

2.62.120 HOLIDAYS:

A. Each regular full-time employee in City service shall be granted holiday vacations at full pay in accordance with the following schedule:

New Year's Day	January 1
Martin Luther King Day	Third Monday in January
President's Day	Third Monday in February
Memorial Day	Last Monday in May
Juneteenth	Third Monday in June
Independence Day	July 4
Pioneer Day	July 24
Labor Day	First Monday in September
Veteran's Day	November 11
Thanksgiving Day	Fourth Thursday in November
Day after Thanksgiving	Friday after Thanksgiving
Christmas Eve:	December 24
Christmas Day	December 25
2 employee appreciation days	

B. If New Year's Day, Independence Day, Pioneer Day, Veterans Day, Christmas Eve or Christmas Day falls on a Saturday, all employees shall take the preceding Friday as the holiday, and if it falls on a Sunday, then all employees shall take the following Monday as the holiday.

C. The two (2) employee appreciation days may be taken as a day off work by each employee. Employee appreciation days may not be accumulated or used for any calendar year past December 31 of each year, and in no event will employees be allowed to receive pay in lieu of taking the two (2) employee appreciation days.

D. Eligible new hires are entitled to receive up to two (2) employee appreciation days (16 hours) the first year of employment based upon the following schedule:

Hire Date	Employee Appreciation Hours Available
January 1 to March 31	16
April 1 to June 30	12
July 1 to September 30	8
October 1 to December 31	4

E. Employee Appreciation hours are not available to part time employees.

F. Due to differences in shifts, employees in the Fire and Police Department will receive vacation and holidays as determined by the Fire and Police Chiefs respectively and approved by the Mayor.