



Board of Trustees Regular Session Wednesday, July 20, 2022

Present: Ali Lyddall, Joelle Rasmussen, Jessica Miller, Dustin Lewis, Kirsten Woodbury

Excused: Sage Fitch, Vicki Matsumori

Others: Kim Fong, Murray Library Director; Julia Pehrson, Murray Library Assistant Director; Brittney Casad, Murray Library Staff

- 1. Call to Order:**
Chairman Lewis called the meeting to order at 5:34 p.m.
- 2. Approval of Minutes:**
The minutes for the July 2022 meeting were approved, as written, on a motion made by Jessica Miller. This was seconded by Ali Lyddall and voting was unanimous in favor.
- 3. Public Comment:**
Jessica Miller said that she had someone ask her if there is a way to request to have more women authors of color available in ebook format. Director Fong answered that it can be done with the request form on the Murray Library website or it can be done in the Libby app.
- 4. Financial Report:**
100% of the year has lapsed. Director Fong stated that there are still a few invoices coming out of some budget lines, but the budget overall is not expected to go overbudget. A motion to receive and file the financial report was made by Kirsten Woodbury and seconded by Ali Lyddall. Voting was unanimous in favor.
- 5. Board Reports:**
Chairman Lewis asked if Empire of the Summer Moon could be ordered in eaudio format.
- 6. Director's Report:**
Director Fong shared a handout with some circulation statistics over the last fiscal year. Kirsten Woodbury asked how a book title that might be in both the juvenile section and the young adult section gets tracked. Director Fong answered that it gets tracked by the collection code, so anything that is housed in the juvenile section goes in the juvenile statistics and anything housed in the young adult section goes in the young adult statistics even if it is the same title. She added that the idea behind having a duplicate title in different sections is that there might be a teen who would read the book but would never venture into the juvenile section and vice versa.

Chairman Lewis asked how these statistics compare to pre-COVID. Director Fong responded that digital numbers are definitely higher, but physical books are still checking out quite well. Joelle Rasmussen inquired as to why ebooks are so expensive. Director Fong replied that the publishers can charge it, so they do. Kirsten Woodbury asked if the model for ebooks is pay per use. Director Fong answered that items on Hoopla are pay per use, but on Overdrive the cost is based on what the license costs. Jessica Miller asked what kind of advocacy the board can do to help with that. Director Fong replied that ALA has been working really hard to work with publisher to change their practices, but nothing has really worked yet.

7. Old Business:

None

8. New Business:

8.1 Internet and Computer Use Policy: Director Fong said that she sent in the previously approved changes to the Internet and Computer Use Policy to the Utah State Library. Since then, she has had some discussions with UEN who have suggested that the policy needs to have more specific language to be CIPA (Children's Internet Protection Act) compliant. Chairman Lewis asked if the language in the updated policy is the recommended verbiage. Assistant Director Pehrson replied that most of it is verbatim from CIPA.

Jessica Miller asked if there needs to be more specific language about time limits on the computer so that patrons do not think that time constraints vary per patron. Assistant Director Pehrson responded that the limit is all run through a computer software program. When a patron logs in, it will tell them how long their session is and if they can extend it. Director Fong added that the only time a patron will need to come to the front desk for time on the computer is if they have already used all of their time for the day and want more. From there, that is based on if any other patrons are waiting for the computers. Kirsten Woodbury asked if there is a way to stop someone from extending their session if other people are waiting. Assistant Director Pehrson answered that the computer software program automatically does that based off of whoever's session would end next. Jessica Miller made a motion to adopt the amended Internet and Computer Use Policy. This was seconded by Joelle Rasmussen and voting was unanimous in favor.

8.2 Staff Development Day: Director Fong asked if the library could be closed at 1 p.m. on August 26, 2022, for staff training. Joelle Rasmussen asked if there is a place online for people to see the daily hours for the library for the year. Director Fong replied that there is not an approved schedule for the library for the year like there are for the school districts. She added that typically closures get approved at the library board meeting the month before the closure. Assistant Director Pehrson added that closures also get posted on social media, the website and the front door. Ali Lyddall made a motion to approve the proposed early closure. This was seconded by Joelle Rasmussen and voting was unanimous in favor.

8.3 Board Officer Elections: Jessica Miller nominated Ali Lyddall to serve as Chairman, by vote of acclamation. Ali Lyddall accepted the nomination and voting was unanimous in favor. Ali Lyddall nominated Dustin Lewis to serve as Vice Chairman, by vote of acclamation. Dustin Lewis accepted the nomination and voting was unanimous in favor. Jessica Miller nominated Joelle Rasmussen to serve as Secretary, by vote of acclamation. Joelle Rasmussen accepted and voting was unanimous in favor.

9. Adjournment:

A motion to adjourn was made by Kirsten Woodbury. Voting was unanimous in favor. The meeting was adjourned at 6:15 p.m.