



July 22, 2025

Dear Boutique Friend,

Our annual **'Tis the Season Boutique** will be held on Monday, October 13, 2025 from 10:00 am to 1:00 pm. It will be held in the dining room again this year. One request we heard from those shopping at the boutique last year was that they wanted more Christmas themed items available for purchase.

Please submit your application and sample merchandise photos to the Murray Senior Recreation Center by Thursday, August 14, 2025. Sellers will be contacted via email prior to August 29 of the Center's decision regarding their application. Payment of \$40 (8' table) or \$80 (for two tables) will be due by Friday, September 5.

We ask that merchandise be new and handmade by the seller(s). No homemade food may be sold. To ensure a standard of quality and balance to our boutique, the emphasis is on hand-crafted items. We reserve the right to limit individual craft categories to ensure quality and diversity for the boutique.

Due to feedback from last year's boutique, we are tweaking the table arrangement in the dining room. We will not have table information until late September. There will be no food truck or food available this year. Bring your own snacks, as needed.

We are looking forward to a fun and successful boutique. If you have any questions, please contact us at SeniorRec@murray.utah.gov or 801-264-2635.

Sincerely,

Cory Plant

Cory Plant
Director

enclosures

Calling all Craft Vendors!!



Monday, October 13, 2025
10:00 am - 1:00 pm
Murray Senior Recreation Center
is sponsoring

'Tis the Season Boutique

Application Deadline: Thursday, August 14, 2025

Cost is \$40 for 8' table

Merchandise must be new and handmade by the sellers

A committee will evaluate submissions
and all applicants will be notified by Friday, August 29

More information and applications
available at murray.utah.gov



2025 Boutique Seller Application

Date _____

Name _____ Cell _____

Address _____ Zip _____

Email Address _____

Table (space) size is 8 feet long by 32 inches wide. All merchandise must fit on or under, not around, the table. You may purchase up to two tables. ☐ One table (\$40) ☐ Two tables (\$80)

Do you need electricity? ☐ Yes ☐ No

Do you have a backdrop? ☐ Yes ☐ No

Sellers with backdrops will be assigned tables in the back rows or along the walls so as not to block the view of other sellers.

Arts and craft merchandise must be new and handmade by the seller(s) (**no homemade food or rummage sale items**).

CIRCLE the primary item you sell. **CHECK** all the other items you intend to sell in your booth.

- | | | |
|--|--|--|
| <input type="checkbox"/> Jewelry | <input type="checkbox"/> Floral Deco/Wreaths | <input type="checkbox"/> Cards |
| <input type="checkbox"/> Ceramics/Pottery | <input type="checkbox"/> Clothing | <input type="checkbox"/> Hand-sewn items |
| <input type="checkbox"/> Wood Working | <input type="checkbox"/> Artwork/Painting | <input type="checkbox"/> Books |
| <input type="checkbox"/> Soaps/Lotions/Candles | <input type="checkbox"/> Yard Signs | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Purses/Handbags | <input type="checkbox"/> Toys/Dolls | <input type="checkbox"/> Other _____ |

Please give a basic description below of the merchandise you are selling.

List any URL or social media handle pertaining to your work (website, Etsy, Instagram, YouTube, Facebook, etc.)

Please submit your application and merchandise photos to the Murray Senior Recreation Center by **Thursday, August 14, 2025**. Sellers will be contacted via **email** prior to **August 29** of the Center's decision regarding their application. **Payment of \$40/\$80 is due by Friday, September 5**. Space in the boutique will be forfeited for any late or non-payments. Once paid, the fee is non-refundable and non-transferable.

My signature below indicates that I have received and read the seller's boutique guidelines and agree to abide by them.

Signature

Date



2025 Boutique Seller Guidelines

The Murray Senior Recreation Center's **'Tis the Season Boutique** will be Monday, October 13, 2025, from 10:00 am to 1:00 pm at the Murray Senior Recreation Center located at #10 East 6150 South (one block west of State Street). Persons selling handmade merchandise agree to abide by the following guidelines:

- Prospective sellers will need to complete the seller application and submit it to the Murray Senior Recreation Center by **Thursday, August 14**, with photos of sample merchandise you will be selling. A selection committee will review all applications and merchandise. All applicants will be notified via email prior to August 29 of the Center's decision regarding their application.
- Upon the Murray Senior Recreation Center's notification of the seller's acceptance into the boutique, payment of the **\$40 table reservation fee (or \$80 for two tables)** will need to be made by Friday, September 5. Payment can be made with cash, check (made payable to "Murray City"), or credit card (we accept Visa, MasterCard, Discover, and American Express).
- Once paid, the approved seller's reserved space is non-transferable and no refunds will be given.
- Items displayed that are deemed detrimental to integrity of race, religion, political affiliation, or gender are not acceptable.
- Merchandise must be new and handmade by the seller(s). **No homemade food may be sold.**
- To ensure a standard of quality and balance to our boutique, the emphasis is on hand-crafted items. The Center reserves the right to limit individual craft categories to ensure quality and diversity for the boutique.
- Sellers are responsible to bring their own change, bags for sold merchandise, extension cords, and all materials needed for their display.
- The Center will provide the table, chair, and publicity for the event.
- The available table size is 8 feet long by 32 inches wide (\$40). **Merchandise must fit on or under the table and may not be placed on the floor around the table.** The seller may request to have the table removed and plan to use the equivalent floor space for unique merchandise that requires standing. Please specify on the application if you plan to use the floor space instead of table space. **Sellers with backdrops will be assigned tables in the back rows or along the walls so as not to disrupt the view of other sellers.**
- Vendors that have been accepted into the boutique may not sublet or allow their space to be used by other vendors without Center staff approval. No exceptions! As the vendor, you are expected to have a presence in your space the entire event, however you will be allowed to have "assistance" from friends or relatives.
- Individual use of portable P.A. systems is prohibited. Controversial pamphlets, fliers, buttons, posters, or displays will not be allowed.

Seller Guidelines, continued

- Each seller is required to fill out and mail a sales tax form to the Utah State Tax Commission after the event. The Murray Senior Recreation Center is required to send a list of the sellers and their contact information to the Utah State Tax Commission.
- The Murray Senior Recreation Center is not responsible for the security or damage of sellers' merchandise or belongings.
- **Set up:** Sellers may set up beginning at 8:00 am on Monday, October 13. Sellers are responsible for their own set up, including carrying merchandise and displays into the Center. All sellers must be set up by 9:45 am; the boutique begins at 10:00 am. Sellers must agree to be present during the hours of **10:00 am to 1:00 pm**.
- **Very important, do not scratch the wood floor!** Please pay attention as you wheel your merchandise in and out.
- **Take down:** The boutique ends at 1:00 pm on Monday, October 13. Sellers may not take down their display before 1:00 pm. *NOTE: Those who start their breakdown before 1:00 may not be able to participate in future boutiques at the Center.* Sellers must remove their merchandise and display by 3:00 pm and are responsible for their own packing and carrying.

Thank you for your participation. We wish you a successful Boutique.

*Questions? Call 801-264-2635
or email SeniorRec@murray.utah.gov*