



Board of Trustees Regular Session Wednesday, March 16, 2022

Present: Dustin Lewis, Brent Gardner, Vicki Matsumori, Ali Lyddall, Kirsten Woodbury, Jessica Miller

Excused: Sage Fitch

Others: Kim Fong, Murray Library Director; Julia Pehrson, Murray Library Assistant Director; Brittney Casad, Murray Library Staff

1. Call to Order:

Chairman Lewis called the meeting to order at 5:30 p.m.

2. Approval of Minutes:

The minutes for the February 2022 meeting were approved, as written, on a motion made by Vicki Matsumori. This was seconded by Ali Lyddall and voting was unanimous in favor.

3. Public Comment:

None

4. Financial Reports:

66% of the year has lapsed. Director Fong noted that the only accounts that are a little bit high in use are some of the adult materials budget lines. Ali Lyddall asked what might cause an account like adult books to go overbudget. Director Fong answered that sometimes more books get published that year or suddenly a book becomes really popular and more copies need to be purchased. Kirsten Woodbury asked if approval is needed to redistribute funds. Director Fong responded that she just asks the Finance Director to reallocate funds. She added that the main concern for the Finance department is if all the money allocated for the library balances at the end of the year, rather than each particular budget line. A motion to receive and file the financial report was made by Brent Gardner and seconded by Kirsten Woodbury. Voting was unanimous in favor.

5. Board Reports:

None

6. Director's Report:

Director Fong led the board on a tour of the library to show some of the changes made like the addition of a wind tunnel and the opening of a couple study rooms. Jessica Miller commented that her kids really enjoyed the "I Spy" exhibit. She asked if the old story time pit area will be used for tables/sitting spaces and the answer was yes. Director Fong added that the idea is to move story time activities into the auditorium.

7. Old Business:

Chairman Lewis stated that the City Attorney's office still feels comfortable with the language used in the bylaws document. Brent Gardner made a motion to accept the changes made to the bylaws document. This was seconded by Vicki Matsumori and voting was unanimous in favor.

8. New Business:

Director Fong stated that every three years she is required to renew the Internet and Computer Use Policy to make sure that it is in compliance with any legislation regarding these devices and systems. The only change this year is to include the Quick Print computer, which is available for 10-minute increments. Chairman Lewis asked if this included the mobile hotspots that can be checked out and the answer was yes. Director Fong added that it also includes the Wi-Fi in the building. Jessica Miller asked if a patron is required to have government-issued ID and if it must be U.S. Government issued. Director Fong answered that it does not have to be U.S. Government issued. Kirsten Woodbury made a motion to approve the changes to the policy. This was seconded by Ali Lyddall and voting was unanimous in favor.

9. Adjournment:

A motion to adjourn was made by Brent Gardner and seconded by Vicki Matsumori. Voting was unanimous in favor. The meeting was adjourned at 6:05 p.m.