

The Murray Arts Advisory Board
Minutes for January 11, 2022

Attendance: Matt Jacobson, Clark Bullen, Christy Anderson, Nancy Buist, Haley Oliphant, Jeff Evans, Robert Wyss

Staff: Katie Lindquist, Lori Edmunds, Kim Sorenson,

Excused:

- I. The minutes for November 9, 2021 were passed as written with adjustments.
- II. There were no citizen comments.
- III. Staff reports –
 - a. Resident on Display
 - i. City Hall: Candy window displays will be removed end of February and Julie Jacobson will be next Resident on Display.
 - ii. Arts Ed update: Storytelling and after school musicals have begun in some schools. Liberty elementary storytelling started on the 11th and had 16 students attend. Katie will send a schedule of After School musical performances to board to attend.
 - iii. Robinson Sing-Along: we had 72 people attend; 20 were watching through zoom. A poll was taken at beginning to determine which graduating classes where attending. Great event that we plan to continue each year while there is still interest from community.
 - iv. Murray Theater Update –Business – Lori reported that the City had chosen CRSA to be the architect firm to work on the theater. She said staff had met with the funding company, Pathways LLC. and was working on the brochure information to leave with funders. Kim reported that after meeting with CRSA, they believe the Theater can be finished within a year. Lori will be putting together a budget plan to present to City Council that will be additional to next fiscal year budget.
 - v. Board Training – Lori told the board that due to the upsurge of Covid and meeting remotely, she and the City Attorney, G.L. Critchfield decided to reschedule the training for January 25th. She also told the board they would be looking at and giving recommendations for the Local Grant applications next month.
- IV. Other – Lori said that she and Kim had decided to interview all board members that wanted to be reappointed. She said that she would be contacting Christy, Peter, and Matt for appointments.

Matt adjourned the meeting until February 8, 2022.

The Murray Arts Advisory Board
Minutes for January 25, 2022
Board Training Meeting

Attendance: Matt Jacobson, Clark Bullen, Christy Anderson, Nancy Buist, Haley Oliphant, Robert Wyss

Staff: Katie Lindquist, Lori Edmunds, Kim Sorenson, G.L. Critchfield

Excused:

I. Matt called the meeting to order, and Lori introduced Murray City Attorney G.L. Critchfield who would be doing the training. Lori asked the board to introduce themselves and their art expertise.

G. L. asked the board members to share what their interest was in being on the board. Matt said he would like to promote and see more visual arts but understands that Murray is a theater town. Haley would like to see more visual arts and writing opportunities and would like to see more writing opportunities in the spring. Robert would like to see what we can do to improve technical qualities in our productions. Nancy said she was anxious about the Murray Theater getting done. Christy said she and Haley had a great time being involved in some of the writing competitions and was wanting to make sure the community knew about the opportunities Murray City has and how to get involved. Clark said he was interested in the theater in general and how it plays into the sense of place and the direction of historic downtown. Katie was also happy and said she loved the arts and loved working for the arts in Murray. Kim would echo what each board member said and noted that he was impressed with the variety of expertise and would like to serve the residents as best we can. G. L. introduced himself and told the board he had worked for Murray City for 24 years and started as a criminal prosecutor, then deputy City Attorney and became the City Attorney in 2018. He said one of the reasons he is here tonight is because of the Open Public Meetings Act that needs to be taught and reinforced to all the boards in Murray City. He said that he had been with the Public Safety Advisory Board a couple of weeks ago and the Ethics Committee that his office speaks to quite a bit, and any other board they can get to. He is one of 5 attorneys, 2 of which handle criminal prosecution and the other 3 take care of the business of the City. He stated that we as a board are here to do the peoples business and need to be transparent and open and years ago *The Open and Public Meetings Act (Utah Code Title 52)*, was passed. This simply means the public is invited to attend to see what the board or committee is doing. The public can't see it if you are off by yourselves talking about board business. He said, this is your business meeting and are appointed to do it. The quorum in this group is 5 and voting is the majority of board which is part of the open meetings act. G.L. continued, annually all the boards send their yearly schedules to the recorders office to be published with dates and times and places. The agenda is an important part of this procedure as it puts the public on notice with what we are talking about. Each agenda is posted 24 hours before it is scheduled. We are allowed to have emergency meetings and give the best notice we possibly can. By law, there needs to be a recording. We should have a rule that allows us to meet electronically, and Mayor Camp made an Executive Order during Covid that all meetings

could be held electronically. He suggested we went back to our bylaws with a quorum present and amend it to allow electronic meetings. Someone could call in and be involved electronically 3 days in advance. Then the chair makes findings about the unsafe reasons why meetings electronic so the public can see and hear, specifically hear what work that is being done and to see/hear how their tax dollars are being spent. We are to be open with our deliberations, open with our actions so the public can see hear and participate when they can.

Clark asked - How many people on the board can theoretically meet together?

G.L. explained, a chance meeting or social meeting is not a meeting. If you are out and about and talk about art issues that is fine, but you should disclose the discussion at the next meeting as to remain transparent. Technically you do not have to, but it is better to disclose. Due to the mindset, you may come to during the discussion. In Utah there is no law against talking with 2-3 persons on the board, but it is not advised as the public does not hear the discussion that may have brought you to a conclusion on an issue.

Robert – Since it is advised to disclose any conversations that have happened regarding your board, it should be summarized.

G.L. – what we need to do is avoid the appearance of impropriety conflict of interest.

Christy – Lori had told me the other day the only thing I *have* to do as a board member is attend meetings. However, there are opportunities for board members to step up and help with activities. If She and Haley meet together, they should present the board with their ideas. So how do you balance the role as a board member that wants to volunteer? What becomes an agenda item to simply help facilitate things and make sure they happen.

G.L. said he tries to emphasize to the City Council and the Planning Commission that they only act as a board. He tells them when they leave the room, they do not have any authority to represent the board outside the room. You act when you vote, discuss, and deliberate. We are informal in our boards and commissions and take formal action when it needs to be taken. It would be improper for any board member to represent themselves as a board member in any way. You may not speak on behalf of a board but if you are in a public meeting and speaking, you make it clear you are not speaking on behalf of the board. If you are a member of a board, you have “Duty of Care” which means you are to do your job diligently as a board. If it’s not on the agenda, you cannot discuss it.

If there is a citizen comment the board should sit and listen but cannot comment on it until if and when it is put on the agenda. We can say we can’t address this tonight, but we can put it on another agenda. So be careful what you say when not in this room about the board meeting.

Lori wants to clarify how to have the board help with activities.

GL – Volunteers need to go through HR due to liability issues.

Lori – could we have a volunteer form

GL – risk will want to know to put them on a schedule somewhere.

Lori – will check with risk.

GL – said we could not use this board to gain a personal benefit.

Clark – how do we with the theater renovation? What if we wanted to hold a separate open meeting/open house to get the public excited about the theater and help with funding.

GL – we have an agreement with pathway which gives them the exclusive rights and part of their fee is based on the amount of money raised. They may want some of the money the board has raised. We don't want to do that.

Matt – so we were instructed to let Pathway take the lead on the fundraising.

GL – Clark if you have ideas, run them up the chain. If they decide they want our help doing, like a community rally we can.

Clark - do we need to disclose that as a meeting

GL yes – it would be a special meeting. Need to disclose that to the Mayors Office.

Clark – Would the meeting rules would be different.

GL – Disclose what we are doing. An agenda should be posted. This gives the public the opportunity to know what is happening. Again – just let the Mayor's Office know what you are doing. G.L. then reminded us to not speak as a board member.

Robert – If a board member has a conversation as a specialist, he should simply report back to the board his findings which should be an agenda item.

Lori – we took Robert up to Logan last week to look at the Utah Theater to view technical items. Are we OK with that? No decisions were made it was a purely informational visit.

GL – The problem with that is that we had him in the car with staff and should have reported to risk we were going.

Clark – sometimes we have our meetings elsewhere.

Lori – It is listed on the agenda.

Robert – If we have electronic meetings the public cannot speak. If we use YouTube can we open it up for public comments?

GL – again it is important for the public to see and hear what we are doing. If we use YouTube we do not necessarily want to open this up for public comment.

Clark – Can people only serve on one board at a time?

GL – It is not OK to divide our loyalty. Typically, Mayors want to get as many people to serve as possible.

Clark – Would it be OK for the art board to meet with another board?

GL – we could meet with both the history and arts board meeting.

Lori – the Centennial for the park is coming up and the history board wants to write a book. How about putting together a committee for the arts board and one for the history board.

GL – amend your bylaws.

G.L. The Mayor or CC could form committees also. Honestly, it is so important to let the Mayor's office know. Then they can get the directors together to make it work.

Lori asked if anyone had any other concerns or questions. There were none.

Matt – adjourned the meeting.