

Passport Application Checklist

Please Make an Appointment at:

<http://murray.utah.gov/1350/passports>

Application

(Available online at: www.travel.state.gov)

Birth Certificate or Citizenship

Original **AND** photocopy

OR Previous Passport photocopy

Identification

(Driver's License, State ID, etc.)

and photocopy of the front and back

(Both parents ID for minors)

One 2"X2" Passport Photo

Passport photos are available on-site.

(\$15 at Murray)

CHECK OR MONEY ORDER ONLY

PAID TO: **US DEPARTMENT OF STATE**

(Cash and credit cards **not** accepted).

ROUTINE PROCESSING: Up to 6-8 weeks	Adult	Minor >16
Passport Book   	\$130	\$100
Passport Card  	\$30	\$15
Book and Card	\$160	\$115

EXPEDITE PROCESSING: Up to 2-3 weeks	Adult	Minor >16
Passport Book   	\$190	\$160
Passport Card  	\$90	\$75
Book and Card	\$220	\$175

Separate payment to:

MURRAY CITY for execution fee

cash, check, or credit card accepted (\$35)

Please visit www.travel.state.gov website for complete passport requirements & acceptable forms of identification.

MINORS

The parent or Parents named on the Birth Certificate *must* be present along with the child for whom the application is being made.

- If one parent is unable to be present, a completed and notarized **FORM DS-3053** *must* be submitted along with a copy of the parent's identification (front and back).

RENEWALS

Current passports or passports expired less than 5 years are renewable via mail by the applicant.

FORM DS-82

- We can NOT mail the passport renewal application in for you. However, we can give you step by step instructions on how to complete this process.

If current valid passport has been lost or stolen, **FORM DS-64** *must* also be completed and turned in.