



MURRAY
CITY COUNCIL

Council Meeting
June 27, 2023



Murray City Municipal Council

City Council Meeting Notice

June 27, 2023

PUBLIC NOTICE IS HEREBY GIVEN that the Murray City Municipal Council will hold a City Council meeting beginning at 6:30 p.m. on Tuesday, June 27, 2023 in the Murray City Council Chambers located at Murray City Hall, 10 East 4800 South, Murray, UT.

The public may view the Council Meeting via the live stream at www.murraycitylive.com or <https://www.facebook.com/Murraycityutah/>. Those wishing to have their comments read into the record may send an email by 5:00 p.m. the day prior to the meeting date to city.council@murray.utah.gov. Comments are limited to less than three minutes (approximately 300 words for emails) and must include your name and address.

Meeting Agenda

6:30 p.m. **Council Meeting** – Council Chambers
Pam Cotter conducting.

Opening Ceremonies

Call to Order
Pledge of Allegiance

Approval of Minutes

Council Meeting – June 6, 2023

Special Recognition

1. Murray City Employee of the Month, Jeff Martin, Facilities Manager – Pam Cotter and Brett Hales presenting.

Citizen Comments

Comments will be limited to three minutes, step to the microphone, state your name and city of residence, and fill out the required form.

Consent Agenda

Mayor Hales presenting.

1. Consider confirmation of the Mayor's reappointment of Ali Lyddall to the Library Board for a three-year term beginning July 2023 and ending June 2026.
2. Consider confirmation of the Mayor's reappointment of Jessica Miller to the Library Board for a three-year term beginning July 2023 and ending June 2026.
3. Consider confirmation of the Mayor's reappointment of Kirsten Woodbury to the Library Board for a three-year term beginning July 2023 and ending June 2026.

Public Hearings

Staff, sponsor presentations and public comment will be given prior to Council action on the following matters.

1. Continued from June 2, 2023
Public Hearing on the City's tentative budget, as amended, for Fiscal Year 2023-2024.
Pam Cotter conducting.
2. Consider an ordinance amending the City's Fiscal Year 2022-2023 budget. Brenda Moore presenting.
3. Consider an ordinance amending Section 15.20.250 of the Murray City Municipal Code relating to Electrical Service Schedule 35 for solar rates. Greg Bellon and Matt Youngs presenting.

Business Items

1. Consider a resolution approving an Interlocal Cooperation Agreement with Salt Lake County relating to the conduct of the Community Development Block Grant Urban County Program for Federal Fiscal Years 2024 through 2026. G.L. Critchfield presenting.
2. Consider an ordinance amending Sections 7.04.020 (Solid Waste), 13.08.010 (Water), 13.32.130 (Wastewater), 13.48.060 (Stormwater), and 15.20.260 (Power) of the Murray City Municipal Code relating to the financial standards of the Solid Waste, Water, Wastewater, Stormwater, and Power Enterprise Funds. Phil Markham presenting.
3. Consider a resolution amending the regular meeting schedule of the Murray City Municipal Council for calendar year 2023. Jennifer Kennedy presenting.
4. Consider a resolution adopting and approving City Hall Policies. Jennifer Kennedy presenting.
5. Consider approval of the proposed revisions to the Murray City Council Travel Policy. Garry Hrechkosy presenting.

Mayor's Report and Questions

Adjournment

NOTICE

Supporting materials are available for inspection on the Murray City website at www.murray.utah.gov.

Special accommodations for the hearing or visually impaired will be made upon a request to the office of the Murray City Recorder (801-264-2663). We would appreciate notification two working days prior to the meeting. TTY is Relay Utah at #711.

Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Council Member will be on speaker phone. The speaker phone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions.

On Friday, June 23, 2023, at 9:00 a.m., a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Murray City Center, Murray, Utah. Copies of this notice were provided for the news media in the Office of the City Recorder. A copy of this notice was posted on Murray City's internet website www.murray.utah.gov, and the state noticing website at <http://pmn.utah.gov>.



Jennifer Kennedy
Council Executive Director
Murray City Municipal Council



MURRAY
CITY COUNCIL

Call to Order

Pledge of Allegiance



MURRAY
CITY COUNCIL

Council Meeting Minutes



MURRAY CITY MUNICIPAL COUNCIL

MEETING MINUTES

The Murray City Municipal Council met on **Tuesday, June 06, 2023, at 06:30 PM** for a meeting held in the Murray City Council Chambers, 5025 S State Street, Murray, Utah.

The public was able to view the meeting via the live stream at www.murraycitylive.com or <https://www.facebook.com/Murraycityutah/>. A recording of the City Council meeting can be viewed [HERE](#).

OPENING CEREMONIES

DRAFT - DRAFT

Council in Attendance:

Philip Markham, District #1
Pamela Cotter, District #2 (Conducting)
Rosalba Dominguez, District #3
Diane Turner, District #4 (Excused)
Garry Hrechkosy, District #5 (Attended via Telephone)
Jennifer Kennedy, Council Director
Pattie Johnson, Council Office Administrator III
Crystal Brown, Officer Administrator

Administrative Staff in Attendance:

Brett A. Hales, Mayor
Doug Hill, Chief Administrative Office
G.L. Critchfield, City Attorney
Brooke Smith, City Recorder
Brenda Moore, Finance and Administration Director
Craig Burnett, Police Chief
Joey Mittelman, Fire Chief
Kim Sorensen, Parks and Recreation Director
Robert White, IT Service Director
Isaac Zenger, Network Administrator

Others in Attendance:

Loran Pasalich, Anthony Semone, David Rodgers, Cindy Hales, Adam Hock, Pam Sanders, E. Paul Jacobs, Jennifer Brass, Jim Brass, Shannon Huff Jacobs, Jon Stinson, Sadie Stinson, Kathleen Stanford, DeLynn Barney, Rachel Morot, Clark Bullen, Lawrence Horman, Leann Parker-Reed.

Opening Ceremonies

Call to Order – Councilmember Cotter called the meeting to order at 6:30 p.m. Councilmember Turner was excused and Councilmember Hrechkosy joined by telephone.

The audience was invited to recite the Pledge of Allegiance led by Jim Brass.

APPROVAL OF MINUTES

1. Council Meeting - May 16, 2023

MOTION

Councilmember Dominguez moved to approve the Council Meeting - May 16, 2023. The motion was SECONDED by Councilmember Markham.

ROLL CALL

Ayes: Councilmember Markham, Councilmember Cotter, Councilmember Dominguez, Councilmember Hrechkosy
Excused: Councilmember Turner

Motion passes 4-0

SPECIAL RECOGNITION

None scheduled.

CITIZEN COMMENT(S)

Comments will be limited to three minutes, step to the microphone, state your name and city of residence, and fill out the required form.

The meeting was open for public comment.

Kathleen Stanford

Kathleen Stanford expressed her concerns regarding the budget and the fate of the Arlington school building. She inquired about the potential for saving the building, mentioning the Request for Proposal (RFP) that was requested earlier in the week. Kathleen emphasized that the Arlington school is publicly owned by the citizens of Murray, whom the council members represent.

Kathleen sought possibilities for preserving the Arlington school, highlighting the absence of significant historic public buildings in Murray. She mentioned suggestions received from the community, such as converting the building into restaurants or utilizing it for other purposes. Kathleen also mentioned the availability of visuals on the Historic Murray First website, created by an architect, which showcased potential options for the building.

Concerning the budget, Kathleen proposed the idea of utilizing partial land for some of the submitted RFPs, particularly for townhouses. This approach would allow the preservation of the school while accommodating other developments. She also suggested selling the remaining portion of the property for parking, noting the council's plan to purchase additional property for the Murray Theater. By repurposing the Arlington school as a library, Kathleen argued that there would be no need to allocate funds for a new library, as the council already had \$5 million saved for that purpose. She highlighted the prime real estate value of the Arlington school property and conveyed the desires of the citizens of Murray to retain it for community use.

Kathleen further proposed the option of converting the senior center property into a library and senior center combination, potentially selling the existing senior center property. She also mentioned her research on Murray City's ownership of various parcels of land, as observed on the county recorder's website. Kathleen concluded by requesting the council to consider alternative possibilities for the Arlington school building.

DeLynn Barney

DeLynn Barney, a long-time resident of Murray, shared their personal connection to the Arlington school building. DeLynn expressed sentimental attachments to the school, having attended elementary school there and experiencing both positive and negative times. Despite acknowledging that life brings changes, DeLynn emphasized the desire to see something productive done with the property to honor the school's background, suggesting the possibility of a park or another purpose for the building.

DeLynn mentioned a plaque observed in the lobby during the previous meeting, which displayed the

names of the architect and others associated with the school from its construction in 1936. They jokingly remarked that they did not attend the school at that time, but it was a way of reflecting on the history of the building.

Expressing gratitude, DeLynn thanked the current and past Murray City mayors, council members, and staff for their dedication and effort in conducting meetings within this building. They acknowledged past interactions with the council, noting that disagreements are a natural part of politics and life, but emphasized the importance of maintaining respectful dialogue. DeLynn concluded by expressing appreciation for the support provided by the citizens of Murray City and thanked them for their contributions to the community.

Rachel Morot

Rachel Morot, the Vice President of the Historic Murray Force Foundation, addressed the council during the meeting. Rachel expressed gratitude for the opportunity to make a comment in the building for the last time, mentioning that she missed the previous meeting which she believed would be the final one. She appreciated the comments made by Mr. Barney and extended her thanks to the city and its staff for their dedicated work.

Rachel advocated for the deed restriction of the building to ensure its continued service to the community. She highlighted the significance of the building in preserving the history of Murray, emphasizing the importance of having reminders and landmarks that anchor the city amidst the ongoing changes in the world. Rachel believed that creative solutions could be found to enable the building to serve the community in the best possible way as determined by the council.

Rachel mentioned her extensive efforts, along with the foundation, to collaborate with developers and explore various angles to make the preservation of the building feasible. She acknowledged the foundation's commitment to providing solutions rather than simply arguing and expressed their willingness to continue working in that capacity. Rachel emphasized the increasing importance of saving the remaining historic sites in Murray and requested a partnership with the council to advocate for and protect the city's historical heritage.

In conclusion, Rachel expressed gratitude for the council's willingness to listen and thanked them for their attention to the matter.

Clark Bullen

Clark Bullen, addressing the council during the meeting, acknowledged the significance of the occasion as it marked the last meeting in the current building. Clark proposed the idea of re-exploring the establishment of a citizen power board within the city. This board would provide an opportunity for citizens to be involved in the decision-making process regarding the city's power and be aware of its developments. Clark believed that many individuals in Murray possess valuable experience from working in other cities or for the state, making them well-suited to contribute to a knowledgeable citizen board. Such a board could help monitor an important asset that controls significant funds.

Clark emphasized the importance of citizen involvement, particularly in light of a recent or forthcoming special assessment that could potentially lead to a power increase. They believed that citizens should be informed about the reasons behind such changes and be equipped to explain them to others. Clark acknowledged the need to learn more about why the power board was eliminated in the past but recommended reconsidering its establishment as a means for citizens to actively participate in guiding the city in power-related matters.

In conclusion, Clark expressed the importance of citizen engagement and their role in shaping the city's decisions regarding power.

Lawrence Horman

Lawrence Horman, advocating for the homeless, made a suggestion during the meeting regarding the future use of the building once it is emptied out. Lawrence proposed the idea of converting the building into a permanent warming and cooling center for the homeless population in the valley, eliminating the

need to find a new location each year. They further recommended transforming it into a community center with minor medical facilities, catering not only to the homeless but also to low-income individuals.

Lawrence highlighted the advantageous aspects of the building's location, emphasizing its proximity to public transportation, a major connection point, and the presence of buses along State Street. They pointed out that the building is not deeply situated in a residential or commercial area, making it suitable for accommodating individuals in need. The availability of ample space, including a parking lot, further supported the feasibility of repurposing the building for this purpose.

Although Lawrence acknowledged potential objections and recognized that no location is perfect, he believed that considering the building's advantageous characteristics, it would be a beneficial option. Lawrence emphasized that this approach would eliminate the need for the government to search for temporary locations for heating and cooling centers every year.

In conclusion, Lawrence presented the idea as a way to address the needs of the homeless population while also benefiting the broader community.

No additional citizen comments were given, and the open citizen comment period was closed.

CONSENT AGENDA

1. Consider confirmation of the Mayor's reappointment of Deborah Crane to the Public Safety Advisory Board for a three-year term beginning January 2023 to expire January 2025., Mayor Hales presenting

Mayor Hales requested consent for Deborah Crane to be reappointed to the Public Safety Advisory Board. The reappointment was for a three-year term starting in January 2023 and ending in January 2025.

Mayor Hales expressed gratitude to Deborah Crane and proceeded with the request. The council was then asked to provide consent for Deborah Crane to continue serving on the Public Safety Advisory Board, as she had already been serving in that capacity during the previous term.

MOTION

Councilmember Dominguez moved to approve the confirmation of the Mayor's reappointment of Deborah Crane to the Public Safety Advisory Board for a three-year term beginning January 2023 to expire January 2025. The motion was SECONDED by Councilmember Markham.

ROLL CALL

Ayes: Councilmember Markham, Councilmember Cotter, Councilmember Dominguez, Councilmember Hrechkosy
Excused: Councilmember Turner

Motion passes 4-0

PUBLIC HEARING(S)

Staff, sponsor presentations, and public comments will be given prior to Council action on the following matter. The Council Meeting Agenda Packet can be found [HERE](#).

1. Public Hearing on the City's tentative budget, as amended, for Fiscal Year 2023-2024., Brenda Moore presenting

Minutes Attachments

1. Tentative budget June 6 2023 .pdf

PowerPoint - Tentative Budget Fiscal Year 2023-2024, June 6, 2023

PRESENTATION

During the public hearing on the City's tentative budget for Fiscal Year 2023-2024, Brenda Moore presented the budget highlights. The total budget for all funds combined was \$155 million, with the general fund being balanced and no use of reserves. The budget included a 5% property tax increase, a 4% cost-of-living increase for employees, and funding for various positions, including police officers, a paramedic firefighter, and a museum curator.

Brenda Moore provided a summary of different funds, mentioning gains and losses in fund balances due to capital projects. The special revenue fund highlighted increased reserves for the library fund, while the central garage fund planned to use reserves for fleet management. The retained risk fund would use reserves to maintain the current level, and enterprise funds like water, wastewater, stormwater, and solid waste had specific allocations for capital projects and reserve buildings.

The Murray Parkway fund received support from the general fund, and the power fund had significant expenses, including capital projects such as the AMI metering system and substation upgrades. A rate study was underway, and adjustments to the budget would be made if a rate increase was approved.

The general fund, funded in part by property taxes, was balanced with a 5% property tax increase. Sales tax revenue was expected to decrease by 5%, while personal costs increased by 5%. The majority of revenue came from sales tax, followed by property tax and transfers.

The property tax rates for the year had not been received yet, but with the proposed 5% increase, the city would remain in the middle range compared to other cities. Brenda Moore mentioned that neighboring cities like Sandy and West Jordan were also considering property tax increases.

During the continued public hearing discussion, a question was raised about the inclusion of fire and police columns in the budget. Brenda Moore explained that some cities have separate property taxes for fire and police services, while Murray does not. To make comparisons with other cities, the fire and police columns are included in the budget. Riverton was mentioned as an example where they don't charge property tax but have separate taxes for fire and police services.

Brenda Moore then provided a reminder about how property taxes are set up in Murray. The city is guaranteed the same amount of revenue as the previous year, excluding new growth. Property tax amounts can vary for individual homeowners based on changes in property values. A 5% property tax increase was proposed, and Brenda Moore provided an example that for an average home in Murray valued at \$520,800, the increase would amount to \$21.67 for the year.

The discussion also touched upon dividing the yearly tax increase into monthly or budget plan installments to make it more manageable for citizens. Expenditures by function were presented, with police, fire, public works, general government, parks and recreation, community development, debt, and transfers out being the main categories. It was mentioned that public works spend a significant amount on road projects from the capital projects (CIP) fund.

Brenda Moore provided a summary of the CIP fund projects, including the Murray armory project, the mansion renovation, fire equipment, police cars, two newly acquired parks, and street projects, totaling \$14.4 million. The complete list of projects was available in the budget document.

Overall, the presentation provided an overview of the budget highlights, fund summaries, and revenue sources, including property taxes and sales tax, while emphasizing the need for funding essential services and infrastructure projects.

CITIZEN COMMENTS

The meeting was open for public comment.

Kathleen Standford

Kathleen Standford expressed her concerns regarding the allocation of funds for road widening and the potential demolition of Arlington School to construct a parking garage. Kathleen Standford mentioned that she didn't believe the roads needed to be widened, as wider roads tend to encourage faster driving, which could pose safety risks.

DeLynn Barney

Dylan Barney expressed his uncertainty about whether his concern pertained to the Murray City budget but mentioned that he couldn't find any information regarding the Redevelopment Agency (RDA) and its expenses or projects.

Upon Dylan's comment, there was a clarification that the RDA operates as a separate entity, although the council is involved with it. It was mentioned that the RDA matters would be discussed in a separate RDA meeting, scheduled in about three weeks.

Leann Parker-Reed

Leanne Parker-Reed introduced herself and raised a question regarding the budget allocated for renovating the two newly acquired parks. She inquired about the specific improvements planned for these parks and expressed her desire for them to meet her standards.

In response to Leanne's question, Councilmember Cotter explained that the renovations would include work on the pavilions, restrooms, lighting, and potential repurposing of the basketball and tennis courts. The aim was to improve the overall amenities and functionality of the parks. The city was also actively seeking grants to assist with the funding of these renovations.

Kim Sorensen, the Parks and Recreation Director, added that the playgrounds in both parks were outdated and needed to be upgraded to meet current standards. Additionally, the restrooms and pavilions were identified as areas that required attention. The city was actively pursuing grants to supplement the project's budget.

When asked about public input, it was stated that the Parks and Recreation Advisory Board held monthly meetings, open to the public, where individuals could attend and provide their comments and suggestions.

The speakers concluded their comments, by expressing gratitude and thanking each other.

Rachel Morot

Rachel Morot, representing the Historic Murray First Foundation, expressed her gratitude and commendation to Murray City for its efforts in revitalizing and repurposing important buildings in the area. Specifically, she acknowledged the refurbishment of the mansion and the transformation of the armory building by the Parks and Recreation department. Rachel Morot highlighted the historical significance of these buildings and mentioned that their organization has a website with a history of Murray's buildings, including the armory.

She also mentioned that their nonprofit advocacy group focuses on historic preservation and invited the candidates running for the district elections to share their thoughts on the future of historic preservation in Murray. Rachel offered to provide her business card to anyone interested in discussing the topic further.

Rachel Morot expressed her appreciation to the Parks and Recreation Department for their work and thanked them for their contributions to preserving and repurposing historic buildings in Murray.

Clark Bullen

Clark Bullen, a resident of District 3, expressed his appreciation for the budget presented by Brenda's finance department, acknowledging the attention to detail and careful consideration put into it. He expressed gratitude for not following Sandy's proposed 32% tax increase and instead focusing on taking care of Murray's staff by providing them with appropriate living wage increases.

Clark Bullen emphasized the importance of maintaining a fully staffed and well-compensated workforce to ensure quality services for the citizens. He mentioned that higher-density buildings, such as the fireclay area, place a heavier burden on city services and suggested considering the costs associated with different types of development as Murray grows. He suggested focusing on medium-density projects like the ones at RC Willey and on 53rd Street, as they provide transitional housing options for those moving from apartments to first-time homeownership.

Addressing concerns raised by fixed-income individuals, Clark suggested promoting the county's deferred payment program for property taxes to senior citizens through mailers or other means. He also proposed advocating at the city, state, and county levels to lower the age requirement for deferred property taxes to coincide with the eligibility for deferred retirement, which is currently set at 75.

Clark Bullen expressed his gratitude for the well-prepared budget and offered suggestions for addressing the needs of Murray's residents, including thoughtful development planning and support for senior citizens facing property tax challenges.

No additional citizen comments were given, and the open public comment period was closed.

DISCUSSION

Councilmember Cotter announced that the public hearing would not be closed and would instead be continued on June 27, 2023, in the new city hall building.

2. Consider an ordinance adopting the transfer of monies from enterprise funds to other city funds.. Brenda Moore presenting

PRESENTATION

Brenda Moore presented information about the adoption of an ordinance regarding the transfer of funds from enterprise funds to other city funds. The transfer out refers to a percentage of enterprise fund revenue, specifically from water, wastewater, and power, aimed at subsidizing services and avoiding property tax increases. This transfer contributes approximately 8% of the general fund revenue, totaling \$4.35 million. Additionally, an administrative cost allocation based on actual administrative services cost is allocated to various departments, including legislative, legal, finance, and human resource services, amounting to an estimated \$4.3 million for the enterprise funds, which include the library, stormwater, and solid waste.

The purpose of the transfer is to offset property taxes by distributing the expenses among ratepayers, including nonprofits such as the university medical building and Tosh. Without this transfer, a 38% property tax increase would be necessary to maintain the same revenue. The methodology involves calculating percentages based on the budgeted revenues of water, wastewater, and power. The water fund's revenue has decreased due to water conservation efforts during the drought. A chart was presented to illustrate the transfer amounts in comparison to other expenses.

Furthermore, the legislation requires a breakdown of how enterprise fund money covers administrative and overhead costs. Though the study used for this purpose is from 2012, it has been periodically updated and remains accurate. The allocation of administration costs is based on the number of facilities each department is responsible for in each fund. The total administration costs amount to \$9.8 million, with \$5.2 million allocated to the general fund and the remaining distributed among other funds based on percentages. Power receives the

highest allocation due to its contracts, accounts, and revenue, while the library has the smallest allocation at 1.2%.

CITIZEN COMMENTS

The meeting was open for public comment.

No citizen comments were given, and the open public comment period was closed.

MOTION

Councilmember Markham moved to approve an ordinance adopting the transfer of monies from enterprise funds to other city funds. The motion was SECONDED by Councilmember Hrechkosy.

ROLL CALL

Ayes: Councilmember Markham, Councilmember Cotter, Councilmember Dominguez, Councilmember Hrechkosy

Excused: Councilmember Turner

Motion passes 4-0

3. Consider a resolution authorizing donations of nonmonetary assistance to or waiving fees for local nonprofit entities., Jennifer Kennedy presenting

PRESENTATION

Jennifer Kennedy requested a resolution authorizing donations of non-monetary assistance to or waiving fees for local nonprofit entities. Jennifer Kennedy mentioned one late application from the Murray Chamber was included for consideration. The council discussed whether to allow additional submissions from other organizations before the next meeting but decided to move forward with the current applications since there were no additional inquiries or contacts received.

The council clarified that the \$10,000 limit should not be exceeded as it is encoded in the authorization. The list of applicants and the services/fees they requested were reviewed, including utility assistance, first aid assistance for a special event by Helping Local Heroes, use of an onsite storage facility for the Utah Farm Bureau Federation's farmers market, scholarships by Murray City, firefighter assistance for events by Primary Children's Hospital, waiver of golf cart fees for a tournament by the Murray Education Foundation, fee forgiveness programs by the Murray City Library, and golf cart rental fee waiver for the Murray Area Chamber of Commerce.

CITIZEN COMMENTS

The meeting was open for public comment.

Lorin Pasalich, Murray City Chamber

Lorin Pasalich, representing the Murray Chamber of Commerce, expressed gratitude to the council for considering their late application. Lorin highlighted the chamber's mission to support businesses in the community through education, networking, and advocacy. The chamber's annual golf event serves as a fundraiser for a chosen cause, and this year they have selected the Spartan Closet, an organization supporting homeless youth associated with Murray High School. Lorin explained that by waiving the golf cart rental fee, the chamber would have more funds available to contribute to the Spartan Closet. They expressed appreciation for the support provided by the city to the chamber, including ribbon-cutting ceremonies and the mayor's participation in educational events.

No additional citizen comments were given, and the open public comment period was closed.

DISCUSSION

During the follow-up discussion, council members expressed their satisfaction with the new approach to handling non-monetary fee waivers for organizations. They appreciated the transparency of the application process and the opportunity it provided to inform the public about the city's use of these funds. The councilmembers emphasized the importance of transparency and expressed gratitude to Jennifer Kennedy for her efforts in facilitating the process. They acknowledged the initial challenges of taking on this responsibility but affirmed their commitment to transparency.

MOTION

Councilmember Markham moved to approve a resolution authorizing donations of nonmonetary assistance to or waving fees for local nonprofit entities. The motion was SECONDED by Councilmember Dominguez.

ROLL CALL

Ayes: Councilmember Markham, Councilmember Cotter, Councilmember Dominguez, Councilmember Hrechkosy

Excused: Councilmember Turner

Motion passes 4-0

BUSINESS ITEM(S)

1. Consider a resolution approving the Mayor's appointment of Mindy Stacy as the City Treasurer., Mayor Hales presenting

If approved, the swearing-in ceremony will be conducted by Brooke Smith, City Recorder.

PRESENTATION

Council considered a resolution to approve the Mayor's appointment of Mindy Stacy as the City Treasurer. Councilmember Cotter introduced the item and Councilmember Markham disclosed a familial connection with Mindy (she is the granddaughter of one of his cousins). Councilmember Markham emphasized transparency with his intent to vote on this Business Item and encouraged everyone to review Mindy's qualifications and make an informed decision.

Mayor Hales spoke highly of Mindy's abilities and praised her work ethic. He mentioned her previous positions in the public works departments and expressed confidence in her appointment. The Mayor requested the Council's approval and mentioned that Mindy couldn't attend the meeting due to family obligations.

MOTION

Councilmember Dominguez moved to approve a resolution approving the Mayor's appointment of Mindy Stacy as the City Treasurer. The motion was SECONDED by Councilmember Hrechkosy.

ROLL CALL

Ayes: Councilmember Markham, Councilmember Cotter, Councilmember Dominguez, Councilmember Hrechkosy

Excused: Councilmember Turner

Motion passes 4-0

DISCUSSION

The Mayor mentioned the upcoming swearing-in ceremony, scheduled for the following Monday, and invited the Council members to attend. The details of the ceremony would be communicated to them through Jennifer, and the location would be in the New City Hall.

2. Consider a resolution approving a Public Entity Resolution authorizing certain employees to access and transact with City Public Treasurer's Investment Fund (PTIF) accounts., Brenda Moore presenting

PRESENTATION

Brenda Moore requested a resolution requesting approval of a Public Entity Resolution authorizing certain employees to access and transact with City Public Treasurer's Investment Fund (PTIF) accounts.

Brenda Moore explained that the resolution was necessary for Mindy Stacy and herself to have permission to move money in and out of the PTIF account. Brenda mentioned that her name needed to be included in the resolution as well since any changes to the authorization required updating the entire document. The PTIF account is currently linked to the Zions bank account, and this resolution would allow them to manage the funds accordingly. Brenda Moore requested the Council's agreement, and if approved, the Mayor would sign the form and submit it, ensuring that Mindy Stacy could begin her duties the following week.

MOTION

Councilmember Markham moved to approve a resolution approving a Public Entity Resolution authorizing certain employees to access and transact with City Public Treasurer's Investment Fund (PTIF) accounts. The motion was SECONDED by Councilmember Dominguez.

ROLL CALL

Ayes: Councilmember Markham, Councilmember Cotter, Councilmember Dominguez, Councilmember Hrechkosy

Excused: Councilmember Turner

Motion passes 4-0

3. Consider a resolution authorizing the execution of an Interlocal Cooperation Agreement between Murray City School District (District) and Murray City (City) for the shared use of Hillcrest Junior High facilities., Kim Sorensen presenting

PRESENTATION

Kim Sorensen requested a resolution authorizing the execution of an Interlocal Cooperation Agreement between Murray City School District (District) and Murray City (City) for the shared use of Hillcrest Junior High facilities. Kim Sorensen explained that the agreement would replace an expiring 10-year agreement with some minor changes. The major change is that the new agreement would be for a duration of five years instead of ten.

The council members expressed their appreciation for the cooperative relationship between the school district and the city.

MOTION

Councilmember Markham moved to approve a resolution authorizing the execution of an Interlocal Cooperation Agreement between Murray City School District (District) and Murray City (City) for the shared use of Hillcrest Junior High facilities. The motion was SECONDED by Councilmember Dominguez.

ROLL CALL

Ayes: Councilmember Markham, Councilmember Cotter, Councilmember Dominguez, Councilmember Hrechkosy
Excused: Councilmember Turner

Motion passes 4-0

MAYOR'S REPORT AND QUESTIONS

Mayor Hales expressed his appreciation for the new office space and reflected on the positive experiences and memories created in the previous building. He mentioned the success of the women's and men's golf leagues, commending the administration for their efforts in increasing participation with 121 female and 402 male participants. The mayor also highlighted the lifeguard staffing situation with 84 lifeguards working for the city and the successful management of the city's water supply. He announced the start of Spartan youth sports camps and summer reading programs at the library. He acknowledged the retirements of Bruce Turner and Deron Janquard in the power department. The mayor discussed the ongoing concern of potential flooding due to thunderstorms and provided information on how residents can dispose of sandbags. He emphasized the city's preparedness and thanked the council for their support.

ADJOURNMENT

The meeting was motioned Councilmember Markham adjourned at 7:53 p.m.

Tentative Budget

Fiscal year 2023-2024

June 6, 2023

Budget Highlights

- General Fund budget is balanced (no use of reserves)
- 5% Property tax increase - \$23 on a \$565,000 home
- Employees to receive a 4% Cost of Living Adjustment (COLA)
- Step program is fully-funded
- Budget includes a health insurance increase of 1%, dental decrease of 10% and the city will continue the 85%/15% split on premiums
- Budget includes 8 new full-time employees:
 - 2 Police officers, Paramedic/Firefighter, Museum Curator, SSOD Inspector, Inspector III, Mechanic, and Apprentice Line Worker
- 25 position pay ranges were increased to be within 5% of average market

Fund Summary

Fund	Beginning Balance	Revenue	Expenditures	Transfers In/Out	Ending Balance	Change in Fund Balance
GENERAL FUND						
General Fund	15,850,631	54,299,780	(56,444,183)	2,144,403	15,850,630	(0)
Capital Fund	29,751,497	819,000	(16,214,308)	1,798,577	16,154,766	(13,596,731)
INTERNAL SERVICE FUNDS						
Central Garage Fund	149,264	617,366	(675,366)	-	91,264	(58,000)
Retained Risk Fund	1,934,067	1,871,913	(2,071,913)	-	1,734,067	(200,000)
SPECIAL REVENUE FUNDS						
Library Fund	4,977,936	2,927,289	(2,353,366)	-	5,551,859	573,923
Municipal Building Authority	289,513	1,826,400	(1,924,400)		191,513	(98,000)
RDA Fund	8,584,798	5,012,881	(3,696,606)	(40,150)	9,860,923	1,276,125
Cemetery Perpetual Care Fund	1,433,208	56,500	-	-	1,489,708	56,500
ENTERPRISE FUNDS						
Water Fund	5,063,589	7,478,000	(7,974,698)	(561,280)	4,005,611	(1,057,978)
Wastewater Fund	3,895,465	8,530,000	(8,869,345)	(637,435)	2,918,685	(976,780)
Power Fund	20,369,077	38,551,000	(47,818,178)	(2,953,115)	8,148,784	(12,220,293)
Murray Parkway Fund	41,441	1,596,000	(1,869,049)	249,000	17,392	(24,049)
Telecom Fund	120,538	45,500	(45,500)	-	120,538	-
Solid Waste Fund	1,736,476	2,533,000	(2,428,856)	-	1,840,620	104,144
Storm Water Fund	1,117,368	3,274,000	(2,909,369)	-	1,481,999	364,631
TOTAL	95,314,868	129,438,629	(155,295,137)	-	69,458,359	

Special Revenue/Internal Service Funds

Library Fund – Increasing Reserves \$573,923

Continuing to save for a new library

Capital funds allocated to remodel the Restrooms

Central Garage Fund – using \$58,000 of reserves

The Fleet Supervisor position is being upgraded to Fleet Manager to better reflect duties and responsibilities.

An additional mechanic is being requested to allow the Fleet Manager to manager instead of wrenching.

Retained Risk – Using \$200,000 of reserves

To keep the reserve level at 4 times the liability deductible.

Enterprise Funds

Water Fund – using \$1 million of reserves for Capital Projects

Largest Capital project is the AMI metering system

Wastewater Fund – Using \$976,780 of reserves

Charges for Services Revenue increased 7% for 2nd of 5 year rate adjustment schedule.

Capital project is a \$1.1 million sewer line replacement and upsize project (5800 S to 6000 S east of state street.

Storm Water Fund – Increasing reserves \$364,631

Charges for Services Revenue increase for the 5th and final increase of the 5-year rate schedule

Capital projects – is final amount for the Clover Meadows Storm drain and new storm drain 5750 S Utahna to Sagewood.

Enterprise Funds

Solid Waste Fund – Increasing reserves \$104,144

Building reserves due to elimination of the General Fund transfer

Murray Parkway Fund – using \$24,049 of reserves

Receiving \$60,000 from the General Fund and \$189,000 from the CIP fund for equipment

Power Fund – using \$12,220,293 of reserves

Operating Expenses are \$4.8 million more than Revenue.

\$7.4 million of Capital projects have been budgeted.

AMI metering system \$4,400,000, transformer \$1,500,000

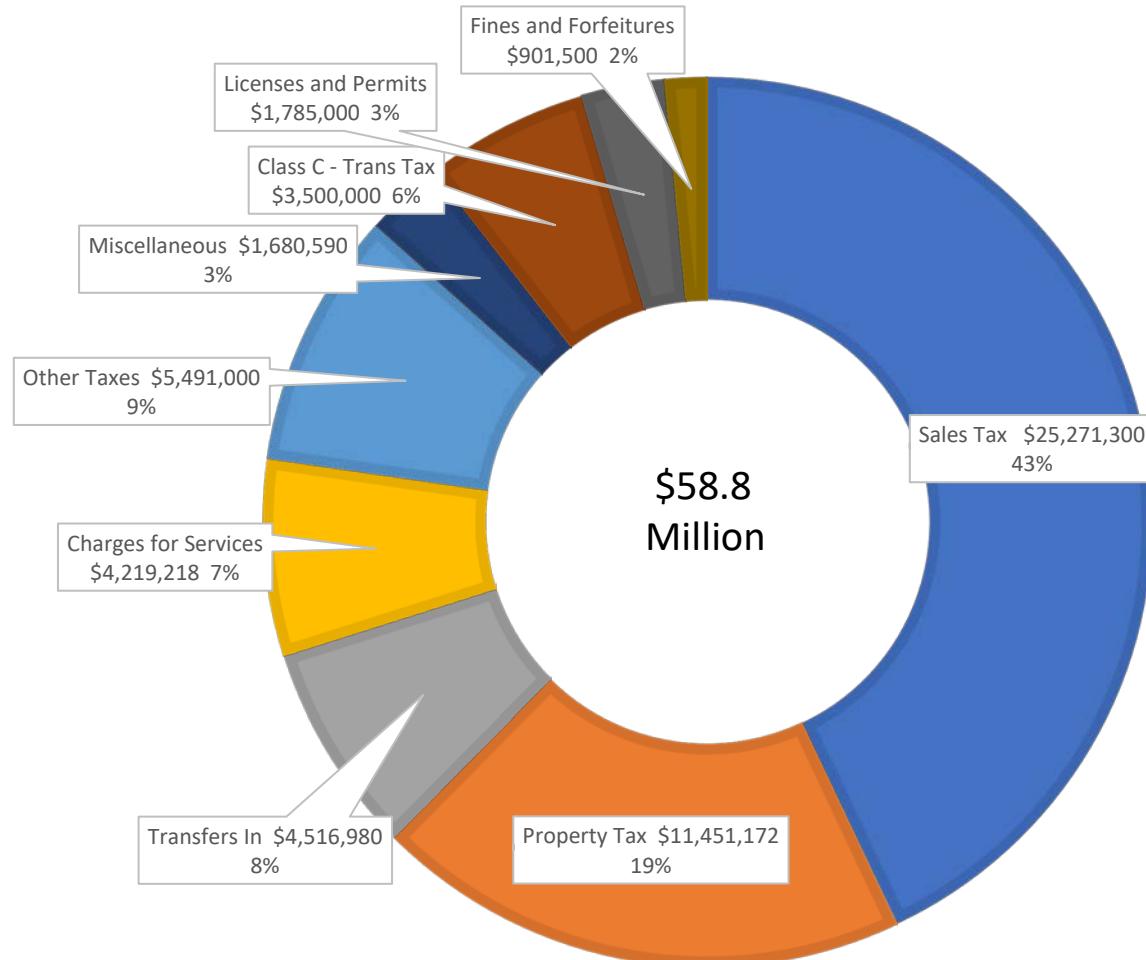
A Power rate study is underway and will be discussed in June. The budget does not include a potential rate increase.

General Fund Summary

	Prior Year Actual FY 21-22	Estimated		Amended Budget FY 22-23	Tentative Budget FY 23-24
		Actual FY 22-23	Budget FY 22-23	Budget FY 23-24	
FUND BALANCE					
Beginning Fund Balance	\$ 12,280,723	\$ 14,275,137	\$ 14,275,137	\$ 15,850,631	
Revenues	62,478,270	60,911,528	53,467,168	54,299,780	
Expenditures	(44,838,839)	(49,580,306)	(55,123,988)	(56,444,183)	
Transfers In	4,246,598	4,829,982	4,495,860	4,516,980	
Transfers Out	(19,891,614)	(14,585,711)	(4,921,678)	(2,372,577)	
Ending Fund Balance	\$ 14,275,137	\$ 15,850,631	\$ 12,192,499	\$ 15,850,630	
% of Revenue	25.5%	26.0%	22.8%	29.2%	
<i>Change in fund balance</i>	1,994,415	1,575,494	(2,082,638)	(0)	

- Highlights:
- \$545,294 Property tax increase 5%
- Property tax increase is being for
 - 2 police officers
 - Paramedic/firefighter
 - Portion of operating costs of 2 new parks and the Murray Theater
- Sales Tax Revenue budgeted at FY2022 actual less 5%.
- Personnel costs increased 5% or \$1,891,439, while operations cost decreased 5% \$629,437.

WHERE IT COMES FROM GENERAL FUND



FY 2023 Property tax rates

Order	City	City	Fire	Police	Total
1	Uninc./Townships	0.000048	0.001322	0.001984	0.003354
2	SLC	0.003158	0	0	0.003158
3	Herriman	0.000194	0.001320	0.001320	0.002834
4	West Valley	0.002800	0	0	0.002800
5	Millcreek	0.001453	0.001322	0	0.002775
6	South Salt Lake	0.002565	0	0	0.002565
7	Riverton	0	0.001267	0.001177	0.002444
8	Midvale	0.000870	0.001322	0	0.002192
9	Taylorsville	0.000741	0.001322	0	0.002063
10	Murray	0.001513	0	0	0.001513
11	West Jordan	0.001476	0	0	0.001476
12	Cottonwood Heights	0.001442	0	0	0.001442
13	South Jordan	0.001440	0	0	0.001440
14	Holladay	0.001330	0	0	0.001330
15	Bluffdale	0.001161	0	0	0.001161
16	Sandy	0.000942	0	0	0.000942
17	Draper	0.000927	0	0	0.000927

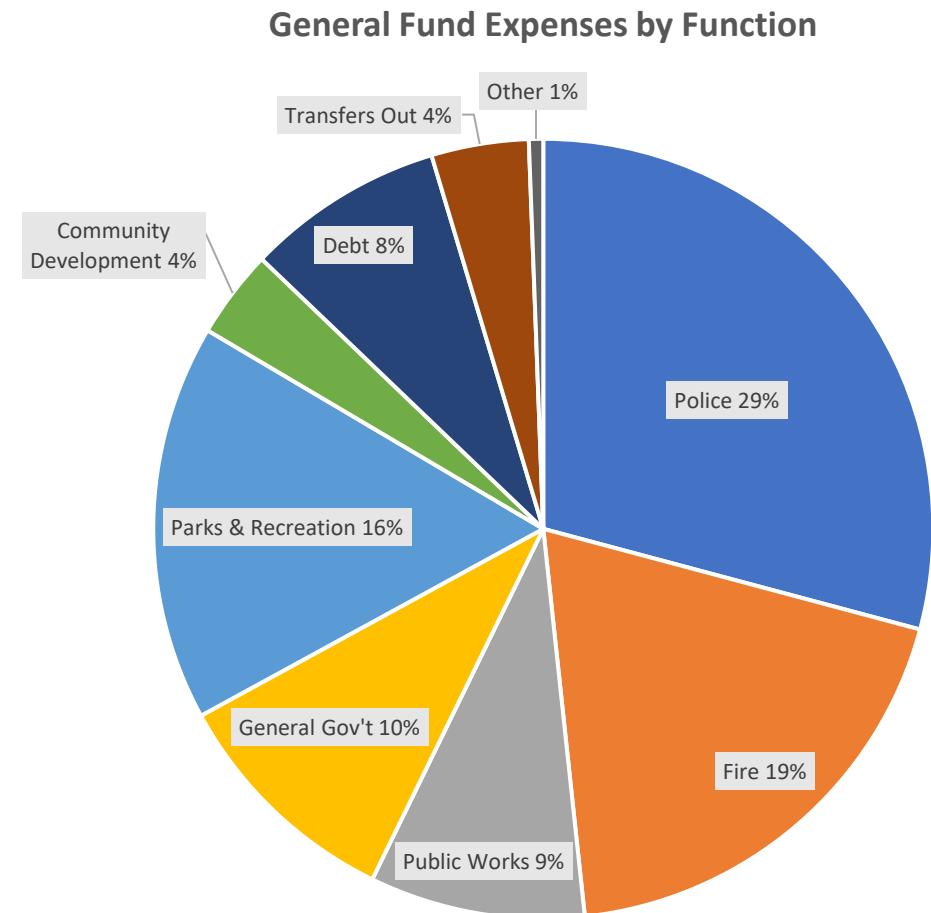
FY 2024 5% Increase

Order	City	City	Fire	Police	Total
1	Uninc./Townships	0.000048	0.001322	0.001984	0.003354
2	SLC	0.003158	0	0	0.003158
3	Herriman	0.000194	0.001320	0.001320	0.002834
4	West Valley	0.002800	0	0	0.002800
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6	South Salt Lake	0.002565	0	0	0.002565
7	Riverton	0	0.001267	0.001177	0.002444
8	Midvale	0.000870	0.001322	0	0.002192
9	Taylorsville	0.000741	0.001322	0	0.002063
10	Murray	0.001589	0	0	0.001589
11	West Jordan	0.001476	0	0	0.001476
12	Cottonwood Heights	0.001442	0	0	0.001442
13	South Jordan	0.001440	0	0	0.001440
14	Holladay	0.001330	0	0	0.001330
15	Bluffdale	0.001161	0	0	0.001161
16	Sandy	0.000942	0	0	0.000942
17	Draper	0.000927	0	0	0.000927

Property Tax

Per residence - Murray Property tax only	House 1	House 2	House 3	2023 Average
Market value	\$ 285,600	\$ 411,100	\$ 851,600	\$520,800
2022 Taxable value	157,080	226,105	468,380	286,440
2022 Tax Murray Tax	237.66	342.10	708.66	433.38
5% tax increase	11.88	17.10	35.43	21.67
Total Murray City Tax	249.54	359.20	744.09	455.05
Per Business - Murray Property tax only				
	Business 1	Business 2	Business 3	
Market value	\$ 300,000	\$ 500,000	\$ 1,000,000	
2022 Tax Murray Tax	453.90	756.50	1,513.00	
5% tax increase	22.70	37.83	75.65	
Total Murray City Tax	476.60	794.33	1,588.65	

Expenditures by Function



CIP FUND

- Total projects funded \$14,403,308
- Murray Armory \$5,500,000
- Murray Mansion \$200,000
- Fire Equipment \$939,508
- Police cars and equipment \$735,000
- Woodstock & Riverview Park renovations \$1,000,000
- Streets Projects \$4,941,000

Meeting Dates

May 16, 2023

- All Funds except RDA & MBA – Approve Tentative Budget and set the date for budget public hearing (June 6) and Truth in Taxation public hearing (August 22)

June 6, 2023

- MBA meeting
 - MBA Fund tentative Budget adoption – set public hearing date for June 27.
- Council Meeting
 - Enterprise Fund transfers to General Fund public hearing and consideration
 - Budget public hearing all Funds, except RDA & MBA

June 27, 2023

- RDA Meeting
 - RDA Budget public hearing and final budget approval
- MBA Meeting
 - MBA Budget public hearing and final budget approval
- Council Meeting
 - Approve tax levy or set Truth in Taxation public hearing (August 22)

August 22, 2023

- City Council Meeting
- Truth in Taxation public hearing and final budget approval.



MURRAY
CITY COUNCIL

Special Recognition



MURRAY

City Council/Mayor

Employee of the Month - Jeff Martin

Council Action Request

Council Meeting

Meeting Date: June 27, 2023

Department Director Jennifer Kennedy	Purpose of Proposal Employee of the Month recognition
Phone # 801-264-2622	Action Requested Informational only
Presenters Pam Cotter Brett Hales	Attachments Recognition Form
Budget Impact	Description of this Item None
Required Time for Presentation	See Employee of the Month Recognition Form
Is This Time Sensitive No	
Mayor's Approval	
Date June 14, 2023	

EMPLOYEE OF THE MONTH RECOGNITION

DEPARTMENT:

DATE:

Mayor's Office

05/22/2023

NAME of person to be recognized:

Submitted by:

Jeff Martin

Brett Hales

DIVISION AND JOB TITLE:

Facilities Manager, Parks and Recreation

YEARS OF SERVICE:

12+

REASON FOR RECOGNITION:

Jeff was the project manager for construction of the new city hall. Now that the project is complete, the city wants to recognize Jeff for his contribution in endless meetings, challenging decision making skills, and expert knowledge.

COUNCIL USE:

MONTH/YEAR HONORED



MURRAY
CITY COUNCIL

Citizen Comments

Limited to three minutes, unless otherwise approved by Council



MURRAY
CITY COUNCIL

Consent Agenda



MURRAY

Council Action Request

Department/Agency Name

Reappointment of Ali Lyddall to the Library Board.

Council Meeting

Meeting Date: June 27, 2023

Department Director Kim Fong	Purpose of Proposal Reappointment of board member.
Phone # 801-264-2585	Action Requested Consider confirmation of the mayor's reappointment of Ali Lyddall to the library board.
Presenters Mayor Hales	Attachments Resume
	Budget Impact None
Required Time for Presentation	Description of this Item Ali Lyddall will be reappointed to the library board from July 2023 to June 2026.
Is This Time Sensitive Yes	
Mayor's Approval	
Date June 13, 2023	

ALI LYDDALL

If appointed to the Murray Library Board, my goals will be to see the library continue to find innovative ways to reach all the citizens of Murray and to build literacy skills in the refugee populations growing in our community. Reading is the gateway to success and self sufficiency.

VOLUNTEER EXPERIENCE

SEPT 2010 – MAY 2018

PARENT LIAISON, SALT LAKE CHILDREN'S CHOIR

Over the years that my sons sang with the Salt Lake Children's Choir, I was involved in many ways. Primarily, I worked to help the choir communicate more effectively with parents of the singers, to reach children who might wish to audition, and to publicize concerts. I traveled with the choir a number of times and helped to make hosting arrangements for the children. I also planned social events for the choir families to help build a feeling of community and improve retention of the singers. I managed their Word Press website for a number of years and started a Facebook page for them. I've continued to be a volunteer staff member for their Christmas concert in the Cathedral of the Madeleine each December.

OCT 2018 – APRIL 2019

ROBOTICS TEAM MENTOR, AMERICAN INTERNATIONAL SCHOOL OF UTAH

For the 2018/19 school year, I attended all team meetings of the FIRST Robotics team at AISU. I provided assistance and advice to the students and helped with logistical things like organizing parent help with transportation and food for the many late nights during the build season.

AUG 2015 – NOV 2016

PRESIDENT, MURRAY 32ND WARD RELIEF SOCIETY

OCT 2016 – CURRENT

BISHOP'S WIFE, MURRAY 32ND WARD

My service as the RS president ended abruptly when my husband became the Bishop of our ward in the Church of Jesus Christ of Latter-day Saints. My opportunities to help those in my neighborhood and farther afield have multiplied. Our Ward is unique in that we became the host ward for all the South Sudanese Refugees who are interested in the Church beginning in Dec 2018. Working with these refugee families has helped me learn about facing hunger, homelessness, illiteracy, language barriers, discrimination, and many other things in a very personal way.

PROFESSIONAL EXPERIENCE

JAN 2018 – PRESENT

PROJECT MANAGER, SERVICE VISUALS LLC

I am the current manager of a remote team based in India, developing a white label app called vvGarage. Our customers are automotive repair shops who want to give their customers a way to ask questions, book appointments, look up personalized FAQ about car maintenance, document fuel consumption and many other useful services. We produce the app with our customer's branding.

2005 – 2010

BOOK KEEPER, WEST VALLEY TUNEX

I am not a professionally trained book keeper, but while my husband owned and operated this repair shop, I kept the financial records with QuickBooks. This did give me exposure to a budget larger than a typical household.

NOV 1999 – OCT 2001

FIRMWARE ENGINEER, AGILENT TECHNOLOGIES.

See HP Entry. Same job, but with a new company name.

AUG 1997 – NOV 1999

FIRMWARE ENGINEER, HEWLETT-PACKARD

Worked for HP in Spokane, WA and South Queensferry, Scotland until they spun off the test and measurement divisions. I remained with the job at Agilent until 2001.

I was primarily involved with writing firmware to test 3G phones.

EDUCATION

JUNE 1997

BS ELECTRICAL ENGINEERING, UNIVERSITY OF UTAH

I graduated Suma Cum Laude with a major in Electrical Engineering and minors in Mathematics and Computer Science.

JUNE 1993

GRADUATE, MURRAY HIGH SCHOOL

I have a long history in Murray.

ACTIVITIES AND INTERESTS

I love to spend time with my family (husband David Lyddall, and three sons), train my dogs, and pursue old fashioned handwork like knitting and crochet. My husband's family is in the UK, Ireland, and Denmark and we enjoy traveling to visit them and to teach our children about their heritage. I would list the library as the very best use of my tax payer dollars. I spend many hours there and make extensive use of the eAudioBook collections.



MURRAY

Council Action Request

Department/Agency Name

Reappointment of Jessica Miller to the Library Board.

Council Meeting

Meeting Date: June 27, 2023

Department Director Kim Fong	Purpose of Proposal Reappointment of board member.
Phone # 801-264-2585	Action Requested Consider confirmation of the mayor's reappointment of Jessica Miller to the library board.
Presenters Mayor Hales	Attachments Resume
	Budget Impact None
Required Time for Presentation	Description of this Item Jessica Miller will be reappointed to the library board from July 2023 to June 2026.
Is This Time Sensitive Yes	
Mayor's Approval	
<i>Doug Hill</i>	
Date June 13, 2023	

Jessica Lucero Miller

Murray, UT 84123

SUMMARY:

I am committed to building relationships, fostering community and partnerships, and connecting people with resources they need. As a director and innovator with over ten years' experience in higher education, I support inclusive and equitable practices. With over twenty years' experience on university, state, and local community boards and committees, I am an active and engaged leader with excellent written and verbal communication skills.

TOP CLIFTON STRENGTHS: Developer, Positivity, Ideation, Connectedness, and Empathy

EXPERIENCE:

United Way of Salt Lake

Lead Network Director, Postsecondary Outcomes, July 2021-present

Lead Postsecondary Outcomes and FAFSA Impact & Improvement Networks. Administer Deborah Bayle Scholarship. Increase student access, readiness, completion, and career placement.

College Success Advocate

Owner/Managing Director, October 2020-present

Assist students in navigating the higher education landscape from pre-application to completion.

Utah Valley University

Articulated Programs & Workforce Development, December 2019-September 2020. Orem, UT.

Student-centered advocate to create streamlined pathways from school to workforce. Directed and coordinated efforts related to program articulation between UVU and technical colleges to ensure seamless transfer and articulation. Assisted UVU earn \$870K of the State's CARES Act funding to fund twenty-one programs to help unemployed and vulnerable populations get the training they need for the workforce. Worked with UVU's adult learner task force to draw preliminary plans to meet the needs of the twenty-first century learner.

Utah System of Higher Education

Director of Completion Initiatives, Academic and Student Affairs Division of the Office of the Commissioner, July 2016-December 2019. Salt Lake City, UT.

Leader in strategic planning for priority initiatives set by the USHE Board of Regents, including transfer and seamless articulation and prior learning assessment. Implemented completion initiatives such as high impact practices and guided pathways by building change-agent teams of administrators, faculty,

and staff. Facilitated system strategy to assess quality of community-engaged learning experience. Developed a culture change around twenty-first century learners that lead to increased system support for adult-reengagement and completion across the State. Highlighted the work Utah is doing at the national level. State liaison to Complete College America and National Association of System Heads. Utah System of Higher Education representative on United Way's Postsecondary Completion Working Group, Promise Partnership Regional Consortium; established goal to increase the number of adults (25+) of color who earn a postsecondary credential. Provided instrumental feedback for legislation on prior learning assessment and drafted system policy to better serve Utah's students.

Utah System of Higher Education

Project Manager, Academic & Student Affairs Division of Office of the Commissioner, July 2013-July 2016. Salt Lake City, UT.

Prior to being promoted to director of completion initiatives, coordinated implementation team for Senate Bill 196, Math Competency Initiative. Created teacher preparation grants to increase number of qualified high school instructors, which resulted in an increase in the number of concurrent enrollment math course offerings and students earning college math credit while in high school.

Managed Utah Cluster Acceleration Partnership (UCAP) and coordinated UCAP projects with Department of Workforce Services, and the Governor's Office of Economic Development. Managed grant budgets and final reports. State co-lead from USHE on National Governor's Association Center for Best Practices grant initiative. Designed to increase work-based learning opportunities for students across the State.

Managed Technology Intensive Concurrent Enrollment (TICE) projects. Reviewed courses and advocated for communication campaign to increase use of projects.

Revised USHE Policy R401, New Program Approval process.

Nevada State College

Adjunct Faculty, English Department, August 2013-2016, 2021-present Remote from Salt Lake City, UT.

- Designed and taught online upper-division Literature Courses.
- Received positive student evaluations. Highlights include creation of innovative assignments, flexibility in response to student needs, and passion for subject matter.

Salt Lake Community College

Adjunct Faculty, English Department, January 2013-May 2013. Taylorsville, Utah.

- Designed and taught two first-year composition courses.
- Met and advised students on their writing during office hours and by appointment.
- Received positive student evaluations.

University of Nevada, Las Vegas

Assistant Director, Black Mountain Institute at UNLV, July 2012-January 2013. Las Vegas, Nevada.

Interim Assistant Director, BMI at UNLV, July 2011-July 2012. Las Vegas, Nevada.

- Planned and coordinated of all aspects of BMI events.
- Managed BMI's complex budget, which included state and private funds.

- Managed the BMI PhD Fellows program, coordinating advertising, contracts, and budgets for these positions.
- Supervised BMI PhD Fellows and their work as associate editors of *Witness Magazine*.
- Drafted and facilitated the advertising and written contracts for the BMI Bennett Fellows.
- Website and social media coordinator. Updated information on BMI's website, Facebook, and Twitter accounts.
- Managing editor of *Witness Magazine*; oversaw all aspects of production management including assisting editors with meetings, copyediting, proofreading, and management of submission & subscription systems.
- Supervised BMI Administrative Assistant.
- Steering Committee Member of the Vegas Valley Book Festival. Planned entire event. Invited, funded, and coordinated schedule for the keynote speaker for the festival.
- Member of the Board of Directors for the Writers of Southern Nevada.

Assistant to the Director of General Education at UNLV, August 2006-May 2007. Las Vegas, Nevada.

- Coordinated and scheduled meetings for the Director of General Education.
- Researched General Education curriculum at comparable institutions.
- Served on the Writing Across the Curriculum Task Force.
- Coordinated Writing Across the Curriculum pilot program, "Linked Courses" with participating academic and administrative units.
- Recruited students to enroll in Linked courses.
- Designed and taught English 102 in collaboration with Environmental Studies 101 instructor.
- Coordinated and assisted Director and Associate Director of General Education with General Education Retreat.

Graduate Assistant Instructor, English Department and Honors College, January 2003-August 2010

- Designed and taught the following courses:
 - English 101, Composition I
 - English 102, Composition II
 - English 102 Composition II Linked with Environmental Studies I
 - English 231 World Literature I
 - English 232 World Literature II
 - Honors 100 Honors Rhetoric
 - Honors 110 Perspectives in the Western Experience I
 - Honors 115 Perspectives in the Western Experience II
- Met and advised students

BOARD SERVICE:

Murray City Diversity and Inclusion ad hoc Task Force, Committee Member, Murray City (2021-2023)

- Appointed to the newly created ad hoc advisory committee to improve access to services for Murray's marginalized communities and create a more inclusive and unified environment.

Community & Support Services Advisory Council, Committee Member, Salt Lake County (2021-2023)

- Reviewed grant applications requesting funds to respond to crisis and/or increase housing and economic mobility. Made recommendations to Salt Lake County Mayor.

National Association of System Heads, Steering Committee Member, National Association of System Heads Taking Student Success to Scale (TS3) Steering Committee (2019-2020)

- Invited to join national steering committee to provide leadership and strategic planning for annual NASH TS3 Convening, NASH TS3 monthly lead calls, and regular national webinars on equity and inclusion, transfer, high impact practices, predictive analytics, and math pathways.
- Designed, invited speakers, drafted questions, and facilitated TS3 webinars (high impact practices and predictive analytics). *During my tenure on this board, I presented on equity practices across Utah's eight public higher ed institutions. Advocated to make equity a priority for all NASH TS3 initiatives along with senior members of this committee; to date, equity is now central and will not be treated as a topic but rather as a through-line for all TS3 success initiatives.*

Promise Partnership Regional Council, Postsecondary Completion Working Group (2018-2019)

- Established goal to increase the number of adults (25+) of color who earn a postsecondary credential. Provided instrumental feedback for legislation on prior learning assessment and drafted system policy to better serve Utah's students.

Complete College America, State Liaison (2017-2019).

- State liaison to Complete College America. Advocated for guided pathways and better use of predictive analytics to highlight at-risk students who need additional funding and support. Pushed the conversation in Utah about prior learning assessments and the importance of seeing adult learners as contributors with their own expertise. Placed a high value on equity and inclusion practices, particularly in terms of math pathways. Spearheaded initiative to help all eight Utah public colleges redefine math pathways.

State Board of Regents, Completion Working Group (2018-2019)

- Staff for Regents working group. Facilitated statewide listening tour, presented to the Board's Academic & Student Affairs committee, recommended strategy to increase completion for students enrolled in any Utah System of Higher Education (now Utah State Board of Higher Education). Top priority is seamless transfer.

University of Nevada, Las Vegas, Graduate & Professional Student Association (GPSA)

- *President (2008-2010)*
 - Selected State Committees: Nevada System of Higher Education (NSHE) Board of Regents (GPSA Representative), Nevada Student Alliance, NSHE Tuition & Fees Committee
 - Selected UNLV Campus Committees: Bookstore Committee, Commencement Committee, Intercollegiate Athletic Council Committee, NWCCU Accreditation Steering Committee, Parking Advisory Committee, President's Advisory Council, Student Technology Advisory Board, Teaching & Learning Center Advisory Council.
 - Selected Faculty Senate Committees: Campus Affairs Committee, Governance Committee
 - Selected Graduate College Committees: Faculty & Graduate Student Issues Committee, Graduate Council Executive Committee
 - Selected GPSA Committees: Awards Ad hoc Committee, Chair, Government Relations Ad hoc committee

- Selected Honors/Awards: Invited to speak at the UNLV Foundation Luncheon; invited panelists to the Undergraduate Panel on Graduate Education
- *Secretary GPSA (2006-2008)*
 - Selected campus committees: General Education Retreat Committee, Midtown UNLV Council, VP of Research & Graduate Dean Search Committee,
 - Selected Graduate College Committee: Faculty & Graduate Student Issues Committee
 - Selected GPSA Committees: Activities Committee, Chair, Publications Committee, Chair

EDUCATION:

University of Nevada, Las Vegas, Graduate School, Las Vegas, NV

Ph.D., English Literature, December 2012; **M.A.**, English Literature May 2005

- Selected Honors/Awards: UNLV Graduate Student Commencement Speaker, UNLV Graduate & Professional Student Association Distinguished Contribution Award, The Marjorie Barrick Fellowship, English Department Nominee for the UNLV President's Fellowship, GPSA Research Forum 1st Place Award, International Programs Scholarship, Graduate College Summer Scholarship, GPSA Merit Award, GPSA Conference Grants

Dublin James Joyce Summer School, Dublin, Ireland

Certificate, July 2010

- Selected Honors/Awards: invited to write a review of the program, published in the *Dublin James Joyce Journal*. Vol 3 (2010): pp. 175-79.

Mississippi State University, School of Arts & Sciences, Starkville, MS

B.A., English Literature with an emphasis in Creative Writing & minor in German, May 2001

- Selected Honors/Awards: Dean's List, President's List, Society of Scholars in the Arts & Sciences induction

RECENT PRESENTATIONS:

National Association of System Heads, Webinar. July 2019

- Equity in a Changing Utah Landscape.

Utah System of Higher Education Board of Regents, Utah State University, Logan, UT, September 2019.

- Prior Learning Assessment Priorities and Timeline.

Utah System of Higher Education Counselor Conference, Provo, UT 2019

- Helping Students Navigate the Wacky World of Higher Education.

Utah System of Higher Education Counselor Conference, Provo, UT 2018

- You Helped Guide Them Into College, Now What? A Frank Conversation about Completion

American Association of State Colleges & Universities, Winter Conference, San Diego, CA 2017

- Removing Barriers to Graduation: Tying Math Course Selection to K-16 Career Pathways and Majors

LEADERSHIP TRAININGS AND ACTIVITIES

Women's Leadership Institute

- Political Development Series, 2018-2019 cohort
- Career Development Series, 2019 cohort

VOLUNTEERING:

Girls on the Run Coach for Grant Elementary, 2021-present

Girl Scouts of Utah "Stand Beside Her" Committee, 2015-2016.

Licensed Nurse Practitioner Mock Interviews, Snow College-Richfield Campus, April 2015.

Science Olympiad, 2014-2017.

Utah Scholars Initiative, 2013-2018.

United Way "Stuff the Backpacks" Campaign, 2013-2014.



MURRAY

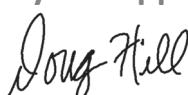
Council Action Request

**Department/Agency
Name**

**Reappointment of Kirsten
Woodbury to the Library Board.**

Council Meeting

Meeting Date: June 27, 2023

Department Director Kim Fong	Purpose of Proposal Reappointment of board member.
Phone # 801-264-2585	Action Requested Consider confirmation of the mayor's reappointment of Kirsten Woodbury to the library board.
Presenters Mayor Hales	Attachments Resume
	Budget Impact None
Required Time for Presentation	Description of this Item Kirsten Woodbury will be reappointed to the library board from July 2023 to June 2026.
Is This Time Sensitive Yes	
Mayor's Approval 	
Date June 13, 2023	

Kirsten Woodbury

Summary:

We have lived in Murray for 20 years. Murray is our home. We love the community. The library has always been an important part of the community for our family. We typically visit here at least once a week.

Volunteer:

I have served on the PTA board at Viewmont Elementary in many capacities for the last 7 years. The last 2 years I have been the PTA President at Viewmont Elementary. My term is up at the end of June.

I have also had the opportunity to serve in the community through my church. Serving youth, children and women in various capacities.

Work:

Mt. Olympus Clock Shop: Since 1993

I have had several positions over the last 27 years. My current part time position is the assistant book keeper.

Education:

Bachelor of Arts in Early Childhood Education from the University of Utah



MURRAY
CITY COUNCIL

Public Hearings



MURRAY
CITY COUNCIL

Public Hearing #1



MURRAY

Finance & Administration

Fiscal Year 2023-2024 Budget Public Hearing

Council Action Request

Council Meeting

Meeting Date: June 27, 2023

Department Director Brenda Moore	Purpose of Proposal Public hearing for the proposed FY2024 budget
Phone # 801-264-2513	Action Requested Public hearing
Presenters Brenda Moore Pam Cotter	Attachments Public hearing notice
Required Time for Presentation	Budget Impact N/A
Is This Time Sensitive Yes	Description of this Item The Murray City Municipal Council will hold a Public Hearing on the City's tentative budget, as amended, for fiscal year 2023-2024. The tentative budget will be available on the city website for review.
Mayor's Approval 	
Date May 24, 2023	

MURRAY CITY CORPORATION

NOTICE OF PUBLIC HEARING ON THE CITY'S TENTATIVE BUDGET, AS AMENDED, FOR FISCAL YEAR 2023 - 2024

NOTICE IS HEREBY GIVEN that on the 6th day of June, 2023, at the hour of 6:30 p.m., in the City Council Chambers of the Murray City Hall, 10 East 4800 South, Murray, Utah, the Murray City Municipal Council will hold a Public Hearing on the City's Tentative Budget, as amended, for fiscal year 2023-2024. Said budget includes:

- a. General Fund;
- b. Library Fund;
- c. Capital Projects Fund;
- d. Water Fund;
- e. Waste Water Fund;
- f. Power Fund;
- g. Murray Parkway Recreation Fund;
- h. Telecommunications Fund;
- i. Solid Waste Management Fund;
- j. Storm Water Fund;
- k. Central Garage Fund;
- l. Retained Risk Reserve Fund;
- m. Redevelopment Agency Fund;
- n. Cemetery Perpetual Care Fund.
- o. Municipal Building Authority Fund.

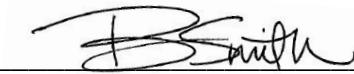
All interested persons in attendance shall be given an opportunity to be heard, for or against, the estimates of revenue and expenditures or any item thereof in the City's Tentative Budget, as amended, of any fund.

A copy of the City's Tentative Budget, as amended, may be reviewed by interested persons from 8:00 AM to 5:00 PM in the Finance and Administration Office, Murray City Hall, 10 East 4800 South, Room 155, Murray Utah, and in the office of the City Recorder, Murray City Hall, 10 East 4800 South, Room 155, Murray, Utah and on the Murray City website at www.murray.utah.gov .

DATED this 17th day of May 2023.



MURRAY CITY CORPORATION


Brooke Smith
City Recorder

DATE OF PUBLICATION: May 29, 2023

PH23-11

1. in at least one public location in the City;
2. on the Utah Public Notice Website; and
3. on the home page of the City website (until the hearing takes place).



MURRAY
CITY COUNCIL

Public Hearing #2



MURRAY

Council Action Request

Department/Agency
Finance & Administration
FY 2022-2023 Budget Amendment

Council Meeting

Meeting Date: June 27, 2023

Department Director Brenda Moore	Purpose of Proposal Amend the FY 2022-2023 budget
Phone # 801-264-2513	Action Requested Public hearing and ordinance consideration
Presenters Brenda Moore	Attachments Proposed Ordinance
Required Time for Presentation 10 Minutes	Budget Impact Budget Amendment Ordinance
Is This Time Sensitive Yes	Description of this Item The following items have been included in the requested budget amendment: 1. In the general fund transfer \$17,330 from reserves to the Capital projects fund for the Museum move to the Murray Mansion. These funds have been set aside in reserves since they were received from the EPA as part of the cleanup of the IHC smelter site and removal of the smokestacks. They were restricted to be used by the City for a museum and possible future relocation of the museum. The amount transferred includes accrued interest.
Mayor's Approval	
Date June 7, 2023	

Continued from Page 1:

2. In the Capital Projects Fund receive and allocate \$65,500 for a pump and trailer from the State of Utah flood mitigation grant administered by UFA emergency management.
3. In the General Fund receive \$96,500 of interest revenue and allocate to :
 - A. \$15,000 match for the grant received for the Murray North/Millcreek small area plan
 - B. \$16,500 Granite school district music donation
 - C. \$10,000 IT phone Internet to cover a 2020 Century Link phone charge.
 - D. \$55,000 for additional software costs in the IT department due to additional cyber security software and Microsoft office cost increases.
4. In the General Fund receive \$100,000 ambulance services revenue and allocate to Fire department overtime.
5. In the General Fund Building Division transfer \$80,000 of personnel budget to operations for professional services, outside inspection services.
6. In the Solid Waste Fund receive \$45,000 of interest revenue and allocate to Roll off dumpster fees. The tipping cost for the roll-off dumpster program increased along with utilization. City code section 7.04.030 allows the Public works director to increase the fee associated with the roll-off program to cover the cost. Russ has increased the fee to rent a roll-off dumpster from \$200 to \$280 to cover the cost, and next years budget was adjusted accordingly.
7. In the Power Fund allocate \$5,000,000 from reserves for the increased cost of purchased power.
8. In the Capital Improvement Projects Fund allocate \$250,000 from reserves for the New city hall holiday display.

Murray City Corporation

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that on the 27th day of June 2023, at the hour of 6:30 p.m. of said day in the Council Chambers of Murray City Hall, 10 East 4800 South Room 150, Murray, Utah, the Murray City Municipal Council will hold and conduct a hearing to receive public comment concerning amending the City's fiscal year 2022–2023 budget. A copy of the proposed budget amendments may be reviewed by interested persons by contacting the Murray City Department of Finance and Administration, Room 155, Murray City Hall, Murray, Utah, during normal business hours.

DATED this 17th day of May 2023.



MURRAY CITY CORPORATION

A handwritten signature in black ink that reads "Brooke Smith".

Brooke Smith
City Recorder

DATE OF PUBLICATION: June 19, 2023
PH23-12

1. In at least one public location within the City;
2. on the Utah Public Notice Website; and
3. on the home page of the Murray City Website.

ORDINANCE NO.

AN ORDINANCE AMENDING THE CITY'S FISCAL YEAR 2022-2023 BUDGET

On August 9, 2022, the Murray City Municipal Council adopted the City's budget for Fiscal Year 2022-2023. It has been proposed that the Fiscal Year 2022-2023 budget be amended as follows:

1. In the General Fund receive \$96,500 of interest revenue and allocate the following items:
 - a. \$15,000 for match for a grant received for the Murray North small areas plan, and;
 - b. \$16,500 for the Granite School District music program donation, and;
 - c. \$10,000 for Internet and phone charges relating to FY2020 expenses, and;
 - d. \$55,000 for IT Software expense for cost increases and cyber security.
2. In the General Fund receive \$100,000 for ambulance services and allocate to Fire Department overtime.
3. In the General Fund Building Division transfer \$80,000 of personnel budget to operations professional services for inspections and reviews.
4. In the General Fund transfer the Smelter Historical restricted funds of \$17,330 from reserves to the Capital Projects fund.
5. In the Capital Improvement Project Fund receive \$17,330 and allocate to the Murray Mansion renovation project.
6. In the Capital Improvement Project Fund allocate \$250,000 from reserves for the holiday display at the new City hall.
7. In the Capital Improvement Project Fund receive and appropriate \$65,500 from the State of Utah flood mitigation grant for a pump and trailer.
8. In the Solid Waste Fund receive \$45,000 of interest revenue and allocate to roll-off dumpster expense.
9. In the Power Fund allocate \$5,000,000 for purchased power expense from reserves.

Section 10-6-128 of the Utah Code states that the budget for the City may be amended by the Murray City Municipal Council following a duly noticed public hearing. Pursuant to proper notice, the Murray City Municipal Council held a public hearing on June 27, 2023, to consider proposed amendments to the Fiscal Year 2022-2023 budget. After considering public comment, the Murray City Municipal Council wants to amend the Fiscal Year 2022-2023 budget.

Section 1. Enactment. The City's Fiscal Year 2022-2023 budget shall be amended as follows:

1. In the General Fund receive \$96,500 of interest revenue and allocate the following items:
 - a. \$15,000 for match for a grant received for the Murray North small areas plan, and;
 - b. \$16,500 for the Granite School District music program donation, and;
 - c. \$10,000 for Internet and phone charges relating to FY2020 expenses, and;
 - d. \$55,000 for IT Software expense for cost increases and cyber security.
2. In the General Fund receive \$100,000 for ambulance services and allocate to Fire Department overtime.
3. In the General Fund Building Division transfer \$80,000 of personnel budget to operations professional services for inspections and reviews.
4. In the General Fund transfer the Smelter Historical restricted funds of \$17,330 from reserves to the Capital Projects fund.
5. In the Capital Improvement Project Fund receive \$17,330 and allocate to the Murray Mansion renovation project.
6. In the Capital Improvement Project Fund allocate \$250,000 from reserves for the holiday display at the new City hall.
7. In the Capital Improvement Project Fund receive and appropriate \$65,500 from the State of Utah flood mitigation grant for a pump and trailer.
8. In the Solid Waste Fund receive \$45,000 of interest revenue and allocate to roll-off dumpster expense.
9. In the Power Fund allocate \$5,000,000 for purchased power expense from reserves.

Section 2. Effective Date. This Ordinance shall take effect on first publication.

PASSED, APPROVED AND ADOPTED by the Murray City Municipal Council on this ____ day of _____, 2023.

MURRAY CITY MUNICIPAL COUNCIL

Garry Hrechkosy, Chair

ATTEST:

Brooke Smith, City Recorder

MAYOR'S ACTION: Approved

DATED this ____ day of _____, 2023.

Brett Hales, Mayor

ATTEST:

Brooke Smith, City Recorder

CERTIFICATE OF PUBLICATION

I hereby certify that this Ordinance or a summary hereof was published according to law on the ____ day of _____, 2023.

Brooke Smith, City Recorder



MURRAY
CITY COUNCIL

Public Hearing #3



Power Department

MURRAY

Council Action Request

Council Meeting

Meeting Date: June 27, 2023

Department	Purpose of Proposal
Director	Consider an amendment to existing solar rate, increasing permitted installation size of commercial solar.
Greg Bellon	
Phone #	Action Requested
801-264-2705	Consider an ordinance amendment to increase permitted commercial solar size from 10 to 500 kilowatts
Presenters	Attachments
Greg Bellon	Proposed ordinance amendment
Matt Youngs	
	Budget Impact
	N/A
	Description of this Item
Required Time for Presentation	The existing solar rate allows for commercial installations up to 10 kilowatts in size. The proposed amendment would allow installations up to 100% of a customer's annual peak demand or 500 kilowatts, whichever is less. This amendment will not affect the existing residential solar rate.
15 Minutes	
Is This Time Sensitive	
No	
Mayor's Approval	
	
Date	
5/24/2028	

MURRAY CITY CORPORATION

NOTICE OF PUBLIC HEARING ON PROPOSED CHANGES TO ELECTRIC SERVICE SCHEDULE 35 RELATING TO NET METERING

NOTICE IS HEREBY GIVEN that on the 27th day of June 2023, at the hour of 6:30 p.m., in the City Council Chambers of the Murray City Center, 10 East 4800 South, Murray, Utah, the Murray City Municipal Council will hold a Public Hearing on the City's proposed changes to Electric Service Schedule 35 relating to net metering.

All concerned citizens are invited to the public hearing on the proposed changes. The purpose of the public hearing is to receive public comment regarding the proposed changes.

A copy of the proposed changes may be reviewed by interested persons from 8:00 AM to 5:00 PM in the City's Finance and Administration Office, Murray City Center, 10 East 4800 South, Room 160, Murray Utah, and on the Murray City website at www.murray.utah.gov starting on or before Friday, June 16th, 2023.

DATED this 5th day of June 2023.



MURRAY CITY CORPORATION

A handwritten signature in black ink that reads "Brooke Smith".

Brooke Smith
City Recorder

DATES OF POSTING: June 5th, 2023
PH23-15

LOCATIONS OF POSTINGS:

1. Murray City Hall
2. The Utah Public Notice Website
3. The Murray City Website

ORDINANCE NO. _____

AN ORDINANCE AMENDING SECTION 15.20.250, OF THE MURRAY CITY MUNICIPAL CODE RELATING TO ELECTRICAL SERVICE SCHEDULE 35 FOR SOLAR RATES.

BE IT ENACTED BY THE MURRAY CITY MUNICIPAL COUNCIL:

Section 1. Purpose. The purpose of this ordinance is to amend Section 15.20.250 relating to Electrical Service Schedule 35 for Solar Rates.

Section 2. Amendment to the Electric Service Schedule 35 for Solar Rates of Section 15.20.250 of the Murray City Municipal Code. Section 15.20.250 of the Murray City Municipal Code shall be amended to read as follows:

Chapter 15.20 ELECTRICAL REGULATIONS

15.20.250: ELECTRIC SERVICE SCHEDULE 35; NET METERING PILOT PROGRAM

A. Applicability: The net metering pilot program is available to customers located within the City's current electrical service territory who:

1. Purchase electricity from the City under the provisions of another electric service schedule; and
2. Own and operate a solar, wind, or hydroelectric generator located on the customer's premises that:
 - a. Is primarily intended to offset part or all of the customer's own electrical requirements on the premises;
 - b. For schedule 1 customers - Has has a capacity of no more than ten kilowatts (10 kW);
 - b.c. For schedule 3, 9 and 13 customers – has a capacity of no more than a net alternating current (AC) output equal to 100% of a customer's annual peak demand in kilowatts or five hundred (500) kilowatts, whichever is less;
 - c.d. Is interconnected with Murray City's electric system; and
 - d.e. Operates in parallel with the City's distribution system.

B. Definitions: As used in this section:

NET ENERGY: The difference between the electricity supplied by the City to the customer through the City's electric distribution system and the electricity generated on the customer's premises which is fed back into the City's electric distribution system.

NET METERING: A method of measuring the difference between the electricity supplied by the City to the customer through the City's electric distribution system and the electricity generated on the customer's premises which is fed back into the City's electric distribution system.

C. Special Conditions:

1. The customer shall pay for the net energy used in accordance with the following formula:
 - a. The customer shall pay for all electric energy supplied by the City to the customer in any billing period in excess of the amount of electric energy produced by the customer on the premises which is fed back into the City's electric distribution system during that same billing period.
 - b. The customer shall receive a credit for all electric energy produced by the customer on the premises which is fed back into the City's electric distribution system during a billing period in excess of the amount of electric energy supplied by the City during that billing period, with such credit applied to the customer's future bills, except that any electric energy credit balance remaining in favor of the customer under the provisions of this subsection C1b at the time of their April billing each year shall be zeroed out with no further liability to the City and no credit to the customer for said balance.
 - c. In the event the customer terminates service under this electric service schedule, any electric energy credit balance in favor of the customer under the provisions of subsection C1b of this section shall be forfeited. The City will not make cash payments to customers based on their participation in the net metering [pilot](#) program for energy produced by the customer which is fed into the City's electric distribution system.
2. The price for electric energy provided to or credited to a customer participating in the net metering [pilot](#) program shall be the price charged by the City under the provisions of the electric service schedule for which the customer receives service absent this electric service schedule 35.
3. The net metering [pilot](#) program billing adjustment only applies to charges for energy. Participating customers are subject to all other charges, rates, terms and conditions of the electric service schedule under which the customer receives service except as expressly altered by this electric service schedule 35.

4. The customer shall provide, at the customer's own expense, all equipment necessary to meet applicable safety, power quality, and interconnection requirements established by the National Electrical Code (NEC), the Institute of Electrical and Electronics Engineers (IEEE), Underwriters Laboratories (UL), and any applicable local and State agencies, including any equipment deemed necessary by the City's Power Department expressly to accommodate the customer's request to qualify for this electric service schedule 35. The customer must first obtain written approval from the City's Power Department before the customer's on site generating system is energized or interconnected with the City's electric system.
5. In order to participate in the City's net metering ~~pilot~~-program and to receive the benefits of this electric service schedule 35, the customer must first sign a net metering ~~pilot~~-program interconnection and service agreement with the City. The interconnection and service agreement allows the customer to interconnect and operate in parallel with the City's distribution system and allows the City to test and inspect the customer's system periodically to ensure the safety of electrical workers and integrity of the City's electric distribution system. The interconnection and service agreement will contain additional terms and conditions for service under this electric service schedule 35, including specific terms of interconnection and parallel operation with the City's electrical system.
6. The net metering ~~pilot~~-program and this electric service schedule 35 are presently made available to customers on a trial basis. This electric service schedule 35 and the net metering ~~pilot~~-program may be adjusted or discontinued by the Murray City Municipal Council for any reason, at any time without any obligation to existing participants.

D. Supply Cost Adjustment: All monthly bills resulting in a balance due from the customer shall be adjusted in accordance with electric service schedule 30.

...

Section 3. Effective date. This Ordinance shall take effect on _____, 2023.

PASSED, APPROVED AND ADOPTED by the Murray City Municipal Council on this _____ day of _____, 2023.

MURRAY CITY MUNICIPAL COUNCIL

Garry Hrechkosy, Chair

ATTEST:

Brooke Smith
City Recorder

Transmitted to the Office of the Mayor of Murray City on this _____ day of
_____, 2023.

MAYOR'S ACTION: Approved

DATED this _____ day of _____, 2023

Brett A. Hales, Mayor

ATTEST:

Brooke Smith
City Recorder

CERTIFICATE OF PUBLICATION

I hereby certify that this Ordinance or a summary hereof was published according to law on the _____ day of _____, 2023.

Brooke Smith
City Recorder



MURRAY
CITY COUNCIL

Business Items



MURRAY
CITY COUNCIL

Business Item #1



MURRAY

Mayor's Office

Community Development Block Grant Urban County Program

Council Action Request

Council Meeting

Meeting Date: June 27, 2023

Department Director Brett Hales	Purpose of Proposal Authorize Salt Lake County to administer Community Development Block Funds on behalf of Murray City.
Phone # 801-264-2600	Action Requested Consider approval of the Resolution and Agreement
Presenters GL Critchfield, City Attorney	Attachments Resolution and Interlocal Agreement
Budget Impact n/a	
Required Time for Presentation 5 Minutes	Description of this Item The Interlocal Agreement gives Salt Lake County authority to carry out CDBG, ESG, and HOME program grants for and on behalf of the City. The Interlocal Agreement is for three years.
Is This Time Sensitive Yes	
Mayor's Approval 	
Date June 13, 2023	

RESOLUTION NO. _____

A RESOLUTION APPROVING AN INTERLOCAL COOPERATION AGREEMENT WITH SALT LAKE COUNTY RELATING TO THE CONDUCT OF THE COMMUNITY DEVELOPMENT BLOCK GRANT URBAN COUNTY PROGRAM FOR FEDERAL FISCAL YEARS 2024 THROUGH 2026.

WHEREAS, under the Interlocal Cooperative Act, Utah Code Ann. § 11-13-101 et seq., any two or more public agencies may enter into agreements with one another for joint or cooperative actions and may also contract with each other to perform any governmental service, activities, or undertakings which each public agency is authorized by law to perform; and

WHEREAS, Murray City (“City”) and Salt Lake County (“County”) are public agencies as contemplated in the Interlocal Cooperative Act which will result in a joint or cooperative action that each is authorized by law to perform; and

WHEREAS, in 2020, as part of the three-year qualification process for conducting the Community Development Block Grant Urban County Program (“Program”), the County entered into an interlocal cooperation agreement with City for purposes of authorizing the County to undertake or to assist in undertaking essential community development, emergency solutions, and housing assistance activities within City (“2020 Agreement”); and

WHEREAS, the 2020 Agreement is now terminated; and

WHEREAS, in order to ensure participation by the City as part of federal fiscal years 2024-2026 urban county qualification process, the City and County are required to enter into an interlocal agreement that has been prepared for approval and execution by and between City and County that sets forth the rights, duties, and responsibilities and obligations of the parties in conducting and administering the Program; and

WHEREAS, a copy of the Interlocal Cooperation Agreement (“Agreement” is attached hereto; and

WHEREAS, City has determined that it is in the best interest of the community and public to enter into the Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Murray City Municipal Council as follows:

1. That the Interlocal Cooperation Agreement attached hereto be accepted and approved.

2. That Mayor Brett A. Hales is hereby authorized and directed to execute and deliver the Interlocal Cooperation Agreement on behalf of City.
3. That this Resolution shall take effect immediately on passage.

PASSED, APPROVED AND ADOPTED by the Murray City Municipal Council on this day of , 2023.

MURRAY CITY MUNICIPAL COUNCIL

Garry Hrechkosy, Chair

ATTEST:

Brooke Smith, City Recorder

County Contract No. _____
DA Log No. 23CIV000142

INTERLOCAL COOPERATION AGREEMENT

between

**SALT LAKE COUNTY
for its Department of Regional Transportation,
Housing, and Economic Development**

And

**TOWN OF ALTA, TOWN OF BRIGHTON, BLUFFDALE CITY, COPPERTON
METRO TOWNSHIP, COTTONWOOD HEIGHTS CITY, DRAPER CITY,
EMIGRATION CANYON METRO TOWNSHIP, HERRIMAN CITY, HOLLADAY
CITY, KEARNS METRO TOWNSHIP, MAGNA METRO TOWNSHIP, MIDVALE
CITY CORP., MILLCREEK, MURRAY CITY, RIVERTON CITY, CITY OF SOUTH
SALT LAKE, AND WHITE CITY METRO TOWNSHIP**

Relating to the conduct of

**COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM,
HOME INVESTMENT PARTNERSHIP PROGRAM, &
EMERGENCY SOLUTIONS GRANT PROGRAM**

For

FEDERAL FISCAL YEARS 2024 THROUGH 2026
And successive three-year periods thereafter

THIS INTERLOCAL COOPERATION AGREEMENT ("Agreement") is entered into effective _____ day of _____ 2023, by and between **SALT LAKE COUNTY**, a body corporate and politic of the State of Utah, for its Department of Regional Transportation, Housing, and Economic Development ("County") and the following governmental entities: **Town of Alta, Town of Brighton, Bluffdale City, Copperton Metro Township, Cottonwood Heights, Draper City, Emigration Canyon Metro Township, Herriman City, Holladay City, Kearns Metro Township, Magna Metro Township, Midvale City Corp., Millcreek, Murray City, Riverton City, City of South Salt Lake, and White City Metro Township**, each one of which is a municipal corporation or metro township of the State of Utah located in Salt Lake County. For ease of definition, the above identified cities and townships may be collectively referred to as the "Cities." County and Cities may be referred to jointly as the "Parties" and individually as a "Party."

RECITALS

1. In 1974, the U.S. Congress enacted the Housing and Community Development Act of 1974, as since amended (42 U.S.C. 5301 *et seq.*); in 1990 the U.S. Congress enacted the Cranston-Gonzales National Affordable Housing Act, as since amended (42 U.S.C. 12701 *et seq.*); and in 2009 the U.S. Congress amended the McKinney-Vento Homeless Assistance Act creating the Emergency Solutions Grants Program; (collectively referred to as the “Acts”), permitting and providing for the participation of the United States government in a wide range of local housing and community development activities and the Acts’ programs which activities and programs are administered by the U.S. Department of Housing and Urban Development (“HUD”).
2. The primary objective of the Acts is the development of viable urban communities and access by every resident to decent housing, shelter and ownership opportunity regardless of income or minority status, by providing decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low and moderate income, with this objective to be accomplished by the federal government providing financial assistance pursuant to the Acts in the form of community development block grants (“CDBG”), HOME Investment Partnerships, and Emergency Solutions Grants (“ESG”) Program funds to state and local governments to be used in the conduct and administration of housing, shelter, and community development activities and projects as contemplated by the primary objectives of the Acts.
3. To implement the policies, objectives and other provisions of the Acts, HUD has issued rules and regulations governing the conduct of the CDBG, ESG, and HOME programs, published in 24 C.F.R., Part 92, Part 570, and Part 576 (the “Regulations”), which Regulations provide that a county may qualify as an “urban county,” as defined in Section 570.3 of the Regulations, and thereby become eligible to receive entitlement grants from HUD for the conduct of CDBG, HOME, and ESG program activities as an urban county and that the cities and other units of general local governments in the same metropolitan statistical area that do not or cannot qualify for separate entitlement grants may be included as a part of the urban county by entering into cooperation agreements with the urban county in accordance with the requirements of the Regulations.
4. Since 1981, HUD has amended the Regulations, revising the qualification period for urban counties by providing that the qualification by HUD of an urban county shall remain effective for three successive federal fiscal years regardless of changes in its population during that period, except for failure of an urban county to receive a grant during any year of that period. HUD’s amendments to the Regulations also provide that no included city or other unit of general local government covering an additional area may be added to the urban county during that three-year qualification period except where permitted by the Regulations.
5. In 2020, as part of the three-year qualification process, the County entered into an interlocal cooperation agreement with the Parties to this Agreement (the “2020 Agreement”) for purposes of authorizing the County to undertake or to assist in undertaking essential community development, emergency solutions, and housing assistance activities within the Cities. The

County now wishes to terminate the 2020 Agreement and replace it with this Agreement.

6. The County recognizes and understands that it does not have independent legal authority to conduct some kinds of community development and housing assistance activities within the boundaries of an incorporated city without the city's approval. In order to ensure participation by the Cities in the urban county and as part of the federal fiscal years 2024-2026 urban county qualification process, the County and Cities are required to enter into this interlocal agreement authorizing the County to undertake or to assist in undertaking essential community development, emergency solutions, and housing assistance activities within the Cities as may be specified in the "Final Statement of Community Development Objectives and Projected Use of Funds" (the "Final Statement") to be submitted to HUD annually by the County to receive its annual CDBG, ESG, and HOME entitlement grants.

7. Under general provisions of Utah law governing contracting between governmental entities and by virtue of specific authority granted in the Utah Interlocal Cooperation Act, Section 11-13-101 *et seq.* Utah Code Ann. (2020), any two or more public agencies may enter into agreements with one another for joint or cooperative action, or for other purposes authorized by law.

8. Accordingly, the County and the Cities have determined that it will be mutually beneficial and in the public interest to enter into this interlocal agreement regarding the conduct of the County's CDBG, ESG, and HOME program activities and projects.

AGREEMENT

NOW, THEREFORE, in consideration of the promises and the cooperative actions contemplated hereunder, and other good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. A fully executed copy of this interlocal cooperation agreement ("Agreement"), together with the approving resolutions of the Cities and the County, shall be submitted to HUD by the County as part of its qualification documentation.
2. This Agreement covers the CDBG Entitlement program, the HOME Investment Partnership (HOME) and Emergency Solutions Grants (ESG) Programs. The Cities hereby give the County the authority to carry out CDBG, ESG, and HOME Program activities and projects within the Cities' respective boundaries. By entering into this Agreement with the County, the Cities shall be included as a part of the urban county for CDBG, ESG, and HOME program qualification and grant calculation purposes.
3. The period of performance of this Agreement shall cover three CDBG, ESG, and HOME Program years beginning July 1, 2024, and ending June 30, 2027 (e.g., Federal FYs 2024 – 2026) and shall be automatically renew for successive three-year periods thereafter.

Each City will participate for the next three Program Years, and for each successive Three-year period thereafter up to a maximum term of 50 years. Subject to termination provisions set forth

in Paragraph 14 below, a City may terminate its participation in the Agreement by giving written notice to the County in accordance with the Qualification Schedule provided in HUD's "Instructions for Urban County Qualification for Participation in Community Development Block Grant ("CDBG") Programs" for the next three-year renewal period. Without regard to whether a Party desires to provide written notice of its intent to terminate participation in this Agreement, it shall remain in effect; until the CDBG, ESG, and HOME funds and program income received (with respect to the activities carried out during the three-year qualification period, and any successive qualification periods under this Agreement) are expended and funded activities completed. No Party may terminate or withdraw from this Agreement while it remains in effect and until this condition is met.

4. As provided in Section 570.307 of the Regulations, the qualification of the County as an urban county shall remain effective for the entire three-year period in effect regardless of changes in its population during that period of time, and the parties agree that a City or Cities may not withdraw from nor be removed from inclusion in the urban county for HUD's grant computation purposes during that three-year period. Prior to the beginning of each succeeding qualification period, by the date specified in HUD's urban county qualification notice for the next qualification period, the County shall notify each City in writing of its right not to participate and shall send a copy of such notice to the HUD field office by the date specified in the urban county qualification schedule issued for that period.

5. The Cities and the County shall cooperate in the development and selection of CDBG, ESG, and HOME program activities and projects to be conducted or performed in the Cities during each of the three program years and for each successive three-years covered by this Agreement. The Cities understand and agree, however, that the County shall have final responsibility for selecting the CDBG, ESG, and HOME program activities and projects to be included in each annual grant request and for annually filing the Final Statements with HUD.

6. The Cities recognize and understand that the County, as a qualified urban county, will be the entity required to execute all grant agreements received from HUD pursuant to the County's annual requests for CDBG, ESG, and HOME program funds and that as the grantee under the CDBG, ESG, and HOME programs it will be held by HUD to be legally liable and responsible for the overall administration and performance of the annual CDBG, ESG, and HOME programs, including the projects and activities to be conducted in the Cities. By executing the Agreement, the Cities understand that they (1) may not apply for grants under the Small Cities or State CDBG or ESG programs from appropriations for fiscal years during the period in which they are participating in the urban county's CDBG and ESG programs; (2) may receive a formula allocation under the HOME Program only through the urban county. Thus, even if the urban county does not receive a HOME formula allocation, Cities cannot form a HOME consortium with other local governments, however no party shall be precluded from applying to the State for HOME funds, if the state allows; and (3) may receive a formula allocation under the ESG Program only through the urban county, however this does not preclude any party from applying to the State for ESG funds, if the State law allows. Accordingly, the Cities agree that as to all projects and activities performed or conducted in the Cities under any CDBG, ESEG, or HOME program grant agreement received by the County which includes the Cities, that the County shall have the ultimate supervisory and administrative control.

7. The Cities shall cooperate fully with the County in all CDBG, ESG and HOME program efforts planned and performed hereunder. The Cities agree to allow the County to undertake or assist in undertaking, essential community development and housing assistance activities within the Cities as may be approved and authorized in the County's CDBG, ESG, and HOME grant agreements, including the Comprehensive Housing Affordability Strategy ("CHAS"). The Cities and the County also agree to cooperate to undertake, or assist in the undertaking, community renewal and lower income housing assistance activities, specifically, urban renewal and publicly assisted housing, as they may be planned and specified in the County's Final Statements submitted annually to HUD for the expenditure of CDBG, ESG, and HOME funds granted to the County for such activities.

8. The Cities understand that it will be necessary for the Cities to enter into separate project agreements or sub-grants in writing with the County with respect to the actual conduct of the projects and activities approved for performance in the Cities and that the funds designated in the County's Final Statements for those projects and activities will also be funded to the City under those separate project agreements or subgrants. Subject to the provisions of Paragraph 6 above, the Cities will administer and control the performance of the projects and activities specified in those separate project agreements, will be responsible for the expenditure of the funds allocated for each such project or activity, and will conduct and perform the projects and activities in compliance with the Regulations and all other applicable federal laws and requirements relating to the CDBG, ESG, and HOME programs. The Cities also understand and agree that, pursuant to 24 CFR 570.501 (b), they are subject to the same requirements applicable to subrecipients, including the requirement of a written agreement as described in 24 CFR 570.503. Prior to disbursing any CDBG, ESG, or HOME program funds to any subrecipients, the Cities shall enter into written agreements with such subrecipients in compliance with 24 CFR 570.503 (CDBG) 24 CFR 576.500 (ESG), and 24 CFR 92.504 (HOME) of the Regulations.

9. All CDBG, ESG, and HOME program funds that are approved by HUD for expenditure under the County's grant agreements for the three Program years covered by this Agreement and its extensions, including those that are identified for projects and activities in the Cities, will be budgeted and allocated to the specific projects and activities described and listed in the County's Final Statement submitted annually to HUD and those allocated funds shall be used and expended only for the projects or activities to which the funds are identified. No project or activity, or the amount of funding allocated for such project or activity, may be changed, modified, substituted or deleted by a City without the prior written approval of the County and the approval of HUD when that approval is required by the Regulations.

10. Each City agrees to do all things that are appropriate and required of it to comply with the applicable provisions of the grant agreements received by the County from HUD, the provisions of the Acts, and all Rules and Regulations, guidelines, circulars and other requisites promulgated by the various federal departments, agencies, administrations and commissions relating to the CDBG, ESG, and HOME programs. The Cities and the County agree to adopt any amendment to the Agreement incorporating all changes necessary to meet the requirements for cooperation agreements set forth in the Urban County Qualification Notice applicable for a subsequent three-year urban county qualification notice period, and to submit such amendment to HUD as

provided in the urban county qualification notice, and further agree that such failure to comply will void the automatic renewal of such qualification period. In addition, the Cities and the County shall take all actions necessary to assure compliance with the urban county's certification under section 104(b) of Title I of the Housing and Community Development Act of 1974, that the grant will be conducted and administered in conformity with Title VI of the Civil Rights Act of 1964, and the implementing regulations at 24 CFR part 1, and the Fair Housing Act, and the implementing regulations at 24 CFR part 100, and will affirmatively further fair housing. The County and Cities shall comply with section 109 of Title I of the Housing and Community Development Act of 1974, and the implementing regulations at 24 CFR part 6, which incorporates Section 504 of the Rehabilitation Act of 1973, and the implementing regulations at 24 CFR part 8, Title II of the Americans with Disabilities Act, and the implementing regulations at 28 CFR part 35, the Age Discrimination Act of 1975, and the 14 implementing regulation at 24 CFR part 146, and Section 3 of the Housing and Urban Development Act of 1968, and with other applicable laws. In addition, the Parties understand and agree that the County may not provide any CDBG, ESG, or HOME Program funding for activities in or in support of any City that does not affirmatively further fair housing within its jurisdiction, or that impedes the County's actions to comply with its fair housing certification. The Parties further agree to sign the assurances and certifications in the HUD 424-B.

11. Each City affirms that it has adopted and is enforcing:

- (a) A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individual engaged in non-violent civil rights demonstrations; and
- (b) a policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

12. During the period of performance of this Agreement as provided in Paragraph 3, each City shall:

- (a) Report and pay to the County any program income, as defined in 24 CFR 570.500(a) for the CDBG Program, 24 CFR 92.2 for the HOME Program, and 24 CFR Part 576.2 for the ESG Program received by the City, or retain and use that program income subject to and in accordance with the applicable program requirements and the provisions of the separate CDBG, ESG, and HOME project agreements that will be entered into between the City and the County for the actual conduct of the CDBG, ESG and HOME Programs;
- (b) Keep appropriate records regarding the receipt of, use of, or disposition of all program income and make reports thereon to the County as will be required under the separate CDBG, ESG, and HOME project agreements between the City and the County; and
- (c) Pay over to the County any program income that may be on hand in the event of close-out or change in status of the City or that may be received subsequent to the close-out or change in status as will be provided for in the separate CDBG, ESG, or HOME project agreements mentioned above.

13. The separate CDBG project agreements or sub-grants that will be entered into between the County and the Cities for the conduct of the CDBG Program, as mentioned and referred to elsewhere in this agreement, shall include provisions setting forth the standards which shall apply to any real property acquired or improved by the Cities in whole or in part using CDBG Program funds. These standards will require the Cities to:

(a) Notify the County in a timely manner of any modification or change in the use of that property from the use planned at the time of the acquisition or improvement and this notice requirements shall include any disposition of such property.

(b) Reimburse the County in an amount equal to the current fair market value of property acquired or improved with CDBG Program funds (less any portion thereof attributable to expenditures of non-CDBG funds) that is sold or transferred for a use which does not qualify under the regulations, and

(c) Pay over to the County any Program income that is generated from the disposition or transfer of property either prior to or subsequent to any close-out, change of status or termination of this cooperation agreement or any separate project agreement that is applicable.

14. This Agreement shall be and remain in force and effect for the period of performance specified in Paragraph 3. When the County has been qualified by HUD as an urban county for a particular three-year qualification period, neither the County nor any City may terminate this agreement or withdraw therefor during that three-year qualification period of performance; provided, however, if the County fails to qualify as an urban county or does not receive CDBG, ESG, or HOME Funding in any year of the three program years for which it has qualified, or if any federal legislation should change the qualification or entitlement status of the County or any City, the County may terminate this Agreement in whole or any City may withdraw from this Agreement, subject to the termination provisions set forth in Paragraph 3.

15. If the County qualifies as an urban county and the City is included, during the three program-years for which the County has qualified, the Parties agree not to veto or otherwise obstruct the implementation of the approved Comprehensive Housing Affordability Strategy (CHAS) during that three year period and for such additional time as may be required for the expenditure of CHAS funds granted for that period.

16. No party to this Agreement may sell, trade, or otherwise transfer all or any portion of such funds to another such metropolitan city, urban county, unit of general local government or Indian tribe, or insular area that directly or indirectly receives CDBG funds in exchange for any other funds, credits or non-Federal considerations, but must use such funds for activities eligible under Title I of the Act. Found in the Transportation, Housing and Urban Development, and Related Agencies Appropriations Act, 2014, Pub. L. 113-76.

17. The following provisions are also integral parts of this Agreement:

(a) *Binding Agreement.* This Agreement shall be binding upon and shall inure to the benefit of the successors and assigns of the respective Parties hereto.

(b) *Captions.* The headings used in this Agreement are inserted for reference purposes only and shall not be deemed to define, limit, extend, describe, or affect in any way the meaning, scope or interpretation of any of the terms or provisions of this Agreement or the intent hereof.

(c) *Counterparts.* This Agreement may be signed in any number of counterparts with the same effect as if the signatures upon any counterpart were upon the same instrument. All signed counterparts shall be deemed to be one original. A duly executed original counterpart of this Agreement shall be filed with the keeper of records of each Party pursuant to Section 11-13-209 of the Interlocal Act.

(d) *Severability.* The provisions of this Agreement are severable, and should any provision hereof be void, voidable, unenforceable or invalid, such void, voidable, unenforceable or invalid provision shall not affect the other provisions of this Agreement.

(e) *Waiver of Breach.* Any waiver by either Party of any breach of any kind or character whatsoever by the other, whether such be direct or implied, shall not be construed as a continuing waiver of or consent to any subsequent breach of this Agreement.

(f) *Cumulative Remedies.* The rights and remedies of the Parties shall be construed cumulatively, and none of such rights and remedies shall be exclusive of or in lieu or limitation of, any other right, remedy or priority allowed by law.

(g) *Amendment.* This Agreement may not be modified except by an instrument in writing signed by the Parties hereto.

(h) *Time of Essence.* Time is of the essence in this Agreement.

(i) *Interpretation.* This Agreement shall be interpreted, construed and enforced according to the substantive laws of the state of Utah and ordinances of Salt Lake County.

(j) *Notice.* Any notice or other communication required or permitted to be given hereunder shall be deemed to have been received (a) upon personal delivery or actual receipt thereof or (b) within three (3) days after such notice is deposited in the United States mail, postage prepaid and certified and addressed to the Parties at their respective addresses.

(k) *No Interlocal Entity.* The Parties agree that they do not by this Agreement create an interlocal entity.

(l) *Joint board.* As required by Utah Code Ann. Sec. 11-13-207, the Parties agree that any cooperative undertaking under this Agreement shall be administered by a joint board consisting of the County's designee and the Cities' designee.

(m) *Financing Joining Cooperative Undertaking and Establishing Budget.* If there is to be financing of cooperative undertaking a budget shall be established or maintained as stated herein.

(n) *Manner of Acquiring, Holding or Disposing of Property.* In satisfaction of Section 11-13-207 (2) of the Interlocal Act, the Parties agree that the acquisition, holding and disposition of real and personal property acquired pursuant to this Agreement shall be governed by the provisions of applicable law.

(o) *Exhibits and Recitals.* The Recitals set forth above and all exhibits to this Agreement are incorporated herein to the same extent as if such items were set forth herein in their entity within the body of this Agreement.

(p) *Attorney Approval.* This Agreement shall be submitted to the authorized attorneys for the County and the Cities for approval in accordance with Utah code Ann. Sec. 11-13-202.5.

(q) *Governmental Immunity.* All Parties are governmental entities under the Governmental Immunity Act, Utah Code Ann. Sec. 63G-7-101, et seq., therefore, consistent with the terms of the Act, the Parties agree that each Party is responsible and liable for any wrongful or negligent acts which it commits or which are committed by its agents, officials, or employees. The Parties do not waive any defenses or limits of liability otherwise available under the Governmental Immunity Act and all other applicable law, and the Parties maintain all privileges, immunities, and other rights granted by the Act and all other applicable law.

(r) *Assignment.* The Cities agree they shall not subcontract, assign, or transfer any rights or duties under this agreement to any other party or agency without the prior written consent of the County.

(s) *Ethical Standards.* The Parties hereto represent that they have not: (a) provided an illegal gift or payoff to any officer or employee, or former officer or employee, or to any relative or business entity of any officer or employee, or relative or business entity of a former officer or employee of the other Party hereto; (b) retained any person to solicit or secure this contract upon an agreement or understanding for a commission, percentage, brokerage or contingent fee, other than bona fide employees of bona fide commercial agencies established for the purpose of securing business; (c) breached any of the ethical standards set forth in State statute or Salt Lake County's Ethics, Gifts and Honoraria ordinance (Chapter 2.07, Salt Lake County Code of Ordinances); or (d) knowingly influenced, and hereby promise that they will not knowingly influence, any officer or employee or former officer or employee to breach any of the ethical standards set forth in State statute, Salt Lake County ordinances.

(t) *Supersedes & Terminates Prior Related Interlocal Agreements.* Effective upon all CDBG, ESG, and HOME funds and income received in the three-year period ending June 30, 2027, are expended and the funded activities completed, this Agreement shall supersede and terminate the following interlocal agreement between the County and other Parties to this Agreement which pertain to similar subject matter as this Agreement: Salt Lake County Contract No. 0000002580.

[Signature pages to follow]

SIGNATURE PAGE FOR SALT LAKE COUNTY
TO THE
INTERLOCAL COOPERATION AGREEMENT
Relating to the conduct of
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM,
HOME INVESTMENT PARTNERSHIP PROGRAM, &
EMERGENCY SOLUTIONS GRANT PROGRAM
For
FEDERAL FISCAL YEARS 2024 THROUGH 2026
And successive three-year periods thereafter

SALT LAKE COUNTY

By: _____
Mayor or Designee

Reviewed and Advised as to Form and Legality:

By: _____
John E. Diaz
Deputy District Attorney
Salt Lake County

SIGNATURE PAGE FOR TOWN OF ALTA
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TOWN OF ALTA

By: _____
Mayor or Designee

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By: _____

Name: _____

Title: _____

Date: _____

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By: _____

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Date: _____

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BLUFFDALE CITY

By: _____
Mayor or Designee

Reviewed and Advised as to Form and Legality:

By: _____
Name: _____
Title: _____
Date: _____

SIGNATURE PAGE FOR COPPERTON METRO TOWNSHIP
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COPPERTON METRO TOWNSHIP

By: _____
Mayor or Designee

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By: _____

Name: _____

Title: _____

Date: _____

SIGNATURE PAGE FOR COTTONWOOD HEIGHTS CITY
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COTTONWOOD HEIGHTS CITY

By: _____
Mayor or Designee

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By: _____

Name: _____

Title: _____

Date: _____

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DRAPER CITY

By: _____
Mayor or Designee

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Name: _____

Title: _____

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EMIGRATION CANYON METRO
TOWNSHIP

By: _____
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KEARNS METRO TOWNSHIP

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MIDVALE CITY CORP.

By: _____
Mayor or Designee

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By: _____
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Title: _____
Date: _____

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MURRAY CITY

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By: _____

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Date: _____

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RIVERTON CITY

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SIGNATURE PAGE FOR CITY OF SOUTH SALT LAKE
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CITY OF SOUTH SALT LAKE

By: _____
Mayor or Designee

Reviewed and Advised as to Form and Legality:

By: _____

Name: _____

Title: _____

Date: _____

SIGNATURE PAGE FOR WHITE CITY METRO TOWNSHIP
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WHITE CITY METRO TOWNSHIP

By: _____
Mayor or Designee

Reviewed and Advised as to Form and Legality:

By: _____

Name: _____

Title: _____

Date: _____



MURRAY
CITY COUNCIL

Business Item #2



MURRAY

City Council

Financial Standards for Enterprise Funds

Council Action Request

Council Meeting

Meeting Date: June 27, 2023

Department Director Jennifer Kennedy	Purpose of Proposal Discuss standards for all enterprise funds.
Phone # 801-264-2622	Action Requested Adopt Ordinance
Presenters Phil Markham	Attachments
Required Time for Presentation	Budget Impact None
Is This Time Sensitive Yes	Description of this Item Council Member Markham is requesting the council adopt the ordinance relating to the standards of the enterprise funds and changes to ensure all enterprise funds have the same requirements and guidelines.
Mayor's Approval	
Date June 14, 2023	

ORDINANCE NO._____

AN ORDINANCE AMENDING SECTIONS 7.04.020 (SOLID WASTE), 13.08.010 (WATER), 13.32.130 (WASTEWATER), 13.48.060 (STORMWATER), AND 15.20.260 (POWER) OF THE MURRAY CITY MUNICIPAL CODE RELATING TO THE FINANCIAL STANDARDS OF THE SOLID WASTE, WATER, WASTEWATER, STORMWATER, AND POWER ENTERPRISE FUNDS

BE IT ENACTED BY THE MURRAY CITY MUNICIPAL COUNCIL

Section 1. Purpose. The purpose of this Ordinance is to amend sections 7.04.020 (solid waste), 13.08.010 (water), 13.32.130 (wastewater), 13.48.060 (stormwater), and 15.20.260 (power) of the Murray City Municipal Code relating to the financial standards of the solid waste, water, wastewater, stormwater, and power enterprise funds.

Section 2. Amendment to sections 7.04.020, 13.08.010, 13.32.130, 13.48.060, and 15.20.260 of the Murray City Municipal Code.

Sections 7.04.020, 13.08.010, 13.32.130, 13.48.060, and 15.20.260 of the Murray City Municipal Code shall be amended as follows:

**TITLE 7
SOLID WASTE AND RECYCLING MANAGEMENT**

...

7.04.020: FUND:

A. Fund Created: There is created an Enterprise Fund known as the Solid Waste and Recycling Management Fund. All funds received from, or expended in connection with, general solid waste management services and green waste trailer reservations shall be accounted for in the Solid Waste and Recycling Management Fund separate and apart from all other City funds. The collection, accounting and expenditure of all such funds shall be in accordance with existing fiscal policies of the City.

B. Annual Transfer: Beginning fiscal year 2014, there shall be, each fiscal year, an operational transfer from the City's Solid Waste and Recycling Management Fund to the City's General Fund of eight percent (8.00%) of total operating revenue as used and defined in the Utah Uniform Fiscal Procedures Act. Such transfer shall not prohibit acts and other services being rendered to other departments of the City.

C. Investments, Cash And Cash Equivalents Reserves (Reserve): The reserve level for the Solid Waste and Recycling Management Fund (the "fund") is twenty five thirty percent (2530%) of operating revenue the amount of revenue from the immediately preceding fiscal year ("reserve level"). This reserve level is to provide cash liquidity and operational stability in case of situations such as natural disasters, equipment failure, economic uncertainty, and weather variations. As a result of onetime expenses, the reserve level may fluctuate, provided however that the reserve level should not be drawn upon for ongoing operational expenses. If reserves are drawn below the reserve level, the fund will replenish reserves to the reserve level within five (5) years. (Ord. 16-01)

D. Solid Waste and Recycling Master Plan; Updates: The Public Works Department shall prepare, and the City Council shall adopt a solid waste and recycling master plan ("Plan") that includes a comprehensive evaluation of the current solid waste and recycling system and identifies programs, facilities, activities, and technologies that will best support sustainable solid waste management. This Plan will serve as the guide for solid waste operations and program development to meet the future solid waste management needs of the City in both the short and long terms. The Plan shall also include a review of applicable laws and regulations, planning assumptions, finances, organizational structure, and workforce. The Plan shall be updated not less than every 5 years.

E. Rate Studies and Impact Fee Studies: Solid Waste and Recycling System rate studies and impact fee studies shall be conducted not less than every five years to update assumptions and ensure the long- term solvency and viability of the City's Solid Waste and Recycling System.

F. Annual Review: Utility rates and impact fees shall be reviewed annually as part of the budget process and necessary adjustments made to avoid major rate increases.

....

CHAPTER 13.08 WATER SERVICE SYSTEM

13.08.010: WATER SYSTEM FINANCIAL STANDARDS:

In order to maintain fiscal soundness of the Water Enterprise Fund, the following financial standards are established:

A. Annual Transfer: Subject to approval of the annual final budget by the City Council, there shall be, each fiscal year, an operational transfer to the General Fund from the total operating revenues of the City's Water Enterprise Fund as used and defined in the Utah Uniform Fiscal Procedures Act, to cover the costs of City services provided to the Water Enterprise Fund. The City Council may, at any time, modify the amount of transfer. Such transfer shall not prohibit acts and other services being rendered to other departments of the City.

B. Transfer For Administrative Services: Transfer for administrative services to the General Fund shall be in an amount not to exceed the value of the actual services rendered. Such amount shall be set not less than every five (5) years by the City Council after the performance of an independent audit to determine the value of service performed.

C. Investments, Cash And Cash Equivalents Reserves (Reserve): A Reserve Fund shall be established within the Water Enterprise Fund. The minimum reserve level for the Water Enterprise Fund (the "fund") is ~~twenty five~~ ~~thirty~~ percent (2530%) of ~~operating revenue~~ ~~the amount of revenue from the immediately preceding fiscal year~~ ("reserve level"). This level of reserves provides the minimum cash liquidity and operational stability in case of natural disasters, equipment failure, economic uncertainty and weather variations. As a result of one-time expenses, the reserve level may fluctuate, provided however that the reserve level should not be drawn upon for ongoing operational expenses. If reserves are drawn below the minimum reserve level, the fund will replenish reserves to the reserve level within five (5) years. (Ord. 17-40)

D. Water System Master Plan; Updates: The Water Division shall prepare, and the City Council shall adopt a water system master plan ("Plan") that includes a comprehensive study of the city's water source, storage, treatment, and delivery systems and will be used to guide future water utility decisions. The Plan serves to evaluate the existing water system and provide recommendations regarding how the city should prepare for the future. The Plan shall include a review of applicable laws and regulations, planning assumptions, water use, finances, organizational structure, and workforce. The Plan shall be updated not less than every 5 years.

E. Rate Studies and Impact Fee Studies: Water System rate studies and impact fee studies shall be conducted not less than every five years to update assumptions and ensure the long- term solvency and viability of the City's Water System.

F. Annual Review: Utility rates and impact fees shall be reviewed annually as part of the budget process and necessary adjustments made to avoid major rate increases.

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CHAPTER 13.32

WASTEWATER SYSTEM

13.32.130: WASTEWATER FINANCIAL STANDARDS:

In order to maintain fiscal soundness of the Wastewater Enterprise Fund, the following financial standards are established:

A. Annual Transfer: Subject to approval of the final budget by the City Council, there shall be, each fiscal year, an operational transfer to the City's General Fund from total operating revenue of the City Wastewater Enterprise Fund as used and defined in the Utah Uniform Fiscal Procedures Act, but shall not include funds dedicated for Central Valley Water Reclamation Facility. The City Council may, at any time, modify the operational transfer. Such transfer shall not prohibit acts and other services being rendered to other departments of the City.

B. Transfer For Administrative Services: Transfer for administrative services from the Wastewater Enterprise Fund to the General Fund in an amount not to exceed the value of the actual services rendered. Such amount shall be set not less than every five (5) years by the City Council after the performance of an independent audit to determine the value of services performed. The City Council may, at any time, modify the amount of transfer.

C. Investments, Cash And Cash Equivalents Reserves (Reserve): A Reserve Fund shall be established within the Wastewater Enterprise Fund (the "fund"). The minimum reserve level for the fund is twenty five ~~thirty~~ percent (25~~30~~%) of ~~operating revenue the amount of revenue from the immediately preceding fiscal year~~ ("reserve level"). This level of reserves provides the minimum cash liquidity and operational stability in case of natural disasters, equipment failure, economic uncertainty and weather variations. As a result of one-time expenses, the reserve level may fluctuate, provided however that the reserve level should not be drawn upon for ongoing operational expenses. If reserves are drawn below the minimum reserve level, the fund will replenish reserves to the reserve level within five (5) years. (Ord. 17-40)

D. Wastewater System Master Plan; Updates: The Wastewater Division shall prepare, and the City Council shall adopt a wastewater system master plan ("Plan") that includes a comprehensive study of the City's collection system

storage including the capacity of the collection system, capacity issues, and collection system operations and maintenance programs and will be used to guide future wastewater system decisions. The Plan serves to evaluate the existing wastewater system and provide recommendations regarding how the city should prepare for the future. The Plan shall include a review of applicable laws and regulations, finances, organizational structure, and workforce. The Plan should review planning assumptions by analyzing the existing collection system under existing and future land use conditions, identify capacity problems under future conditions, develop and identify recommended improvement projects, prioritize the recommended improvements and develop estimates of capital construction cost. The Plan shall be updated not less than every 5 years.

E. Rate Studies and Impact Fee Studies: Wastewater system rate studies and impact fee studies shall be conducted not less than every five years to update assumptions and ensure the long- term solvency and viability of the City's wastewater system.

F. Annual Review: Utility rates and impact fees shall be reviewed annually as part of the budget process and necessary adjustments made to avoid major rate increases.

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CHAPTER 13.48 STORMWATER UTILITY

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13.48.060: STORMWATER FINANCIAL STANDARDS:

A. Annual Transfer: Subject to the approval of the final annual budget by the City Council, there shall be, each fiscal year, an operational transfer from the City's Stormwater Fund operating revenue to the City's General Fund as used and defined in the Uniform Fiscal Procedures Act. The City Council may, at any time, modify the operational transfer. The operational transfers shall not prohibit acts and other services being rendered to other departments of the City.

B. Transfer For Administrative Services: Transfer for administrative services to the General Fund shall be in an amount not to exceed the value of the actual services rendered. Such amount shall be set not less than every five (5) years by the City Council after the performance of an independent audit to determine the value of the service performed.

C. Investments, Cash And Cash Equivalents Reserves (Reserve): The minimum reserve level for the Stormwater Utility Enterprise Fund (the "fund") is ~~twenty five~~ ~~thirty~~ percent (25~~30~~%) of ~~operating revenue~~ the amount of revenue from the ~~immediately preceding fiscal year~~ ("reserve level"). This level of reserves provides the minimum cash liquidity and operational stability in case of natural

disasters, equipment failure, economic uncertainty and weather variations. As a result of one-time expenses, the reserve level may fluctuate, provided however that the reserve level should not be drawn upon for ongoing operational expenses. If reserves are drawn below the minimum reserve level, the fund will replenish reserves to the reserve level within five (5) years. (Ord. 17-40)

D. Stormwater Utility Master Plan; Updates: The Stormwater Division shall prepare, and the City Council shall adopt a stormwater utility master plan ("Plan") that includes a comprehensive assessment of the City's roads, drainage infrastructure, and water management features to identify improvements needed to address capacity and flooding issues and will be used to guide future stormwater utility decisions. The Plan serves to evaluate the existing stormwater utility and provide recommendations regarding how the city should prepare for the future. The Plan shall include a review of applicable laws and regulations, finances, planning assumptions, organizational structure, and workforce. The Plan should recommend design standards for new development, re-development, transportation, water quality, floodplain mitigation, and inadequacies in the storm sewer system. The Plan shall be updated not less than every 5 years.

E. Rate Studies and Impact Fee Studies: Stormwater utility rate studies and impact fee studies shall be conducted not less than every five years to update assumptions and ensure the long- term solvency and viability of the City's stormwater system.

F. Annual Review: Utility rates and impact fees shall be reviewed annually as part of the budget process and necessary adjustments made to avoid major rate increases.

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CHAPTER 15.20 ELECTRICAL REGULATIONS

15.20.260: POWER FUND FINANCIAL STANDARDS:

In order to maintain fiscal soundness of the Power Fund, the following financial standards are established:

A. Operational Transfers: There shall be, each fiscal year, an operational transfer from the City's Power Enterprise Fund to the City's General Fund of eight percent (8.00%) of total operating revenues (including wholesale power sales revenue), as used and defined in the Utah Uniform Fiscal Procedure Act, excluding:

1. Disbursements and/or refunds of overcollections and/or margins received from Utah Associated Municipal Power Systems (UAMPS) and/or the Intermountain Power Agency (IPA); and

2. Revenues collected in accordance with electric service schedule 30, supply cost adjustment (SCA): The in lieu of tax transfer approximates the equivalent ad valorem taxes which would be imposed on an investor owned utility with the same or similar facilities. This transfer does not prohibit the Power Department from assisting or providing other services to other City departments.

B. Transfer For Administrative Services: Transfer for administrative services to the General Fund must be in an amount not to exceed the value of the actual services rendered. Such amount will be set each year by the Director of Finance and Administration and approved by the City Council through the budget approval process, based upon established cost allocation methodologies. In the general audit for fiscal year 1994-1995, and every fifth year thereafter, an allocation audit will be included in the general audit performed for the City by an independent auditor, to verify and/or recommend modification of the cost allocation methodologies. Any additional costs must be paid out of an appropriate Power Department account.

C. Investments, Cash And Cash Equivalents Reserves (Reserve): The reserve level for the Power Enterprise Fund (the "fund") is ~~twenty five~~ thirty percent (25~~30~~%) of ~~operating revenue the amount of revenue from the immediately preceding fiscal year~~ ("reserve level"). This reserve level is to provide cash liquidity and operational stability in case of situations such as natural disasters, equipment failure, economic uncertainty, and weather variations. As a result of onetime expenses, the reserve level may fluctuate, provided however that the reserve level should not be drawn upon for ongoing operational expenses. If reserves are drawn below the reserve level, the fund will replenish reserves to the reserve level within five (5) years. (Ord. 19-05: Ord. 16-17)

D. Power Utility Master Plan; Updates: The Power Department shall prepare, and the City Council shall adopt a power utility master plan ("Plan") that includes a comprehensive a long-term outlook and ongoing reevaluation of power utility needs and will be used to guide future power utility decisions. The Plan serves to evaluate the existing power utility and provide recommendations regarding how the City should prepare for the future. Components of the Plan include energy procurement, infrastructure improvement, funding, energy conservation, and energy management.

The Plan shall also include a review of applicable laws and regulations, finances, planning assumptions, organizational structure, and workforce. The Plan will assist the power department to develop a framework for the infrastructure needs of development and re-development in the City's service area. The Plan shall be updated not less than every 5 years.

E. Rate Studies and Impact Fee Studies: Power utility rate studies and impact fee studies shall be conducted not less than every five years to update assumptions and ensure the long- term solvency and viability of the City's power utility system.

F. Annual Review: Utility rates and impact fees shall be reviewed annually as part of the budget process and necessary adjustments made to avoid major rate increases.

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Section 3. Effective Date. This Ordinance shall take effect on first publication.

MURRAY CITY MUNICIPAL COUNCIL

Garry Hrechkosy, Chair

ATTEST:

Brooke Smith, City Recorder

MAYORS ACTION: Approved

DATED this _____ day of _____, 2023

Brett A. Hales, Mayor

ATTEST:

Brooke Smith, City Recorder

CERTIFICATE OF PUBLICATION

I hereby certify that this Ordinance or a summary hereof was published according to law on _____ day of _____, 2023.

Brooke Smith, City Recorder



MURRAY
CITY COUNCIL

Business Item #3



MURRAY

City Council

Amendments to the 2023 Council Meeting Schedule

Council Action Request

Committee of the Whole and Council Meeting

Meeting Date: June 27, 2023

Department Director Jennifer Kennedy	Purpose of Proposal Amend the 2023 City Council Meeting Schedule.
Phone # 801-264-2622	Action Requested Approve resolution.
Presenters Jennifer Kennedy	Attachments Resolution and proposed amendments to the 2023 meeting schedule
Required Time for Presentation	Budget Impact None
Is This Time Sensitive Yes	Description of this Item Due to the need for a Truth and Taxation meeting the recent changes to the 2023 Municipal Election dates, we need to update the City Council's 2023 Meeting Schedule.
Mayor's Approval	
Date June 14, 2023	

RESOLUTION NO. R23-

A RESOLUTION AMENDING THE REGULAR MEETING SCHEDULE OF
THE MURRAY CITY MUNICIPAL COUNCIL FOR CALENDAR YEAR
2023.

BE IT RESOLVED by the Murray City Municipal Council as follows:

1. The amended regular meeting schedule of the Murray City Municipal Council for calendar year 2023 shall be as provided in the attached.
2. The Murray City Municipal Council reserves the right to change the schedule or cancel any meetings it deems necessary consistent with the Utah Open and Public Meetings Act.
3. The City Recorder is directed to publish the attached schedule.

PASSED, APPROVED AND ADOPTED by the Murray City Municipal Council of Murray City, Utah, this day of 2023.

MURRAY CITY MUNICIPAL COUNCIL

Garry Hrechkosy, Chair

ATTEST:

Brooke Smith, City Recorder

ATTACHMENT



MURRAY
CITY COUNCIL

MURRAY CITY MUNICIPAL COUNCIL

2023 MEETING SCHEDULE

PROPOSED UPDATES

Murray City Center, 5025 South State Street

COMMITTEE OF THE WHOLE
COUNCIL MEETING 6:30 p.m.

~~Tuesday, January 3~~ – Cancelled

Tuesday, July 11

Tuesday, January 10

Tuesday, July 18

Tuesday, January 17

Tuesday, February 7

Tuesday, August 1

Tuesday, February 21

~~Tuesday, August 15~~ – Cancelled

Tuesday, August 22 – Proposed Meeting Date

Tuesday, March 7

~~Tuesday, September 5~~ – Cancelled for Election Day

Tuesday, March 21

Tuesday, September 12 – Proposed Meeting Date

Tuesday, September 19

Tuesday, April 4

Tuesday, October 3

Tuesday, April 18

Tuesday, October 17

Tuesday, May 2

Tuesday, November 7 – Proposed Meeting Date

Tuesday, May 16

Tuesday, November 14

~~Tuesday, November 21~~ – Cancelled for Election Day

Tuesday, June 6

Tuesday, December 5

Tuesday, June 27

Tuesday, December 12



MURRAY
CITY COUNCIL

Business Item #4



City Council

City Hall Policies

MURRAY

Council Action Request

Council Meeting

Meeting Date: June 27, 2023

Department Director Jennifer Kennedy	Purpose of Proposal Consider a resolution to adopt the New City Hall Policies
Phone # 801-264-2622	Action Requested Adopt Resolution
Presenters Jennifer Kennedy	Attachments
Required Time for Presentation	Budget Impact None
Is This Time Sensitive Yes	Description of this Item The administration has implemented, via an Executive Order, some policies for the new city hall. The council will consider a resolution to adopt the new city hall policies.
Mayor's Approval	
Date June 14, 2023	

RESOLUTION NO. _____

A RESOLUTION ADOPTING AND APPROVING CITY HALL POLICIES.

WHEREAS, Murray City has adopted the Council-Mayor form of government which vests legislative authority in the City Council and vests administrative authority in the Mayor; and

WHEREAS, the City recently moved into a new city hall building at 10 East 4800 South and in the exercise of his administrative authority, the Mayor by executive order adopted Murray City Hall Policies; and

WHEREAS, the City Council wants to adopt the same policies subject to certain minor changes in order to adapt the policies for the use by the Council; and

WHEREAS, the City Council finds it to be in the best interests of the City to adopt and approve the Murray City Hall policies.

NOW, THEREFORE, BE IT RESOLVED by the Municipal Council of Murray City, Utah as follows:

1. That it hereby approves the Murray City Hall Policies attached and makes them applicable to the City Council Members and City Council Staff.
2. That the City Council finds that the Murray City Hall Policies are in the best interest of the City.
3. That the City Council Executive Director is authorized to implement the City Hall Policies as indicated within the policies.
4. That this Resolution shall take effect immediately upon passage.

DATED this day of , 2023.

MURRAY CITY MUNICIPAL COUNCIL

ATTEST:

Garry Hrechkosy, Chair

Brooke Smith, City Recorder

Murray City Hall Policies

1. High Performance Building Standards
 - a. ~~Employees~~ City Council Members and City Council Staff shall not use space heaters or personal refrigerators without approval of ~~the City Council Executive Director after consultation with the~~ facilities manager .
 - b. ~~Employees~~ City Council Members and City Council Staff shall not modify thermostat and lighting controls without approval of ~~the City Council Executive Director after consultation with the~~ facilities manager.
 - c. All rooms shall have material recycling bins.
2. Walls, Ceilings, and Windows
 - a. Placement of art, decorations, or other material on walls, windows, and ceiling of public spaces (lobby, shared conference rooms, hallways) is prohibited without approval of ~~the City Council Executive Director after consultation with the~~ facilities manager.
 - i. Exception: ~~Department~~ City Council office common areas and personal office walls. Coordinate with ~~the City Council Executive Director after consultation with the~~ facilities manager on type of materials used to hang items.
 - b. ~~Departments~~ City Council Members and City Council staff may display materials in the lobby with approval of the ~~City Council Executive Director after consultation with the~~ facilities manager.
3. Furniture
 - a. Furniture cannot be purchased, installed, or modified without approval of the ~~City Council Executive Director after consultation with the~~ facilities manager.
4. Plants
 - a. Plants shall only be placed in ~~department~~ City Council office common areas and personal offices.
5. Parking
 - a. ~~Employee~~ City Council Members and City Council Staff shall park vehicles in the following parking lots:
 - i. East of Hanauer Street
 - ii. South of 5th Avenue
 - iii. The furthermost area south and west of city hall
 - b. Police vehicles may park in the area west of city hall
 - c. ~~Employees~~ City Council Members and City Council Staff may park in designated EV charging stalls only while charging vehicle
 - d. City vehicles (non-police) should be parked in the lot south of 5th Avenue
6. Mail Room
 - a. ~~Departments~~ City Council staff are responsible for picking up and dropping off mail in the designated mail room.

Murray City Hall Policies

7. Copy Machines
 - a. ~~Employees~~ City Council Members and City Council Staff may use large copiers in limited department City Council office areas with department approval.
8. Building Use
 - a. City hall shall only be used for city related purposes as designated by Executive Order.
9. Technology
 - a. The Information Technology department is responsible for purchasing and installing technology for use in city hall. ~~Employees~~ City Council Members and City Council Staff shall not purchase or install technology without approval of ~~the City Council Executive Director after consultation with the IT Director approval.~~
 - b. Messaging on lobby TVs shall be coordinated with IT and approved by the ~~City Council Executive Director after consultation with the mayor's office.~~
10. Cleaning
 - a. Facilities division shall be responsible for cleaning all areas of the building except tops of office furniture.
 - b. ~~Employees~~ City Council Members and City Council Staff shall clean up after themselves when using breakroom, microwave ovens, refrigerators, and conference rooms.
11. Gym
 - a. May be used by ~~employees~~ City Council Members and City Council Staff only. (not family members or guests)
 - b. ~~Employees~~ City Council Members and City Council Staff must sign a liability waiver prior to use of gym.
 - c. Music and TV sound through earbuds only.
 - d. Equipment must be sanitized after use.
12. Maintenance Requests
 - a. Requests for maintenance in the building should be entered into the Helpdesk on the Intranet ~~by the City Council Executive Director.~~

Murray City Hall Policies

1. High Performance Building Standards
 - a. City Council Members and City Council Staff shall not use space heaters or personal refrigerators without approval of the City Council Executive Director after consultation with the facilities manager.
 - b. City Council Members and City Council Staff shall not modify thermostat and lighting controls without approval of the City Council Executive Director after consultation with the facilities manager.
 - c. All rooms shall have material recycling bins.
2. Walls, Ceilings, and Windows
 - a. Placement of art, decorations, or other material on walls, windows, and ceiling of public spaces (lobby, shared conference rooms, hallways) is prohibited without approval of the City Council Executive Director after consultation with the facilities manager.
 - i. Exception: City Council office common areas and personal office walls. Coordinate with the City Council Executive Director after consultation with the facilities manager on type of materials used to hang items.
 - b. City Council Members and City Council staff may display materials in the lobby with approval of the City Council Executive Director after consultation with the facilities manager.
3. Furniture
 - a. Furniture cannot be purchased, installed, or modified without approval of the City Council Executive Director after consultation with the facilities manager.
4. Plants
 - a. Plants shall only be placed in City Council office common areas and personal offices.
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 - a. City Council Members and City Council Staff shall park vehicles in the following parking lots:
 - i. East of Hanauer Street
 - ii. South of 5th Avenue
 - iii. The furthermost area south and west of city hall
 - b. Police vehicles may park in the area west of city hall
 - c. City Council Members and City Council Staff may park in designated EV charging stalls only while charging vehicle
 - d. City vehicles (non-police) should be parked in the lot south of 5th Avenue
6. Mail Room
 - a. City Council staff are responsible for picking up and dropping off mail in the designated mail room.
7. Copy Machines

Murray City Hall Policies

- a. City Council Members and City Council Staff may use large copiers in limited department City Council office areas with department approval.
- 8. Building Use
 - a. City hall shall only be used for city-related purposes as designated by Executive Order.
- 9. Technology
 - a. The Information Technology department is responsible for purchasing and installing technology for use in city hall. City Council Members and City Council Staff shall not purchase or install technology without approval of the City Council Executive Director after consultation with the IT Director.
 - b. Messaging on lobby TVs shall be coordinated with IT and approved by the City Council Executive Director after consultation with the mayor's office.
- 10. Cleaning
 - a. Facilities division shall be responsible for cleaning all areas of the building except tops of office furniture.
 - b. City Council Members and City Council Staff shall clean up after themselves when using breakroom, microwave ovens, refrigerators, and conference rooms.
- 11. Gym
 - a. May be used by City Council Members and City Council Staff only. (Not family members or guests)
 - b. City Council Members and City Council Staff must sign a liability waiver prior to use of gym.
 - c. Music and TV sound through earbuds only.
 - d. Equipment must be sanitized after use.
- 12. Maintenance Requests
 - a. Requests for maintenance in the building should be entered into the Helpdesk on the Intranet by the City Council Executive Director.



MURRAY
CITY COUNCIL

Business Item #5



MURRAY

City Council

City Council Travel Policy Updates

Council Action Request

Committee of the Whole and Council Meeting

Meeting Date: June 27, 2023

Department Director Jennifer Kennedy	Purpose of Proposal Updates to the City Council Travel Policy
Phone # 801-264-2622	Action Requested Adopt changes to the Council's Travel Policy
Presenters Garry Hrechkosy	Attachments Current policy with proposed updates from Council Members
Required Time for Presentation 20 Minutes	Budget Impact None
Is This Time Sensitive Yes	Description of this Item After the travel policy discussion during the May 16, 2023 COW meeting, Council Member Hrechkosy asked the council to bring forward changes they would like to see made to the travel policy for the City Council.
Mayor's Approval	Attached are proposals from Council Member Hrechkosy, Council Member Turner, Council Member Dominguez, and Council Member Cotter.
Date June 12, 2023	A discussion will take place on what changes the Council would like to make to the current travel policy.

Current Travel Policy

Murray City Council Travel Policy

The Murray City Municipal Council adopts, subject to the provisions below, the Murray City travel policy put into effect by Executive Order 19-01 of July 7, 2019, a copy of which is attached.

Council Specific Provisions and Amendments

1. Future Amendments. In the event of any future amendment by the City administration to Executive Order 19-01, the Council shall automatically adopt such amendments unless within 60 days of the amendment, the Council reviews and affirmatively declines to adopt such amendment or to adopt the amendment with modifications.
2. Council travel plans shall be determined and approved during the annual budget process.
 - a. Travel that was not anticipated during the budget process should be presented to the Council for approval on a case-by-case basis to determine intent and benefit in order for expenditures to be covered by the City Council budget.
3. The following conferences have traditionally been pre-approved for attendance by Council Members:
 - Utah League of Cities and Towns, Annual and Mid-Year Conferences (All Council Members and Council Executive Director)
 - National League of Cities: Congressional City Conference or City Summit. (All Council Members and Council Executive Director; **one conference per fiscal year**)
 - American Public Power Association: Legislative Rally or National Conference (All Council Members; **one conference per fiscal year**. Three Council Members from the Council Budget; Two Council Members from Power Department budget.)
 - UAMPS conference in August. (All Council Members; paid from the Power Department Budget.)
4. Council Members may be invited to participate in travel related to City matters sponsored by another City Department. Travel sponsored by another Department is subject to that Department's travel budget and may be rotated between Council Members.
5. Only one City Council Member may be approved for City related business travel during the time of a scheduled City Council meeting.
6. Council Members whose terms are terminating and have determined not to run for another term of office, shall not use Murray City funding to travel during the last six months of office, and those who have been defeated during elections and are leaving office in January shall not use Murray City funding to attend conferences unless serving as the official City representative on a board, committee, or other official body.
7. Council Members are encouraged to attend training and educational seminars prior to taking office.

8. Council staff will coordinate with Council Members to make travel arrangements. If a Council Member would like to stay extra nights before or after a conference, they will be responsible to make their own hotel reservations. Extra hotel nights may not be reserved or paid for with a City issued credit card.
9. Family expenses, including tours, movies, mini-bar and other social events, will be the responsibility of each Council Member according to their usage. Council Members are responsible for turning in their receipts for reimbursement on all other covered expenses within ten (10) days of returning. These expenses include the following:
 - a. Airline tickets and baggage expense
 - b. Lodging expense
 - c. Ground transportation (taxi, public transportation or rental car)
 - d. City related phone calls
 - e. Parking expense at the airport or other long-term facilities

Revised and Approved: July 5, 2022

EXECUTIVE ORDER E019-01

City-Wide Travel Policy

CONFFLICT AND REPEAL

This Executive Order supersedes, rescinds and replaces Executive Order #15-03, dated July 16, 2015; #12-01 dated April 2, 2012; and #2, dated January 14, 1982, each of which shall be of no further force nor effect. Any and all other Executive Orders relating to City travel are hereby rescinded and superseded by this Order.

PURPOSE

The purpose of this order is to adopt a City-wide travel policy in order to ensure consistent application of cost reimbursement and other matters related to employee travel for City business.

IMPLEMENTATION OF POLICY

The attached City-Wide Travel Policy is hereby approved and adopted.

EFFECTIVE DATE

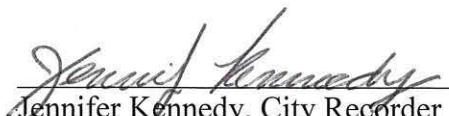
This Travel Policy shall be effective June 7, 2019

Dated this 6th day of June, 2019.



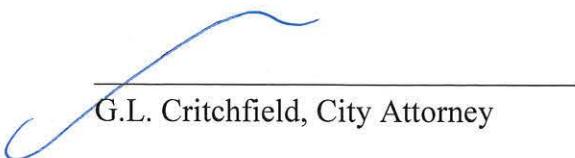
D. Blair Camp, Mayor

Attest:



Jennifer Kennedy, City Recorder

Approved as to form:



G.L. Critchfield, City Attorney



Murray City Travel Policy

All overnight travel, whether in-state or out-of-state, is governed by this policy. When traveling for work-related meetings, conferences, and training programs, the city will pay reasonable amounts for expenses. Every effort should be made to make cost effective choices for lodging, transportation, and other related expenses. All travel is subject to review and audit. When requesting funds for travel, the employee agrees to only use the money as intended according to this policy.

1.0 Definitions

- 1.1 "Travel" means any work-related, overnight trip for the city.
- 1.2 "Employee" means all city personnel, city council and staff, boards and commission members, or others who travel using executive branch funds as approved by the department head and Mayor.
- 1.3 "Per Diem" means the amount provided to an employee who is traveling to cover the costs of meals and incidental expenses without the necessity of supporting receipts. "Incidental expenses" include fees and tips for porters, baggage handlers, room service tips, and other similar services. "Incidental expenses" does not include ground transportation, fuel (if traveling in a city vehicle), airport parking, baggage fees, or rental cars.
- 1.4 "Ground Transportation" means the cost of transporting the employee to and from the Salt Lake City airport (if approved by the department head), from the destination airport to the lodging and back to the airport, and from one place of business to another place of business.

2.0 General Provisions

- 2.1 A Travel Authorization Form must be completed and approved prior to traveling. Travel Authorization Forms will be approved by the department head as to the availability of funds prior to being submitted to the Mayor. It is the responsibility of each department head to ensure that all forms and documentation submitted by their employees are in proper order.
- 2.2 When possible, employees should pay for travel-related expenses using a city credit card. If not possible, a receipt of payment must be submitted for reimbursement.
- 2.3 Employees may travel with guests. However, the city will only reimburse employee expenses. Guest expenses should not be charged on city credit cards.
- 2.4 Non-exempt employees will be compensated for travel time as required by the Fair Labor Standards Act (FLSA).
- 2.5 Upon completion of approved travel, a Travel Reconciliation Form, along with receipts, must be submitted to the department head within ten business days for final review and authorization of any payment due.
- 2.6 Violations of this policy or making false statements on any travel forms will constitute grounds for disciplinary action.

3.0 Event Registration

- 3.1 Registration fees for conferences and seminars will be paid by the city.
- 3.2 Fees for optional social events or non-business-related activities will not be paid by the city.

Murray City Travel Policy

4.0 Transportation

- 4.1 Considering travel time, the least costly mode of transportation to the destination should be used for travel. This includes airlines, city vehicle, rental car, or mileage for personal vehicle. If an employee chooses another mode of transportation other than the least costly mode, the city will pay for the least costly method.
- 4.2 When possible, employees are encouraged to use city-owned vehicles for travel.
- 4.3 Employees requesting to use a personal vehicle will calculate mileage advances as stated by the IRS POV mileage allowance rate. (www.gsa.gov)
 - 4.3.1 Use of a personal vehicle requires verification of liability, personal injury and property damage insurance coverage when submitting the Travel Authorization Form. If an accident occurs while using a personal vehicle, all costs related to the accident, except those covered by workers compensation, will be paid solely through the personal insurance.
 - 4.3.2 If more than one employee rides in the same vehicle, only the owner of the vehicle will be reimbursed for mileage.
- 4.4 A rental car may be used when work-related travel is required or is less expensive (including the cost of parking) than other transportation modes. The city will not pay for rental cars that are used for non-work-related travel.
 - 4.4.1 When renting a car for work-related use, a liability insurance supplement and loss damage waiver must be purchased.
- 4.5 The city will pay the lowest price, with fewest stops (including baggage fees), domestic coach class airfare when making airline reservations. Airline ticket purchases should be booked as far in advance as possible to get the best price. Reservations inside of 21-days require department head approval. Frequent flyer memberships should not influence airline ticket purchases.
- 4.6 The city will pay for ground transportation, including ground transportation tips up to 20%, and airport parking.

5.0 Lodging

- 5.1 The city will pay conference rates for single occupancy lodging plus tax. Upgrades, room service, and entertainment fees will not be paid by the city.

6.0 Per Diem

- 6.1 The city will advance funds for Per Diem as stated by the IRS destination city per diem rate schedule. (www.gsa.gov)
- 6.2 The first and last day of travel will be paid at 75% per diem.
- 6.3 In lieu of per diem, an employee may pay for meals and incidental expenses and request reimbursement up to the per diem limit. A receipt documenting the expense is required.

Policy changes recommended by Council Member Hrechkosy

Murray City Council Travel Policy

The Murray City Municipal Council adopts, subject to the provisions below, the Murray City travel policy put into effect by Executive Order 19-01 of July 7, 2019, a copy of which is attached.

Council Specific Provisions and Amendments

1. Future Amendments. In the event of any future amendment by the City administration to Executive Order 19-01, the Council shall automatically adopt such amendments unless within 60 days of the amendment, the Council reviews and affirmatively declines to adopt such amendment or to adopt the amendment with modifications.
2. Council travel plans shall be determined and approved during the annual budget process.
 - a. During the budget process each year, council members will be allocated up to \$7,500 per council member to use towards travel and may attend any pre-approved conference(s) they would like until their allocated money is gone.
 - b. The Council Director will keep track of each council members travel budget and update council members regularly.
 - c. A council member must have enough allocated funds to completely cover all conference expenses (hotel, air, per diem, car rental, ground transportation, etc.) in order to attend a conference.
 - d. A council member will repay the city any amount that is spent over their allocated funds.
- e.e. Travel that was not anticipated during the budget process should be presented to the Council for approval on a case-by-case basis to determine intent and benefit in order for expenditures to be covered by the City Council budget.
3. The following conferences have traditionally been pre-approved for attendance by Council Members:
 - Utah League of Cities and Towns; Annual and Mid Year Conferences (All Council Members and Council Executive Director)
 - Utah League of Cities and Towns Mid-Year Conference
 - National League of Cities: Congressional City Conference or
 - National League of Cities City Summit. (All Council Members and Council Executive Director; one conference per fiscal year)
 - American Public Power Association: Legislative Rally or
 - American Public Power Association National Conference (All Council Members; one conference per fiscal year. Three Council Members from the Council Budget; Two Council Members from Power Department budget.)

Policy changes recommended by Council Member Hrechkosy

- UAMPS conference in August. ~~(All Council Members; paid from the Power Department Budget.)~~
- Utah Land Use Institute Annual Land Use Conference
- ULCT Elected Officials Essentials
- ULCT Local Officials Day
- American Planning Association
- ICSC Las Vegas
-

4. ~~Council Members may be invited to participate in travel related to City matters sponsored by another City Department. Travel sponsored by another Department is subject to that Department's travel budget and may be rotated between Council Members.~~

5.4. Only one City Council Member may be approved for City related business travel during the time of a scheduled City Council meeting.

5. Upon return, Council Members will work with the Council Director to schedule time in a Committee of the Whole meeting to provide a follow-up report to the full Council.

6. Council Members whose terms are terminating and have determined not to run for another term of office, shall not use Murray City funding to travel during the last six months of office, and those who have been defeated during elections and are leaving office in January shall not use Murray City funding to attend conferences unless serving as the official City representative on a board, committee, or other official body.

7. Council Members are encouraged to attend training and educational seminars prior to taking office.

8. Council staff will coordinate with Council Members to make travel arrangements. If a Council Member would like to stay extra nights before or after a conference, they will be responsible to make their own hotel reservations. Extra hotel nights may not be reserved or paid for with a City issued credit card.

9. Family expenses, including tours, movies, mini-bar and other social events, will be the responsibility of each Council Member according to their usage. Council Members are responsible for turning in their receipts for reimbursement on all other covered expenses within ten (10) days of returning. These expenses include the following for each Council Member:

- a. Airline tickets and baggage expense
- b. Lodging expense
- c. Ground transportation (taxi, public transportation or rental car) to and from the Salt Lake City airport, from the destination airport to the lodging and back to the airport, and from the lodging to a council or conference sponsored event and back to the lodging.
- d. City related phone calls
- e. Parking expense at the airport or other long-term facilities

Policy changes recommended by Council Member Hrechkosy

Revised and Approved: July 5, 2022

Policy changes recommended by Council Member Turner

Murray City Council Travel Policy

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Council Specific Provisions and Amendments

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2. Council travel plans shall be determined and approved during the annual budget process.
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 - American Public Power Association: Legislative Rally or National Conference (**All Council Members; one conference per fiscal year. Three Council Members from the Council Budget; Two Council Members from Power Department budget, subject to an invitation from the Power Department**)
 - UAMPS conference in August. (**All Council Members; paid from the Power Department Budget, subject to an invitation from the Power Department**)
4. Council Members may be invited to participate in travel related to City matters sponsored by another City Department. Travel sponsored by another Department is subject to that Department's travel budget and may be rotated between Council Members.
5. Only one City Council Member may be approved for City related business travel during the time of a scheduled City Council meeting.
6. Upon return, Council Members will work with the Council Director to schedule a time in a Committee of the Whole meeting to provide a follow-up report of their conference to the full council.
- 5.7. A reimbursement request that is not consistent with the council's travel policy may need to be approved by a majority of the council in a council meeting before a reimbursement is paid out.

Policy changes recommended by Council Member Turner

6-8. Council Members whose terms are terminating and have determined not to run for another term of office, shall not use Murray City funding to travel during the last six months of office, and those who have been defeated during elections and are leaving office in January shall not use Murray City funding to attend conferences unless serving as the official City representative on a board, committee, or other official body.

7.9. Council Members are encouraged to attend training and educational seminars prior to taking office.

8.10. Council staff will coordinate with Council Members to make travel arrangements. If a Council Member would like to stay extra nights before or after a conference, they will be responsible to make their own hotel reservations. Extra hotel nights may not be reserved or paid for with a City issued credit card.

9.11. Family expenses, including tours, movies, mini-bar and other social events, will be the responsibility of each Council Member according to their usage. Council Members are responsible for turning in their receipts for reimbursement on all other covered expenses within ten (10) days of returning. These expenses include the following for each Council Member:

- a. Airline tickets and baggage expense
- b. Lodging expense
- c. Ground transportation (taxi, public transportation or rental car) to and from the Salt Lake City airport, from the destination airport to the lodging and back to the airport, and from the lodging to a council or conference sponsored event and back to the lodging.
- d. City related phone calls
- e. Parking expense at the airport or other long-term facilities

Revised and Approved: July 5, 2022

Policy changes recommended by Council Member Dominguez

Murray City Council Travel Policy

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2. Council travel plans shall be determined and approved during the annual budget process.
 - a. During the budget process each year, council members will be allocated up to \$9,500 per council member to use towards travel and may attend any pre-approved conference(s) they would like until their allocated money is gone.
 - b. The Council Director will keep track of each council members travel budget and update council members regularly.
 - c. A council member must have enough allocated funds to completely cover all conference expenses (hotel, air, per diem, car rental, ground transportation, etc.) in order to attend a conference.
 - d. A council member will repay the city any amount that is spent over their allocated funds.
- e.e. Travel that was not anticipated during the budget process should be presented to the Council for approval on a case-by-case basis to determine intent and benefit in order for expenditures to be covered by the City Council budget.
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 - Utah League of Cities and Towns Mid-Year Conference
 - National League of Cities: Congressional City Conference or
 - National League of Cities City Summit. (All Council Members and Council Executive Director; one conference per fiscal year)
 - American Public Power Association: Legislative Rally or (at least one Council Member should be sent to this conference.)
 - American Public Power Association National Conference (All Council Members; one conference per fiscal year. Three Council Members from the Council Budget; Two

Policy changes recommended by Council Member Dominguez

~~Council Members from Power Department budget.) (at least one Council Member should have be sent to this conference.)~~

- UAMPS conference in August. ~~(All Council Members; paid from the Power Department Budget.)~~
- Utah Land Use Institute Annual Land Use Conference
- ULCT Elected Officials Essentials
- ULCT Local Officials Day
- American Planning Association
- ICSC Las Vegas
-

4. Council Members may be invited to participate in travel related to City matters sponsored by another City Department. Travel ~~sponsored by~~invitations from another Department ~~is~~are subject to ~~that Department's~~the City Council's travel budget and may be rotated between Council Members.

5. Only one City Council Member may be approved for City related business travel during the time of a scheduled City Council meeting.

6. Upon return, Council Members will work with the Council Director to schedule time in a Committee of the Whole meeting to provide a follow-up report to the full Council.

6.7. Council Members whose terms are terminating and have determined not to run for another term of office, shall not use Murray City funding to travel during the last six months of office, and those who have been defeated during elections and are leaving office in January shall not use Murray City funding to attend conferences unless serving as the official City representative on a board, committee, or other official body.

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- City related phone calls

Policy changes recommended by Council Member Dominguez

- e. Parking expense at the airport or other long-term facilities

Revised and Approved: July 5, 2022

Policy changes recommended by Council Member Cotter

Murray City Council Travel Policy

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Policy changes recommended by Council Member Cotter

- UAMPS conference in August. (All Council Members; paid from the Power Department Budget.)
- Utah Land Use Institute Annual Land Use Conference
- ULCT Elected Officials Essentials
- ULCT Local Officials Day
- American Planning Association
- ICSC Las Vegas
- Other conferences

4. Council Members may be invited to participate in travel related to City matters sponsored by another City Department. Travel sponsored by another Department is subject to that Department's travel budget and may be rotated between Council Members.

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- d. City related phone calls
- e. Parking expense at the airport or other long-term facilities

Policy changes recommended by Council Member Cotter

Revised and Approved: July 5, 2022

FY2023 - 2024 Travel and Learning
(10-0101-42125)

	Registration Fee	Hotel	Per Diem	Mileage	Airfare	Miic	Total per Person	Mutiply by 5 or 6	Total for Council	Notes
UAMPS Conference - Jackson Hole Wyoming - August 2023	\$0.00	\$804.36	\$266.00	\$343.36	\$0.00	\$0.00	\$1,413.72	5	\$7,068.60	(1) Historically this conference has been paid for by the Power Department and is not included in the council's travel budget.
ULCT Salt Lake City - October 2023	\$510.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$510.00	6	\$3,060.00	(2)
Utah Land Use Institute Land Use Training - October 2024	\$335.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$335.00	5	\$1,675.00	
NLC City Summit-November 2023 Atlanta, GA	\$700.00	\$1,000.00	\$250.00		\$500.00		\$2,450.00	5	\$12,250.00	This is an estimate since no one from the council has ever attended this conference
ULCT Elected Officials Essentials	\$60.00						\$60.00	5	\$300.00	This training is geared towards newly elected officials
ULCT Local Officials Day January 2024	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	6	\$600.00	(3)
APPA Legislative Rally February 2024	\$750.00	\$1,500.00	\$276.50	\$0.00	\$1,670.00	\$150.00	\$4,346.50	5	\$21,732.50	(4) Misc is \$100 for ground transportation and \$50 for airport parking. Airfare is an average of what was paid per councilmember to attend this conference in 2023
NLC Congressional City Conference Washington DC - March 2024	\$750.00	\$1,005.00	\$276.50	\$0.00	\$690.00	\$0.00	\$2,721.50	5	\$13,607.50	(5) Airfare is an average of what was paid per councilmember to attend the conference in 2023
American Planning Association - April 2024							\$5,000.00	5	\$25,000.00	This is a conference council members may be interested in attending. The cost is an estimate since no one from the council has ever attended this conference
ULCT Mid-Year Conference St. Geroge - April 2024	\$355.00	\$404.00	\$177.00	\$327.00	\$0.00	\$0.00	\$1,263.00	6	\$7,578.00	
ICSC Las Vegas - May 2024	\$975.00	\$377.50	\$241.50	\$0.00	\$247.20	\$60.00	\$1,901.20	3	\$5,703.60	(6) \$60 Misc Fee was for baggage
APPA Conference - June 2024	\$1,325.00	\$1,600.00	\$513.50	\$0.00	\$1,000.00	\$300.00	\$4,738.50	5	\$23,692.50	Airfare is an estimate. Misc is \$150 for ground transportation and \$150 for airport parking

FY2023 - 2024 Travel and Learning
(10-0101-42125)

	Registration Fee	Hotel	Per Diem	Mileage	Airfare	Meals	Total per Person	Multiply by 5 or 6	Total for Council	Notes
Various Workshops									\$280.00	
Training Class for Pattie									\$250.00	
Travel and Learning Total:							\$24,839.42		\$122,797.70	

Notes

(1) UAMPS Conference August 2023 – This conference has been historically paid for by the Power Department. Last time the council went was in 2019. According to the paperwork I found, the cost for each council member to attend this conference was \$1,414 each (air, hotel, per diem). There was no registration fee noted on any of the travel request forms for this conference. With a 10% inflation rate, if the council wanted to add this conference to their budget, I would estimate it to be \$1,555 each (times 5 = \$7,775 total). 4/12/2023 - Spoke with Michelle in the Power Department. She said there is no registration fee for the UAMPS Conference.

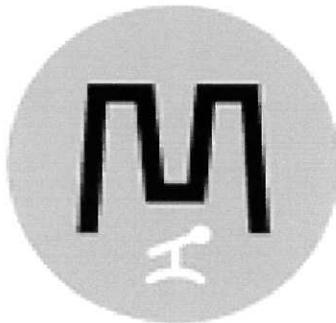
(2) ULCT October 2023 – This is a local conference that all councilmembers and the council director attend. The cost last year was \$485 per person. I added a 5% price increase for 2023 and rounded up to \$510 per person (times 6 = \$3,060)

(3) ULCT Local Officials Day January 2024 – Same as last year, budgeted \$100 for all councilmembers and the council director to attend.

(4) APPA Legislative Rally February 2024 – Historically the Power Department has invited, and paid for, two councilmembers to attend this conference, however, there have been recent discussions on whether all councilmembers should have the option to attend this conference. In FY 2022, two councilmembers attended this conference and it was paid for by the power department. The cost for the registration fee, lodging, per diem, airport parking and ground transportation for each councilmember was \$2,767.50. Airfare ranged from \$1,300 to 2,038 (average of \$1,670). I added the conference cost to the average of the airfare to budget for next year. I budgeted \$4,346.50 for each councilmember to attend this conference in FY 2023.

(5) NLC Washington DC March 2024 – In FY 2022 the cost for the conference, hotel and per diem was \$2,031.50. The average cost of airfare was \$690. Total per councilmember to attend the conference is \$2,721.50; not including any pre-conference sessions which generally cost around \$185 per session.

(6) Councilmembers are invited by the Mayor and the conference is paid for by RDA



MURRAY
CITY COUNCIL

Mayor's Report And Questions



MURRAY
CITY COUNCIL

Adjournment