



Board of Trustees Regular Session Wednesday, February 16, 2022

Present: Brent Gardner, Sage Fitch, Jessica Miller, Vicki Matsumori, Kirsten Woodbury, Ali Lyddall, Dustin Lewis

Excused:

Others: Kim Fong, Murray Library Director; Julia Pehrson, Murray Library Assistant Director; Brittney Casad, Murray Library Staff

- 1. Call to Order:**
Chairman Lewis called the meeting to order at 5:30 p.m.
- 2. Approval of Minutes:**
The minutes for the January 2022 meeting were approved, as written, on a motion made by Vice Chairman Fitch. This was seconded by Kirsten Woodbury and voting was unanimous in favor.
- 3. Public Comment:**
None
- 4. Financial Reports:**
58% of the year has lapsed and everything is on budget. A motion to receive and file the financial report was made by Ali Lyddall and seconded by Vice Chairman Fitch. Voting was unanimous in favor.
- 5. Board Reports:**
Vice Chairman Fitch said that her teenage daughter really enjoyed the blind date with a book program.
- 6. Director's Report:**
Director Fong shared a handout with the tentative budget for next fiscal year. She stated that the approval process for it is underway and she has a meeting next month with Mayor Hales to go over it. She added that some of the numbers are not in there quite yet as she does not know the number for things like collected property taxes or employee costs. Some of the budgets are being split up differently (like Young Adult AV

is being split from Children's AV), but the base budgets are the same. Director Fong said that there is an 8% increase to the materials budgets to plan for inflation.

Chairman Lewis asked if there will be a COLA or a merit increase this year for employees and the answer was both. Ali Lyddall asked if there are currently any positions open and the answer was no. Director Fong added that there should be a wage increase for part-time employees. Chairman Lewis asked what the change for the Hotspot Small Equipment budget line is. Director Fong answered that the costs for hotspots up to this point have been paid for completely by grants, but for this coming year only 66% of those costs will be covered.

As a follow-up to the last library board meeting, Director Fong stated that the only question the City Council had on her presentation in January was if the library had KN95 masks to distribute to patrons and the answer was yes. Assistant Director Pehrson reported on how the inventory day went. She stated that out of 62,000 items only 62 items were unaccounted for.

7. Old Business:

Ali Lyddall asked if the updates to the Code of Conduct Policy have helped at all. Director Fong stated that she thinks it will help, but there have not been any issues lately.

8. New Business:

8.1 Bylaws Review: Director Fong stated that she had asked if it could be written in the bylaws to have an electronic meeting in case of an emergency, like the earthquake two years ago. She added that the supplied copy of the bylaws was written by the City Attorney's office. Chairman Lewis commented that his only concern with this is the legislation that is currently being discussed that regards local government's ability to declare health related emergencies. He suggested checking back with the City Attorney, if that bill passes, to make sure that these changes to the bylaws would still be legal. Brent Gardner made a motion to table the vote to adopt these changes until the next meeting. This was seconded by Kirsten Woodbury and voting was unanimous in favor.

8.2 Ground Lease Agreement: Director Fong gave some background on the lease agreement between Murray City and the Murray City School District. The Murray City School District has requested some changes be made to the agreement. Some of these changes include precise descriptions of where the property is and that the property be used only for library purposes. Director Fong stated that this new version of the lease agreement will be discussed at a city council meeting sometime in the next few months.

9. Adjournment:

A motion to adjourn was made by Ali Lyddall and seconded by Vice Chairman Fitch. Voting was unanimous in favor. The meeting was adjourned at 6:27 p.m.