercial
- General Commercial
- Residential Business
- Professional Office
- Office
- Business Park Industrial
- Industrial
- Parks and Open Space

Allowed Uses, Existing & Proposed Zones

Existing (G-O Zone)

- Medical and Professional Office uses
- Advertising
- Employment Services
- Pharmacies
- Public and Quasi-Public with Conditional Use Permit

Proposed (C-D Zone)

- Commercial and Retail uses
- Restaurants
- Banks
- Government services
- Schools
- Contractors, Vehicle Sales, Hotels, Reiki with Conditional Use Permit

Subject Property, looking South from 4500 South



Planning Commission Meeting

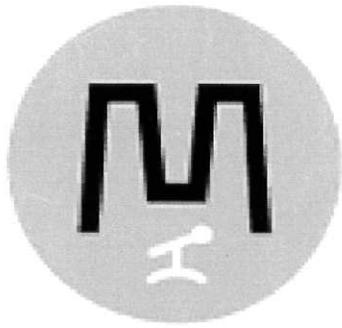
- On May 21, 2020, the Planning Commission reviewed the application and held a public hearing on this item.
- 52 public notices were mailed.
- No public comments were received.
- The Planning Commission voted unanimously (6-0) to send City Council a recommendation for approval.



Staff Recommendation

Both Staff and the Planning Commission recommend **approval** of a Zone Map Amendment for the property located at 296 East 4500 South from G-O, General Office to C-D, Commercial Development.





MURRAY
CITY COUNCIL

Public Hearing #2

MURRAY CITY CORPORATION

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that on the 21st day of July, 2020, at the hour of 6:30 p.m. of said day in the Council Chambers of Murray City Center, 5025 South State Street, Murray, Utah, the Murray City Municipal Council will hold and conduct a Public Hearing on and pertaining to closing and vacating an alleyway and right-of-way, at approximately 15 W Fifth Avenue, between Fourth Avenue and Fifth Avenue, Murray City, Salt Lake County, State of Utah.

The purpose of this public hearing is to receive public comment concerning the proposal to close and to vacate the described public alleyway and right-of-way.

The hearing will be held electronically in accordance with Executive Order 2020-5 Suspending the Enforcement of Provisions of Utah Code 52-4-202 and 52-4-207 due to Infectious Disease COVID 19 Novel Coronavirus issued by Governor Herbert on March 18, 2020 and Murray City Council Resolution #R20-13 adopted on March 17, 2020.

The public may view the hearing via the live stream at www.murraycitylive.com or <https://www.facebook.com/MurrayCityUtah/>. No physical meeting location will be available.

If you would like to submit comments for the public hearing you may do so by sending an email in advance or during the meeting to city.council@murray.utah.gov. Comments are limited to less than 3 minutes; include your name and contact information, and they will be read into the record.

MURRAY CITY CORPORATION

Jennifer Kennedy
City Recorder

DATES OF PUBLICATION: July 6, 2020

ORDINANCE NO. ____

AN ORDINANCE PERMANENTLY CLOSING A PUBLIC ALLEYWAY
AND VACATING THE RIGHT-OF-WAY LOCATED AT APPROXIMATELY
15 W FIFTH AVENUE, BETWEEN FOURTH AVENUE AND FIFTH
AVENUE, MURRAY CITY, SALT LAKE COUNTY, STATE OF UTAH

WHEREAS, the City received a petition to vacate a public street, right-of-way, or easement from the Redevelopment Agency of Murray City; and

WHEREAS, the petition requested that an unnumbered alleyway located at approximately 15 W Fifth Avenue, between Fourth Avenue and Fifth Avenue, Murray, Salt Lake County, State of Utah, be permanently closed and the right-of-way vacated; and

WHEREAS, the petition meets the requirements of U.C.A. §10-9a-609.5, 1953 as amended; and

WHEREAS, the request was made in order to facilitate property acquisition and exchange to further the construction of the proposed Hanauer Street extension between 4800 South and Vine Street; and

WHEREAS, the Murray City Municipal Council finds good cause to permanently close the unnumbered alleyway located at approximately 15 W Fifth Avenue, between Fourth Avenue and Fifth Avenue, Murray, Salt Lake County, State of Utah, and to vacate the right-of-way; that the action will not be detrimental to the public interest, nor materially injure any person or the public interest; and that said alleyway should be permanently closed and the right-of-way vacated; and

WHEREAS, the Murray City Municipal Council finds that there is filed a written consent to the vacation by the owners of the properties adjacent to the right-of-way being vacated; that affected entities have been given notice and have been consulted; that owners of record of each parcel accessed by the right-of-way have been given notice; and that notice has been published and a public hearing has been held on July 21, 2020 pursuant thereto, all as required by law.

BE IT ORDAINED BY THE MURRAY CITY MUNICIPAL COUNCIL:

Section 1. That an unnumbered alleyway located at approximately 15 W Fifth Avenue, between Fourth Avenue and Fifth Avenue, Murray, Salt Lake County, State of Utah, is permanently closed and the right-of-way is vacated and that the City releases any and all title, right or interest it may have in the described underlying property and right-of-way thereon, SUBJECT TO any easement or right-of-way of any lot owner and

the franchise rights of any public utility. The right-of-way hereby vacated is particularly described as follows:

A tract of land, being all of the existing right of way of an alley way between 4th Avenue and 5th Avenue, Murray City, situate in the NW1/4NW1/4 of Section 7, T.2 S., R.1 E., S.L.B.& M. The boundaries of said tract of land are described as follows:

Beginning at the intersection of the easterly right of way line of said alley way and the northerly right of way line of 4th Avenue, which point is 0.9 chains East and 304.16 feet North from the Southwest corner of Lot 1 of said Section 7 said point of beginning is more particularly described as 154.18 feet N.0°19'40"E. along the monument line in State Street and 775.15 feet N.89°37'21"W. from a Salt Lake County monument at the intersection of State Street and Vine Street; and running thence N.89°37'21"W. 22.00 feet, more or less, along said northerly right of way line to the westerly right of way line of said alley way; thence N.0°14'11"E. 201.02 feet along said westerly right of way line to the southerly right of way line of 5th Avenue; thence S.89°49'19"E. 22.00 feet, more or less, along said southerly right of way line to said easterly right of way line; thence S.0°14'11"W. 201.09 feet along said easterly right of way line to the point of beginning. The above described parcel of land contains 4,423 square feet, more or less or 0.102 acre more or less.

Section 2. This Ordinance shall take effect upon the first publication and filing of a copy thereof in the office of the City Recorder.

PASSED, APPROVED AND ADOPTED by the Murray City Municipal Council on this _____ day of _____, 2020.

MURRAY CITY MUNICIPAL COUNCIL

Rosalba Dominguez, Chair

ATTEST:

Jennifer Kennedy, City Recorder

MAYOR'S ACTION: Approved.

DATED this _____ day of _____, 2020.

D. Blair Camp, Mayor

ATTEST:

Jennifer Kennedy, City Recorder

CERTIFICATE OF PUBLICATION

I hereby certify that this Ordinance or a summary hereof was published according to law on the _____ day of _____, 2020.

Jennifer Kennedy, City Recorder



MURRAY

Public Works

MCCD #5 East Vacation Petition Introduction

Council Action Request

Council Meeting

Meeting Date: July 21, 2020

Department Director Danny Astill	Purpose of Proposal #5 East alleyway vacation petition
Phone # 801-270-2404	Action Requested Consideration of vacation petition
Presenters Danny Astill & Trae Stokes	Attachments Petition letter with all supporting information
Required Time for Presentation	Budget Impact No new budget impacts expected outside of the current budget
Is This Time Sensitive No	Description of this Item The Murray City Public Works Department is petitioning the Murray City Municipal Council to consider vacating the #5 East alleyway between 4th and 5th Avenue. This right-of-way vacation is planned as part of the Murray City Center District (MCCD) Redevelopment Project and is needed to establish parking for property impacted by the Hanauer Street extension.
Mayor's Approval 	
Date July 7, 2020	



MURRAY CITY CORPORATION
PUBLIC WORKS

To: Murray City Municipal Council
From: Murray City Public Works Department
Date: June 19, 2020
Re: Petition to Vacate the 5 East Alleyway

The Murray Public Works Department is petitioning the Murray City Municipal Council to consider vacating the 5 East Alleyway between 4th and 5th Avenue. This right-of-way has been planned to be vacated as part of the MCCD Redevelopment Project and is now needed to reestablish a parking lot for a property impacted by the Hanauer Street extension.

If vacated, the 5 East alleyway will be used to provide parking for the Fraternal Order of Murray Aerie No. 1760. Legal descriptions, property maps and parking lot layouts are attached for your review and consideration.

Sincerely,

Danny Astill, Public Works Director

5 East Alleyway

PARCEL 9 – 5 East Alleyway to be Vacated (5 East from 4th Avenue to 5th Avenue)

A tract of land, being all of the existing right of way of an alley way between 4th Avenue and 5th Avenue, Murray City, situate in the NW1/4NW1/4 of Section 7, T.2 S., R.1 E., S.L.B.& M. The boundaries of said tract of land are described as follows:

Beginning at the intersection of the easterly right of way line of said alley way and the northerly right of way line of 4th Avenue, which point is 0.9 chains East and 304.16 feet North from the Southwest corner of Lot 1 of said Section 7 said point of beginning is more particularly described as 154.18 feet N.0°19'40"E. along the monument line in State Street and 775.15 feet N.89°37'21"W. from a Salt Lake County monument at the intersection of State Street and Vine Street; and running thence N.89°37'21"W. 22.00 feet, more or less, along said northerly right of way line to the westerly right of way line of said alley way; thence N.0°14'11"E. 201.02 feet along said westerly right of way line to the southerly right of way line of 5th Avenue; thence S.89°49'19"E. 22.00 feet, more or less, along said southerly right of way line to said easterly right of way line; thence S.0°14'11"W. 201.09 feet along said easterly right of way line to the point of beginning. The above described parcel of land contains 4,423 square feet, more or less or 0.102 acre more or less.

SHEET - 02

**MURRAY CITY
(INCORPORATED)**

5TH AVENUE

T.2 S. R.1 E
S.L.B. & M.

POPLAR STREET

5 East Alleyway

MURRAY AERIE NO. 1760
FRATERNAL ORDER OF EAGLES
10 WEST FOURTH ST.
22-07-108-001

NW1/4 NW1/4
SEC 7

4TH AVENUE

HANAUER STREET EXTENSION
RIGHT OF WAY EXHIBIT

SHEET NO
2

		Exist. R/W Line		
PARCEL NO.	GRANTOR	GRANTEE	NET AC.	SQ. FEET
7:	F.O.E	MURRAY CITY	0.021	11,124
8:	MURRAY CITY RDA	F.O.E.	0.123	5,348
9:	MURRAY CITY	F.O.E. (ALLEY WAY)	0.102	4,423

PROJECT NO. 19-142
DATE: 01/10/2020

PN: 11136200 Date: 11/22/2010 Mkt: Murray Fco. Printed: 000

MAILING CERTIFICATE

PROPOSAL TO VACATE PUBLIC RIGHT-OF-WAY

Public Hearing No. _____

I hereby certify that on the _____ day of _____, 2020, a notice of the public hearing regarding the proposed permanent closure of an unnumbered public alleyway and vacation of the right-of-way at approximately 15 W Fifth Avenue, between Fourth Avenue and Fifth Avenue, Murray, Utah, in this matter was mailed by first-class mail, postage paid, to the following owners of real property that is accessed by the public right-of-way proposed to be closed and vacated:

Murray Aerie No. 1760
Fraternal Order of Eagles
10 W Fourth Avenue
Murray, Utah 84123

D. Blair Camp, Mayor
Murray City Corporation
5025 South State Street
Murray, UT 84107

Jennifer Kennedy
Murray City Recorder

5 East Right-of-Way Vacation – Affected Properties

5 East Alleyway – 4th Avenue to 5th Avenue

Fraternal Order of Murray Aerie No. 1760
10 W Fourth Avenue
Murray, UT 84107

The Redevelopment Agency of Murray City
21 West Fourth Avenue
Murray UT 84107
21-12-232-010

The Redevelopment Agency of Murray City
17 West Fifth Avenue
Murray UT 84107
21-12-232-011

The Redevelopment Agency of Murray City
15 West Fifth Avenue
Murray UT 84107
21-12-232-007
21-12-232-006

**ROW VACATION MAILING LIST
300' radius buffer
4/1/2020**

Day Murray Music Properties, LLC
6078 S Sierra Grande Dr
Taylorsville UT 84129

Affordable Housing & Alliance, Lc
Po Box 981616
Park City UT 84098

Dar Enterprises, LLC
Po Box 712020
Salt Lake City UT 84171

Minos Land Development, LLC
1286 E Woodridge Cir
Salt Lake City UT 84121

Semper Fi Properties, LLC;
John H Grant
4778 S Hanauer St
Murray UT 84107

IHC Health Services, Inc
Po Box 3390
Salt Lake City UT 84110

Wasatch Mountain Property
Management, LLC
8026 S Jackson St
Midvale UT 84047

2017 Bush Family Trust 9/25/2017
4903 S Box Elder St
Murray UT 84107

4902 State LLC
5958 S Suwanee Cir
Murray UT 84123

75 Regal Lc
4700 S State St
Murray UT 84107

Boxelder Vine Investments LLC
14 W Vine St
Murray UT 84107

Birkha Acharya;
Renuka Acharya (Jt)
4777 S Hanauer St
Murray UT 84107

Boxelder Vine Investments LLC
14 W Vine St
Murray UT 84107

Curtis J Stirling;
L Kay Stirling (Jt)
3682 W 5180 S
Taylorsville UT 84129

Bruce James Parsons;
Wendy Jean Parsons Baker (Jt)
120 E 4800 S
Murray UT 84107

Carole O Rasmusson;
Jeffrey Pixton (Jt)
4874 S Box Elder St
Murray UT 84107

David H Day; Suan B Day (Tc)
45 E Vine St
Murray UT 84107

Danny Dong; Gu Y Gao (Jt)
9640 S Indian Ridge Dr
Sandy UT 84092

Darrell G Jones; Karen Jones (Jt)
1994 W Western Charm Dr
Riverton UT 84065

Delynn F Barney
4902 S Box Elder St
Murray UT 84107

Earnest Iii Skinner;
Kelly Skinner (Jt)
4782 S Hanauer St
Murray UT 84107

Day Murray Music Inc
4914 S State St
Murray UT 84107

Four Line Inc
8300 S County Line Rd
Oklahoma City OK 73169

Frank Diana
35 E 100 S # 1804
Salt Lake City UT 84111

F & LDFT
35 E 100 S # 1804
Salt Lake City UT 84111

Iris Bldg Historic Restoration Condo
Mgmt Committee
Po Box 57727
Murray UT 84157

Gene V Lockhart
4792 S Box Elder St
Murray UT 84107

Fraternal Order Of Eagles Murray Aerie #1760 10 W Fourth Ave Murray UT 84107	LC Murray Parking Po Box 981616 Park City UT 84098	Kidz Academy Preschool And Childcare Inc 4716 S 200 W Murray UT 84107
GKART Po Box 17100 Holladay UT 84117	Mathew G Findlay; Maria S Findlay 126 E 4800 S Murray UT 84107	Michelle Johnson 4794 S Box Elder St Murray UT 84107
Lake Powell Jsp Ltd 1329 E Crossgrove Ct Draper UT 84020	Michael Todd Construction Inc Po Box 981616 Park City UT 84098	Murray City 5025 S State St Murray UT 84107
Ltd Ofp; Marjorie N Pett Family LLC 404 E 4500 S # A12 Murray UT 84107	Michelle P Lundein (Tc) 6236 S Turpin St Murray UT 84107	RSB Trust; Pj Cueni Trust Po Box 1146 San Luis Obispo CA 93406
Ru Westwood LLC 1600 S State St Salt Lake City UT 84115	Paul D Brown; Judy Brown (Jt) 838 E 4125 S Murray UT 84107	Sej Asset Management & & Investment Company 3200 Hackberry Rd Irving TX 75063
Thrd Rst Bjp Intv Tr Agr; Bruce James Parsons; Wendy Jean Pasons Baker 120 E 800 S Salt Lake City UT 84111	S R G Investments; CMH Family LLC 5 E 4800 S Murray UT 84107	The Redevelopment Agency Of Murray City 5025 S State St Murray UT 84107
Tr Bjp Ivtra 120 E 4800 S Murray UT 84107	Susan B Day 45 E Vine St Murray UT 84107	Torger E Hagen 23 E 4800 S Murray UT 84107
University Of Utah 505 S Wakara Wy Salt Lake City UT 84108	Tmmi Investments LLC 29 W 4800 S Murray UT 84107	U S West Newvector Group Inc Po Box 2599 Olathe KS 66063
Walker Bank & Trust Co Po Box 2609 Carlsbad CA 92018	Tracee Hansen 4383 N Country Wood Dr Lehi UT 84043	Verizon Wireless LLC Po Box 635 Basking Ridge NJ 07920
Wasatch Gas Co Po Box 27026 Richmond VA 23216	Utah Transit Authority 669 West 200 South SLC UT 84101	Wasatch Affordable Ventures LLC 595 S Riverwoods Pkwy Logan UT 84321

CenturyLink
250 E 200 S
Salt Lake City, Utah 84111

William Garrick & Susan M Wright
Trust 8/18/2017
563 E Spruce Glen Rd
Murray UT 84107

Comcast
ATTN: Greg Miller
1350 Miller Ave.
SLC UT 84106

UTOPIA
Attn: Brian Kelsey
5858 South 900 East
MURRAY UT 84121

Dominion Energy
Attn: Tasha Christensen
PO Box 45360
Salt Lake City, UT 84145

Keith Perkins
UTOPIA
2175 South Redwood Rd.
West Valley City, UT 84119

David Mascarenas
Comcast
1350 East Miller Ave.
Salt Lake City, UT 84106

Darren Keller
CenturyLink
474 East 1325 South
Provo, UT 84606

Aaron Leach
UTOPIA
5858 South 900 East
Murray, UT 84121

Matt Young
Comcast
1350 East Miller Ave.
Salt Lake City, UT 84106

Dominion Energy
Attn: Bradley Brown
PO Box 45360
Salt Lake City, UT 84145

Joseph Silerzweig
Comcast
9602 South 300 West
Sandy, UT 84070



MURRAY
CITY COUNCIL

Public Hearing #3

MURRAY CITY CORPORATION

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that on the 21st day of July, 2020, at the hour of 6:30 p.m., the Murray City Municipal Council will hold and conduct a Public Hearing to receive public comment concerning a proposed Resolution declaring as surplus property located at approximately 15 West 5th Avenue, Murray, Utah. The parcel contains approximately 4,423 square feet, or 0.102 acre.

The purpose of this public hearing is to receive public comment concerning the proposal to declare said property as surplus.

The hearing will be conducted electronically as authorized by the Governor's Executive Order 2020-5 (suspending the enforcement of certain provisions of the Open and Public Meetings Act) issued March 18, 2020 and by City Council Resolution No. 20-13 adopted March 17, 2020. The public may view the meeting via the live stream at www.murraycitylive.com or <https://www.facebook.com/MurrayCityUtah/>. No physical meeting location will be available.

Comments for the public hearing may be submitted by sending an email in advance or during the meeting to city.council@murray.utah.gov . Comments are limited to less than 3 minutes; include your name and contact information, and your comments will be read into the record.

For further information, contact the office of the Murray City Municipal Council, 264-2603.

DATED this _____ day of _____, 2020.

MURRAY CITY CORPORATION

Jennifer Kennedy
City Recorder

DATES OF PUBLICATION: July 6, 2020

- To be published on (1) the City's website, (2) the Utah Public Notice Website, (3) in the newspaper, and (4) mailed to adjacent property owners

RESOLUTION NO. _____

A RESOLUTION DECLARING CERTAIN REAL PROPERTY LOCATED AT APPROXIMATELY 15 WEST 5TH AVENUE, MURRAY CITY, SALT LAKE COUNTY, STATE OF UTAH, AS SURPLUS.

WHEREAS, the Murray City ("City") has vacated a public alleyway ("Alleyway") running between 4th Avenue and 5th Avenue in Murray, Utah, located at approximately 15 West 5th Avenue; and

WHEREAS, the City owns the parcels of property adjoining west side of the Alleyway; and

WHEREAS, under the operation of law, each adjacent owner takes fee title in the property of the right-of-way being vacated up to the center line of such right-of-way; and

WHEREAS, as a result of vacating the Alleyway, the City owns in fee the western portion of the Alleyway up to the center line of the Alleyway; and

WHEREAS, the City has an agreement with Murray Aerie No. 1760 Fraternal Order of Eagles ("FOE") and the Redevelopment Agency of Murray City ("RDA") to exchange, sell and convey property in order to facilitate the construction of the Hanauer Street extension between 4800 South and Vine Street (agreement attached as Exhibit "A"); and

WHEREAS, the City wants to convey its portion of the vacated Alleyway to the FOE in furtherance of the above referenced agreement; and

WHEREAS, pursuant to state law and City code, prior to selling, exchanging or conveying property, the City must declare property as surplus; and

WHEREAS, a public hearing was held on July 21, 2020 to hear and consider comments from the public related to the proposed declaration of the Property as surplus;

NOW, THEREFORE, BE IT RESOLVED by the Murray City Municipal Council that the property owned by Murray City located at approximately 15 West 5th Avenue, Murray, Salt Lake County, Utah, and contained within the following description:

A tract of land, being all of the existing right of way of an alley way between 4th Avenue and 5th Avenue, Murray City, situate in the NW1/4NW1/4 of Section 7, T.2 S., R.1 E., S.L.B.& M. The boundaries of said tract of land are described as follows:

Beginning at the intersection of the easterly right of way line of said alley way and the northerly right of way line of 4th Avenue, which point is 0.9 chains East and 304.16 feet North from the Southwest

corner of Lot 1 of said Section 7 said point of beginning is more particularly described as 154.18 feet N.0°19'40"E. along the monument line in State Street and 775.15 feet N.89°37'21"W. from a Salt Lake County monument at the intersection of State Street and Vine Street; and running thence N.89°37'21"W. 22.00 feet, more or less, along said northerly right of way line to the westerly right of way line of said alley way; thence N.0°14'11"E. 201.02 feet along said westerly right of way line to the southerly right of way line of 5th Avenue; thence S.89°49'19"E. 22.00 feet, more or less, along said southerly right of way line to said easterly right of way line; thence S.0°14'11"W. 201.09 feet along said easterly right of way line to the point of beginning. The above described parcel of land contains 4,423 square feet, more or less or 0.102 acre more or less.

be and the same is hereby declared as surplus.

DATED this 21st day of July, 2020.

MURRAY CITY MUNICIPAL COUNCIL

Rosalba Dominguez, Chair

ATTEST:

Jennifer Kennedy, City Recorder



MURRAY

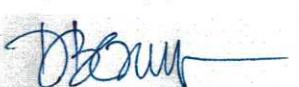
Council Action Request

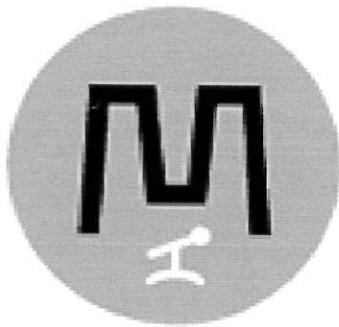
City Attorney's Office

Consider surplus of property acquired by vacating alleyway

Committee of the Whole & Council Meeting

Meeting Date: July 21, 2020

Department Director G.L. Critchfield	Purpose of Proposal To consider a resolution to surplus real property the City may have acquired an interest in by vacating alleyway
Phone # 801-264-2640	Action Requested Action - resolution declaring property as surplus
Presenters G.L. Critchfield	Attachments Public Hearing Notice; Proposed Resolution
	Budget Impact
Required Time for Presentation 10 Minutes	Description of this Item
Is This Time Sensitive No	The City and RDA have entered into an agreement with Murray Aerie 1760, Fraternal Order of Eagles ("FOE") to purchase, exchange and swap certain parcels of property to accommodate the construction of the Hanauer Street extension. As part of the transaction, the City was to vacate an alleyway next to the FOE property in favor of the FOE. When a city vacates rights-of-way, like the alleyway, the ownership of that property typically vests in the adjacent property owners, up to the middle line of the right-of-way. In this case, the City owns the properties adjacent to the west of the alleyway, while the FOE owns the property adjacent on the east. To clear up any question regarding ownership in the future, the City should surplus any ownership interest it may have in the alleyway property. This would then be conveyed by a quit-claim deed to the FOE.
Mayor's Approval 	
Date July 7, 2020	



MURRAY
CITY COUNCIL

New Business #1



MURRAY

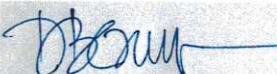
Murray City Fire Department

2019-2020 Mitigation Plan

Council Action Request

Council Meeting

Meeting Date: July 21, 2020

Department Director Jon Harris	Purpose of Proposal Resolution for 2019-2020 Mitigation Plan
Phone # 801-264-2775	Action Requested Consider the resolution of the 2019-2020 mitigation update from our 2014-2015 plan
Presenters Joey Mittelman	Attachments The plan is to large to attach but here is a link: http://tbf.me/a/CB5s1b
Required Time for Presentation 10 Minutes	Budget Impact None, but it does supply funding in the event of a disaster.
Is This Time Sensitive No	Description of this Item The plan is designed to comply with all applicable Federal, State and Local ordinances and resolutions, and provides guidance to be followed to prepare for and mitigate hazards that threaten the community.
Mayor's Approval 	
Date July 7, 2020	

RESOLUTION _____

A RESOLUTION ADOPTING THE SALT LAKE COUNTY MULTI-JURISDICTIONAL MULTI-HAZARD MITIGATION PLAN

WHEREAS, the Disaster Mitigation Act requires local governments to develop hazard mitigation plans to identify the natural hazards that could impact their jurisdictions, identify actions and activities to mitigate the effects of those hazards, and establish a coordinated process to implement such plans; and

WHEREAS, the City has previously adopted such mitigation plans pursuant to federal requirements which require the plan to be updated and revised no less than every five years; and

WHEREAS, the City was an active participant in the development of *Salt Lake County Multi-Jurisdictional Multi-Hazard Mitigation Plan*, which identifies natural hazards that have the potential to occur in Salt Lake County and the City and establishes mitigation strategies to address these hazards; and

WHEREAS, such *Salt Lake County Multi-Jurisdictional Multi-Hazard Mitigation Plan*, has been approved by the Federal Emergency Management Agency (“FEMA”) subject to adoption by all participating jurisdictions in the County; and

WHEREAS, the City has determined that it would be in the best interest of the community to adopt the *Salt Lake County Multi-Jurisdictional Multi-Hazard Mitigation Plan*.

NOW, THEREFORE, BE IT RESOLVED by the Murray City Municipal Council as follows:

It hereby adopts the Salt Lake County Multi-Jurisdictional Multi-Hazard Mitigation Plan, a copy of which is attached.

DATED this day of , 2020

MURRAY CITY MUNICIPAL COUNCIL

Rosalba Dominguez, Chair

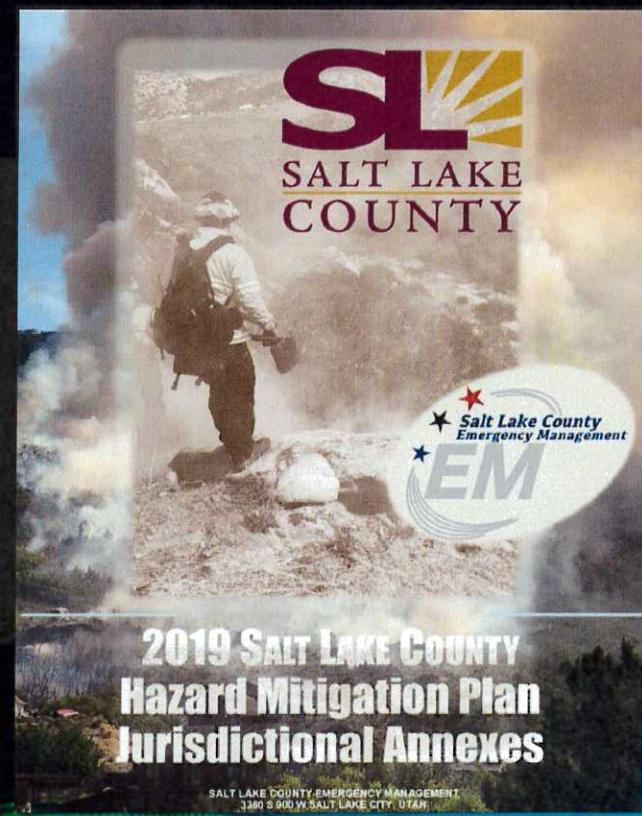
ATTEST:

Jennifer Kennedy, City Recorder

2019 MITIGATION PLAN

Murray City's adoption of the countywide mitigation plan

Presented by Joey Mittelman



WHAT IS A MITIGATION PLAN

- The plan is designed to comply with all applicable Federal, State and local ordinances and resolutions, and provides guidance to be followed to prepare for and mitigate hazards that threaten the community
 - WHAT DOES THAT MEAN?
 - Route for FEMA Region 8 funding after a disaster (IE: Earthquake)
 - Plan for what we do after the dust settles
 - Analyzes our risk of each possible event
 - (IE: A pandemic)
 - Creates a path for resource allocation



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HISTORY OF MITIGATION PLANS

- 2009 the first plan was created and expired in 2014
- 2014/2015 plan was then created
- We now have the 2019/2020 plan ready for your review
 - Light reading





SNAP SHOT OF WHAT'S IN THE PLAN

- What does the public think?
 - Earthquake (73.1%)
 - Utility Failure (43.5%)
 - Severe Weather (37%)
 - Violent Mass Casualty Incident (36.6%)
 - Wildfires (36.6%)
 - Major Transportation Accident/Incident (35.5%)
 - Drought (27.2%)
 - Infrastructure Failure (26.7%)
 - Structural Failure (23.3%)

RANKING HAZARDS WE IDENTIFIED

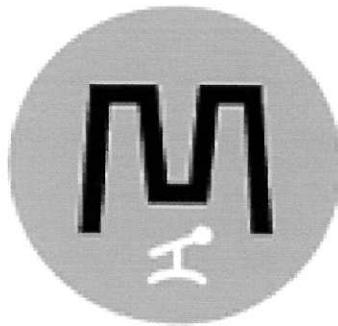
Hazard Event	Probability Factor	Sum of Weighted Impact Factors	Total (Probability x Impact)
Earthquake	2	30	60
Flooding	3	19	57
Severe Winter Weather	3	18	54
Severe Weather	3	17	51
Wildfire	3	15	45
Public Health Epidemic/ Pandemic	2	21	42
Hazardous Materials Incident	3	13	39
Cyber Attack	2	17	34
Avalanche	3	10	30
Radon	3	9	27
Drought	2	13	26
Terrorism	1	25	25
Tornado	2	12	24
Landslide and Slope Failure	2	10	20
Civil Disturbance	2	10	20
Dam Failure	1	17	17



WHY THE RESOLUTION?

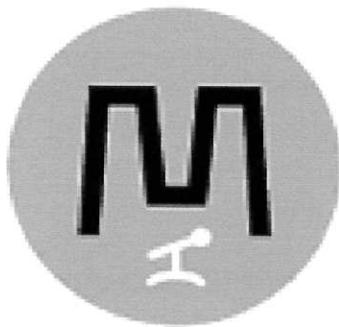
- To meet FEMA requirements
- Allows us to seek help but does not require us to seek help or funding
- A county wide standard helps us be consistent in our response
- Most department level functions already have working groups
 - Fire
 - Police
 - IT and GIS
 - Public Works
 - Recreation Centers
 - Library
- This also expands our knowledge to help our neighbors and ask for help if needed





MURRAY
CITY COUNCIL

Mayor's Report And Questions



MURRAY
CITY COUNCIL

Adjournment