

Murray City Municipal Council Chambers Murray City, Utah

DRAFT

Tuesday, April 5th, 2022

The Murray City Municipal Council met on Tuesday, April 5th, 2022, at 6:30 p.m. (or as soon as possible thereafter) for a meeting held in the Murray City Council Chambers, 5025 South State Street, Murray, Utah.

The public was able to view the meeting via the live stream at www.murraycitylive.com or <https://www.facebook.com/Murraycityutah/>. A recording of the City Council meeting can be viewed [HERE](#).

Council in Attendance:

Kat Martinez	District #1– Conducting
Pamela Cotter	District #2
Rosalba Dominguez	District #3 - Excused
Diane Turner	District #4
Garry Hrechkosy	District #5 - Excused
Jennifer Kennedy	Council Director
Patti Johnson	Council Office Administrator III

Administrative Staff in Attendance:

Brett Hales	Mayor
Doug Hill	Chief Administrative Officer
Tammy Kikuchi	Chief Communication Officer
GL Critchfield	City Attorney
Brooke Smith	City Recorder
Brenda Moore	Finance and Administration Director
Craig Burnett	Police Chief
Joey Mittelman	Fire Chief
Danny Astill	Public Works Director
Ben Ford	Wastewater Superintendent
Jared Hall	Community and Economic Development Director
Rob White	IT Director
Cameron Kollman	IT Technician

Others in Attendance:

Darin Bird	Lawrence Horman	Clark Bullen	Rini (Relena) Pattison
Sam Sawik	Isaac Gram	Sheri VanBibber	Charles Turner

Opening Ceremonies

Call to Order – Council member Martinez called the meeting to order at 6:30 p.m. Excused from the Council is Rosalba Dominguez with District #3 and Garry Hrechkosy with District #5.

Pledge of Allegiance – The Pledge of Allegiance was led by Sheri VanBibber.

Approval of Minutes

February 15, 2022

March 1, 2022

MOTION

Councilmember Cotter moves to approve the minutes. The motion was SECONDED by Councilmember Turner.

Council roll call vote:

Ayes: Councilmember Cotter, Councilmember Turner, Councilmember Martinez

Nays: None

Abstentions: None

Excused: Councilmember Dominguez, Councilmember Hrechkosy

Motion passed 3-0

Special Recognition

- 1. Consider a Joint Resolution of the Mayor and Municipal Council of Murray City, Utah Declaring Friday, May 6, 2022, as Murray Arbor Day.**

Presenting: Brett A. Hales, Mayor

Representative: Darin Bird, Shade Tree and Beautification Commission member

Resolution # R22-16

Mayor Hales read Joint Resolution number R22-16 into the record declaring Friday, May 6, 2022, as Murray Arbor Day.

MOTION

Councilmember Turner moves to adopt the Joint Resolution. The motion was SECONDED by Councilmember Cotter.

Council roll call vote:

Ayes: Councilmember Cotter, Councilmember Turner, Councilmember Martinez

Nays: None

Abstentions: None

Excused: Councilmember Dominguez, Councilmember Hrechkosy

Motion passed 3-0

The Mayor presented the Joint Resolution to Darin Bird, Shade Tree, and Beautification member.

Darin Bird thanked the City Council and Mayor for the opportunity to represent the Shade Tree Commission and reminded the council that Murray City was the first city in Utah to join Tree City USA. He invited the council and public to the Arbor Day celebration held at the Murray City amphitheater scheduled on Friday, May 6th at noon.

- 2. Consider a Joint Resolution of the Mayor and Municipal Council of Murray City, Utah in support of the Murray Exchange Club by recognizing and declaring April 2022 as Child Abuse Prevention Month.**

Presenting: Mayor Brett A. Hales

Representative: Sheri VanBibber

Resolution number: R22-15

Mayor Hales read into the record Resolution number R22-15.

MOTION

Councilmember Cotter moves to adopt the Joint Resolution. The motion was SECONDED by Councilmember Turner.

Council roll call vote:

Ayes: Councilmember Cotter, Councilmember Turner, Councilmember Martinez

Nays: None

Abstentions: None

Excused: Councilmember Dominguez, Councilmember Hrechkosy

Motion passed 3-0

Mayor Hales thanked the Exchange Club for all they do throughout the community. He presented the Joint Resolution to Sheri VanBibber, Murray Exchange Club.

Sheri VanVibber thanked the City Council and Mayor for the opportunity to represent the Murray Exchange Club. She introduced two representatives from the Murray Exchange Club and what the clubs do to help the community.

Citizen Comments

The meeting was open for public comment.

Lawrence Horman

Introduced his companion animal (dog) to the Council. He wanted to educate the council about pets ownership in the homeless population and explain why some homeless individuals have companion animals.

Rini (Relena) Pattison

Rini shared that the State of Utah is currently designing a new State Flag and requested that Murray City also participate in this event and design a city flag.

Clark Bullen

Supports the idea of a city flag and suggested that it should be unveiled during Fun Days. Bullen also shared that he watched the Committee of the Whole meeting earlier today and has been thinking about the 3.5 million ARPA funds that are being reserved for a rainy day. He shared that several people are living paycheck to paycheck right now and wonders if that 3.5 million could be used to ease the burden of higher sewer rates and other various programs in the city. If it could, it could make a significant impact on many families.

Beverly Crangle

Requested city leaders make Vine Street a safer place for walking and biking commuters. Although there are several speed bumps and steel plates have been installed, drivers still speed on Vine Street. She shared some ideas that she would like the city to take the initiative to make Vine Street safer.

No additional comments were given, and the open public comment period was closed.

Consent Agenda

None Scheduled

Public Hearings

Staff, sponsor presentations, and public comments will be given prior to Council action on the following matter. The Council Meeting Agenda Packet can be found [HERE](#).

1. Consider an ordinance amending the City's Fiscal Year 2021-2022.

Presentation: Brenda Moore, Director of Finance and Administration

PowerPoint Presentation: Attachment A - Fiscal Year 2022 Budget Opening # 3

Committee of the Whole presentation [March 8, 2022](#)

Ordinance: O22-16

Presentation

Brenda Moore shared a PowerPoint with the purpose of the proposed ordinance is to amend the City's Fiscal Year 2021-2022.

It was proposed that the Fiscal Year 2021-2022 budget be amended as follows:

1. Receive and appropriate the following grants and/or reimbursements in the General Fund with no financial impact:
 - a. \$5,000 Utah Department of Public Safety Alcohol and Drug Fee (ADF) Committee grant for an in-car camera system, and;
 - b. \$160,000 from Salaries and Benefits in the building department to operations professional services in the building department, and;
 - c. \$44,167 from Non-departmental Miscellaneous expense to Debt Service interest expense for the interest payment on the 2021 sales tax bond.
2. In the Capital Project Fund appropriate \$200,000 from reserves for new seating at the amphitheater.
3. Receive and appropriate the following grants and/or reimbursements in the Wastewater Fund with no financial impact:
 - a. Receive \$1,000,000 from the American Rescue Plan Act (ARPA) State & Local Fiscal Recovery Fund (SLSRF) receipts and appropriate to infrastructure projects, and;
 - b. Receive \$60,000 from Impact Fee receipts and appropriate to salaries and benefits.
4. The Storm Water Fund appropriates \$50,000 from reserves for the Walden Meadows stormwater projects.
5. Authorize the Director of Finance and Administration to transfer any amount the transportation sales tax revenue is above budget to the Capital Projects Fund at the close of the fiscal year 2021-2022 and adjust the budget accordingly.

6. Authorize the Director of Finance and Administration to transfer any amount of unallocated ARPA funds received to the Capital Projects Fund at the close of the fiscal year 2021-2022 and adjust the budget accordingly.
7. Authorize the Director of Finance and Administration to transfer any amount from the General Fund to the Capital Projects Fund at the close of the fiscal year 2021-2022 which exceeds a 26% fund balance as determined by Utah Code Ann section 10-6-116 and adjust the budget accordingly.

Citizen Comments

The public hearing was open for public comment.

Beverly Crangle

Beverly Crangle shared information about a report she heard about how shoplifting has increased in small businesses. She has concerns with the park fees increasing and wonders if some ARPA funds could be used to reduce the cost of swimming so children and teens have a fun activity and a safe place to go during the summer.

No additional comments were given, and the public hearing was closed.

MOTION

Councilmember Turner moves to adopt the ordinance. The motion was SECONDED by Councilmember Cotter.

Council roll call vote:

Ayes: Councilmember Cotter, Councilmember Turner, Councilmember Martinez

Nays: None

Abstentions: None

Excused: Councilmember Dominguez, Councilmember Hrechkosy

Motion passed 3-0

2. **Consider a resolution approving the 2021 Municipal Wastewater Planning Program (MWPP) Report**

Presentation: Ben Ford and Danny Astill

PowerPoint Presentation: Attachment B - MWPP

Resolution R22-17

Presentation

Ben Ford shared a PowerPoint presentation about the purpose of the proposed resolution to approve the 2021 Municipal Wastewater Planning Program Report. The report presented tonight is a requirement of Murray City's wastewater collections system operating permit and a condition of receiving any State of Utah, Division of Water Quality financial assistance loans (for example Central Valley Water Reclamation Facility).

The report provides information about the following:

- The overall condition of the Wastewater collections system
- Average yearly users charges
- The financial health of our wastewater fund
- Written Management Plan and if we are in compliance
- Capacity Assurance Plan or Wastewater Master Plan with hydraulic modeling of our collection's system as part of that plan.

Citizen Comments

The public hearing was open for public comment.

No comments were given, and the public hearing was closed.

MOTION

Councilmember Cotter moves to adopt an ordinance. The motion was SECONDED by Councilmember Turner.

Council roll call vote:

Ayes: Councilmember Cotter, Councilmember Turner, Councilmember Martinez

Nays: None

Abstentions: None

Excused: Councilmember Dominguez, Councilmember Hrechkosy

Motion passed 3-0

Business Item

- 1. Consider a resolution approving the mayor's appointment of a representative to the NeighborWorks Governing Board**

Presentation: Mayor Brett A. Hales

Proposed Representative: Jared Hall, Community, and Development Director

Resolution R22-18

Presentation

Mayor Hales shared that the city approved an agreement with Neighborworks of Salt Lake (Resolution 22-11 and 22-13), continuing their mutual, ongoing relationship in providing services for affordable housing. As a part of that agreement, the city has a representative on the Neighborworks Governing Board. Mayor Hales recommended Jared Hall, Community & Economic Development Director as the City's representative member of the Neighborworks Governing Board.

MOTION: Councilmember Turner moved to adopt the resolution. The motion was SECONDED by Councilmember Cotter.

Council roll call vote:

Ayes: Councilmember Cotter, Councilmember Turner, Councilmember Martinez

Nays: None

Abstentions: None

Excused: Councilmember Dominguez, Councilmember Hrechkosy

Motion passed 3-0

Councilmembers thanked Hall for representing the City on the Board.

Jared Hall thanked the Council for this opportunity, and he is excited to serve on this board.

Mayor's Report and Questions

Mayor Hales shared that he is currently reviewing the budget and was reminded that the Power Department gives roughly 4 million dollars to the city which lowers all property taxes for the entire city.

Council members shared thanks to the presenters and staff.

Adjournment

The meeting was adjourned at 7:27 p.m.

[SEAL]
Brooke Smith, City Recorder

Attachment A

Fiscal Year 2022 Budget Opening # 3



Fiscal Year 2022 Budget Opening # 3

Brenda Moore, Finance and Administrative Director
April 5, 2022

Items with no financial impact



(All General Fund unless indicated otherwise)

1. \$5,000 Utah Department of Public Safety ADF Grant for in-car camera system.
2. Reallocate \$160,000 from Building Department salaries and Benefits to Professional Services.
3. Reallocate \$44,167 from Non-departmental miscellaneous expense to Debt Service interest for interest payment on the HB244 Sales Tax Bond.

[Slide 1 of 2]

Capital Projects Fund



Appropriate \$200,000 from reserves to replace the bench seats at the Amphitheater with stadium seating.

[Slide 2 of 2]

Enterprise Funds



1. In the Wastewater Fund receive \$1,000,000 from the American Rescue Plan Act (ARPA) and allocate to infrastructure projects.
2. In the Wastewater Fund increase the Impact Fee revenue by \$60,000 and appropriate to salaries and benefits.
3. In the Storm Water Fund appropriate \$50,000 from reserves for the Walden Meadows project.

Fiscal Year End Budget Housekeeping



Allow the Finance Director to transfer the following to the Capital Projects funds and adjust the budget accordingly:

1. Transportation Sales Tax which is above budget
2. ARPA Funds received and not spent
3. Any Funds necessary for the General Fund unassigned balance to stay near 26%

Any Questions?



Attachment B – MWPP

Municipal Wastewater Planning Program (MWPP) Report Council Presentation

April 5th 2022

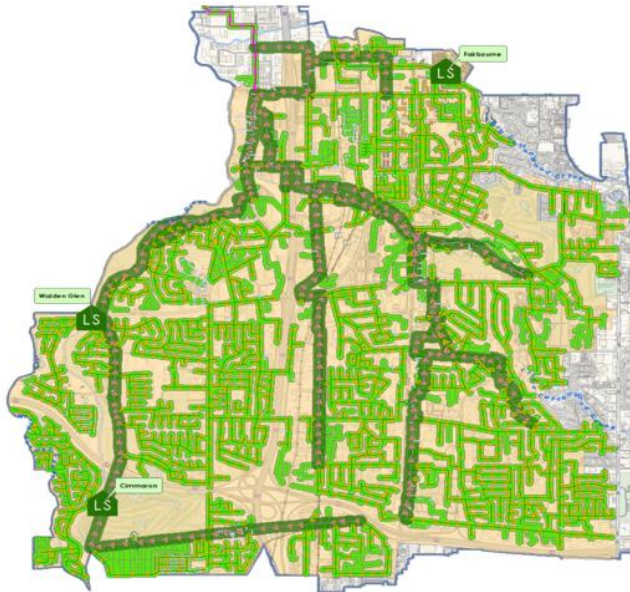
MWPP Reporting Requirements

- Report is used to determine if the Utility is in compliance with discharge standards (UPDES permit)
- Report is a requirement for any state issued funding CVWRF loans
- General information about the utility/system overview and condition
- Financial overview of the utility fund
- System Maintenance
- Discharges (SSO) within the calendar year
- Operator information
- Sanitary Sewer Management Plan Evaluation and compliance
- Master Plan and Capacity Assurance Plan

General Information

- Murray City collections system is classified as Collection Grade III system
- Collection system consists of 133.7 miles of pipe. Pipe size ranges from 6" to 42"
- System was first constructed in 1917
- 95 new residential and commercial connections in 2021, consisted of Wynwood Sub, Murray Cove, Fashion Creek CT.

The wastewater collection system consists of a network with over 133.7 miles of city owned pipes. The service area for the system is over 8 square miles and services over 9,600 residential and commercial connections.



Murray City has three wastewater lift stations within the collection system. These stations collect wastewater from lower elevation areas and pump up to a higher elevation so it can continue the gravity flow to the Central Valley Water Reclamation Facility. Combined these lift stations pump approximately 709,500 gallons per day and service approximately 2,600 homes and businesses.



Financial Overview

- Revenues are maintained in a dedicated enterprise account.
- Sewer revenues are sufficient to cover operations and maintenance cost, with the implemented rate increase.
- Revenues will be sufficient to cover future CIP projects.
- Sewer fund maintains an adequate reserve fund.
- Annual average user charge for 2021 was \$463.32
- Impact fee charge of \$1372.00
- Utility has completed an impact fee study within the last five years.

Discharge Sanitary Sewer Overflows (SSO)

- 0 Class 1 SSO within the calendar year. (effects more than five private structures, spill volume exceeding 5,000 gallons, public health risk, discharges to a water of the state.)
- One class 2 SSO occurred at 333 East Clark street causing a basement backup due to roots in the main line.(Non-significant SSO, does not meet the criteria of a Class 1)
- Line has since been root cut and treated. Added to the yearly root treatment list.
- Dukes Roots treated over 8,000 feet to prevent further root intrusion In 2021

System Cleaning 113.23 Miles cleaned for 2021

System Cleaning

Murray city has two Vacor jet cleaning trucks. These trucks are out during business hours and also on emergency calls after hours. Each pipe is tracked using a Cityworks work order to ensure that the entire system has been cleaned.



Miles Cleaned Per Month



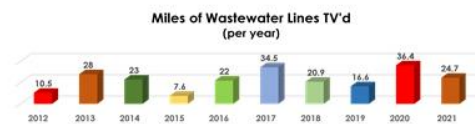
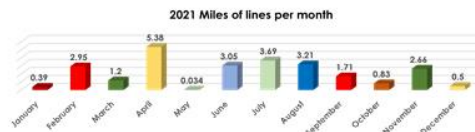
Miles of Wastewater Lines Cleaned
(per year)



CCTV Inspections 24.7 Miles televised for 2021

CCTV Inspections

CCTV inspections are done on a routine schedule. The system is tracked using Cityworks work orders. Any defects found in the system are documented on a defect form as well as in the work order itself. The CCTV team also performs other duties such as wastewater taps for new connections, inspections and lift station maintenance and repairs.



Operator Information

- Direct Responsible Charge (DRC) operators are currently certified at the appropriate grade for the facility.
- Benjamin Ford listed as the chief DRC operator at the facility.
- 5 Grade IV DRC operators
- 2 Grade IV operators
- 2 Grade I operators



Sanitary Sewer Management Plan Evaluation (SSMP)

- Type of assets management system used (GIS, City works, accounting software, etc.)
- SSMP was public noticed on 04/03/2015
- Plan includes 10 separate parts. This is the living document of how the division operates.
- Has an audit been conducted on any part of your SSMP. Required to audit a quarter of the plan each year. We conduct a full audit each year.
- Audit is conducted to determine the effectiveness of the plan, do any changes need to be made.
- (SOP's) Standard Operating Procedures were updated as part of the audit.

Wastewater Master Plan Capacity Assurance Plan

- Latest Master Plan was conducted and completed in June of 2021 with Hansen Allen & Luce Engineering
- Plan identifies future CIP projects for the coming years
- Plan includes a Capacity Assurance plan which included hydraulic modeling of the collection system.
- Model triggers pipe capacity at 70%

Narrative Evaluation

- Murray City collection system is in good operational condition.
- Existing trouble spot areas are identified and maintained on a weekly basis.
- Lines that have been identified for rehabilitation are on a list according to need.
- All 3 lift stations within the collection system are in good operational condition.

Questions ?

April 5th 2022