



**M U R R A Y  
L I B R A R Y**

**Board of Trustees Regular Session Wednesday, July 15, 2020**

**Present:** Vicki Matsumori, Dustin Lewis, Sage Fitch, Nick Skene, Ali Lyddall, Kirsten Woodbury

**Excused:** Brent Gardner

**Others:** Kim Fong, Murray Library Director; Julia Pehrson, Murray Library Assistant Director; Brittney Casad, Murray Library Staff

**1. Call to Order:**

Dustin Lewis called the meeting to order at 5:42 p.m.

**2. Approval of Minutes:**

The minutes for the June 2020 meeting were approved, as written, on a motion made by Sage Fitch and seconded by Vicki Matsumori. Voting was unanimous in favor.

**3. Public Comment:**

None

**4. Financial Reports:**

100% of the year has lapsed but it will still be a few more weeks until the fiscal year is closed out. Director Fong reported that the budgets are in good shape. Vicki Matsumori asked why there has not been much spent out of the COVID supplies budget. Director Fong responded that there has been more spent on supplies due to COVID-19, but that budget line is specifically from a grant the library received. She added that half of the grant money must be spent on a digital inclusion project and that the money can be used until the end of 2021. A motion to receive and file the financial report was made by Vicki Matsumori and seconded by Sage Fitch. Voting was unanimous in favor.

**5. Board Reports:**

None

**6. Director's Report:**

Director Fong shared a presentation on how the library is currently functioning to serve patron needs. Ali Lyddall asked if library hours will be extended in the future for things

like Hold Pickup Service. Director Fong answered that it is a possibility she is working on. Vicki Matsumori asked how the computer use by appointment was going. Director Fong answered that so far the biggest problem is that people who want to use it do not have a Murray Library card, so only a few appointments have been made. For those that have been able to make an appointment, it has been a pretty smooth process. Dustin Lewis suggested that a line be added to the information given to patrons during the appointment reservation process that states that they will need their library card number when they show up at the library. Kirsten Woodbury asked if there were better ways to search for things in the catalogue and if the website could be changed to make that process easier. This was seconded by Ali Lyddall. Assistant Director Pehrson responded that she is currently in the process of finding the best ways to educate patrons on how to better use the catalogue.

**7. Old Business:**

None

**8. New Business:**

**8.1 Election of Officers:**

Vicki Matsumori nominated Dustin Lewis to serve as Board President, by vote of acclamation. This was seconded by Nick Skene and voting was unanimous in favor. Sage Fitch nominated herself to serve as Board Vice President, by vote of acclamation. This was seconded by Nick Skene and voting was unanimous in favor. Sage Fitch nominated Ali Lyddall to serve as Board Secretary, by vote of acclamation. This was seconded by Ali Lyddall and voting was unanimous in favor.

**9. Adjournment:**

A motion to adjourn was made by Ali Lyddall and seconded by Vicki Matsumori. Voting was unanimous in favor. The meeting was adjourned at 6:37 p.m.