



## **Board of Trustees Regular Session Wednesday, February 17, 2021**

**Present:** Vicki Matsumori, Dustin Lewis, Sage Fitch, Brent Gardner, Kirsten Woodbury, Ali Lyddall, Nick Skene

**Excused:**

**Others:** Kim Fong, Murray Library Director; Julia Pehrson, Murray Library Assistant Director; Brittney Casad, Murray Library Staff

**1. Call to Order:**

Chairman Lewis called the meeting to order at 5:33 p.m.

**2. Approval of Minutes:**

The minutes for the January 2021 meeting were approved, with changes, on a motion made by Vicki Matsumori and seconded by Ali Lyddall. Voting was unanimous in favor.

**3. Public Comment:**

None

**4. Financial Reports:**

58% of the year has lapsed and almost everything is on budget. Director Fong commented that the children eBook budget is a little higher than normal right now but that some of the children audiovisual budget will be moved over to it since there are not a lot of new movies coming out right now. She added that the equipment maintenance budget is mostly spent as well because all of the annual contracts have come through. A motion to receive and file the financial report was made by Vice Chairman Fitch. This was seconded by Brent Gardner and voting was unanimous in favor.

**5. Board Reports:**

None

**6. Director's Report:**

Director Fong shared a copy of the proposed budget for the library for next fiscal year and described the process for getting the budget approved. She commented that the revenue line and personnel lines are not filled in as the Finance Department does that. She stated that increases have been made to the equipment maintenance budget

because some new services are being added. Also, some money has been moved over from the audiovisual budgets to the eBook budgets.

Ali Lyddall asked what CLEF and LSTA are. Director Fong answered that CLEF is a grant given by the state library. Over the years, it has been used for HOOPLA costs, so it is already figured into the eBook budget. LSTA is a federal grant that must be applied for every year and is usually given to help with some sort of large project. Nick Skene asked what the \$115,000 in the buildings budget represented. Director Fong answered that it is the “just in case” money for the HVAC system.

Chairman Lewis asked if the board needs to do anything for Director Fong’s meeting with the mayor about the budget. Director Fong answered no, but mentioned that she is going to talk to the mayor about the new library building. Chairman Lewis asked if the library budget gets posted with the rest of the city budgets and if it runs on the same timeline for approval. Director Fong answered yes and added that the budget gets posted at the same time, but is listed separately.

**7. Old Business:**

None

**8. New Business:**

None

**9. Adjournment:**

A motion to adjourn was made by Nick Skene and seconded by Ali Lyddall. Voting was unanimous in favor. The meeting was adjourned at 5:57 p.m.