



## **Board of Trustees Regular Session Wednesday, November 17, 2021**

**Present:** Sage Fitch, Vicki Matsumori, Ali Lyddall, Dustin Lewis, Brent Gardner, Jessica Miller

**Excused:** Kirsten Woodbury

**Others:** Kim Fong, Murray Library Director; Julia Pehrson, Murray Library Assistant Director; Brittney Casad, Murray Library Staff

**1. Call to Order:**

Chairman Lewis called the meeting to order at 5:34 p.m.

**2. Approval of Minutes:**

The minutes for the September 2021 meeting were approved, as written, on a motion made by Vicki Matsumori. This was seconded by Vice Chairman Fitch and voting was unanimous in favor.

**3. Public Comment:**

None

**4. Financial Reports:**

33% of the year has lapsed and every budget is about where it should be. Jessica Miller asked what the tuition reimbursement line is. Director Fong replied that it is a program through Murray City for employees pursuing an applicable degree. A motion to receive and file the financial report was made by Brent Gardner and seconded by Jessica Miller. Voting was unanimous in favor.

**5. Board Reports:**

Chairman Lewis suggested that the board wait a few months to approach the Parks and Recreation Department.

**6. Director's Report:**

Director Fong shared a handout about the award received from the Utah State Library for excellence in service during the pandemic. She also gave an update on the programs that are happening in the library. Ali Lyddall asked if there are ever any classes on e-

resources. Director Fong answered that there used to be a monthly class at the Senior Recreation Center, but patrons are always welcome to give us a call or stop by the library to receive help. Assistant Director Pehrson added that there are also tutorials on the website. Jessica Miller asked if the library ever partners for events with the Parks and Recreation Department or if suggestions can be made for program ideas. Director Fong replied that suggestions are always welcome and that the library does partner with them fairly often.

**7. Old Business:**

None

**8. New Business:**

**8.1 2022 Meetings:** Director Fong commented that it is time to turn in the 2022 schedule for board meetings and wanted to know if the third Wednesday of every month at 5:30 p.m. still worked for everyone. Vicki Matsumori asked if it is still 10 meetings a year and the answer was yes. Vicki Matsumori made a motion to approve this schedule. This was seconded by Brent Gardner and voting was unanimous in favor.

**8.2 Code of Conduct Review:** Director Fong shared a handout with the Code of Conduct Policy on it for review. She stated that there have been a few issues recently with inappropriate use of the restrooms. She added that this is just a discussion item right now and that a proposal to change any speech would be brought to the next meeting.

Vice Chairman Fitch asked if the HVAC issues discussed at last meeting have been fixed. Assistant Director Pehrson answered that the heating portions of the unit have been replaced but they still need to bring in a new AC unit.

**9. Adjournment:**

A motion to adjourn was made by Brent Gardner and seconded by Vice Chairman Fitch. Voting was unanimous in favor. The meeting was adjourned at 6:15 p.m.