



## **Board of Trustees Regular Session Wednesday, August 18, 2021**

**Present:** Dustin Lewis, Vicki Matsumori, Ali Lyddall, Kirsten Woodbury, Nick Skene, Sage Fitch

**Excused:** Brent Gardner

**Others:** Kim Fong, Murray Library Director; Julia Pehrson, Murray Library Assistant Director

**1. Call to Order:**

Chairman Lewis called the meeting to order at 5:35 p.m.

**2. Approval of Minutes:**

The minutes for the July 2021 meeting were approved, as written, on a motion made by Ali Lyddall. This was seconded by Vice Chairman Fitch and voting was unanimous in favor.

**3. Public Comment:**

None

**4. Financial Reports:**

8% of the year has lapsed and not much is spent yet. Director Fong also shared the financial report for the end of 2021. She commented that it is still not completely closed out, but everything has mostly come out as it should have. A motion to receive and file the financial report was made by Vicki Matsumori and seconded by Kirsten Woodbury. Voting was unanimous in favor.

**5. Board Reports:**

Nick Skene stated that he will be leaving the board.

Chairman Lewis said that he has spoken to the chairman of the Parks and Recreation Board about the potential of a joint facility. He added that the next step is probably to speak with the director of the Parks and Recreation Department.

**6. Director's Report:**

Director Fong shared a handout on the benchmarks for certification for the library. She added that six of those benchmarks are above the 70<sup>th</sup> percentile and all other benchmarks are above the 10<sup>th</sup> percentile, earning the Murray Library a Quality Library designation.

**7. Old Business:**

None

**8. New Business:**

**8.1 Director's Performance Appraisal:** Director Fong stated that her appraisal was done a little bit differently last year and she wanted to talk about how it would be done this year. Chairman Lewis suggested that this year's appraisal be done similarly to the last one.

**8.2 Interlibrary Loan Policy:** Director Fong shared a handout for a new Interlibrary Loan Policy. She stated that the hope with this new policy is to mitigate the loss of items from other libraries. Vice Chairman Fitch made a motion to adopt the policy as written. This was seconded by Nick Skene and voting was unanimous in favor.

**9. Adjournment:**

A motion to adjourn was made by Ali Lyddall and seconded by Vicki Matsumori. Voting was unanimous in favor. The meeting was adjourned at 6:32 p.m.